



TO: \_\_\_\_\_ Disc Jockey (printed name)

FROM: \_\_\_\_\_ Club/Organization  
Lincoln University, Office of Student Life and Development

Date:

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To whom it may concern,

Lincoln University requires that you use the radio version of your musical selections during the event hosted by \_\_\_\_\_ on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_. The selections should not include any profanity during the event.

If this request regarding profanity is violated, you will be asked to immediately stop the music, break down your equipment, the event will be ended by the Dean of Students, The Student Life Coordinator, or Public Safety and your compensation could be withheld or revoked.

Be advised that you are only allowed (2) guests/assistants to help with setup, breakdown, and general assistance during the event. Any additional guests/assistance will be denied entry, if the event is for on-campus students only, or be required to pay to enter if the event is open to the public. This contract must be submitted to the Office of Student Life and Development the Wednesday of the week of your party. Thank you, in advance, for your cooperation.

Signatures:

Date:

\_\_\_\_\_  
Club/Organization President

\_\_\_\_\_  
Office of Student Life and Development

\_\_\_\_\_  
Campus Advisor