

**Lincoln University Faculty Meeting Minutes**  
January 14, 2025; 12:30 p.m.  
John Miller Dickey Hall Auditorium, Room 136

**Patricia A. Joseph, Ph.D.**  
**Provost and Dean of the Faculty**  
**Presiding**

The meeting was called to order by Provost and Dean of Faculty, Dr. Patricia Joseph, at 12:35 p.m. Dr. Joseph gave a brief overview of the agenda and called for adjustments. After approval of the agenda with amendments, as well as the minutes from the December 3rd faculty meeting, she then turned the meeting over to chairperson of the faculty council, Dr. Sam Williams. The quorum requirement was satisfied.

**APPROVAL OF AGENDA**

- The agenda was amended to (1) include two general announcements; and (2) an update from the Faculty Development Committee.
- The agenda was approved with the modifications.

**APPROVAL OF MINUTES**

- The December 3, 2024, meeting minutes were approved.

**ACTION ITEMS**

- Dr. Williams went directly to the action item – syllabi review – and yielded the floor to Dr. Gordon Stillman of the Curriculum Committee.
- Dr. Stillman noted details on the syllabi review, such as the number of syllabi reviewed and to be reviewed. He emphasized adherence to the master syllabus template and ILO mapping. He invited Dr. Emmanuel Ihejirika to discuss changes made to the courses in the MBA program.
- Dr. Ihejirika discussed changes made to accommodate individuals from non-business backgrounds, noting the condensing of 9 credits to 1 credit for MBA 705. He thanked the Curriculum Committee for their assistance.
- A motion to vote on MBA 705 was put forth and seconded. The course was confirmed by voice vote, with no abstentions or no vote.
- Dr. Stillman invited Dr. Dejene Dedefa to discuss changes made for courses in the Computer Science program.
- Dr. Dedefa highlighted the efforts of the program utilizing a PowerPoint presentation. He noted the challenge of revising many of their 3 credit courses to 4 credits. Dr. Dedefa noted a new course; a reactivated/revised course; courses that were combined; courses that received name changes; and courses with minor or no changes. He thanked the Curriculum Committee and individuals for help and feedback during the process.
- A motion to vote on the Computer Science courses, collectively, was put forth and seconded. The courses were confirmed by voice vote, with no abstentions or no vote.
- Dr. Hope Dameron was invited to discuss the efforts of the Business & Entrepreneurial Studies department. She focused on the Accounting program, emphasizing changes initially were made due to the Program Review process; she noted additional changes made for the 4 credit model transition.
- A motion to vote on the Accounting program courses was put forth and seconded. The courses were confirmed by voice vote, with no abstentions or no vote.

## **FACULTY STANDING COMMITTEE UPDATES / REPORTS**

- Drs. Patricia Joseph and Angelia Nelson gave an update for the Educational Policies Committee. Dr. Joseph briefly recounted the 4 credit transition process from last spring to present. She noted the process started with course syllabi review and is now progressing to the programs. Each department chair needs to submit materials for review to a box folder. The Educational Policies Committee will review what is submitted.
- Dr. Nelson noted that an email was sent in November requesting specific materials. She reviewed aspects of the rubric that the Educational Policies Committee will use to review each program.
- There was a question of Box credentials. Dr. Joseph noted that such issues can be addressed in the upcoming Department Chairs Meeting.
- Dr. Sema Hande Ogutcu-Fu of the General Education Committee noted that the current general education requirements were approved during the 21-22 academic year. There may be general education course syllabi that are not being reviewed, or under review, by the Curriculum Committee that do not meet the approved general education criteria. Will ask departments chairs to submit syllabi for general education courses to the General Education Committee for review.
- Dr. Hande Ogutcu-Fu also noted that Canvas courses are being developed to aid faculty with the general education requirements. A question arose regarding general education courses being taught by adjuncts – who updates the syllabus? Dr. Hande Ogutcu-Fu noted that it would be the department chair.
- Dr. Viridiana Herrera of Faculty Development Committee noted that a letter of intent for the upcoming Faculty Research and Development Grant is due January 17. The letter simply needs to note intent, does not need to mention project.

## **PRESIDENTS REMARKS**

- Dr. Brenda Allen wished the faculty a Happy New Year!
- Dr. Allen noted issues with finances, and registering, but the University is working through these processes, as well as looking for ways to improve the processes to better support students through these issues.
- Dr. Allen noted the work done reviewing the syllabi and moving onto the programs. She reiterated a question on what would occur if the 4-credit transition/pilot was not deemed successful; and emphasized there was still work to do. Dr. Allen recapped the purpose of a move to a 4-credit model. She mentioned more faculty time, better engagement with students, and more student time. Dr. Allen further noted the concurrent move to a 3:2 model for faculty time and the benefits to the faculty. She recapped how the general education requirements were changed and how these changes benefited the students. Dr. Allen mentioned program reviews as a mechanism for faculty to continue their efforts to revise and improve offerings. She also mentioned that lecturers can now be promoted as another manner in which to help programs.
- Dr. Allen noted that CBA negotiations are ongoing, and thanked faculty and administrators for their efforts.
- Dr. Allen mentioned that the renovations to Rivero gym are set to begin. The parking lot area near the gym has been fenced off and the renovation will be a 2-year process. She noted that Cresson Hall will be moved back into soon. Dr. Allen also mentioned a new housing project, a 350 bed residence hall, to be near Dickey Hall is almost finalized.
- Dr. Allen noted that the Vice President of Student Affairs and Provost positions are vacant. There are candidates for both positions; and there will be an opportunity for faculty to meet and question candidates.

## **GENERAL ANNOUNCEMENTS**

- Dr. Dameron provided an MSCHE update, mentioning a December meeting with the liaison and the Standing Committee; the Standing Committee will meet again January 16. There will be a MSCHE meeting the Spring following their visit next academic year. Dr. Poe interjected that a previous positive MSCHE review helped the University get more financial aid for students.
- Turan Gonul from OIERP mentioned that the Snyder Report will be submitted during the upcoming summer. Faculty received an email in earlier in the month, asking for information. A question arose regarding faculty access to the information submitted in the report. Yes, as the information is provided to the PA department of education; there is a link.
- Nancy Smith (OIERP) and Dr. Lennie Amores (CETL) mentioned ILOs 7 and 8 are to be reported. Dr. Amores noted CETL is attempting to link ILO reporting to assignments in Canvas.
- Dr. Amores noted that LinkedIn Learning can be accessed in Canvas, with a similar linkage being attempted with Coursera and Canvas. She encouraged faculty, both full-time, and adjuncts, to take advantage of the offerings. She mentioned there are training videos available for Canvas and Cengage usage.
- Dr. Amores reminded faculty that students need to access Cengage through the course's Canvas page.

## **DEANS REMARKS**

- Dr. Joseph thanked faculty for their early semester efforts and attendance.

## **ADJOURNMENT**

- The meeting was adjourned by Dr. Joseph at 1:39 p.m.

Respectfully Submitted by Dr. Ray Saunders, Faculty Secretary.

A-K



Faculty Meeting Sign In  
Tuesday, January 14, 2025  
12:30 p.m.  
Dickey Hall, Auditorium

|    | Last Name      | First Name | Signature         |
|----|----------------|------------|-------------------|
| 1  | Aina           | Oladipo    | Oladipo A         |
| 2  | Amadio         | David      | David             |
| 3  | Arichi         | Maiko      | Maiko             |
| 4  | Asadi          | Mehran     |                   |
| 5  | Ayele          | Abel       | Abel              |
| 6  | Babatunde      | Emmanuel   |                   |
| 7  | Banh           | Tong       | T. Banh           |
| 8  | Baskerville    | Karen      | Karen Baskerville |
| 9  | Beach          | Desmond    | Desmond           |
| 10 | Bemiah         | Tayibah    |                   |
| 11 | Berry          | Brandi     | Brandi            |
| 12 | Booker         | Tedra      | Tedra Booker      |
| 13 | Brown          | Denise     | Denise Brown      |
| 14 | Butler Aungst  | Denise     | Denise            |
| 15 | Button         | Marilyn    | Marilyn           |
| 16 | Chin           | Mikhail    | Mikhail           |
| 17 | Clay           | Daniel     | Daniel            |
| 18 | Dameron        | Hope       | Hope E. Dameron   |
| 19 | Davis          | Tiffany    | Tiffany           |
| 20 | Davis-Poe      | Evelyn     |                   |
| 21 | Dawson         | Brenda     | Brenda Dawson     |
| 22 | Deas           | Mahpiua    | Mahpiua           |
| 23 | Dedefa         | Dejene     | Dejene            |
| 24 | Denson         | Jordan     | Jordan Denson     |
| 25 | Donohue        | William    | William           |
| 26 | Edge           | Wayne      | Wayne             |
| 27 | Elliott        | David      | David             |
| 28 | Falah          | Bouchaib   | B. Falah          |
| 29 | Favor          | Kevin      | Kevin             |
| 30 | Feliciano      | Shannon    | Shannon           |
| 31 | Files-Thompson | Nicole     | Nicole            |

**A - K**



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|    | Last Name     | First Name  | Signature                   |
|----|---------------|-------------|-----------------------------|
| 32 | Flint         | Dana        | <i>Dana Flint</i>           |
| 33 | Gaither-Hardy | Denise      | <i>Denise Gaither-Hardy</i> |
| 34 | Gallagher     | Carla       |                             |
| 35 | Gallagher     | James       | <i>James Gallagher</i>      |
| 36 | Gamie         | Samaa       | <i>Samaa Gamie</i>          |
| 37 | Gardner       | Nora Lynn   | <i>Nora Lynn Gardner</i>    |
| 38 | Gayen         | Saurabh     | <i>Saurabh Gayen</i>        |
| 39 | Gludenis      | Thomas      | <b>EXECUSED ABSENCE</b>     |
| 40 | Gnaka         | Gervais     | <i>Gervais Gnaka</i>        |
| 41 | Gonzalez      | Christopher | <i>Christopher Gonzalez</i> |
| 42 | Haimbodi      | Moses       | <i>Moses Haimbodi</i>       |
| 43 | Hampton       | Makeda      | <i>Makeda Hampton</i>       |
| 44 | Hassinger     | Ava         | <i>Ava Hassinger</i>        |
| 45 | Hawkins       | Larycia     | <i>Larycia C. Hawkins</i>   |
| 46 | Hayes         | Jalaal      | <i>Jalaal A. Hayes</i>      |
| 47 | Herrera       | Viridiana   | <i>Viridiana Herrera</i>    |
| 48 | Hilton        | Yvonne      | <i>Yvonne Hilton</i>        |
| 49 | Hoogeveen     | Jeffrey     | <i>Jeffrey Hoogeveen</i>    |
| 50 | Hull          | Anna        | <i>Anna Hull</i>            |
| 51 | Humphrey      | Eve         |                             |
| 52 | Ihejirika     | Chieke      | <i>Chieke Ihejirika</i>     |
| 53 | Ihejirika     | Emmanuel    | <i>Emmanuel Ihejirika</i>   |
| 54 | Johnson       | LaToya      | <i>LaToya Johnson</i>       |
| 55 | Kennebrew     | Pamela      | <i>Pamela Kennebrew</i>     |
| 56 | Kerns         | Christina   | <i>Christina Kerns</i>      |
| 57 | Kodena        | François    | <i>François Kodena</i>      |
| 58 | Kuhn          | Ashley      | <b>EXECUSED ABSENCE</b>     |

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|    | Last Name       | First Name | Signature                      |
|----|-----------------|------------|--------------------------------|
| 59 | Lacy            | C. Marlene |                                |
| 60 | Lahey           | Victoria   |                                |
| 61 | Lazar           | Alicia     |                                |
| 62 | Lesesne         | Carmen     |                                |
| 63 | Limb            | Christine  |                                |
| 64 | Mahmud          | Sakil      |                                |
| 65 | Mallory         | Lloyd      |                                |
|    | Maphunye        | Kealeboga  | <br>(Fullbright Scholar 24-25) |
| 66 | Martinez-Millan | Juan       |                                |
| 67 | McCarthy        | Jennifer   |                                |
| 68 | McConatha       | Melina     | <br>Sabbatical                 |
| 69 | McFadden        | Joy        |                                |
| 70 | McLaughlin      | Deilia     |                                |
| 71 | Millette        | Robert     |                                |
| 72 | Muzorewa        | Gwinyai P. |                                |
| 73 | Naik            | Ranjan     |                                |
| 74 | Nelson          | Angelia    |                                |
| 75 | Norman          | Marcus     |                                |
| 76 | Nwachuku        | Ugochi     |                                |
| 77 | Ogutcu-Fu       | Sema Hande |                                |
| 78 | Osei            | Teddy      |                                |
| 79 | Parnell-Peake   | Jasmine    |                                |
| 80 | Pass            | Michael    |                                |
| 81 | Pathak          | Jawahar    | Special Leave Spring 2025      |
| 82 | Pelliccio       | Lukas      |                                |
| 83 | Pettaway        | Charles    |                                |
| 84 | Phillips        | Cheri      |                                |
| 85 | Poe             | D. Zizwe   |                                |

L-Z



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|     | Last Name        | First Name | Signature                 |
|-----|------------------|------------|---------------------------|
| 86  | Porter           | Serita     |                           |
| 87  | Powell           | Teresa     |                           |
| 88  | Robell           | Kim        |                           |
| 89  | Safford          | Susan      |                           |
| 90  | Samizadeh        | Mina       |                           |
| 91  | Saunders         | Ray        |                           |
| 92  | Siamundele       | Nzunguta   | Excused W/D               |
| 93  | Siddique         | Kaukab     |                           |
| 94  | Smith            | Tiffanie   |                           |
| 95  | Smith-Williamson | Karol      |                           |
| 96  | Sneed-Jacobs     | Mychelle   |                           |
| 97  | Stephens         | Kemberly   |                           |
| 98  | Stillman         | Gordon     |                           |
| 99  | Tameze           | Claude     |                           |
| 100 | Tawose           | Olamide    |                           |
| 101 | Tucho            | Admasu     |                           |
| 102 | Tung             | Amar       |                           |
| 103 | Uqdah            | IbnDevin   |                           |
| 104 | Wadley           | James      |                           |
| 105 | Whitfield        | Trejha     |                           |
| 106 | Williams         | Linton     |                           |
| 107 | Williams         | Sam        |                           |
| 108 | Wilson           | Michael    |                           |
| 109 | Wright           | Adolph     |                           |
| 110 | Xu               | Penglong   |                           |
| 111 | Zeljko           | Vesna      |                           |
| 112 | Zhang            | Dafan      | Special Leave Spring 2025 |