

Proposed Changes to the *Faculty By-Laws*

Oct 24, 2017

- Deletions (for all purposes) are highlighted in **RED**
- New By-Laws Committee Suggested Changes (as of October 18, 2017) are **underlined and in bold**

All references are to the CURRENTLY Posted Online Version.

Summary of Proposed Changes

1. Section 3.01. Transition/Handover of Faculty meetings to Faculty Council
2. Section 5.09 f. Committee on Educational Policies to meet annually with AF of BOT
3. Section 5.09 h. Specified dates for Committee on Honorary Degrees
4. Section 5.09 r. The Committee on Student Health and Welfare to meet annually with Student Welfare Committee of BOT
5. Section 5.09 u. Replaced Director with the Dean of PG&GS to Committee on Graduate Studies
6. Section 5.10 a. Replaced "Faculty Nonvoting Representative" with "Faculty Voting Representative"
7. Added "f" to Section 8.06. VP to hand out *Promotion, Tenure and Sabbatical Guidelines* to new Faculty
8. Section 10.02. g. Record of Hearing to reside with Chair of the Judicial Committee, not President
9. 10.02. i. Record of Hearing to be forwarded by the Chair of the Judicial Committee, not President
10. Section 10.02. j. The Faculty, instead of President, elects alternates
11. Section 13.06. Changed dates for requests for leave of absence
12. Section 14.01. Added paper ballot voting for changes to the Bylaws

Motion # 1

3.01. A publicly stated meeting of the Faculty under the President, as Chairperson, shall be held **monthly every two months** during the academic year **when the Faculty Council is ratified. Should the Faculty Council be de-commissioned/annulled, then Faculty meetings will be held monthly during the academic year.**

Motion # 2

5.09 f. The Committee on Educational Policies **shall be** composed of the Vice President for Academic Affairs (chairperson), two students, and five members elected by the Faculty, one from **each of the three schools of study each college**, one at large, and one from the graduate Faculty. This committee shall meet **from time to time at least once per academic semester** with the Academic Affairs Committee of the Board of Trustees.

Motion # 3

5.09 h. The Committee on Honorary Degrees **shall be** composed of two members elected by the Faculty, three appointed by the President, and two students. This committee shall meet no later than November 1 **of the academic year preceding the award, and prepare a slate of candidates for Faculty vote at the December Faculty meeting. The committee will submit Faculty recommendations to the Board of Trustees for consideration at its next scheduled meeting.**

Motion # 4

5.09 r. The Committee on Student Health and Welfare **shall be** composed of two administrative officers responsible for student affairs, five **faculty** members elected by the Faculty, one of whom shall serve as chairperson and shall vote in case of a tie, the Director of Student Health Services, and six students chosen **by SGA** from the upper classes. The Committee shall be empowered to form a subcommittee to investigate, study and evaluate student attitudes, behavior, health and general welfare. A University designated physician, psychiatrist, or psychologist shall be consulted as the need arises. **This committee shall meet at least annually with the Student Welfare Committee of the Board of Trustees.**

Motion # 5

5.09 u. The Committee on Graduate Studies **shall be** composed of one elected faculty member from each graduate program, two graduate students, **the Director of Urban Center**, the Head Librarian, the Vice-President for Academic Affairs, **and the Dean of Professional, Graduate and Extended Studies or a designee.**

Motion # 6

5.10 a. The Faculty **Nonvoting Voting** Representative to the Board of Trustees whom the Faculty elects **annually for two years**, reports Faculty concerns to the Board of Trustees as necessary, and reports back to the Faculty.

Motion # 7

8.06 f. Promotion and Tenure Guidelines. Each tenure-track faculty member shall be provided a copy of the Promotion, Tenure and Sabbatical Guidelines by the Vice President for Academic Affairs at the time of initial appointment.

Motion # 8

10.02 g. Record of Hearing. **A complete audio taped record of the proceedings shall be kept. A complete electronic record of the proceedings shall be kept by the Chair of the Judicial Committee. After resolution of the matter, the record shall be kept with Human Resources.**

Motion # 9

10.02 i. Appeal to Board of Trustees. If the President or the accused appeals to the Board of Trustees, **the President the Chair of the Judicial Committee shall forward the appeal together with the audio taped record electronic record of the proceedings to the Chairperson of the Board of Trustees for the Board's action. The decision of the Board of Trustees shall be final.**

Motion # 10

10.02 j. Disqualification of Judicial Committee Member. In the event of the disqualification of a member of the Judicial Committee, **the President shall fill an appointive vacancy, and the Faculty an elective vacancy the Faculty shall elect an alternate.** Both the President and the accused may request that a member of the Judicial Committee be disqualified from the hearing for cause. The decision of disqualification shall be made by the other members of the Judicial Committee. A disqualified member shall be replaced as specified above.

Motion # 11

13.06. Except in cases of emergency or other unforeseen circumstances, the request for a leave of absence must be submitted on or before **December 1st** **February 1st** if the leave is to begin in the fall term of the following academic year or on or before **April 1st** **October 1st** if it is to begin in the spring term of the following academic year.

Motion # 12

14.01. These By-Laws may be amended, repealed, or otherwise modified at any meeting of the Faculty by the affirmative action, **via paper ballot**, of two-thirds of the voting Faculty present at the meeting, provided that the affirmative vote numbers more than a majority of the eligible voters of the Faculty, and provided also that notice of the action to be taken and the text of proposed amendments, portions to be repealed, or other modifications have been **mailed distributed by e-mail and /or posted on the university website** to the voting members of the Faculty at least ten days before the meeting at which the proposed changes shall be brought to vote. All modifications of these By-Laws shall be subject to approval by the Board of Trustees.
