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**Community
College
of Philadelphia**

MEMORANDUM OF UNDERSTANDING

BETWEEN LINCOLN UNIVERSITY, PA AND COMMUNITY COLLEGE OF PHILADELPHIA, DEPARTMENT OF NURSING

Preface

The purpose of this Memorandum of Understanding (the “MOU”) is to establish a collaboration between Lincoln University of Pennsylvania (LU) and Community College of Philadelphia (CCP) to facilitate the transfer of qualified LU graduates to the CCP Post Baccalaureate Accelerated Associate Degree Nursing Option program.

The Community College of Philadelphia’s nursing program is accredited by the Accreditation Commission for Education in Nursing (ACEN) and approved by the Pennsylvania State Board of Nursing. Additionally, the Department of Nursing received its fifth recognition from 2004 to 2026 as a Center of Excellence in Nursing Education for its outstanding contribution to the professional development of students, as acknowledged by the National League for Nursing.

The CCP Post Baccalaureate Accelerated Associate Degree Nursing Option enables applicants to complete their nursing degree in under two years. Upon successful program completion, students become eligible to take the National Council Licensure Examination (NCLEX) for Registered Nurses (RN).

This MOU is for eligible LU students who meet the CCP Post Baccalaureate Accelerated Associate Degree Nursing Option program criteria and will adhere to both institutions' standard policies and procedures. This MOU outlines each parties respective roles and responsibilities in the performance of this MOU.

Application procedure for Lincoln Students:

To qualify for this MOU, LU students will need to do the following:

- Complete an intent form hosted by LU exclusively for this program.
- Schedule a meeting with representatives specifically assigned to work with potential applicants interested in the CCP Post Baccalaureate Accelerated Associate Degree Nursing Option to develop a course plan that optimizes course transferability. LU is responsible for determining the student’s eligibility.
 - LU’s representative will be the Director, Co-Curricular Pre-Professional Preparatory Program (CP3), in Biomedical Sciences and Health Professions

- CCP's representative will be the Coordinator of the Post Baccalaureate Accelerated Associate Nursing Option degree.
- Take the appropriate courses (listed under "courses required" below) to satisfy requirements for the Nursing courses.
- Submit a CCP admissions application the year before the student plans to matriculate to CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option (with a May start date.)
 - Select the Post Baccalaureate Accelerated Associate Degree Nursing Option on the admissions application.
 - An Early Acceptance deadline of August 30 is available for students who have completed all of their sciences. Early acceptance allows for priority seating into the program.
 - The final application deadline is November 30.
 - As part of the admissions application process, students must submit official transcripts from LU and any other college attended, for an initial evaluation of transfer credits to be recorded on CCP's system. A final official transcript will be required upon the student earning an LU bachelor's degree.
- Take the Kaplan Pre-Nursing Test after applying for the Post Baccalaureate Accelerated Associate Degree Nursing Option.
- Earn a bachelor's degree or higher in a non-nursing major from LU with a minimum final cumulative LU GPA of 2.75 or higher. A minimum grade of "C" is required in each course to receive transfer credit.
- Enroll at CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option within one year of graduating from LU as long as all required science courses have been taken within the past 10 years of matriculation to CCP and all requirements of CCP's traditional Nursing program have been met.
- Successfully complete all health and background information requirements upon conditional admission into CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option program, including but not limited to physical examination, child abuse clearance, criminal background check, drug screening clearance, and any other additional requirements as stated in CCP's College Catalog at the time of admission.

Meeting minimum requirements for CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option program does not guarantee an LU student admission into the program. The decision to admit LU students into CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option program is solely at the discretion of CCP. CCP will notify students of the admissions decision by no later than January 15.

Courses Required:

LU students seeking admissions into CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option program will need to take all of the following courses:

Lincoln University courses	Cr	Community College of Philadelphia	Cr.
BIO 205 - Anatomy and Physiology I/ BIO 205L - Anatomy and Phys. I Lab	4	BIOL 109 - Anatomy and Physiology I	4
BIO 206 - Anatomy and Physiology II/ BIO 206L - Anatomy and Phys. II Lab	4	BIOL 110 - Anatomy and Physiology II	4
BIO 401 - Microbiology w/lab	4	BIOL 241 - Principles of Microbiology	4
HSC 350 - Nutrition	3	NUTR 111 - Introduction to Nutrition	3
SOC101 - Introduction to Sociology	3	SOC 101 – Introduction to Sociology	3
CSC 151 - Computer Applications	3	CIS 103 - Introduction to Information Technology	3
<i>TO BE TAKEN AT CCP the summer before applying and matriculating to CCP's Post Bacc Program</i> (MAT 114 - Elementary Statistics I) This math class will transfer to LU and count for the student's bachelor's degree.	3	MAT 251 - Statistics for Science	4

Post Baccalaureate Requirements

The following are required for students to earn the Post Baccalaureate Accelerated Associate Degree Nursing Option at Community College of Philadelphia:

- All admitted students are required to graduate and receive the Post Baccalaureate Accelerated Associate Degree Nursing Option from CCP within three academic years of the date of admission to the first nursing course.
- Students must complete 64 credit hours for the A.A.S. degree in Nursing, of which 30 credits must be taken at CCP.
- Earn a grade point average of 2.0 or better and no grade below C in any course. If this is not achieved, the student will be discontinued from the Post Baccalaureate Accelerated Associate Nursing Degree program at CCP.

The MOU

Obligations of Lincoln University of Pennsylvania:

1. Publicize this MOU to prospective students in its promotional literature, social media and website.
2. Work collaboratively with CCP to ensure proper curricular alignment of degree requirements by participating in the CCP Nursing Program Advisory Committee meetings once to twice a year.
3. Identify a point of contact (liaison) connecting LU students to CCP and providing support during enrollment.
4. Inform qualified students matriculating at LU of the opportunity for admission transfer to CCP under the terms of this MOU.
5. Invite enrolled LU students to participate in this MOU by submitting an electronic Admissions Intent Form before completion of the credit limits.

6. Send CCP the report of students who have completed the electronic Admissions Intent Form for LU.
7. Provide information on the CCP admissions and academic requirements online. Program-to-program curriculum Transfer Guides for specific programs of study will be available online for student use.

Obligations of Community College of Philadelphia:

1. Participate in student outreach (e.g., transfer fairs, campus visits, virtual open houses, etc.) at least once each fall and spring semesters as per invitation from LU.
2. Invite LU students to Open House/Campus Visit events for information, advising and related recruitment and/or academic activities with CCP faculty and staff by invitation from LU at both LU and CCP to facilitate smooth curricular and co-curricular integration to CCP.
3. At CCP's discretion, send a CCP conditional letter of admission to all LU students who complete an Admissions Application as stated above.
4. Maintain Post Baccalaureate Transfer Guides outlining the CCP courses fulfilling significant requirements for LU transfer students as included in this MOU.

Joint Obligations

To facilitate the transfer of LU students to CCP's Post Baccalaureate Accelerated Associate Degree Nursing Option program, both parties agree to the following:

1. Consult and inform each other before implementing significant policy or curriculum changes affecting transferring students under this MOU.
2. Jointly develop, share, and present articulated information to students.
3. Create and execute promotional efforts for admissions and transfer benefits.
4. Review the MOU annually to enhance student transition and success. Changes will be mutually agreed upon in writing, effective upon both institutions' signatures.
5. Appoint representatives for MOU coordination, ensuring LU and CCP personnel are aware and supportive.
6. Exchange relevant aggregate data annually for MOU maintenance and improvement and, to the extent permitted by law, potentially individualized transfer of student data.
7. Facilitate faculty consultation and collaboration on MOU, General Education, degree requirements, and related academic matters.
8. Establish direct website links between LU and CCP.

STATEMENT OF NONDISCRIMINATION

Both parties commit to nondiscrimination based on race, sex, age, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to

reasonably cooperate in any investigation of claims of discrimination or harassment, to the extent permitted by law.

RESPONSIBILITY FOR PROGRAM ADMINISTRATION

At CCP, responsibility for the administration of this program shall be facilitated by the Division of Math, Science and Health Careers, Room W1-1, 1700 Spring Garden Street, Philadelphia, PA 19130. At LU, responsibility for administering this program shall be facilitated by the Director, Co-Curricular Pre-Professional Preparatory Program (CP3), in Biomedical Sciences and Health Professions.

DURATION


This MOU will take effect after both parties have signed and dated this document for students entering CCP on or after May 2025, and will remain active for five years until matriculation of the May 2030 class. At that time, it may be renewed upon the development of a new mutual MOU. Either institution may revise or terminate this MOU by giving the other party prior notice of six months in writing. In the event of termination, the participants already admitted into the program shall be permitted to complete the program per the terms of this MOU.


MISCELLANEOUS

Provided that all parties execute a copy of this MOU, this MOU may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This MOU may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this MOU.


The undersigned representatives of the parties, Community College of Philadelphia and Lincoln University of Pennsylvania, have executed this MOU on the date indicated below:


FOR COMMUNITY COLLEGE OF PHILADELPHIA:

DocuSigned by:

9704580513E3456 Date: 2/9/2024 | 12:08 PM EST
Donald Generals, Ed. D.
President

DocuSigned by:

DDBFDE70C487409... Date: 2/8/2024 | 2:49 PM EST
Alycia A. Marshall, Ph.D.
Provost and Vice President for Academic & Student Success

FOR LINCOLN UNIVERSITY OF PENNSYLVANIA:

DocuSigned by:

24A0030240204D2... Date: 2/8/2024 | 11:35 AM EST
Brenda A. Allen, Ph. D.
President

DocuSigned by:

754C6864573D463... Date: 2/6/2024 | 2:44 PM PST
Patricia Joseph, Ph. D.
Provost/Dean of the Faculty