

**RESOLUTION OF
THE BOARD OF TRUSTEES**

**Lincoln University
Lincoln University, PA**

**RESOLUTION 626
February 8, 2020**

**PROPOSED AMENDMENTS TO THE FACULTY BYLAWS
ARTICLE V. SECTION 5.09 STANDING COMMITTEES AND
OTHER ELECTIVE OR APPOINTED POSITIONS**

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WHEREAS, the Faculty By-Laws of Lincoln University is the official document governing the policy directives of the Faculty; and

WHEREAS, the Faculty proposed amendment to Section 5.09a ***Committee on Admissions, Academic Standing and Financial Aid*** replaces “*Director of the ACT 101 Program*” with “*Director of Academic Advising Center*” to align with the current organizational structure; and

WHEREAS, the Faculty proposed amendment to Article V. Section 509b ***Committee on Assessment and Evaluation*** replaces “*Director of Institutional Advancement*” with “*Director of Assessment*” to align with the current organizational structure; and

WHEREAS, the Faculty proposed amendment to Article V. Section 5.09c **Committee on Athletics** defines the diversity of students on the Committee and aligns with the current organizational structure; and the current organizational structure; and

WHEREAS, the Faculty proposed amendment to Article V. Section 5.09e, **Committee on Technology**, defines and updates the Committee membership to align with the current organizational structure; and

WHEREAS, the Faculty proposed amendments to Article V. Section 5.09f **Committee on Educational Policies** to correctly identify the corresponding Board Committee in the Faculty Bylaws, to specify the frequency of meetings, *“from time to time and at least twice each academic year,”* and to include the Registrar as a member of the Committee; and

WHEREAS, the proposed amendments to Article V. Section 5.09, of the Bylaws, as amended, were approved by the faculty as follows: Section 5.09b at the meeting of the faculty held November 6, 2012; Section 5.09c at the meeting of the faculty held November 3, 2008; Section 5.09e at the meeting of the faculty held February 7, 2017; Section 5.09f at the meeting of the faculty held November 7, 2017; the **Committee on Study Abroad**, at the meeting of the faculty held January 9, 2017; and

WHEREAS, the Faculty proposed update to Article V. forming the **Committee on Study Abroad**, to provide faculty/staff oversight and management of the complex aspects associated with the Lincoln University Study Abroad Program and to align with current organizational structure, was approved by the faculty at its meeting held January 9, 2017; and

WHEREAS, upon its review of the Bylaws, the Faculty identified overlapping responsibilities of several standing committees and, in an effort to avoid duplication of effort, proposed consolidating specific committees to reduce the number of standing committees, and clarifying the responsibilities of the newly formed Committees, as follows:

- Combine the Faculty Development Committee and the Faculty Research and Development Committee to form the **Faculty Research and Development Committee**;
- Combine the Committee on Honorary Degrees with the Committee on Honors and Awards to form the **Committee on Honors, Awards, and Honorary Degrees**;
- Combine the Committee on Lectures and Recitals with the Committee on Religious Activities to form the **Committee on Campus Activities**;
- Combine the Committee on the Library with the Technology Committee to form the **Library and Information Technology Committee**; therefore, be it

RESOLVED, that the Board of Trustees approves the proposed amendments to Article V. Sections 5.09a, 5.09b, and 5.09e, of the Bylaws, as amended, as follows:

Section 5.09a

*The **Committee on Admissions, Academic Standing, and Financial Aid** shall be composed of five members elected by the Faculty (three from the Undergraduate Faculty and two from the Graduate Faculty), the Registrar, and the Directors, or designees, from the following departments: Undergraduate Admissions, Financial Aid, and the Academic Advising Center;*

Section 5.09b

*The **Committee on Assessment and Evaluation** shall be composed of one Faculty person from each College, one professional staff member from the Library, one Graduate Faculty, one*

Library Faculty, the Vice President for Academic Affairs, the Director of Assessment, the Director of Institutional Effectiveness, Research and Planning, one alumnus on staff, one undergraduate student, and one graduate student.

Section 5.09c

*The **Committee on Athletics** shall be composed of four members of the Faculty (three elected at large and the Faculty Athletics Representative appointed by the President), two athlete academic advisors (one appointed by Academic Affairs and one appointed by Student Affairs and Enrollment Management), three students (one male athlete, one female athlete, and one student nominated by the Student Government Association), the Director of Athletics, and the Senior Woman Administrator in the Athletics Department.*

Section 5.09e

*The **Committee on Technology** shall be composed of four members elected by the Faculty (one from each College and one from the Library), the Chair of the Mathematics Department, the Chair of the computer Science Department, Director of IT, the Director of Academic Technology Support, and the Associate Vice President for External Relations, Marketing and Communications.*

Section 5.09f

*The **Committee on Educational Policies** shall be composed of the Vice President for Academic Affairs (Chairperson), the Registrar, two students, and five members elected by the Faculty: one from each College, one Graduate Faculty, and one Faculty at large. The Committee shall meet from time to time and at least twice per academic semester with the Educational Policy and Academic Affairs Committee of the Board of Trustees, and*

FURTHER RESOLVED, that the Board of Trustees approves the proposed amendments to Article V. Section 5.09 of the Bylaws, as amended, to form the **Committee on Study Abroad**, as follows:

Study Abroad

*The **Committee on Study Abroad Committee** shall be composed on three elected undergraduate Faculty members (one from each College), one Faculty from the graduate program, one from the foreign language faculty, one from the International Relations program, the director of the Horace Mann Bond Honors Program or a designee, two students who have studied abroad, the Dean of Students or designee, and one representative from each of the following offices: The Registrar's Office, Financial, and Enrollment Management. The Director of the Office of International Programs and Services and the Study Abroad Academic Advisor will serve as ex officio members; and*

FURTHER RESOLVED, that the Board of Trustees approves the proposed amendments to Article V. Section 5.09 of the Bylaws, as amended, to consolidate certain standing committees to avoid duplication of effort, to reduce the overall number of standing committees, and to clarify the responsibilities of the newly formed Committees, as follows:

Research and Development Committee

*The newly formed **Research and Development Committee**, a combination of two committees: the Committee on Faculty Development and the Committee on Research and Publications, with the following composition: one Faculty from each College, one Library Faculty, one Graduate Faculty, the Vice President for Academic Affairs, and one student; shall:*

- *establish guidelines for submitting and evaluating research proposals from the Faculty;*
- *determine the amount to award or the research projects to select, and submit its recommendation to the Office of Academic Affairs for approval;*
- *solicit and review proposals to the Faculty Development Grant Program, and make recommendations on the same; and*
- *solicit and review proposals for faculty release time for pursuit of scholarly activity, as outlined in the Collective Bargaining Agreement between Lincoln University and the Lincoln University Chapter of the American Association of University Professors.*

Honors, Awards, and Honorary Degrees Committee

*The newly formed **Honors, Awards, and Honorary Degrees Committee**, a combination of the Committee on Honorary Degrees and the Committee on Honors and Awards; with the following composition: four members elected by the faculty, the Director of the Honors Program, and two students; shall:*

- *oversee the selection process for all University honors, awards, and honorary degrees;*
- *seek out nominations, determine eligibility, and evaluate nominees for all honorary degrees, as well as for a number of awards including the Linback Distinguished Teaching Award and the Board of Trustees Awards;*
- *recommend a short list of finalists to the administration and/or the Board of Trustees using standardized criteria for each honor, award, and honorary degree; and*
- *consult with the Board of Trustees Honorary Degrees Committee in the selection of recipients of the University's honorary degrees.*

Campus Activities

*The newly formed **Committee on Campus Activities**, a combination of the Committee on Lectures and Recitals and the Committee on Religious Activities; with the following composition: Head Librarian or designee, the Chaplain, five members elected by the faculty, and four students; shall:*

- *produce a slate of presentations that appeal to the diverse culture at the University, soliciting recommendations for speakers who may be willing to present at no charge;*
- *review opportunities for students to initiate and participate in religious, cultural, and political activities on campus; and*
- *ensure that all religious, cultural, and political viewpoints and practices are respected.*

Library and Information Technology Committee

*The newly formed **Library and Information Technology Committee**, a combination of the Committee on the Library and the Technology Committee; with the following composition: Head Librarian, a Faculty member from each College, one Graduate Faculty, one Library Faculty, the Chairpersons of the Math and Computer Science Department, the Director of Information Technology, the Director of Academic Technology Support, the Associate Vice President for External Relations, Marketing and Communications, and two students; shall:*

- *support the mission of the Langston Hughes Memorial Library in its efforts to serve as a repository for information storage and a facility of resource knowledge for its users;*
- *encourage and facilitate increased access and use of the Langston Hughes Memorial Library collections and facilities by University students, faculty, and staff, as well as visiting scholars and local neighboring communities;*

- *support policies that serve to maintain the full functionality and viability of the Library in regards to acquisition of databases and preservation of Special Collections and Archives;*
- *review all matters relating to campus technology, including classroom and instructional technology, and make recommendations on the same;*
- *seek faculty recommendations for policies governing technology use and acquisition; and support policies that serve to bring technological innovations to the classroom.*