

Lincoln University Faculty Regular Meeting Minutes
February 4, 2020; 12:30 PM
Ware Center Theater

Patricia A. Joseph, Ph.D.
Dean of the Faculty
Presiding

The meeting was called to order by Dean Joseph at 12:36 p.m.

A. APPROVAL OF AGENDA

- a. A Quorum of 55 voting members out of 104 was established.
- b. Agenda was properly moved, seconded, and approved.

B. RATIFICATION OF MINUTES

- a. The minutes from the January 7, 2019 faculty meeting are properly moved, seconded, and approved.

C. ACTION ITEMS

- a. Faculty Council
 - i. Dr. Poe provided updates from the Faculty Council.
 - ii. Newly elected member of the Faculty Council, Dr. Limb, is serving as Secretary of the Faculty Council.
 - iii. Any faculty member who is interested in serving on ad hoc committees is requested to attend the Faculty Council meeting on Tuesday 2/11 at 12:30PM.
- b. General Education and Assessment Committees
 - i. Dr. Hull provided an update for the General Education Committee.
 - ii. The current assessment effort to use the rubrics on ILO 1 has received a really good response rate: 58% of faculty members from whom data was requested responded by submitting assessment data. Of the data submitted, only 10% did not meet expectation on all assessments. Throughout the rest of the school year, assessment data for ILO 1 will continue to be collected.
 - iii. On Feb 13 at 3:30 PM, a meeting will be held to help develop rubrics for ILO 3 cultural diversity awareness. All interested faculty members are invited to participate in the development of the rubrics for ILO 3.
 - iv. Assessment Day is 4/29, all faculty members are required to attend.
 - v. For the upcoming school year, there will be around 25-30 sections of the FYE course. It is desirable to have all the sections taught by faculty members. It is anticipated that the FYE course will assess both ILO 1 and ILO 2, information literacy, with some connection to Lincoln Legacy. An information meeting for the FYE course will be held on February 20th in the SUB Multi-purpose room, all faculty members interested in teaching a FYE section are invited.
- c. EPA-MOU
 - i. Dr Hull provided an update on the EPA-MOU.
 - ii. Executive committee and sub committees have been established. Those

include Student Activities, Curriculum, Infrastructure/Physical Plant. All faculty members interested in working with the EPA are invited to join subcommittees by contacting Dr. Hull.

- iii. EPA has numerous Lincoln alumnus or other speakers who are interested in speaking on campus, please contact Dr. Hull or Nancy Smith for details.
- iv. Faculty member should encourage students to take the opportunity to shadow an EPA employee for a day.
- v. Federal Explore Day will be held February 5. All students are encouraged to attend for internships and post-graduate employment opportunities.
- vi. Recycling pilot project was implemented in the Science building and is doing well. Faculty members are encouraged to participate and lead the effort to start recycling in their own buildings.

D. DEAN'S REMARKS

- a. Dean Joseph updated the Faculty that the Fall schedule is being developed. All faculty members interested in teaching FYE are requested to consider teaching a section, because the goal is to have as many sections taught by faculty members as possible.
- b. The Dean also expressed her appreciation that the recycling plan is getting off the ground.

E. ANNOUNCEMENTS

- a. Office of Institutional Effectiveness, Research and Planning is requesting cooperation from the Faculty to collect data for the State mandated Snyder Report. The report is used by the State to make appropriations decisions therefore it is important that all faculty members complete the report forms.
- b. Nancy Smith from Office of Institutional Effectiveness, Research and Planning requested assistance to ensure student participation in the National Survey of Student Engagement (NSSE). Student will start receiving emails next week. Faculty members are requested to encourage students who received emails to participate and complete (freshmen and senior) the survey. Faculty will also receive surveys at the end of March and are encouraged to complete. The survey will come directly from NSSE.
- c. Dr. Melina McConatha announced that the LGBTQ center is opening on April 8 in support for our LGBTQ staff and students, faculty collaboration is encouraged.
- d. Assistance is requested with the Feel the ROAR day for admitted students on April 3. Faculty members are requested to attend and engage with admitted students.
- e. Dr. Fleck from the Athletic Committee updated that the committee met and discussed several important matters: GPA report for each of the teams; the topic of Esports in an effort to anticipate future issues; the topic involving paid use of image and likeness of student athletes as the NCAA evolves around the changing legal landscape.

F. PRESIDENT'S REMARKS

- a. Board of Trustees meeting is Saturday February 8, at 9 am. There will also be a joint meeting of the Education Policy Committee and the Board on Friday.

Faculty members are invited to attend and engage in interaction with the board as it is important for the Faculty to build a relationship with the board. There will also be a reception for the Faculty and the Board members on Friday at 4:45PM in the ICC, all Faculty members are encouraged to attend.

- b. The CBA is slated to be considered by the board, and hopefully this will conclude the process at the meeting with a vote to approve the CBA.
- c. The President stated that the enrollment goal for 2020 Fall semester is 500 freshmen and 100 transfer students. However, enrollment in the current climate is a challenge.
- d. There is also a real issue with students in the financial gap between Pell grant eligibility and fully supported by family resources. Bulk of our students come from an income and resource range where we lack defined grant and scholarship process to provide adequate aid. Highly qualified students need more strategic planning to ensure matriculation based on merit aid. The administration as a whole is planning to work with donors to better use the resources available to serve our students better.
- e. The president also thanked the Honorable Degree Committee for a full slate of candidates. Candidates will be presented to the Board during the scheduled meeting.

G. ADJOURNMENT

- a. The meeting adjourned at 1:21 PM.

Dafan Zhang, Secretary