



# Residence Hall Association



Presented by AC Jinai Gordon

Lincoln University

RHA Institute

September 29, 2019

# + Leadership Organization

- Hall Council- “*Building*”

- *Residence Hall Association- “Campus”*

- CAACURH- “*Regional*”

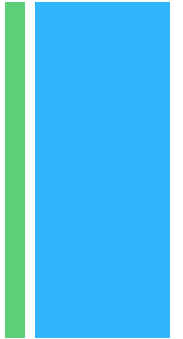
(*Central Atlantic Association of College and University Residence Halls*)

- NACURH- “*National*”

(*National Association of College and University Residence Halls*)

- NRHH- “*National-Sister Organization*”

(*National Residence Hall Honorary*)



# + What is RHA?

## DESCRIPTION

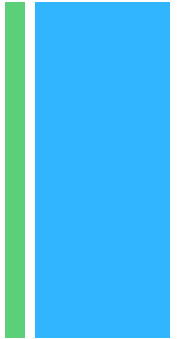
- Second Largest Student Group on Campus
- Student run organization, all residents are a member
- RHA Executive Board oversee and assist hall councils in putting on programs
- Gives students a voice in their community
- Office (Mobile)
- Represent and Provide
- Promote leadership through activities, conferences, and mentoring
- Serve as liaison between students, university administration, other student organizations, and housing

## ROLE OF RHA

- Philanthropy or Service for CAACURH
- Work with NRHH for Recognition of people on-campus
- Collaboration with other student groups
- At least 2 large events (other than traditional ones)
- Bringing Back Program Ideas from Conference
- Community Service
- BID for Awards at CAACURH and NACURH
- RECRUITMENT !!!!
  - (Opening and Organization Fairs)

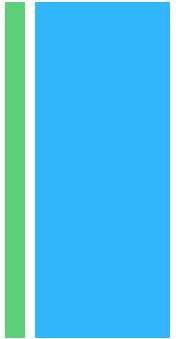


# Requirements to hold a exec board position



- Students that run for Residence Hall Association positions will need to have a 2.75 cumulative GPA and 2.5 Semester GPA. One (1) year of hall council experience
- Registered Student
- Reside on campus in a on campus residence hall
- Must be in good judicial standing
- Any Resident Assistant may not bid for any RHA Executive Board positions

# + Positions



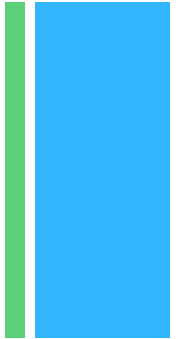
## A. President

- Serve as the official representative of the RHA to campus
- Preside over all RHA general meetings and executive board meetings
- Handle all matters pertaining to the general welfare of the organization unless delegated to another position
- Make appointments to committees and other organizations as deemed appropriate and necessary
- Vote only in the case of a tie at RHA meetings
- Provide for the election proceedings of positions of members and the executive board
- Serve as the liaison to the residence life/housing staff, office and administration

## B. Vice President

- Assume the duties of the president in his/her absence
- Coordinate and oversee the committees within the RHA
- Hold judiciary meetings as necessary and revise the constitution as deemed appropriate
- Chair or aid in large scale programming or general programming for the RHA
- Serve as parliamentarian
- Know and interpret the general parliamentary procedure for the organization

# + Positions



## C. Treasurer

- If there exists a finance committee, this person would serve as chair
- Collect, record, and deposit all forms of funds for the RHA
- Prepare reports (weekly, semester, monthly and/or annually) for the RHA determined and outlined in the responsibilities
- Coordinate the budget and all expenditures for the RHA insuring that there are no outstanding debts
- Maintaining a good relationship with local vendors
- Train and coordinate other financial officers in the RHA
- Prepare semester financial reports

## D. Secretary

- Maintain records of the RHA including minutes, attendance reports, program reports, and correspondence
- Distribute materials to the appropriate students, faculty, administration, staff, etc.
- Send out reminders or updates to members and other appropriate students, faculty, administration, staff etc. as deemed necessary
- Oversee communication within the organization including contact lists, e-mail lists, etc.
- Maintain a recognition program within the organization
- Serve as a liaison to a university committee/housing committee

# + Positions

## E. National Communications Coordinator

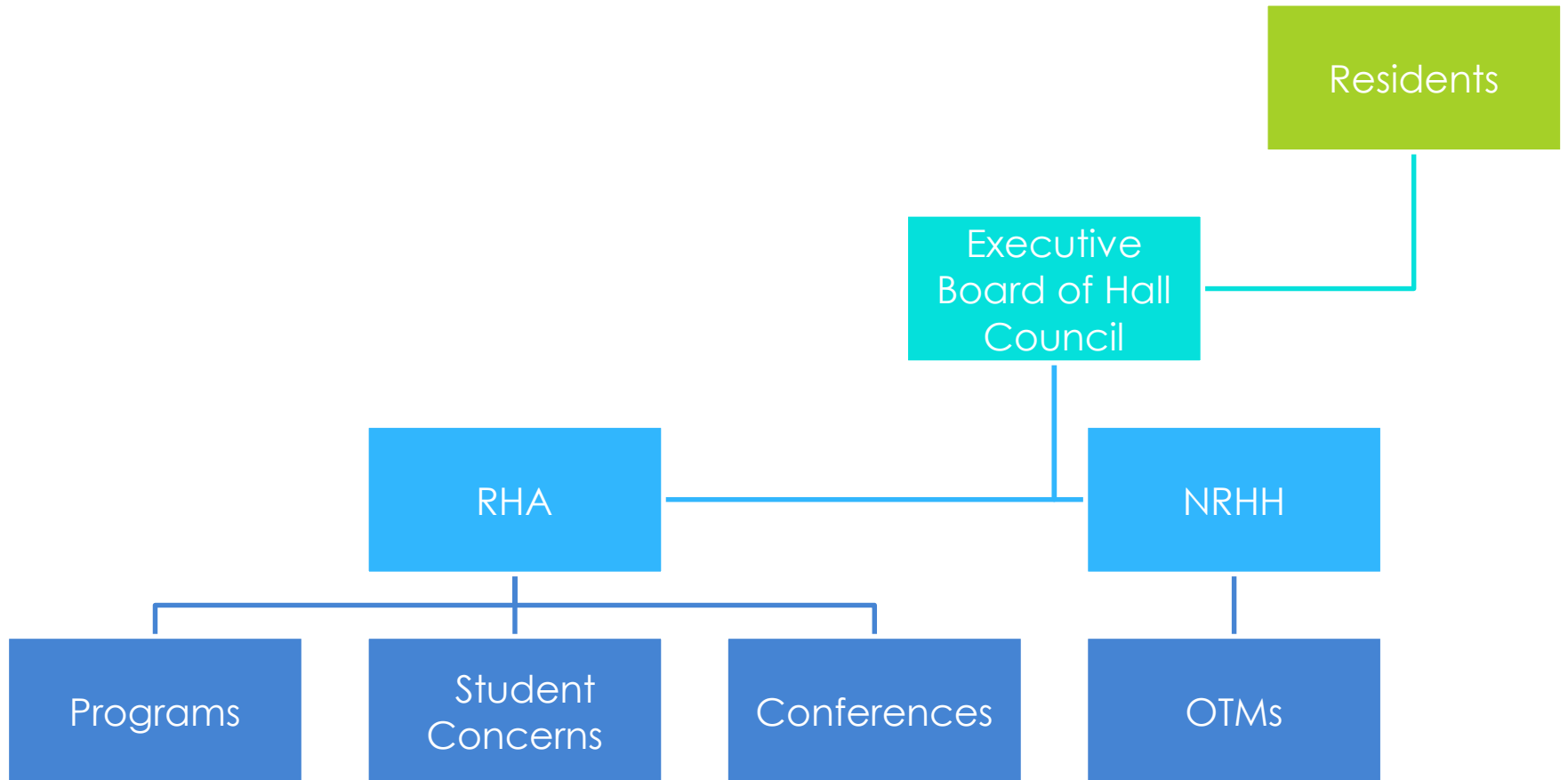
- Serve as the liaison between the RHA, NACURH and the regional affiliate
- Attend and vote at regional and national conferences, in particular, NCC Business Meetings
- Serve as the delegation chair for conferences
- Coordinate all aspects of forming and sending a delegation to conferences including funding, spirit and other activities
- Relay information from other NACURH member schools to the RHA
- Prepare and submit all dues and reports as requested by NACURH and the regional affiliate, including monthly newsletters to regional institutions
- Coordinate the Of the Honorary chapter Month process (nominations and selections) in the absence of a National Residence Hall Communications Coordinator

## F. NRHH NCC

- Serve as the liaison between the Of the Months, NACURH and the regional affiliate
- Attend and vote at regional and national conferences, in particular, NCC Business Meetings
- Serve as the co-delegation chair for conferences
- Coordinate all aspects of forming and sending a delegation to conferences including funding, spirit and other activities
- Relay information from other NACURH member schools to the NRHH
- Prepare and submit all dues and reports as requested by NACURH and the regional affiliate, including monthly newsletters to regional institutions
- Coordinate the Of the Month process (nominations and selections)



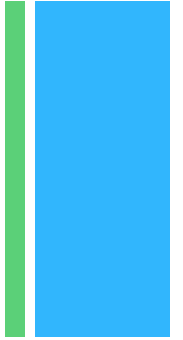
# Basic Level.....







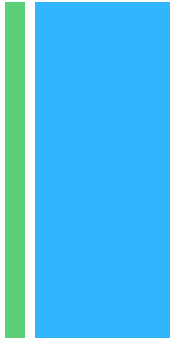
# Hall Council Executive Board Positions



- President
- Vice President
- Secretary
- Treasurer
- Historian
- Parliamentarian
- King
- Queen



# Common Goals with what RAs do



- Develop Student Leaders
- Community Development
- Create “Welcoming” Residence Communities
- Provide, Create and Share Resources
- Voice Concerns
- Promote Involvement
- Encourage School Pride

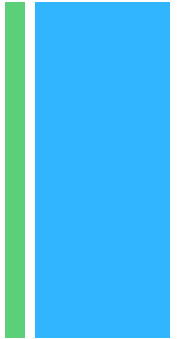


# Meetings

How to have an effective residence hall association meeting

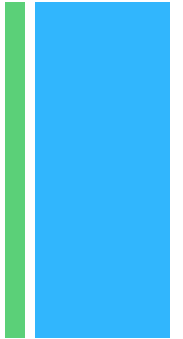
# + Why do we have Hall Council Meetings?

- Get information out to residents
- Get information from residents
- Find out concerns of residents (Maintenance)
- Possibly answer questions of our residents
- Build Community within the floor
- Inform residents about RHA/Hall Council
- Get Programming Ideas
- SEE YOU!



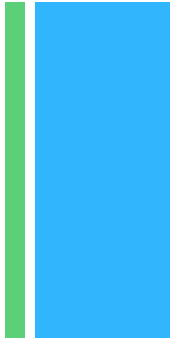
# + Two types of Meetings you should be having

- Executive Board Meetings
- General Board Meetings
  - Open to residents
  - Listen to concerns





# Different Ways to have hall council meetings

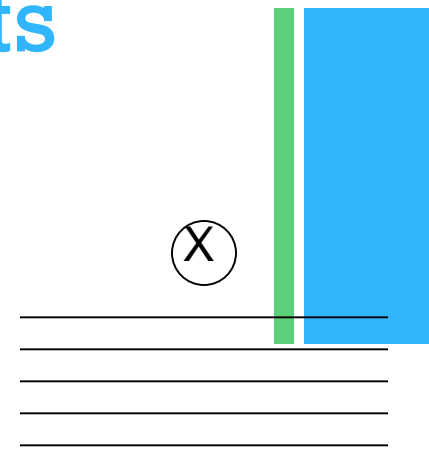


- 1x Month – In Person, whole floor, lounge
  - Pro's – Everyone together, teambuilding, many ideas
  - Con – Not everyone can meet at the same time
- Newsletter (Posted on Door)
  - Pro's – All the information you want is there and written for their memory, 1 per room will reach everyone
  - Con's – Not Green, No person to person interaction, no new ideas, can't get CR work done
- E-Mail Newsletter (E-Mails Collected at 1<sup>st</sup> meeting)
  - Pro's – GREEN! (Same as above)
  - Con's – (Same as above)

# + Meeting Room Arrangements

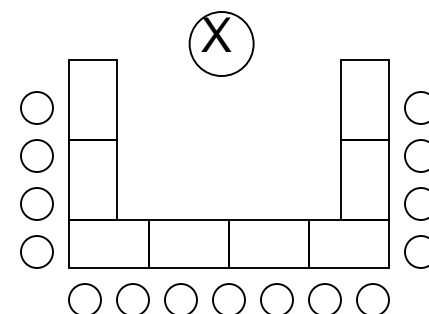
## □ Theater Style

- Leader has great power by position.
- Participation and interruption by audience is limited.



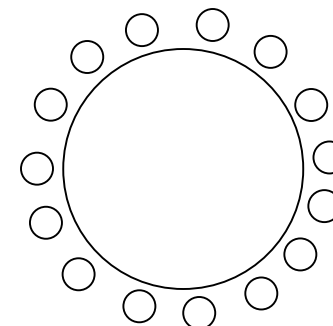
## □ U-Shaped Style

- Equality of membership.
- No doubt of who the leader is.
- Good visibility for visual aids.



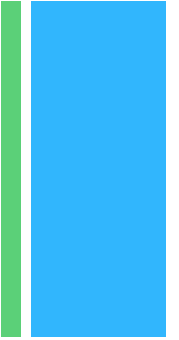
## □ Circle Style

- Democratic: equality is stressed.
- Great visibility by participants.
- Obvious body language.
- Excellent participation.



# + Hall Meeting Structure

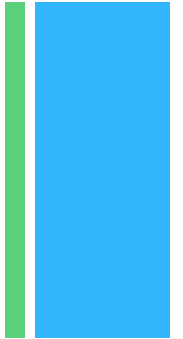
- Start off with a Team-builder/Energizer
- Go over any campus announcements/ AC & CA announcements
- Go over any building announcements/concerns
- Complete any required paperwork
- Discuss building concerns (Maintenance)
- Discuss building programming and suggestions
- Talk about what is happening in Hall Government & Encourage residents to attend!



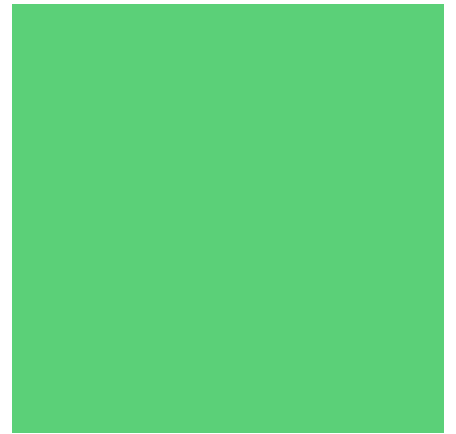
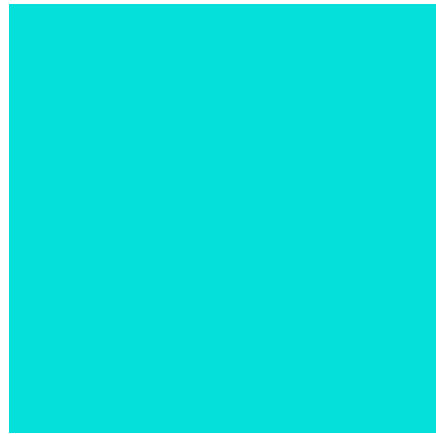
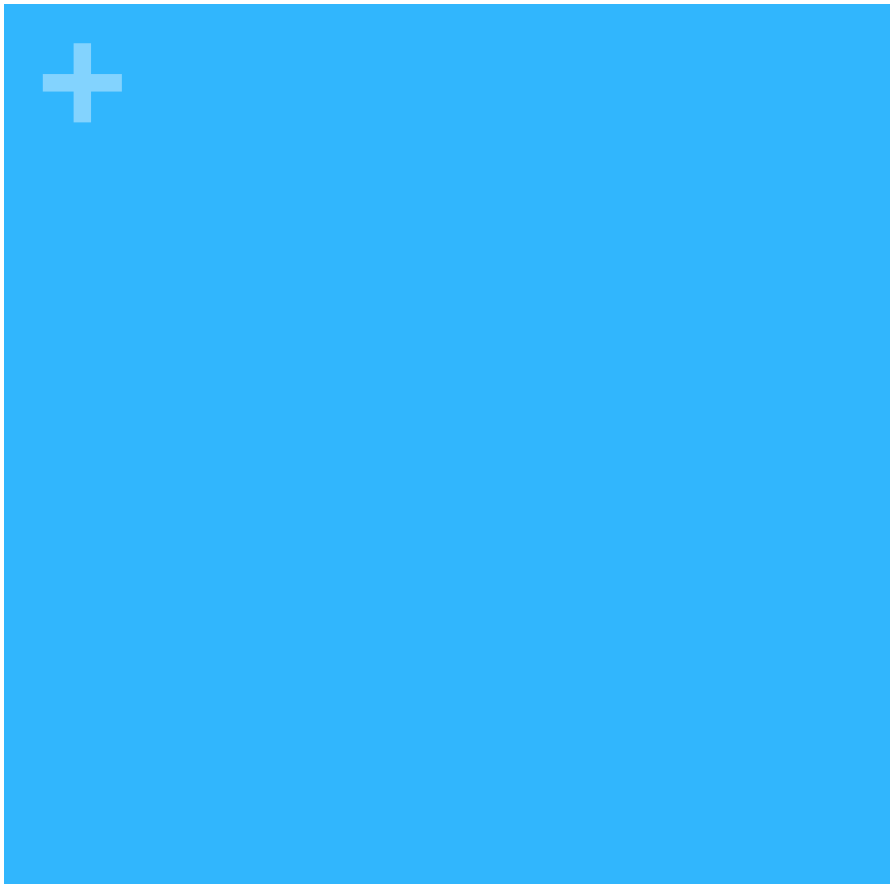




# 4 key things to remember to have at meetings



- **Location:** The location of your meeting is very important.
- **Agenda:** Know what you want to cover and how much time you want to devote to each topic.
- **Visual Aids:** Get the most out of your gathering with a powerpoint, whiteboard or flip pad, and make sure to have a clock or timer visible.
- **Leadership:** It's your meeting, so it's your job to keep people focused and engaged

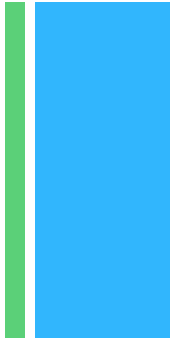


# Programming Model

Programming

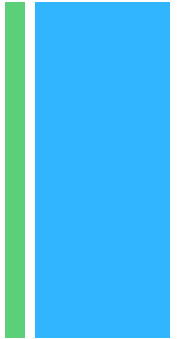
# + Why do we program?

- Programming is an integral part of the Office of Residence Life at Lincoln University. Programming serves many purposes and benefits the students, as well as the faculty and staff. The reasons we program include the following:
  - To promote and assist learning outside of the classroom
  - To promote a civil and caring community
  - To promote an environment conducive to study
  - To provide opportunities
  - To provide opportunities for cultural learning and expression
  - To give students a chance to interact with staff and faculty on an informal basis
  - To expose faculty and staff to an important aspect of college life—residence life.





# Programming Model for Hall Council



## ■ Hall Council Programming Requirements

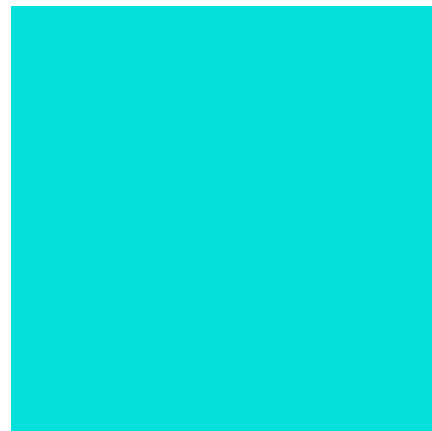
- The HC Executive Board is responsible for planning 5 programs per semester. Programs must be Building/ Area wide or Campus Wide

## ■ Educational Competence (2 per semester from the following categories)

- Lincoln Legacy
- Diversity and Social Justice
- Co-Curricular Development and Life Long Learning
- Character and Wellness

## ■ Social Competence (3 per semester from the following categories)

- Community and Campus Connections
- Civic Engagement

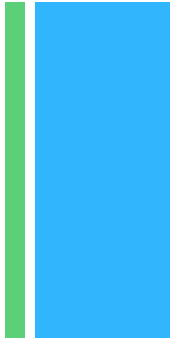


## Of the Months

What are they? How to write.

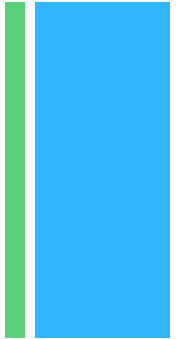


# Of the Months: What is it? Who can be recognized?



- An Of the Month or and OTM is a nomination that recognizes a person or a group for doing an amazing job during that particular month.
- Any one on campus an advisor, faculty, staff, student, or program as a whole.
- Categories include: Advisor, Institutional Faculty/ Staff, Passive Programming, Resident Assistant, and much more...

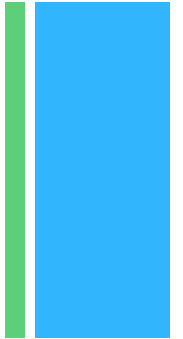
# + Nomination Due



- Nominations are due online at 11:59 p.m. of the 5<sup>th</sup> of the month following the month the person or group is being recognized. (I.E. To nominate someone in January, you must submit the nomination by 11:59:59 p.m., February 5<sup>th</sup>).



## *How to submit a nomination:*

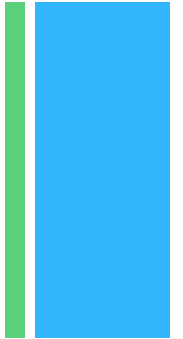


- Please visit the following website: **TBA**.
- Choose between on **General** to make nominations for an individual, group, or **Program** to make a nomination for an event on campus.
- OTMS need to be at least 100 words long to a maximum of 600 words
- Complete the nomination form and click **SUBMIT!!!**
- Writing needs to be month specific. If you are writing & submitting by the 5<sup>th</sup> of February it is about accomplishments in January.

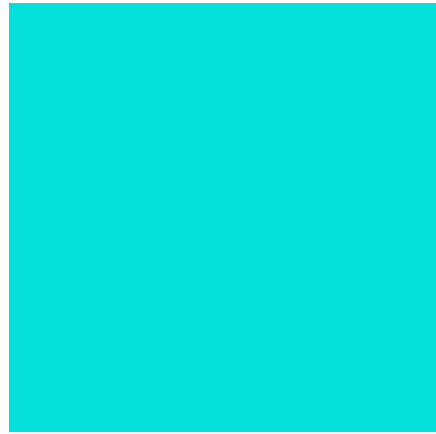
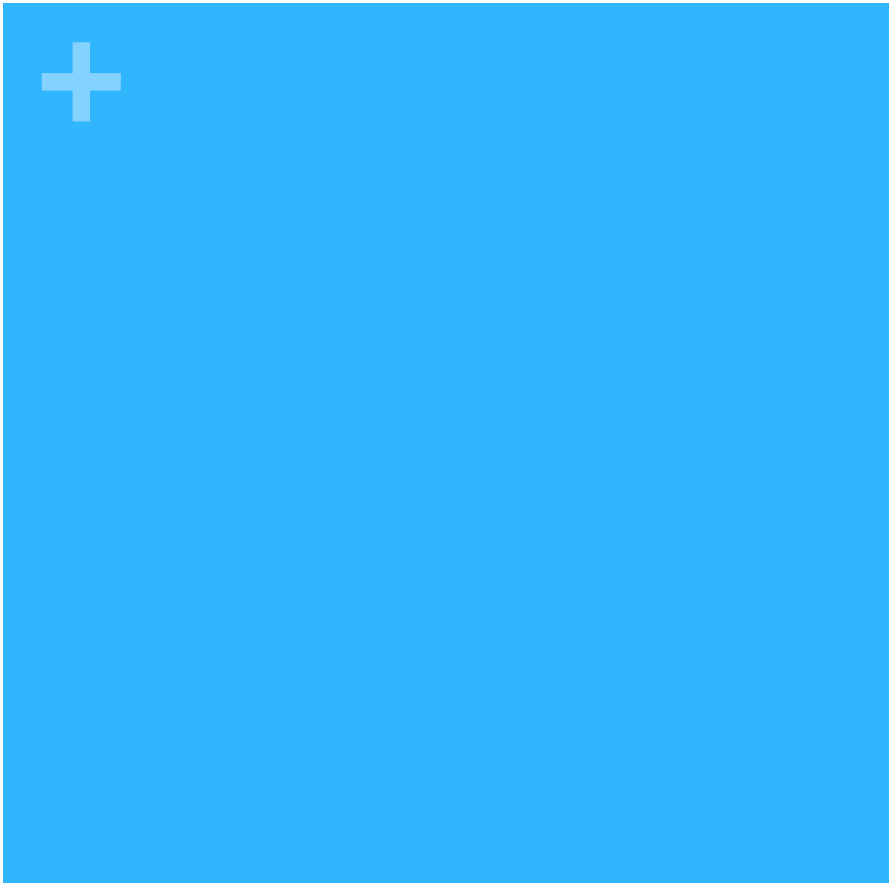




## ***OTM Due dates for every month:***



- Campus OTMs are due the 5<sup>th</sup> of Every Month by 11:59 PM
- Campus OTMs are sent to CAACURH the 10<sup>th</sup> by 11:59 PM
- Regional OTM winners are sent to the CAACURH schools the 17<sup>th</sup> of the month
- Regional OTMs are sent to the NACURH OTM Selection Committee on the 17<sup>th</sup>
- National OTMs are announced on the 24<sup>th</sup> by 11:59 PM CST



Funding, Donations,