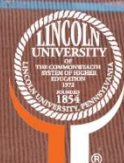


Academic Catalog

2023-24



Lincoln University
LEARN. LIBERATE. LEAD.

Brenda A. Allen, President

Welcome to the Lincoln University family!

I am pleased to send this greeting to you as you engage in a transformative experience that will shape your future. As the “FIRST” degree-granting HBCU, Lincoln offers a large community of alumni, faculty, staff, friends, and partners who will play a key role in the success of your journey. Take advantage of our many resources. The Lincoln University experience is transformative. It will prepare you to be and to do anything that you desire.



Photo/Brian Bernas

I know from experience that a Lincoln University education can prepare you to do anything you desire. On July 1, 2017, I returned to the Dear Old Orange and Blue, my Alma Mater, to serve as its 14th President– an honor that I never imagined when I received my degree from Lincoln many years ago. Over the past few years, I’ve had time to revisit, review, and reflect on the road ahead for the institution. I am committed to doing all that I can to make Lincoln University the best that it can be.

Lincoln University has produced many graduates who went on to be world leaders. Individuals like Langston Hughes ’29, world-acclaimed poet; Thurgood Marshall ’30, the first African American U.S. Supreme Court Justice; and Kwame Nkrumah ’39, the first president of Ghana. From Christian Fleetwood, Class of 1860, who was the first African American Congressional Medal of Honor recipient in 1865 to Reggie Smith III ’92, who became the first African American president of the Board of Directors of The United States Distance Learning Association in 2009, Lincoln University and our alumni have garnered more than 50 international and national “firsts.” Read about them and understand that through education, dedication, and perseverance they achieved great success. But remember that they each began their journey here at Lincoln University, just as you are today.

I ask you to find your “FIRST” then use every resource that Lincoln offers toward achieving that goal. Remember that your success is only limited by your imagination and willingness to work hard. Imagine big and work hard. Be creative in your thinking and bold in your explorations. We all continue to face challenges and change brought on by Covid-19. I implore you to apply yourself and persevere to be prepared for your path forward. Change is not always easy, but if you embrace the campus and the changes, engage your faculty, and challenge yourself to reach for the stars, you will grow, you will mature, and you will be successful. We are here to assist you on your journey.

Sincerely,

A handwritten signature in black ink, consisting of the letters 'BAA' in a stylized, cursive font.

Brenda A. Allen ’81
President

The 2023 catalog and future updates may also be found on the University website www.lincoln.edu via the Office of the Registrar homepage.

Lincoln University of the Commonwealth of Pennsylvania, in compliance with Title IX of the Education Amendment of 1972 and other Civil Rights laws, offers equal opportunity for admission and employment. The programs and activities of the University are offered to all students without regard to race, color, national origin, religion, age, sex, or physical disability.

University Catalog Disclaimer

It is the responsibility of each student to read, understand and apprise themselves of all the terms, conditions, and regulations set forth in the current Lincoln University Academic Catalog.

Lincoln University reserves the right to change or amend the policies, rules, regulations and procedures described in this catalog and/or website. The calendar, course requirements, descriptions, tuition and fees are also subject to change.

The provisions and requirements stated in this catalog are not to be considered as an irreversible contract between the student and the University. Lincoln University reserves the right to change any of the provisions or requirements at any time within the student's term of residence. No such change, however, will be applied retroactively to cause an extension of time normally required for completion of the student's program. The University reserves the right to cancel any announced program, major, or course, as well as change the course instructor or change the time it will be offered.

*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.benefits.va.gov/gibill>.

LINCOLN UNIVERSITY

2023-2024

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ACADEMIC CALENDAR 2023-2024

Fall Semester	2023	
<u>Main Campus</u>		
Semester Dates	Mon-Fri	Aug 21-Dec 8
New Undergraduate Students Orientation	Sun-Sat	Aug 13-Aug 19
Returning student check in	Sat	Aug 19
Undergraduate Classes Begin	Mon	Aug 21
Last Day to Add and Drop Courses	Wed	Aug 30
Labor Day – No Classes	Mon	Sept 4
All University Convocation	Thurs	Sept 7
Graduation Applications (Fall Graduation)	Fri	Sept 29
Mid-Term Examination Week	Mon-Sat	Oct 2-6
Mid-Term grades due	Mon	Oct 9
Homecoming	Mon-Sat	Oct 9-14
Mandatory Registration begins	Mon	Nov 6
Graduation Applications (Spring Graduation)	Fri	Nov 17
Fall Break (No Class)	Mon-Fri	Nov 20-24
Last Day to Withdraw from a Course/Univ	Fri	Dec 1
Last Day of Class	Fri	Dec 1
Reading Days	Sat-Mon	Dec 2-4
Final Examinations	Tues-Fri	Dec 5-8
Final Grades due by noon	Mon	Dec 11
Fall conferral date (no commencement)		Dec 15
Spring Semester	2024	
<u>Main Campus</u>		
Semester Dates	Mon-Fri	Jan 8-Apr 26
New and Transfer student check in	Fri	Jan 5
New Student Orientation	Sat-Sun	Jan 6-7
Returning student check in	Sun	Jan 7
Undergraduate Classes Begin	Mon	Jan 8
Martin Luther King, Jr.-No Classes	Mon	Jan 15
Last Day to Add and Drop Courses	Wed	Jan 17
Black History Month		Feb
Mid-Term Examination Week	Mon-Fri	Feb 19-24
Spring Break (No Class)	Mon-Fri	Feb 26-Mar 1
Mid-Term grades due	Mon	Mar 4
Honors Convocation	Thurs	Mar 28
Mandatory Registration begins	Mon	Mar 25
Easter Recess (Good Friday)	Fri	Mar 29
Graduation Applications (Summer Graduation)	Fri	Apr 12
Last Day to Withdrawal from a Course/Univ	Fri	Apr 19
Last Day of Classes	Fri	Apr 19
Reading Days	Sat-Mon	Apr 20-22
Final Examinations	Tues-Fri	Apr 23-26
Final Grades due by noon	Tues	Apr 30
Spring Conferral and Commencement	Sun	May 5

THE UNIVERSITY

The History of Lincoln University

Lincoln University was chartered in April 1854 as Ashmun Institute. As Horace Mann Bond, '23, the eighth president of Lincoln University, so eloquently cites in the opening chapter of his book, *Education for Freedom*, this was “the first institution found anywhere in the world to provide a higher education in the arts and sciences for male youth of African descent.” The story of Lincoln University goes back to the early years of the 19th century and to the ancestors of its founder, John Miller Dickey, and his wife, Sarah Emlen Cresson. The Institute was renamed Lincoln University in 1866 after President Abraham Lincoln.

Lincoln is surrounded by the rolling farmlands and wooded hilltops of southern Chester County, Pennsylvania. Its campus is conveniently located on Baltimore Pike, about one mile off US Route 1 – 45 miles southwest of Philadelphia, 15 miles northwest of Newark, Delaware, 25 miles west of Wilmington, Delaware and 55 miles north of Baltimore, Maryland.

Since its inception, Lincoln has attracted an interracial and international enrollment from the surrounding community, region and around the world. The University admitted women students in 1952, and formally associated with the Commonwealth of Pennsylvania in 1972 as a state-related, coeducational university. Lincoln currently enrolls approximately 2,000 students.

Located in southern Chester County, Lincoln is accredited by the Middle States Association of Colleges and Schools and offers academic programs in undergraduate study in the arts, sciences as well as graduate programs in human services, reading, education, mathematics and administration. The University is proud of its faculty for the high quality of their teaching, research and service, and of its alumni, among the most notable of whom are: Langston Hughes, '29, world-acclaimed poet; Thurgood Marshall, '30, first African-American Justice of the US Supreme Court; Hildrus A. Poindexter, '24, internationally known authority on tropical diseases; Roscoe Lee Browne, '46, author and widely acclaimed actor of stage and screen; Lawrence (Larry) Neal '61, one of the most influential scholars, authors and philosophers of The Black Arts Movement; Gil Scott-Heron, a legendary American soul and jazz poet, musician and author, attended Lincoln in the late 1960s; Lillian Fishburne, '71, the first African American female U.S. Navy Rear Admiral; Jacqueline Allen '74, judge for the Court of Common Pleas, Philadelphia; Philip Banks '84, former New York City Police Chief; Fred Thomas, Jr. '91, actor, director and three-time NAACP award-winning playwright; Comedian Will “Spank” Horton, who attended Lincoln in the late 90s, and Brittney Waters '13, professional women’s basketball player for the Ulster Rockets in Ireland.

Lincoln University has educated an impressive list of African-Americans who have distinguished themselves as doctors, lawyers, educators, businesspersons, theologians and heads of states. Many of Lincoln's international graduates have gone on to become outstanding leaders in their countries, including Nnamdi Azikiwe '30, Nigeria's first president; Kwame Nkrumah '39, first president of Ghana; Rev. James Robinson '35, founder of Crossroads Africa, which served as the

model for the Peace Corps; Sibusio Nkomo, Ph.D. '81, chair, National Policy Institute of South Africa; and Tjama Tjivikua, Ph.D. '83, First Rector of the Polytechnic of Namibia in Windhoek.

During the first one hundred years of its existence, Lincoln graduated approximately 20 percent of the African-American physicians and more than 10 percent of the African-American attorneys in the United States. Its alumni have headed over 35 colleges and universities and scores of prominent churches. At least 10 of its alumni have served as United States ambassadors or mission chiefs. Many are federal, state and municipal judges and several have served as mayors or city managers.

Mission Statement

Lincoln University, the nation's first degree-granting Historically Black College and University (HBCU), educates and empowers students to lead their communities and change the world. It does so by:

- Providing a rigorous liberal arts education featuring active and collaborative learning;
- Integrating academic and co-curricular programs with the University's distinctive legacy of global engagement, social responsibility and leadership development; and
- Cultivating the character, values and standards of excellence needed to enable students to become responsible citizens of a global community.

Vision

Lincoln University will be a national model for both 21st century liberal arts undergraduate education and innovative graduate and professional programs.

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, et seq., and its implementing regulations, 34 C.F.R. Part 106, prohibit discrimination on the basis of sex in the University's programs or activities. It is the expressed policy of Lincoln University to comply with Title IX. The following person has been designated to handle inquiries regarding the non-discrimination policies: Gerard Garlic, Title IX Coordinator, Room 126B, Lincoln University, 1570 Baltimore Pike, Lincoln University, PA 19352, phone 484-746-0000 or Office of Civil Rights, U.S. Department of Education, the Wanamaker Building, 100 Penn Square East, Suite 515, Philadelphia, PA 19107-3323, phone 215-656-8541, fax 215-656-8605, email: ocr.philadelphia@ed.gov.

Accreditation and Nationally Approved Programs

Since December 1, 1922, Lincoln University has been accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267-284-5000). The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation.

The Chemistry Program is approved by the *American Chemical Society*.

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Fax: 484-365-7150

International Cultural Center

ADMISSIONS

Undergraduate Admissions-General Information

Lincoln University seeks to admit and enroll students who are prepared to succeed in the University's programs of study. In order to determine an applicant's readiness for success at Lincoln, the University needs an accurate appraisal of the student's academic achievement and ability.

Lincoln University, in accordance with applicable Federal and State Laws and University Policies, does not discriminate on the basis of race, color, national origin, religion, gender, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. This nondiscrimination policy covers admission, access, and treatment in University programs and activities.

Office of Undergraduate Admissions

1570 Baltimore Pike
Lincoln University, PA 19352
800-790-0191 (toll free)
484-365-8109 (fax)
admissions@lincoln.edu
www.lincoln.edu/admissions

Application Procedures

Lincoln University's application for admission is available online at: www.lincoln.edu/apply-now

Entry Term	Priority Notification	Application Deadline
Fall	February 1	May 1
Spring	October 1	November 1

After these dates, applications will be considered on a space-available basis. (Students seeking housing on campus will want to apply as soon as possible, as housing is limited and is not guaranteed).

First-time Freshmen

First-time freshmen are applicants whom have graduated from high school (or received their General Educational Development credential) and have not attended a college or university. First-time freshmen must submit the following documents:

- Completed application with \$20 application fee (non-refundable)
- High School Transcript
- Test Scores (ACT or SAT)

Lincoln University welcomes admission applications from prospective first-time freshmen after they have completed their eleventh grade year, when final grades have posted and course selection for the senior year is reflected. The SAT or ACT should be taken late in the junior year and again early in the fall of the senior year. In making admissions decisions, Lincoln will combine the highest math, and critical reading scores from all test scores submitted. Students who have graduated from high school, but not have attended a college, would not be required to take the ACT or SAT test after five years have passed since their high school graduation. These students' admission into Lincoln would be based solely upon their high school transcripts.

First-year Transfers

First-year transfers are applicants whom have attended one or more regionally accredited college(s) or universities and have accrued less than 12 transferable credits but wish to continue their education at Lincoln University. First-year Transfers must submit the following documents:

- Completed application with \$20 application fee (non-refundable)
- High school transcript
- Test scores (ACT or SAT)
- College transcript (from all institutions attended)
- Transfer student dean certification form (from all institutions attended)

Transfer Students

Transfer students are applicants whom have attended one or more regionally accredited college(s) or universities and have accrued 12 or more transferable credits but wish to continue their education at Lincoln University. Transfer students must submit the following documents:

- Completed application with \$20 application fee (non-refundable)
- High school transcript
- College transcript (from all institutions attended)
- Transfer student dean certification form (from all institutions attended)

On the basis of the college transcript, a tentative estimate will be given to the candidate identifying the work to be completed and the approximate length of time it will take to earn a degree. Students from an institution that is not regionally accredited will have their General Education course work evaluated by the Office of the Registrar and major requirements by the respective academic department.

Students with an Associate's degree:

Students who transfer to Lincoln University with an associate degree in a parallel degree program from a regionally accredited college/university will have their General Education/core curriculum courses considered complete. Students may have to complete additional coursework depending on the major and prerequisites required for major courses, as determined by the academic department.

Students with a Bachelor's degree:

Students that transfer to Lincoln University with a bachelor's degree from a regionally accredited college/university will have their General Education/core curriculum courses considered complete.

Students may have to complete additional coursework depending on the major and prerequisites required for major courses, as determined by the academic department.

It is the applicant's responsibility to see that all the appropriate steps are completed in filing an application for admission.

Admission Requirements

Lincoln University reviews applications on a rolling basis. Applicants will be notified of a decision on a rolling basis as their completed application is reviewed. Some applicants will be asked to submit new information to support their applications for admission, usually first-semester senior year grades and/or new SAT or ACT scores and/or final college grades and/or a personal statement. Applicants who are asked to submit additional information will be reviewed upon receipt of that information. All offers of admission are contingent upon satisfactory completion of senior year courses, college coursework and a continuing record of good character.

Lincoln reserves the right to rescind admission for unsatisfactory academic performance or social behavior anytime. Additionally, an offer of admission ordinarily will be withdrawn if Lincoln University discovers that a false statement or falsified material was submitted in

connection with an application. If the misrepresentation is discovered after a student has enrolled, the student will be subject to loss of credits earned and separation from the University.

High School Requirements

Students must possess a high school diploma, GED, or equivalent by the start of their intended term of entry. Each candidate for admission must complete a minimum of 21 credits in grades 9 through 12. These credits must come from a standard senior high school, accredited either by the state authorities or by a regional accrediting body, or from an approved General Education Diploma (GED) program.

The 21 credits should be distributed as follows:

4 units of English	3 units of Mathematics
3 units of Social Studies	3 units of Science
2 units of Arts or Humanities or both	1 units of Health and Physical Education
5 units of Electives*	

*Student selects 5 additional courses from among those approved for credit toward graduation by the school district, including approved vocational education courses.

Please check the Admissions webpage for any updated requirements that may supersede this academic catalog.

Entrance Exam Requirements

First-time freshmen and first-year transfer students seeking admission are required to take either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). The candidate is responsible for requesting that the test scores be sent to Lincoln University, either by indicating Lincoln University on the application or, at a later date, by special request.

Entrance Exam	Lincoln University School Code
Scholastic Aptitude Test (SAT)	2367
American College Test (ACT)	3614

It is recommended that the candidates take these tests at the earliest possible date.

Admission for International Students

International students should submit official copies of transcripts listing all subjects taken and grades received. He or she should submit the General Certificate of Education or its equivalent, a letter of recommendation from the principal of the secondary school attended, and a

character recommendation, preferably from a teacher or some other professional person who knows the applicant well.

Applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL). Applicants whose native language is English are required to take the Scholastic Aptitude Test (SAT).

Registration forms for the TOEFL and the SAT can be obtained from the Educational Testing Service at the following address: Box 6151, Princeton, New Jersey 08541-6151. The telephone number is 609-771-7100.

A statement signed by the person who will be responsible for the financial obligation of the applicant to the University is also required. International students are encouraged to pay particular attention to the fee structure, which is included in the General Statement pertaining to school expenses. Payment of the first semester's tuition and fees and room and board charges are required before the issuance of INS Form I-20 to the student.

Advanced Placement

Lincoln University participates in the College Board Advanced Placement Program and awards course exemptions and college credit to entering students with qualifying scores. Students who have received a score of three or higher on any of the Advanced Placement Examinations of the College Board will be eligible, in the area of each examination, for advanced placement and credit toward graduation as determined by the appropriate department.

Lincoln University is a participant in the College Level Examination Program (CLEP). The University will grant credit for CLEP General Examination and Subject Examinations. CLEP General Examination credits will be granted to entering freshmen on the basis of Lincoln University norms. CLEP General and Subject Examination Credit will be granted to freshmen, transfer or current students according to the requirements established by the American Council on Education (ACE). Department approval must be obtained before taking a subject examination. The student should contact the Registrar's Office for other requirements.

International Baccalaureate

Lincoln University participates in the International Baccalaureate (IB) program and awards course exemptions and college credits to entering students with qualifying exam scores. Students who have received a score of five or higher on any of the IB examinations will be eligible for credit, in the area of each exam, for advanced placement and awarded credit toward graduation as determined by the appropriate academic department.

Personal Interviews

Although interviews are not required for admission, the University encourages them. An interview and campus tour can be arranged by appointment. A request for an interview and campus tour should be addressed to the Office of Admissions two weeks in advance of the

desired date. Applicants should suggest at least two alternative dates on which it would be convenient for them to visit campus.

After Admission

After being admitted, and before registering for classes, the student must submit an official final high school transcript (*first time freshmen only*) and satisfy the obligations listed below:

Acceptance Fee

A \$275 registration fee is required of each new student to reserve a space at the University. This fee is non-refundable but will be credited toward the semester expenses. All new students must mail the fee as soon as admission to the University is granted. If an applicant fails to attend after admission, the fee will be forfeited and a later admission will require a new fee.

Medical History and Health Insurance

The State of Pennsylvania requires that all entering students present a report of medical history, signed by a licensed physician, assessing the students' state of health before they can be cleared for registration.

All students are encouraged to participate in the Lincoln University Student Health Insurance Plan. However, if parents choose not to have their daughter/son covered under this policy, the University requires that a Health Insurance Notification Form indicating the name of their present insurance carrier and policy number be signed and returned. The student will be billed for University insurance for the academic year if this notification form is not in the office of the Vice President for Student Success by the date of registration.

Placement Testing and Academic Advising

Placement in the appropriate English, Writing, Reading, and Math courses is determined by student performance on the placement tests administered by the university. Students scoring below the established norm for Lincoln University students will be required to take developmental courses in English and Math. However, students can opt to take a more advanced math course if they have a strong background in math as demonstrated by High School grades and other equivalent preparation or exposure(s).

Students who took two years or more of a foreign language in junior/high school and wish to take that same language at Lincoln University are required to take the language placement exam. For more details, see Department of Foreign Languages and Literatures.

All newly admitted undergraduate students are assigned faculty advisors by the Academic Advising Center and must consult with them before making a final choice of courses.

Graduate Admissions

Application for admission to the graduate programs is made through the Office of Admissions at the School of Adult and Continuing Education. The specific requirements for admission to each program are listed in the graduate programs section of this catalog.

FINANCES AND STUDENT FINANCIAL AID

Offices, Financial Clearances, and Responsibility

The Office of the Bursar is the administrative unit of Lincoln University that is responsible for student accounts, including charging all tuition and fees, receipt of payments (including monies transferred on the behalf of students from banks and governmental agencies) and authorizing payments and refunds to students.

The Office of the Bursar is located on the second floor of Lincoln Hall. Correspondence should be addressed to: Office of the Bursar, Lincoln University, Lincoln University, PA 19352. The telephone numbers are 484-365-8080 or 855-287-4003; and the fax number is 484-365-8130. Additionally, the office may be contacted via email at bursaroff@lincoln.edu.

The Office of the Bursar determines when a student is “financially cleared” and is therefore eligible for enrollment in classes and living in the residence halls. Financial clearance can be granted by the Bursar based on the actual receipt of funds, evidence of payment plans arranged through tuition payment plans (TMS described later in this section), and an award letter issued by Financial Aid. The Bursar can change a student’s status from cleared to not cleared at any time if there are changes in the student’s award letter or external payment plans. The Bursar determines financial clearance based on the current status of an account, including all payments and charges – not just the payments and charges for the current term.

The student always has ultimate responsibility for payment of all financial obligations to the University.

Lincoln University will issue transcripts or diplomas only when the student is “paid in full” as determined by the Office of the Bursar.

While it is recognized that in most instances parents are responsible for paying some or all of the educational expenses, it is nevertheless expected that all students keep themselves effectively informed regarding their financial requirements of the university and the way in which their financial obligations are being met. Bills are available via <http://luserfselfservice.lincoln.edu/> to students and parents.

Undue delay or failure in making and carrying out financial arrangements according to University regulations will cause the student to become ineligible to register for classes or receive grades.

Registration for a new semester including room reservation, is conditional upon satisfactory settlement of all financial obligations of any previous semester, in addition to charges for the new semester.

Payment of School Expenses

On or about July 1 and November 25 a bill will be available on LU Self-Service indicating the net charge, which must be paid by the following dates to be eligible for registration.

Fall semester- Total payment or arrangement prior to July 31

Spring semester- Total payment or arrangement prior to December 1

The net charge payable is the total estimated expenses less University Financial Aid and payments made to date.

Remittances

You will have the option to login to your student account on LU Self-Service at <http://luservice.lincoln.edu> to make a payment. It is preferred to use the online payment option as this represents a faster method of ensuring your payment is processed in a timely manner. The following methods of payment will be accepted online: Visa Credit, Visa Debit, Mastercard Credit, Mastercard Debit, Discover Credit, Discover Debit, or Electronic Check (personal bank accounts only). If you are mailing your payment, your certified checks, cashier's checks, or money orders should be made payable to "Lincoln University" and addressed to Lincoln University, Office of the Bursar, 1570 Baltimore Pike, Lincoln University, PA 19352.

Students who are receiving payments from a third party agency (i.e. Veteran's education benefits, Vocational Rehabilitation, employer/employee/dependent benefits) should provide any relevant agency information to the Office of the Bursar in advance of the scheduled bill due date.

Tuition Payment Plans

Refer to our [website](#) or contact the Office of the Bursar by email at bursaroff@lincoln.edu regarding information on a deferred payment plan. It is required that 80% of your current semester's bill be covered by financial aid and/or payments. The other 20% can be placed on the deferred payment plan. Prior semester balances must be paid in full in order to begin a new semester payment plan.

Social Security Beneficiaries and Employer Payments

Students who receive benefits under programs of federal or state agencies, such as the the Social Security Administration must meet the payment deadlines of the University even if they have not yet received their benefits from the governmental agencies. In cases where an agency can or will make payment directly to the University, the Bursar may defer receipt of the funds upon presentation of acceptable evidence from the agency.

Similarly, if some or all of a student's education expenses are to be paid directly to the University by his or her employer, the Bursar may defer receipt of the funds upon presentation of acceptable commitment from the employer. The University cannot defer such payments if it is contingent upon achievement of a certain grade. The University also cannot defer receipt of payment based on an employer's future reimbursement to the student of his or her educational expenses – the student must satisfy obligations by the corresponding deadlines and seek reimbursement later.

Since the University does not receive funds from the government for tuition and fees for Social Security recipients, students registered under such authorizations must make payments according to the schedule shown for all students.

Veteran Benefits

The Veterans Access, Choice and Accountability Act of 2014

A. Veteran- An individual who served in the United States Armed Forces (military, naval, or air service), including a reserve component or the United States National Guard and commissioned corps of the public Health Service or National Oceanic and Atmospheric Administration, and who has been discharged or released from service under conditions other than dishonorable. Note: All references to veterans in this document included covered individuals as defined in Section B.

B. Covered Individual

1. An individual (typically a spouse or child) listed as a dependent in the Defense Enrollment Eligibility Reporting System (DEERS).
2. An individual (typically a spouse or child) using benefits under U.S.C Chapters 33 and/or 35, relating to the Marine Gunnery Sergeant Davis Fry Scholarship and/or other survivor and dependents benefits, who lives in the Commonwealth of Pennsylvania (regardless of his/her formal state of residence) and enrolls in a State System or affiliate university.
3. An individual (typically a spouse or child) that can provide evidence they are an dependent of a military service member to include veterans or retirees.

Required Documentation

Veterans shall provide the following:

1. A Member 4 copy of the veteran's DD Form 214 (DD214) in order to establish the veteran's discharge date and period of honorable active duty of 90 days or more (multiples of the veteran's DD214 may be used to establish qualifying time period and service status).
2. A copy of the federal Veterans Affairs Certificate of Eligibility (COE) that establishes eligibility for GI Bill® educational benefits.

Covered Individuals shall provide the following:

1. A copy of the Veterans Affairs Certificate of Eligibility (COE) that establishes the transferred benefits or general eligibility of benefits.
2. A Member 4 copy of the transferor's or veteran's DD214.

If the necessary documentation is not provided, the student shall be charged out-of-state tuition.

Lincoln University shall ensure the safety and confidentiality, as appropriate, of all documentation submitted.

The Veterans Benefits and Transition Act of 2018

Lincoln University will allow any covered individual to attend or participate in registered courses at the start of a semester (term) as determined by the published academic calendar. Further, Lincoln will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

Covered Individual

any individual who is entitled to educational assistance under Chapter 31- Vocational Rehabilitation and Employment (VRE) or Chapter 33- Post-9/11 GI® Bill benefits.

Chapter 31- Vocational Rehabilitation and Employment (VRE)

1. Assists veterans with service-connected disabilities to prepare for, find, and keep suitable jobs
2. Provides comprehensive rehabilitation evaluation to determine abilities, skills and interests
3. Offers assistance with post-secondary training at a college, vocational, technical or business school
4. For veterans with a disability rating greater than 20%
5. Pays tuition and fees, books and supplies voucher, and monthly housing stipend
6. Must see a Vocational Rehabilitation counselor to determine eligibility

Chapter 33- Post 9/11 GI Bill ®

1. The Post 9/11 GI Bill® provides financial support for education and housing to individuals with at least 90 days' aggregate service on or after September 11, 2001, or individuals discharged with a service-connected disability after 30 days. You must have received an honorable Discharge to be eligible.
2. May transfer some or all of entitlement to dependents if sponsor is on active duty
3. Percentage of benefits paid is based on amount of active duty time after Sep 11, 2001 (40– 100%)
4. Pays tuition and fees, book stipend, and housing stipend to the percent of benefits payable of sponsor and training time (full-time vs. part-time)

Uncovered Charges

Student Veterans must make and comply with payment arrangements for the amount that is the difference between the total amount due from all eligible charges and the amount the VA educational benefit disburses.

Eligible charges include, but are not limited to:

1. Acceptance Fee
2. Tuition
3. Mandatory Fees
4. Room & Board*
5. Lab Fees
6. Graduation Fee

**This fee is not directly covered by VA Educational benefits payments made on behalf of the Student Veteran.*

Documentation

- Covered Individuals must submit a Certificate of Eligibility (COE), which establishes entitlement for Chapter 33 benefits from the U.S. Department of Veterans Affairs or Authorization and Certification of Entrance or Reentrance into Rehabilitation and Certification of Status (VA Form 28-1905).
- A Benefits Enrollment Form (written request) must be completed prior to the start of each semester (term) showing intent to use such entitlement.
 - If not provided, the Student Veteran may experience a delay in the submission of a certification through VA-ONCE requesting payment on their behalf.
- Lincoln University shall maintain copies of these documents in accordance with the Student Veteran's filing procedures.

TUITION AND FEES FOR 2023-2024

All fees are subject to change.

Undergraduate Students

TUITION AND FEES (12-18 Credits)

Pennsylvania Residents	FALL	SPRING	TOTAL
Tuition (12-18 credits)	4,450	4,450	8,900
General Fee	469	469	938
Student Services Fee	322	322	644
Technology Fee	473	473	946
Student Enhancement Fee	403	403	806
Student Achievement Fee	19	19	38
Health Insurance	709	709	1,418
Personal Property Insurance	29	29	58
Laboratory (each)	120	120	240
Total Day Student (sophomores and juniors)	6,994	6,994	13,988
Matriculation	251		251
Orientation	251		251
Total Day Student (freshmen and transfers)	7,496	6,994	14,490
Graduation	228		228
Total Day Student (seniors)	7,222	6,994	14,216
ROOM AND BOARD	FALL	SPRING	TOTAL
Room - Double (Single – 3,687)	3,113	3,113	6,226
Board 19 meals	2,544	2,544	5,088
Acceptance Fee	275		275
Total Room and Board	5,932	5,657	11,589
Total Resident Student (freshmen and transfers)	13,428	12,651	26,079
Total Resident Student (sophomores and juniors)	12,651	12,651	25,302
Total Resident Student (seniors)	12,879	12,651	25,530

TUITION AND FEES - Part time (less than 12 credits and over 18)**Pennsylvania Residents**

Tuition per credit	373
General Fee	50
Student Services Fee	31
Technology Fee	50
Student Enhancement Fee	36
Student Achievement Fee	19
Total Tuition and Fees	559

TUITION AND FEES**Non-Pennsylvania Residents**

	FALL	SPRING	TOTAL
Tuition (12-18 credits)	7,426	7,426	14,852
General Fee	919	919	1,838
Student Services Fee	325	325	650
Technology Fee	477	477	954
Student Enhancement Fee	406	406	812
Student Achievement Fee	19	19	38
Health Insurance	709	709	1,418
Personal Property Insurance	29	29	5
Laboratory (each)	120	120	240
Total Day Student (sophomores and juniors)	10,430	10,430	20,860
Matriculation	251		251
Orientation	251		251
Total Day Student (freshmen and transfers)	10,932	10,430	21,362
Graduation	228		228
Total Day Student (seniors)	10,658	10,430	21,088
ROOM AND BOARD	FALL	SPRING	TOTAL
Room - Double	3,113	3,113	6,226
Board 19 meals	2,544	2,544	5,088
Acceptance Fee	275		275
Total Room and Board	5,932	5,657	11,589

Total Non-Resident Student (freshmen/transfers)	16,864	16,087	32,951
Total Non-Resident Student (sophomores and juniors)	16,087	16,087	32,174
Total Non-Resident Student (seniors)	16,315	16,087	32,402

TUITION AND FEES - Part time (less than 12 credits and over 18)

Non-Pennsylvania Residents

Tuition per credit	625
General Fee	84
Student Services Fee	32
Technology Fee	51
Student Enhancement Fee	39
Student Achievement Fee	19
Total Tuition and Fees	850

* Rates subject to change, all figures are in dollars

Fixed Rate Tuition

Incoming undergraduate students are eligible for fixed rate tuition based on the start year. This means that the tuition rate will remain the same for four years of consecutive enrollment. Students not completing in four years would be subject to the rate increase for the current year. The fixed rate only applies to tuition and does not include mandatory fees or room and board.

Miscellaneous Fees

(Pennsylvania and Non-Pennsylvania Residents)

Practice Teaching, \$158/ Late Registration, up to \$55/ Music Fee, \$88/ Music Practice (non-major), \$31/ Graduate Record Examination, \$70/ Art Fee, \$99/ Praxis Examination, \$124

Students who do not provide evidence of medical insurance coverage will be required to pay the premium (currently \$1,418) for medical insurance available through the University.

All students are required to complete at least two natural science courses that include laboratories. The lab fees for these are included in the example above for first time students since these courses are commonly taken in the first year.

The number of times special course fees will be needed will depend on a student's major and whether or not they study foreign languages.

- Biology, chemistry, and physics majors can expect to have one or more laboratory fee charges each semester during every semester. Music majors can expect to pay \$88 fees for every private lesson and ensemble course and every piano instruction class.

ALL FEES ARE SUBJECT TO CHANGE

Room and Board

All students living in the residence halls must purchase one of the meal plans. The Board of Trustees has not authorized any exceptions to this policy.

Alumni Discount

Children and grandchildren of graduates of Lincoln University who are enrolled in undergraduate programs and are in good financial standing with the University receive a discount of twenty-five percent (25%) on tuition charges. Other fees and charges are not subject to the Alumni Discount.

Graduate Students

TUITION AND FEES (12 credits)

Pennsylvania Residents	FALL	SPRING	TOTAL
Tuition (12 credits)	5053	5053	10,106
General Fee	414	414	828
Technology Fee	170	170	340
Total Day Student	5,637	5,637	11,274

Graduation Fee (Aug, Dec or May) 228

PART TIME TUITION AND FEES

Pennsylvania Residents

Tuition per credit	511
General Fee	41
Technology Fee	15
Total Tuition and Fees	567

TUITION AND FEES (12 credits)

Non-Pennsylvania Residents	FALL	SPRING	TOTAL
Tuition (12 credits)	8818	8818	17,636
General Fee	483	483	966
Technology Fee	170	170	340
Total Day Student	9,471	9,471	18,942

Graduation Fee (Aug, Dec or May) 228

PART TIME TUITION AND FEES

Non-Pennsylvania Residents

Tuition per credit	886
General Fee	48
Technology Fee	15
Total Tuition and Fees	949

Refund Policies

Upon the withdrawal of a student for reasons other than disciplinary, a portion of the tuition may be refunded based on the official date of withdrawal. Fees are not refundable.

<u>If the date of withdrawal is:</u>	<u>Tuition Refund</u>
Between one and two weeks	80%
Between two and three weeks	60%
Between three and four weeks	40%
Between four and five weeks	20%
Over five weeks	0%

A proportionate refund for board will be made upon official withdrawal or absence for a period of six weeks or more provided that notice of withdrawal has been received by the Office of the Registrar. No refunds will be made for room, general fees, orientation, matriculation, laboratory, music fees, insurance or other miscellaneous fees after a student has registered – even when the student withdraws from a course.

Housing and Meals Refund Policy

Refund policy for students who are assigned on-campus housing but choose to move off-campus after checking in:

- If the student moves off campus prior to the published Last Day to Add or Drop Courses, a prorated amount for housing and meals will be assessed.
- If the student moves off campus after the published Last Day to Add or Drop Courses, the student will be responsible for 100% of the housing charge and a prorated amount for meals.

STUDENT FINANCIAL AID

The Office of Financial Aid is located on the second floor of the Student Union Building. Correspondence should be addressed to: Office of Financial Aid, Lincoln University, Lincoln University, PA 19352. The telephone numbers are 484-365-8000, 484-365-7564, 800-561-2606, and the fax number is 484-365-8198.

The Office of Financial Aid assists students in obtaining the financial resources they need to meet their obligations to the University. Financial Aid counselors work to develop a “package” of resources by combining grants, scholarships, loans, and on-campus jobs. Grants are provided by both federal and state governmental agencies. Loans may be “subsidized” which means the Department of Education pays a portion of the interest on the loan. The interest on unsubsidized loans is paid entirely by the borrower. For most types of loans, repayments begin only after the student is no longer enrolled at least half-time in a post-secondary institution. On-campus jobs include “work-study” that is funded by governmental sources and “work-aid” that is funded by the University’s own budget. The terms and conditions may be different for each type of aid – students should make sure they understand the rules for every type of aid they receive.

Eligibility for all forms of financial aid, including work-study and most University funded scholarships, requires the completion of the “Free Application for Federal Student Aid” (FAFSA). Thereafter, the Office of Financial Aid may also require the submission of documents, such as income tax returns of the student or parents, in order to provide evidence of eligibility, through a verification process. In order to expedite processing we encourage students to file online at www.fafsa.ed.gov. Online processing, of the FAFSA, takes about one week. Students who choose not to apply online may obtain a paper FAFSA by calling Federal Student Aid at 1-800-433-3243.

All FAFSA applications should be filed by April 1 for the subsequent academic year for the student to receive priority consideration for most types of financial assistance. A student whose FAFSA is filed late or whose supporting documents are not received timely may receive less aid such as grants and therefore have to take more loans that must be repaid by the student.

Financial aid is awarded on an annual basis and is renewable from year to year as long as the student maintains satisfactory academic progress and meets all other eligibility requirements.

Financial Aid Satisfactory Academic Progress Standards

Satisfactory Academic Progress (SAP) denotes a student’s successful completion of coursework toward a degree. The Higher Education Amendment Act of 1965, as amended, mandates institutions of higher education to establish a minimum standard of “Satisfactory Academic Progress (SAP)” for students receiving federal financial aid. Lincoln University makes its standard applicable to all federal, state and institutional funds. The satisfactory academic progress applies to all terms regardless of whether financial aid was received. Satisfactory Academic Progress will be evaluated for all students (full or part-time) annually (at the end of each spring semester).

Students who enroll at the mid-point (January) of an academic year or attend one semester only will also be evaluated at the end of the spring semester. Thereafter, these students will be evaluated at the end of the academic year unless on a financial aid appeal.

To ensure Satisfactory Academic Progress students must meet all of the following standards:

- Minimum Cumulative Grade Point Average (GPA)
- Minimum Completion Standard for Attempted Credit Hours
- Maximum Time Frame for Degree Completion

Undergraduate SAP Requirements

All undergraduate students must maintain the following minimum requirements to be in compliance with SAP:

Total Number of Attempted Hours:	Minimum Cumulative GPA:
0-29	--
30-59	1.60
60-89	1.80
90+	1.95

Graduate SAP Requirements

All graduate students must maintain the following minimum requirements to be in compliance with SAP:

- Must have a Cumulative Grade Point Average of 3.0 or higher
- Must Earn 67% of Hours Attempted
- Must not Exceed 150% of Hours Required for Degree Completion

Completion Standard for Attempted Credit Hours

Students who receive financial aid must successfully complete a minimum of 67% of all attempted hours. If the number of completed hours drops below 67%, the student will no longer be eligible for financial aid. Attempted hours include all hours attempted at the University and transfer hours, whether or not the student earns a grade or receives credit. Successful completion of a course means the student received a grade of A, B, C or D (excluding a grade of D for a graduate student or courses required for the major-undergraduate or graduate).

To calculate, multiply the total number of attempted hours by .67 (rounded downward to the nearest whole number). As an example, if a student attempted 30 credit hours, she must complete a minimum of 23 credit hours ($30 \times .67 = 23$) in order to ensure SAP for the year.

Maximum Time Frame

The number of credit hours a student attempts may not exceed 150% of the number of credit hours required for graduation in his or her program of study, as published in the University Bulletin. If the published number of hours required for graduation is 120, an undergraduate student may not attempt more than 180 credit hours ($120 \times 1.50 = 180$) and continue to receive financial aid. All attempted hours are counted in determining the 180 hours limit, including transfer hours, whether or not financial aid was received or the course work was successfully completed.

Second Degree Students

Students who have already earned a bachelor's degree and are pursuing another undergraduate degree must submit a completed Second Degree Form. Second-degree students cannot exceed the aggregate loan limit for an undergraduate student. Second-degree students must maintain a 2.0 annually and pass 67% of the hours attempted.

Dual Degree/Double Major

Students must maintain progress as stated above. Students seeking a dual degree must be maintaining SAP prior to declaring their dual/double degree.

Withdrawal

A "W" grade which is recorded on the student's transcript will be included as credits attempted and will have an adverse effect on the student's ability to maintain SAP. Students who officially withdraw from the University must make up the deficit hours and are encouraged to attend summer school to remove the deficient hours. The successful completion of a course is defined as receiving one of the following grades: A, B, C or D. Courses with grades of F, I, U and W will not qualify in meeting the minimum standard.

Incomplete (I) grade

An incomplete grade indicates that a student has not finished all course-work required for a grade and is included in the cumulative credits attempted. An incomplete will count toward attempted hours but not as hours passed until a final grade is posted in the Registrar's Office.

Repeated courses

A student who has received a failing grade in a required course at this University must repeat and pass the course unless otherwise indicated by the Registrar or Dean of Faculty (undergraduate and graduate). Students may only receive federal financial aid for one repetition (repeat) of a previously passed course. Students who have already passed a course with a grade of a D or better may only repeat the class one additional time and receive financial aid for that course. All repeated courses are included in the total attempted hours for SAP evaluation.

Change of Major

A student may change from one degree to another during attendance at the University. Students who change from one major to another are still expected to maintain Satisfactory

Academic Progress and complete the course work within the time frame or hours limitation stated unless an appeal is approved. All attempted hours from a prior major are included in the total attempted hours.

Audited courses

Courses audited do not count as either attempted or earned hours.

Hours Enrolled

The number of credit hours in which the student is enrolled on the day following the published last day to add/drop a class will be used as official enrollment for financial assistance purposes; full-time status is 12 or more hours. If a student withdraws from classes after the last day to add/drop a course the student may not meet the minimum number of hours to be earned in one academic year.

Re-admitted students will be reviewed on their previous academic records in order to determine eligibility for assistance, whether or not financial aid was received. Re-admitted students not maintaining SAP must submit a letter of appeal.

Students who have been placed on Academic Suspension or Dismissal from the University must meet the Satisfactory Academic Policy (SAP) once they are re-admitted. Re-admitted students are not automatically eligible for Financial Aid, if they do not meet the standard; they have an option to submit an appeal.

Financial Aid Termination

Students who do not meet the Satisfactory Academic Progress standards are not eligible for further financial aid, including Summer School. Students will be notified by Office of Student Financial Aid of their financial aid termination at the end of the spring semester through a letter to their permanent home mailing address and to their University email account.

Students whose financial aid is terminated must remove their academic deficiencies or have an appeal granted before aid can be reinstated. This includes students who withdraw from a class or the semester, receives all "F's" for the semester or receive a grade of "Incomplete."

Conditions for Reinstatement

Students who withdraw from a class or classes after the add/drop period, receives all "F's" for the semester or a grade of "Incomplete" may be ineligible for aid for the next term.

Students who are denied federal and/or state financial aid for failure to meet the SAP standards have the opportunity to appeal the decision. Students may appeal the decision in writing to the

Admissions, Academic Standing and Financial Aid committee, if there were extenuating circumstances that led to the unsatisfactory academic progress. The student will be notified, in writing, by the University Registrar of the Committee's decision.

Any student whose financial aid has been terminated may reestablish Satisfactory Academic Progress by any of the following methods:

- Enroll in a course or courses for Summer School
- Repeat courses in which a grade of F was earned
- Satisfy requirements for all incomplete grades

Appeal Procedure

Students not meeting Satisfactory Academic Progress may appeal for consideration of financial aid. To appeal for the reinstatement of financial aid eligibility, students should complete and submit the Satisfactory Academic Progress appeal form to the Office of Student Financial Aid indicating the extenuating circumstance(s) (i.e. personal illness, injury, medical problems, undue hardship, death of parent or immediate family member, or other special circumstances) that may have prevented the student from performing at his/her academic best. The appeal form must be accompanied by an Academic Action Plan approved by the student's academic advisor. Students who are granted an appeal will be placed on Progress Probation. The student's academic progress will be reviewed each semester, thereafter, not to exceed two semesters. Students, who unsuccessfully meet the requirements of the Academic Plan, may appeal a final time. If the appeal is approved and they fail to meet the Academic Plan again, they can no longer receive financial aid until they meet the minimum GPA and the 67% benchmark.

Students will be notified, in writing of the appeal decision. Students who are granted an appeal and do not meet the requirements are placed on financial aid suspension until Satisfactory Academic Progress is achieved.

It is the student's responsibility to be aware of his or her academic progress each semester. The Office of Student Financial Aid will make every effort to notify promptly.

Progress Probation

Students who are granted an appeal will be placed on Progress Probation. The student's academic progress will be reviewed each semester, thereafter.

Students will be notified, in writing, of the appeal decision. Students who are granted an appeal and do not meet the requirements are placed on financial aid suspension until Satisfactory Academic Progress is achieved.

It is the student's responsibility to be aware of his or her academic progress each semester. The Office of Student Financial Aid will make every effort to promptly notify students of the cancellation of the award and academic progress status.

Financial Aid Suspension

Students who are granted an appeal and do not meet the requirements are placed on financial aid suspension until Satisfactory Academic Progress is achieved.

It is the student's responsibility to be aware of his or her academic progress each semester. The Office of Student Financial Aid will make every effort to promptly notify students of the cancellation of the award and academic progress status.

Appeals of Financial Aid Suspension

A student who fails to achieve Satisfactory Academic Progress may appeal to the Committee on Admissions, Academic Standing, and Financial Aid.

If the Committee finds that unusual circumstances have contributed significantly to the failure to achieve Satisfactory Academic Progress, the Committee may authorize:

- Progress Probation or
- Permanent exclusion of the affected credits from cumulative attempted credits for purposes of measuring *satisfactory academic progress*.

Permanent Exclusion of Credits from Attempted Credits

In cases where a student must withdraw from the University due to unusual circumstances, the Committee may approve the permanent exclusion of the semester's credits from the computation of Attempted Credits. This remedy may be sufficient for the student to achieve Satisfactory Academic Progress.

The Registrar is authorized to approve the permanent exclusion of the semester's credits in cases where the student was unable to attend classes for one month or more due to unusual circumstances. The Committee must approve all other cases.

Readmission Following Suspension

Students on financial aid suspension may use courses at other institutions to reestablish their Satisfactory Academic Progress (SAP). Readmission to Lincoln University will require either reestablishment of SAP or the granting of a Progress Probation by the Committee on Academic Standing. Reestablishment of SAP requires the receipt of official transcripts from the other institution in the Office of the Registrar. Refer to the section on Transfer Credits for the policies on how transfer credits and grades affect GPA calculations, earned and attempted credits, and therefore, Satisfactory Academic Progress.

Candidates for graduate degrees who do not take courses during a period longer than one calendar year must apply for readmission. Previously completed coursework will be evaluated on a case-by-case basis when readmission is approved for persons who were out of the program for more than three calendar years.

The following is a brief list and description of the financial assistance programs offered at the University:

Federal Pell Grant

Unlike a loan, does not have to be repaid. The Federal Pell Grant is awarded to undergraduate students who have not earned a bachelor's or a professional degree. The maximum award for the 2022-2023 award year is \$6,895. The amount a student is eligible to receive is based on the student's EFC (Expected Family Contribution) which is calculated using information provided on the FAFSA.

Federal Supplemental Educational Opportunity Grants (FSEOG)

The FSEOG is a grant for undergraduates with exceptional financial need. The FSEOG does not have to be repaid. Federal Pell Grant recipients who meet the April 1 FAFSA priority **deadline date will** be given priority consideration. Funds are limited and awards are offered based on availability of funds. Due to limited funding not all Federal Pell Grant recipients receive FSEOG.

Federal Direct Subsidized Loans

The Department of Education pays the interest while the student is in school. The eligibility to receive a Direct Subsidized loan is based on financial need established by the federal government. A student may borrow the maximum based on grade level. Please refer to chart below for the Direct Subsidized Loan limits.

Federal Direct Unsubsidized Loans

The loan is limited to independent students and/or dependent students whose parents have been denied eligibility for the Federal Direct PLUS Loan. The Direct Unsubsidized loan is not based on need and, unlike the subsidized loan the Department of Education does not pay the interest for the student. The student will be charged interest for this loan from the time the loan is disbursed until the loan is paid in full. The student may borrow the maximum based on grade level.

Eligibility, Loan, Terms and Requirements

The terms of the Direct Subsidized and Unsubsidized Stafford Loans are included in the table below:

Eligibility Criteria	Loan Terms	Additional Information/Requirements
DIRECT SUBSIDIZED LOAN		

<ul style="list-style-type: none"> • Need-based • Student must be enrolled at least half-time in a degree program • Borrower must be a U.S. citizen or eligible noncitizen 	<ul style="list-style-type: none"> • 5.05% fixed interest rate after July 1, 2018, for undergraduate loan • 1.0% origination fee, with a 0.5% rebate if first 12 monthly payments are made on time. Because of this fee, the actual Direct Loan amount applied to your University account will be lower than the amount listed on your award notice. • Repayment is deferred and there is no interest while the student is enrolled at least half-time. • Direct Loans can be consolidated with other federal loans 	<ul style="list-style-type: none"> • Limited deferment provisions; see Your Federal Student Loans: Learn the Basics and Manage Your Debt and Cancellation/Deferment Options for Teachers on the Dept. of Education website • Students accepting Direct Loan funds for the first time must complete an online Direct Loan Master Promissory Note before receiving their loan funds. • First-year students who are first-time borrowers must complete Direct Loan Entrance Counseling. • Exit Counseling is required when students graduate or drop below half-time. • More information is available from the U.S. Department of Education
DIRECT UNSUBSIDIZED LOAN		
<ul style="list-style-type: none"> • Non-need-based • Student must be enrolled at least half-time in a degree program • Borrower must be a U.S. citizen or eligible noncitizen 	<ul style="list-style-type: none"> • 5.05% fixed interest rate (6.60% for graduate student loan) • 1.0% origination fee, with a 0.5% rebate if first 12 monthly payments are made on time. Because of this fee, the actual Direct Loan amount applied to your University account will be lower than that listed on your award notice • Interest begins accruing immediately; may be paid periodically or capitalized (see promissory note) • Repayment of principal is deferred while the student is enrolled at least half-time. • Direct Loans can be consolidated with other federal loans 	<ul style="list-style-type: none"> • Limited deferment provisions; see Your Federal Student Loans: Learn the Basics and Manage Your Debt and Cancellation/Deferment Options for Teachers on the Dept. of Education website • Students accepting Direct Loan funds for the first time must complete an online Direct Loan Master Promissory Note before receiving their loan funds. • First-year students who are first-time borrowers must complete Direct Loan Entrance Counseling. • Exit Counseling is required when students graduate or drop below half-time. • More information is available from the U.S. Department of Education

Borrowing Limits for Direct Loans

The amount of Direct Subsidized or Unsubsidized Loan you may borrow by year in school and the total amount you may borrow are shown in the table below. These amounts are determined by the federal government.

	Subsidized Loan Base Amount		Additional Unsubsidized Loan Amount (as of July 1, 2008)		
	For All Undergraduates	For Graduate Students	For Dependent Undergraduates*	For Independent Undergraduates**	For Graduate Students
First Year	\$3,500	\$8,500	\$2,000 (\$5,500 total)	\$6,000 (\$9,500 total)	\$12,000
Second Year	\$4,500	\$8,500	\$2,000 (\$6,500 total)	\$6,000 (\$10,500 total)	\$12,000
Third Year and Beyond	\$5,500	\$8,500	\$2,000 (\$7,500 total)	\$7,000 (\$12,500 total)	\$12,000
	Subsidized Loan Debt Limit		Total Loan Debt Limit (Subsidized + Unsubsidized)		
	\$23,000	\$65,500; limit includes Direct Loans received as an undergraduate	\$31,000 (only \$23,000 can be subsidized)	\$57,500 (only \$23,000 can be Subsidized Loan)	\$138,500 (only \$65,500 can be Subsidized Loan); limit includes Direct Loans received as an undergraduate

*Excluding students whose parents are unable to obtain a PLUS Loan

**Or dependent students whose parents are unable to obtain a PLUS Loan

Federal Work Study Program (FWS)

Lincoln University administers two programs to assist students with employment on campus and off campus. Students with demonstrated need and meet general eligibility requirement are eligible for a wide variety of part-time jobs in various departments throughout the campus. There are a limited number of positions available off campus. Students are eligible to work only after they have registered and have completed the necessary documents required by the Office of Financial Aid.

The first program administered is the Federal Work Study (FWS) program, which is funded by the federal government. The Federal Work Study (FWS) program is designed to assist students

who have demonstrated financial need supplement the cost of their educational expenses. Eligibility consideration for FWS requires that interested students complete the Free Application for Federal Student Aid (FAFSA) by the priority deadline date set by the University's Office of Financial Aid. For each year that a student is interested in FWS, the student must reapply using the FAFSA. Applying for FWS does not guarantee that a student will be awarded. As the need varies for each student each year, and funds are limited, a student may not be eligible every year of enrollment.

The second program is the Institutional Work Aid (IWA) program, which is funded by the University. IWA is not based upon financial need, nor does it require completion of the FAFSA to be eligible. Funding for IWA is provided by the University through departmental allocations. Students interested in employment through IWA must inquire with the various University departments. However, not all departments offer IWA employment.

Students interested in information regarding student employment application procedures, conditions of employment, performance reviews, grievance procedures, wage scale, and payroll schedule should contact the Office of Financial Aid at 800-561-2606.

Federal Direct Parental Loan for Undergraduate Students (PLUS Loans)

A PLUS Loan enables a parent with a good credit history to borrow funds to help pay for education expenses for each dependent child enrolled for at least half-time. The yearly loan limit is the cost of attendance minus all other financial aid. PLUS loans are not based on need but rather the parent's credit worthiness. Lincoln University parents who wish to apply for a Federal PLUS Loan must complete the Federal Parent Loan Data Sheet provided by the Office of Financial Aid. The signed Data Sheet gives the Financial Aid Office permission to submit the parent's information to the Department of Education for credit processing. Upon approval of the Federal PLUS Loan, parents are required to complete a Master Promissory Note. This step must be completed for loans to be processed. The Office of Financial Aid will provide approved parents with online instructions to complete this request.

PHEAA State Grant

This grant is available to Pennsylvania residents who are enrolled full-time or part-time and demonstrate financial need. The student must file the FAFSA form before May 1 to be eligible. Students are selected by the PA State agency not Lincoln University. Students must demonstrate academic progress to retain their eligibility. Contact PHEAA at www.pheaa.org for additional questions.

Other State Grants

The following state programs allow funds to be transferred to students enrolled in Pennsylvania state colleges: Delaware, District of Columbia, Connecticut, Maine, Massachusetts, Ohio, Rhode Island, and West Virginia. Delaware and District of Columbia may also be award students at the graduate level.

Institutional Aid (Aid provided by Lincoln University)

Requirements for Scholarship, Grant or Prize and Award Recipients

For all students who are recipients of Lincoln University scholarships or grants (e.g. 21st Century, Presidential, University, International Scholars, GPA merit scholarships, private and endowed scholarships or prizes and awards), the following requirements must be met:

** Recipients must earn at least 30 credit hours per year, and maintain the required cumulative grade point average.*

If these requirements have been met, the maximum number of years/semesters a student can maintain these awards is four years or eight semesters. If a student should remain at the university beyond four years or eight semesters in order to complete the chosen degree requirements, s/he will be responsible for all charges. Likewise, if a student fails to meet the required GPA they will be responsible for all charges. In addition, within the four years or eight semesters maximum allowed, should a student take more than a full course load, 19 hours or more, s/he will be responsible for the additional per credit hour cost. Also, should a student choose to attend summer school, s/he will be responsible for the costs incurred.

Finally, students receiving endowed or private prizes and awards valued at over \$100 will have the amount of the award credited to their student account. If the account is paid in full, then the prize or award will be used to lower a loan amount. Only if the student is cash paying, does not have a loan, and the account is paid in full will s/he receive the award as a refund.

MERIT-BASED AID AND RENEWABLE SCHOLARSHIPS

Awarded to eligible new students by the Office of Admissions and are based on scholastic achievements. Renewable scholarships are awarded by the Office of Financial Aid.

Merit-Based Scholarships

Based on availability of funds Lincoln University offers merit based funding for new and returning students. Awards are based on grade point average and/or SAT scores to eligible students. In addition to GPA and Test Scores, freshman merit scholarships require a separate application and essay.

Other Scholarships, Prizes and Awards

Lincoln University has a number of scholarships available to assist students. These scholarships are awarded based on merit and/or need. An annual scholarship application is required. The application is available online at the end of each spring semester. Further information and descriptions of these awards may be found at www.lincoln.edu when the application process is opened each year.

SPECIAL ACADEMIC OPPORTUNITIES

Writing and Reading Center & Math Center

The Writing and Reading Center (WRC), and the Math Learning Center (MLC), are located in Wright Hall. They operate under the auspices of the English (Languages and Literature) and the Mathematical Science Departments. These two centers provide academic assistance to students enrolled in English and math courses as need dictates.

Tutoring

Professional and peer drop-in and appointment tutoring for all students are provided from 9:00 am to 9 p.m. Mondays through Thursdays, and 9:00 am to 5:00 pm on Fridays. All professional and peer tutors complete a training program that has been awarded the International Tutor Training Program Certification (ITTPC) from the College Reading and Learning Association (CRLA). Learning Support Specialists provide not only professional tutoring but also afford professional support for the Writing and Reading Center (WRC) and the Math Learning Center (MLC).

Study Abroad

The Office of International Programs and Services provides information to Lincoln students interested in participating in a study abroad program, whether for a summer, a semester or an academic year. It provides assistance to students applying to study abroad programs and makes all necessary arrangements such as obtaining a passport, proper visas, transportation and immunization.

Langston Hughes Memorial Library

The Langston Hughes Memorial Library is named for, and contains the personal library of one of Lincoln's most distinguished alumni, who graduated in 1929. It houses an open shelf collection of more than 187,000 volumes and subscribes to more than 560 current periodicals.

Borrowing privileges are extended to all students, staff, and faculty members of Lincoln University. The circulation (open stacks) books can be checked out for four weeks for students and for the semester by faculty.

Independent Study

A student who wants to explore a particular topic or carry out a special project may arrange with a faculty member an Independent Study carrying between 1 and 4 credits. This study involves a special or unique research or creative project normally initiated by the student and under the supervision of a member of the faculty. Elements of the study include a title, list of objectives, list of text(s) or materials used method of assessment, and a schedule for instructor and student consultations. The student must meet with the instructor at the scheduled times and submit a result (significant research paper, work of art, significant research findings, computer program, etc.).

The proposal for the study must be signed by the student, faculty advisor of the student, instructor, department chair and dean. Students may take no more than 12 independent study credits for their undergraduate degree. The Independent Study and grade will be entered on the student's transcript with a course number of 495 in the Department supervising the study. The title will always be "Independent Study".

Tutorial Courses

Departments may offer a Tutorial Study if circumstances warrant such an offering. Such a course involves a study normally offered as a course but where the course is unavailable at the time of need. The faculty instructor specifies the schedule of readings and other requirements of the study. Elements of the study include a title, list of objectives, text(s) and/or materials to be used, method of assessment (including required exams, papers, etc.), and schedule for instructor and student consultations. The student must meet with the instructor at the scheduled times and meet requirements such as assignments, exams, and papers as specified by the instructor. The proposal for the tutorial course must be signed by the student, instructor, department chair, and dean.

Developmental Courses

Course numbers beginning with a zero are developmental courses that provide opportunities for students to improve academic skill and develop proficiency. Placement in these courses is determined through placement testing. Credits in developmental courses that a student may be required to take do not count toward the minimum credits requirement for a degree.

Pass/Fail Grading Option

Students with sixty (60) or more credit hours, enrolled in more than eighteen (18) semester hours may have one of the courses graded on a Pass/Fail basis but only if the course is to serve as a university elective.

The student must indicate in writing at the time of registration his/her desire to enroll on a Pass/fail basis in the course, and present in writing the instructor's approval for a Pass/Fail grade to the Registrar's Office. The "P" or "F" grade earned in a Pass/Fail course is not included in the GPA calculation. Certain courses, such as off-campus internships, are available only on a pass/fail basis.

ACADEMIC REQUIREMENTS

Academic Organization and Governance

The Faculty, determines the principal curricular and academic policies that guide the educational offerings of the University. The Faculty By-laws define the system of governance and the rights of members of the Faculty.

Most of the administrative functions are performed by the Office of Academic Affairs, headed by the Provost and Vice President for Academic Affairs. The principal academic operations occur within the academic departments that are managed by the Department Chairs.

Requirements for Undergraduate Degrees

A bachelor's degree requires that a student complete an academic program that includes:

- At least one Academic Major
- The requirements for all academic majors are provided in the departmental sections of this catalog. A minimum of 15 credits in the major must be taken at Lincoln University.
- The University General Education curriculum
- Individual departments may have specific requirements, please refer to the department of your program
- Writing Proficiency Certification
- Please refer to the department of your program for specifics
- At least 120 credits (not including developmental course work)
- A minimum of 30 semester credits must be completed at Lincoln.
- An overall cumulative GPA of 2.00 is required for graduation. The GPA of all courses required by the student's major must also be 2.00 or greater.

Final responsibility for each student's program rests with the student. The role of the advisor is just that—to advise. Students are expected to familiarize themselves thoroughly with program requirements for their major described in this catalog, the suggested sequence sheets and the program evaluation. The program evaluation is available to help students monitor progress toward completion of their major, minor and General Education requirements and accessed through LU Self-Service.

The Bachelor of Arts and the Bachelor of Science

Students who complete any foreign language course numbered 202 or higher may receive a Bachelor of Arts degree. This is commonly achieved by completing four semesters of a foreign language. There is no University requirement for foreign language for the Bachelor of Science, but certain majors may require one year of a foreign language.

The Academic Major

The requirements for all academic majors are provided in the departmental sections of this catalog.

Credit Hours and Grade Point Average Required for Undergraduate Degrees

A minimum of 120 semester credit hours in courses must be earned. Some majors require more than 120 credits. Developmental courses are courses that do not count toward the minimum number of credits required.

An overall cumulative GPA of 2.00 is required for graduation. The GPA of all courses required by the student's major must also be 2.00 or greater.

Grades in the Major

An undergraduate student must earn a grade of "C" or better in each course required and taught by his or her major department in fulfillment of the requirements for the student's declared major; a maximum of two courses completed with a grade of "C-" are permissible for major courses. Courses taken prior to January 1, 2001 are not subject to this rule.

Institutional Learning Outcomes

At Lincoln University, General Education is treated as a stand-alone academic program unit governed by the following Institutional Learning Outcomes (ILOs).

ILO 1: Effective Written, Verbal, and Visual Communication

Use effective written, verbal, and visual communication to increase knowledge and understanding of a given subject, stimulate an intellectual or emotional response, or promote change in a listener, reader, or observer.

Outcome: Students will effectively communicate in verbal, written, or visual form.

ILO 2. Technology & Information Literacy

The ability to responsibly, appropriately and effectively access, manage, integrate, evaluate, create and use general or discipline specific technologies and/or library and media sources.

Outcomes: Students will:

- Access, manage and integrate information effectively and efficiently
- Critically evaluate sources and content of information for authority and accuracy
- Create, produce and/or use general or discipline specific technologies and/or library and media sources
- Demonstrate an understanding of the economic, legal, ethical, and social issues surrounding the use of communication and information technology

ILO 3. Diversity Awareness and Cultural Awareness

Diversity and Cultural awareness recognize the lives, contributions, struggles, and lived experiences of people of African descent throughout history in addition to the cultural contributions of people from all backgrounds, including but not limited to those of different ages, ethnicities, races, national origins, abilities, genders, language preferences, religions, political beliefs, and sexual identities.

Outcomes: Students will:

- Demonstrate an open-minded and inclusive worldview
- Explain how social and cultural differences shape lived experience
- Develop skills necessary for collaboration across culturally diverse groups

ILO 4. Social Responsibility and Civic Engagement

Knowledge, skills, and values that promote making a difference in the civic life of a community. It encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Outcome: Students will understand and utilize skills responsible for living as accountable, ethical and contributing world citizens

ILO 5. Critical Thinking and Reading

Critical thinking is the habit of exploring a phenomenon (e.g., an event, artifact, story, or issue) and applying certain criteria to determine its value and legitimacy. It involves analyzing and synthesizing often contradictory pieces of information and logically connecting ideas to make sound, well-reasoned judgments. Critical thinkers tolerate ambiguity, recognize underlying assumptions, welcome counterarguments, and routinely revise their own beliefs in response to the world around them.

Critical reading occurs when readers actively engage with a written, visual, or auditory text, going beyond its surface-level characteristics to identify and evaluate its deeper structural elements, such as purpose, tone, organization, and meaning. Those who read critically assume an objective point of view, and interact with a text by making annotations, posing questions, and forming their own opinions about what they've read.

Outcomes:

Students will

- use an array of critical thinking strategies to make meaningful connections between divergent ideas and to observe, recognize, and solve novel problems.

- adopt an unbiased approach to the act of reading, probing a variety of different texts to identify and explain their key elements and to uncover both the strengths and weaknesses in their deep structure.

ILO 6. Lincoln Legacy

Lincoln Legacy represents the intention of the University to highlight the institution's rich historical development, alumni achievement, and the role of people of African descent and their ongoing global impact

Outcomes: Students will:

- Demonstrate knowledge of Lincoln heritage and legacy through assignments and related academic experiences.
- Participate in activities and demonstrate behaviors that are indicative of forwarding Lincoln legacy.
- Examine and describe the role of people of African descent and their ongoing global impact as it pertains to Lincoln's history.

ILO 7. Scientific and Quantitative Reasoning

Scientific reasoning includes problem identification, hypothesis evaluation, experimentation, interpretation of results and the use and misuse of scientific data. Students are also introduced to the evolution and interdependence of science and technology.

Quantitative reasoning represents the ability to reason and solve quantitative problems from a wide array of authentic contexts and everyday life situations.

Outcomes: Students will:

- Formulate hypotheses, perform experiments and analyze the results using appropriate technology to reach a logical conclusion.
- Be able to create arguments or algorithms supported by quantitative evidence and can clearly communicate those arguments in a variety of formats (using words, tables, graphs, mathematical equations and computer programs as appropriate).

ILO 8. Integrative & Lifelong Learning

Lifelong learning is an all-purposeful learning activity, undertaken on an ongoing basis with the aim of improving knowledge, skills, and competence. Lincoln University prepares students to be this type of learner by developing specific dispositions and skills while in school.

Outcome: Students will use skills that support life-long learning.

General Education Courses

FYE 101 First Year Experience	3 credits
English Composition: (two courses)	6 credits
ENG 101 English Composition I	
ENG 102 English Composition II	
Humanities (three courses)	9 credits
ART 100 Fundamentals of 2D Design	
ART 101 Fundamentals of 3D Design	
ART 103 Introduction to Media and Color	
ART 200 Introduction to Art	
ENG 207 World Literature I	
ENG 208 World Literature II	
MUS 200 Introduction to Music	
PHL 200 Introduction to Philosophy	
REL 200 Introduction to Religion	
Social Sciences (four courses)	11 credits
Required:	
HPR 101 Dimensions of Wellness	
Required (select one course):	
African American Experience – SOS-151, PAS-101 or PAS-103, HIS 290/BIO 201	
Select any two (2) of the following:	
ECO 201 Principles of Macroeconomics	
ECO 202 Principles of Microeconomics	
HIS 103 Contemporary World History I	
HIS 290 History of Color Perception in the US	
POL 101 American National Government	
PSY 101 General Psychology	
SOC 101 Introduction to Sociology	
Mathematics and Natural Sciences (4 courses)	12-14 credits
Mathematics:	3-4 credits
MAT 106 Math for Liberal Arts or higher as determined by your program of study	
Natural Science with lab	4 credits
Select one (1) with subject BIO, CHE, GSC or PHY)	
BIO 101/101L or higher	
CHE 101/101L or higher	
GSC 101/101L 102/102L or higher	

PHY 103/105L or higher

Select any two (2) other Natural Science or Math

Math – any course higher than Mat 106

Natural Science any course with subject BIO, GSC, CHE, PHY

Note: Please check with your department for specific courses required by your major

Summary of the General Education Curriculum Required Courses

<u>COURSES</u>	<u>CREDITS</u>	<u>COMMENTS</u>
First Year Experience	3	Taken during the freshman year
English Composition I & II	6	
Humanities	9	
Social Sciences	11	
Mathematics & Nat Science	12-14	
These courses total:	41-43	

Languages or Computer Sciences

6-8 credits

Two (2) consecutive language courses or any two (2) approved CSC or ART courses

Note: Please check with your department for specific courses required by your major

Transfer Students and the General Education Requirements

The Registrar will evaluate the transcripts of transfer students at the time of their admission and propose a plan of substitution to the General Education requirements that will satisfy the general objectives of Lincoln's General Education curriculum without necessarily requiring a course by course equivalency. The proposed plan will be presented to the Academic Advising Center and/or the academic department corresponding to the courses affected for review and subsequent modification and/or approval.

Requirements for Graduate Degrees

The graduate degrees do not have a General Education curriculum like the undergraduate degrees. The requirements for each degree are defined in the Graduate Programs section in this catalog. All graduate degrees require a 3.0 cumulative GPA in courses used to fulfill the requirements of the degree.

ACADEMIC REGULATIONS

Graduation and Commencement

Graduation Dates

Lincoln University graduates students (confers degrees) three times each year:

May, December and August

Commencement Exercises

Commencement ceremonies are held only once per year in May. Students who graduate in December and August are invited to participate in the Commencement ceremony held the following May. Seniors in the graduating class are required to attend the Commencement exercises in acceptable attire as determined by the University Marshals.

Applying for Graduation

Students expecting to complete the requirements for their degree must submit a completed Application for Graduation with the Office of the Registrar by March 31 for August graduates, September 30 for December graduates, and November 15 for May graduates. Students who have filed an application in a prior semester must reactivate their application in the Office of the Registrar.

Graduation Honors

Graduating seniors in good standing, who have earned at least 60 credit hours from Lincoln University, and who have attained a final cumulative average of 3.40 to 3.59 shall graduate *cum laude*. Those meeting the same conditions with a final cumulative average of 3.60 - 3.79 shall graduate *magna cum laude*. Those meeting the same conditions with a final cumulative average of 3.80 or higher shall graduate *summa cum laude*. A notation of these honors shall be placed in the graduation program, and on the student's transcript.

Graduating seniors in good standing who have earned less than 60 credit hours from Lincoln, and who have attained a final cumulative average of at least 3.40 shall graduate with Honors. A notation of this Honors designation shall be placed in the graduation program, and on the student's transcript.

Grades earned in and up to 12 credit courses that were accepted by Lincoln from other institutions and used to fulfill the requirements for the undergraduate degree will be included in the computation of the GPA for Graduation Honors. This computation will include the quality points and credits not normally included in the Lincoln University GPA.

Academic Integrity

Responsibility and Standards

Students are responsible for proper conduct and integrity in all of their scholastic work. They must follow a professor's instructions when completing tests, homework, and laboratory reports, and they must ask for clarification if the instructions are not clear. In

general, students should not give or receive aid when taking exams, or exceed the time limitations specified by the professor. In seeking the truth, in learning to think critically, and in preparing for a life of constructive service, honesty is imperative. Honesty in the classroom and in the preparation of papers is, therefore, expected of all students. Each student has the responsibility to submit work that is uniquely his or her own. All of this work must be done in accordance with established principles of academic integrity.

Acts of Academic Dishonesty (Cheating)

Academic Dishonesty includes, but is not limited to:

- Copying, offering and/or receiving unauthorized assistance or information in examinations, tests, quizzes; in the writing of reports, assigned papers, or special assignments, as in computer programming; and in the preparation of creative works (i.e. music, studio work, art).
- The fabrication or falsification of data, results, or sources for papers or reports.
- The use of unauthorized materials and/or persons during testing.
- The unauthorized possession of tests or examinations.
- The physical theft, duplication, unauthorized distribution, use or sale of tests, examinations, papers, or computer programs.
- Any action that destroys or alters the work of another student.
- Tampering with grades, grade books or otherwise attempting to alter grades assigned by the instructor.
- The multiple submission of the same paper or report for assignments in more than one course without the prior written permission of each instructor.

Plagiarism

If a student represents “another person's ideas or scholarship as his/her own,” that student is committing an act of plagiarism.

The most common form of plagiarism among college students is the unintentional use of others' published ideas in their own work and representing these ideas as their own by neglecting to acknowledge the sources of such materials. Students are expected to cite all sources used in the preparation of written work, including examinations.

It is each student's responsibility to find out exactly what each of his/her professors expects in terms of acknowledging sources of information on papers, exams, and assignments. It is the responsibility of each faculty person to state clearly in the syllabus for the course all expectations pertaining to academic integrity and plagiarism. Sanctions peculiar to the course should also be explained in the syllabus.

Sanctions

Sanctions for violations of the academic integrity standards include:

- Warning: A written notice that repetitions of misconduct will result in more severe disciplinary action.

- The warning becomes part of the student's file in the Office of the Registrar and, if there is no other example of misconduct, is removed at the time of graduation.
- Failure for Project (exam, paper, experiment).
- Failure of Course (students may not drop or withdraw from the course after being informed of the charge of academic dishonesty)
- For serious and repeat offenses, the University reserves the right to suspend or expel.

The sanction for a first offense may be either a Warning or Failure for Project. The sanction for any additional offenses may be either a Failure or Project or a Failure of Course. For serious and repeat offenses, the University reserves the right to suspend or expel a student.

Appeals Charges of Academic Dishonesty

The student may appeal a charge of academic dishonesty within ten days of receiving notice of same. The appeal will be heard by an Academic Hearing Board (AHB) consisting of the chairs of each department of study (or their designees). Files on violations of this academic integrity code will be kept in the Office of the Registrar.

Student Academic Grievance Procedure

Whenever a student has a grievance/complaint regarding a matter related to academic affairs at Lincoln University, the following procedures shall apply when a student believes that a faculty member has infringed upon the student's academic rights as set forth in this policy. In cases in which the student is challenging an instructor's conduct of the course, classroom management style, or assignment of a grade received in connection with a course, the student shall follow the grade appeal procedure applicable to the department in which the course is offered.

1. The student shall first attempt resolution by seeking an appointment with the instructor in question. If, to the student, this does not seem a feasible course, or if a personal conversation with the instructor has been attempted, but a resolution satisfactory to the student's grievance is not obtained, the student may seek resolution through a written appeal to the instructor's Department Chair, who will attempt to resolve the matter between the student and the instructor. If the grievance or complaint is against the Department Chair, then proceed to number 3 below.
2. If a resolution satisfactory to the student is not obtained through appeal to the Department Chair, the student may seek resolution through a written appeal to the Dean of the Faculty.
3. The Dean (or the Dean's designee) may attempt informal resolution through discussion with the student and faculty member. The Dean will consider the student's appeal and issue a written decision and remedy. Appropriate precautions

should be taken to safeguard the confidentiality of the grievance proceedings, including information about the outcome.

4. Either party to a grievance appeal (whether instructor or student) may appeal the decision of the Dean to the Provost and Vice President for Academic Affairs, in writing, within ten (10) days following notice of the Dean's decision. A written reply by the other party must be filed within ten (10) days after receipt of the appeal. The Dean's decision shall be stayed pending appeal. The Provost and Vice President for Academic Affairs has discretion to determine the information and procedure that he/she will utilize in deciding each appeal. The decision of the Provost and Vice President for Academic Affairs (in writing) shall be final.

Student Non-Academic Grievance Procedure

Whenever a student has a grievance/complaint regarding a matter not related to academic affairs at Lincoln University, the following procedures shall apply when a student believes that a staff member has infringed upon the student's rights as set forth in this policy.

1. The student shall first attempt resolution by seeking an appointment with the staff member in question. If, to the student, this does not seem a feasible course, or if a personal conversation with the staff member has been attempted, but a resolution satisfactory to the student's grievance is not obtained, the student may seek resolution through a written appeal to the director of the office or department, who will attempt to resolve the matter between the student and the staff member. If the complaint/grievance is against the director, then the student will proceed to number 3 below.
2. If a resolution satisfactory to the student is not obtained through appeal to the department or office director, the student may seek resolution through a written appeal to the Dean of Students or Comptroller.
3. The Dean/Comptroller (or the Dean's/Comptroller's designee) may attempt informal resolution through discussion with the student and staff member or director. The Dean or Comptroller will consider the student's appeal and issue a written decision and remedy. Appropriate precautions should be taken to safeguard the confidentiality of the grievance proceedings, including information about the outcome.
4. Either party to a grievance appeal (whether staff member, director or student) may appeal the decision of the Dean or Comptroller to the Vice President for Student Success or Finance and Administration, respectively, in writing, within ten (10) days following notice of the Dean's or Comptroller's decision. A written reply by the other party must be filed within ten (10) days after receipt of the appeal. The Dean's or

Comptroller's decision shall be stayed pending appeal. The Vice Presidents for Student Success and Finance and Administration have discretion to determine the information and procedure that he/she will utilize in deciding each appeal. The decision of the Vice President for Student Success or Finance and Administration (in writing) shall be final.

Academic Advising, Declaring a Major, and Selection of Courses

Upon admission to the university, students are assigned to an FYP (First Year Program) advisor who will also serve as their FYE (First Year Experience instructor). Under this system, the FYP advisor is in a unique position to help their advisees acquire the necessary skills and information to have a meaningful and productive freshman year. This advisor will remain your advisor for the freshman year and you will be prompted to declare a major going into your third semester. Students transferring in with greater than 24 credits will be assigned to a faculty advisor in the department of their major and will need to complete a major application to be considered "officially" declared. Transfer students (with 24 or more credits) who are undecided about major, will be assigned to a pre-major advisor coming under Academic Advising. This advisor will assist you in the process of selecting a major attuned to your special interests and professional goals. Students transferring in with less than 24 credits or an equivalent FYE course will be assigned to an FYP (First Year Program) advisor. Academic Advising is located on the 2nd floor of Wright Hall and serves as a repository of information for students and their advisors. Students are welcome to come to the Advising Center to inquire about academic policy or procedure, to pick-up major sequence sheets, to change their major, or to get help with an academic advising issue or concern.

Your assigned advisor will assist you with planning your academic curriculum to meet your degree requirements, and guide you in understanding university academic policy and procedure. However, we expect that students will become self-directed in using the degree audit in LU Self-Service to track progress toward completing their degree requirements. Also, it is expected that students will come to recognize academic policy and procedure and the importance of meeting deadlines as it pertains to adding, dropping, and withdrawing from classes; and meeting the university's SAP (Satisfactory Academic Progress Policy) for continuance on financial aid. Students will be required to follow procedure for selecting and pre-registering for their classes each semester. Freshmen are required to meet with their FYP advisor for a progress review conference as a condition for removing the advisor restriction in LU Self-Service to allow them to schedule classes.

Once accepted as a departmental major, a student may remain as a major in that department so long as he/she continues at Lincoln and providing he/she maintains a cumulative average equal to or greater than the minimum GPA set by the department. Normally the minimum cumulative GPA set by the department is 2.00. Applications for a major may be rejected by a department for scholastic reasons only. A student may change his or her departmental major or minor by filing a Major Application Form in the Office of

the Registrar. A student adding a new major must be accepted by the corresponding Department. Approval of a department is not required when a major or minor is dropped.

Requirements to participate in Graduation

A student will be allowed to participate in Commencement exercise under the following conditions.

- **All academic requirements for the degree have been completed.**
- **All financial or other obligations to the university.**

Second Bachelor's Degrees

Students with a First Undergraduate Degree from All Other Colleges

Students who have obtained their first degree from any other college will need to apply as an undergraduate transfer student and meet all the academic requirements for an undergraduate degree.

Students with a First Degree from Lincoln University

To earn an additional bachelor's degree, a student must complete all the requirements for the degree and must complete 24 semester hours in-residence beyond the first bachelor's degree.

All readmit students with a first degree from Lincoln University must choose a major at the time of their application. If the student is granted admission to the second program, then upon completion of the university academic requirements a second diploma will be awarded and the second degree will be noted on the transcript.

Dual Degrees (undergraduate)

The dual degree requires a minimum of 144 semester credits, with at least 15 distinct credits in the second major for simultaneous completion of dual degrees. Two diplomas are awarded.

Enrollment Status and Grade Level

Full- and Part-Time Undergraduate Students

Undergraduate students shall be full-time if they are attempting 12 or more credits during a fall or spring semester; students attempting between 9 and 11 credits shall be 3/4-time students; and students attempting between 6 and 8 credits shall be half-time students. During a summer session, 6 or more credits shall be considered as full-time and 3 or 4 credits shall be half-time.

The standard full-time tuition is charged to all undergraduate students taking between 12 and 18 credits per semester. Students taking more than 18 credits are charged additional tuition on a per credit basis. Part-time students are also charged on a per credit basis.

Consult with the Office of the Bursar for complete details on tuition and the other fees that are charged.

Full- and Part-Time Graduate Students

Graduate students shall be full-time if they are attempting 8 or more credits during any term, including the summer session. Graduate students attempting between 4 and 7 credits shall be half-time students.

Grade Level

Undergraduate degree seeking students shall be classified by Grade Level based on the number of earned credits (including credits in remedial courses and all transfer credits). Students with 0 to 29 earned credits are freshmen; 30 to 59 credits are sophomores, 60 to 89 earned credits are juniors and students with 90 or more earned credits are seniors. Grade Level can affect the amount of financial aid available to a student. For more information, consult with the Financial Aid Office.

Academic Terms

Lincoln University offers undergraduate courses during two sixteen week semesters and one or two summer sessions each year. Each semester consists of 15 weeks of classes and one week for final examinations.

Final examinations will be scheduled for two hour periods with one-half hour breaks between them beginning at 8:00AM of Final Examinations Week. Examinations may not be given during the last week of classes.

Academic Year

The academic year for financial aid is defined as 32 weeks of instruction during which time a full-time student is expected to complete 24 credit hours.

Enrollment and Registering for a Term

Student Load

An under student is one taking 12 or more credit hours. Students expecting to graduate within four years must successfully complete 15 to 17 credit hours each semester or complete summer courses. The required number of credit hours depends on the curriculum in which the student is enrolled.

A credit hour at the University is defined as an amount of work that reasonably approximates not less than one 50 minute of classroom or direct faculty instruction and a minimum of two hours of out-of-class work each week for approximately 15 weeks or its equivalent over a different period of time.

Official Registration

Enrollment at Lincoln University requires that students are properly listed on the rosters for the classes they are taking and that they satisfy their financial obligations to the university. This is also referred to as being officially registered.

Enrollment Verifications

The Office of the Registrar issues Enrollment Verifications or Certifications. These are commonly needed by medical insurance companies so that parents can continue to have medical insurance coverage for their dependents that are students.

Adding Courses, and Dropping or Withdrawing from Courses

Students may add or drop a course up until the Last Date to Add/Drop, as published on the official university calendar. Students who drop a course, by the Add/Drop date, are not charged for it and no mention of the course will be made on his or her official transcript.

Students may withdraw from a course after the Last Date to Drop up through the Last Date to Withdraw, listed on the Academic Calendar — generally one week after Mid-Term Exams week. After the Last Date to Withdraw, the student must complete the course.

A withdrawal from the University that occurs within the first five weeks of a term may receive a partial reimbursement of tuition in accordance with the official reimbursement policies (check with the Office of the Bursar). When a student withdraws from a course, a grade of “W” is entered on the transcript. The “W” grade has no effect on a student’s grade point average, but the credits are counted as attempted credits for purposes of measuring the student’s satisfactory academic progress and may impact financial aid eligibility.

Courses may be dropped or added via LU Self-Service. Students should consult with their Advisor prior to dropping any courses. Instructors and Departments may deny permission to take a course if the student does not fulfill the prerequisites. However, a student always has the right to drop or withdraw from a course any time before the Last Date to Withdraw.

Withdrawal from the University

A student who wishes to withdraw from all courses during a semester is withdrawing from the University. A student may withdraw from the University after the Last Date to Withdraw only with the approval of the Committee on Admissions, Academic Standing, and Financial Aid. If a medical condition impedes the reasonable completion of the semester, the Registrar may approve the withdrawal upon receipt of adequate documentation of the condition.

A student who is suspended for the remainder of a semester by the disciplinary authorities of the University will receive grades of “W” in all courses for the semester.

Maximum Credits in a Semester

Undergraduate students should consider taking more than 18 credits (an overload) in a semester only under exceptional circumstances and only after analyzing the situation carefully with their Academic Advisor and Department Chair. A student who (1) has a cumulative GPA of 3.50 or better and (2) is not a freshman may take as many as 22 credits in a single semester. A student who is expected to graduate at the end of the semester may enroll in as many as 22 credits only if they have a cumulative GPA of 3.00 or better.

Unofficial Withdrawal from a Course

Students who cease attending a class prior to mid-term examinations week and have not officially withdrawn from the class will be considered to have unofficially withdrawn from

the class. In these cases, instructors will issue the mid-term grade of “WU”. The withdrawal date to be used in all financial calculations shall be the last class day of the mid-term examination week.

Mandatory Registration

Mandatory registration occurs when students who are enrolled during one semester arrange for the courses they will take in the following semester. Registration occurs in late October for the spring semester and in March for the fall semester.

Mandatory registration is a system of making reservations for classes for the next semester. The reservations expire if the student does not become completely and officially registered by the third class day of a semester. Other students may then enroll for the class. If there is still room for additional students in the class when the student becomes officially registered then he or she may still be able to take it.

Course Scheduling Preference for Veterans:

In accordance with Act 46 of 2014 and the *Higher Education Course Scheduling Preference for Veteran Students Act Guidelines*, Lincoln University will provide course scheduling preference to all veteran students.

“Act 46 of 2014 requires public institutions of higher education in Pennsylvania to provide veteran students, as defined in the Act, with preference in course scheduling. Non-compliance may be reported to the Pennsylvania Department of Education by submitting the Higher Education Student Complaint form found at www.education.state.pa.us.”

A veteran student is defined as:

- The student has served in the United States Armed Forces, including a reserve component and National Guard.
- The student was discharged or released from such service under conditions other than dishonorable.
- The student has been admitted to Lincoln University.
- The student resides in Pennsylvania while enrolled at Lincoln University.

The term “course scheduling preference” means veteran students are able to start registering for courses sooner than students with the same class standing with all the same institutional requirements.

Point of Contact

Office of Veteran Affairs

Eligibility

A veteran student as defined above must submit a copy of the DD214 indicating “veteran” status to the Office of Veteran Affairs (VA certifying official) upon admittance and acceptance to the university and/or by March 1 for summer and fall registrations and by October 1 for spring registration.

Process

Upon verification of veteran status, the veteran student will be able to register on the first day of registration after all other university requirements have been satisfied. This includes but is not limited to items such as orientation, placement testing, conferring with an academic advisor and being financially cleared.

Student Information Rights (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the university receives a request for access.
2. The right to request the amendment of the student's education records that the student believes is inaccurate or misleading.
3. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Lincoln University to comply with the requirements of FERPA.
4. The right to consent to disclosures of personally identifiable information contained in the student's education records. The FERPA law and its regulations allow disclosure without the consent of the student if the disclosure meets one or more of conditions specified in the regulations.

To grant permission to an individual to have access to academic information, financial information or both, please fill out the FERPA release form on the Office of the Registrar website and submit with valid ID to the Office of the Registrar.

Directory Information

Education institutions are permitted by FERPA to disclose directory information for currently enrolled students without the consent of the student unless the student requests that his/her information not be disclosed during an academic year.

- Student's name
- Address
- Telephone listing
- Photograph
- Electronic mail address
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended

To withhold disclosure for an academic year, written notification should be received by the Office of the Registrar, Lincoln University, Lincoln University, PA 19352, prior to September 1. The “Request to Withhold Directory Information” form is available in the Office of the Registrar.

Other Academic Regulations

Official Enrollment

A student must be listed on the official class roster in the student information system in order to attend class or do the assignments for a course. This includes assignments and work for courses that do not involve classroom attendance, e.g., internships and independent study or research courses. Assignments and work performed prior to official enrollment in the course shall not be counted.

Students who have not obtained financial clearance (see “Offices, Financial Clearances, and Responsibility”) by the published deadlines will be removed from the official class rosters and may not continue attending class or performing the assignments for classes. Official notification of such action will be sent to the student’s campus mailbox/email or home address.

Class Attendance

Lincoln University uses the class method of teaching, which assumes that each student has something to contribute and something to gain by attending class. It further assumes that there is much more instruction absorbed in the classroom than can be tested on examinations. Therefore, students are expected to attend all regularly scheduled class meetings and should exhibit good faith in this regard.

For the control of absences, the faculty adopted the following regulations:

1. Four absences may result in an automatic failure in the course.
2. Three tardy arrivals may be counted as one absence.
3. Absences will be counted starting with whatever day is specified by the instructor but not later than the deadline for adding or dropping courses. Students are responsible for all missed work.
4. In case of illness, death in the family, or other extenuating circumstances, the student must present documented evidence of inability to attend classes to the Dean of Students. However, in such cases the student is responsible for all work missed during those absences.
5. Departments offering courses with less than full-course credit will develop and submit to the Dean of Students a class attendance policy in keeping with the above.
6. Students representing the university in athletic events or other university-sanctioned activities will be excused from class(es) with the responsibility of making up all work and examinations. Instructors will receive written notification from the university office sponsoring said activity prior to the event.

Electives

Electives are courses that a student may elect to take when the requirements do not specify exactly which course must be taken. The term university elective refers to a course that will be taken in order to meet the minimum number of credits required for graduation but that is not specifically required by either the General Education curriculum or by the major.

Some majors may require a student to take a certain number of courses in the department while only specifying some of them. The remaining courses are departmental electives since the student may elect which other courses offered by the department will be taken in order to have the required number of courses in the department.

Undergraduate and Graduate Grades and Grading Valid Grades

Undergraduate Grades Included in the GPA Calculation

A	(4.00)	A-	(3.70)	B+	(3.30)
B	(3.00)	B-	(2.70)	C+	(2.30)
C	(2.00)	C-	(1.70)	D+	(1.30)
D	(1.00)	(No D-)		F Fail	(0.00)

Graduate Grades Included in the GPA Calculation

A	(4.00)	A-	(3.70)		
B+	(3.30)	B	(3.00)	B-	(2.70)
C+	(2.30)	C	(2.00)	C-	(1.70)
F Fail	(0.00)				

Grades Not Included in the GPA Calculation

Grades of "I," "W," "WU," "M" and the grades of "SP," "P" and "PF" earned in a course graded as Pass/Fail are not included in the GPA Calculation.

Mid-Term Grades (Undergraduates Only)

Faculty will issue mid-term grades based on gradable assignments that have been made by the instructor. Mid-term grades are calculated on basis of student submitted work, tests taken tests and/or other syllabus specified work. It is not included in the GPA calculation.

Official Withdrawals

A grade of "W" (Withdrawn) can only be entered on a student's record by the Office of the Registrar. This grade is only applied when a student withdraws from a course after the Last Date to Drop and on or before the Last Date to Withdraw or when a student receives an Administrative Withdrawal from all courses in which he or she is enrolled for the semester. The grade of "W" does not affect a student's Grade Point Average (GPA).

Unofficial Withdrawals

Instructors will issue the mid-term grade of “WU” to students who ceased attending a class prior to mid-term examinations week and did not officially withdraw from the class. In these cases, the withdrawal date to be used in all financial calculations shall be the last class day of the mid-term examination week.

Satisfactory Progress Grade

A grade of SP can be awarded for courses whereby assignments typically end after grading deadline of a given semester. Courses that are eligible for this grade include Independent Study, Cooperative Education, Internships, Field Experience, Student Teaching and Research-focused courses. The credit bearing grade submission must be in writing to the Office of the Registrar by the grading deadline of the next regular semester (excluding summer sessions).

Change of Grade

Final grades submitted to the Office of the Registrar by faculty may not be changed, except for the following documented reasons:

1. An error:
 - a. Faculty’s miscalculation of final grade
 - b. Faculty’s failure to include earned credit for a particular assignment that was submitted on or before the due date and prior to the calculation of the final grade
 - c. Faculty’s incorrectly encoding appropriate final grade (electronic submission error)
2. Arbitrariness: At the discretion of the chair and after a careful review of course work and syllabus by the chair, the submitted grade may be changed by the chair if the grade is deemed to be outside the accepted academic norm
3. Incomplete Grade re-submitted as a final grade. Faculty completes final portion of Incomplete Grade Submission form (See Incomplete Grade)
4. Medical documentation was received after final grade was submitted. Instructor calculated final grade without the missing assignments, e.g., final exam. Student completed missing work and faculty awards a different grade. A “Grade Correction form must be submitted (for Reasons 1, 2, and 4) to the Office of the Registrar to substantiate the request and requires the approval signatures of the faculty member, the respective department chair, and the respective school dean.

The Incomplete Grade

An Incomplete Grade (I) may be recorded by faculty if there is verification of illness/injury, death in the family, or some other extenuating circumstance that has prohibited the student from completing the course work and/or taking the final exam. To receive an Incomplete, the student must have completed a majority of the course work and his/her performance to date suggests that the student has a reasonable chance to pass the course. Faculty must file an "Incomplete Grade Submission" form and it must be signed and filed with the respective department chair. Once work has been completed as identified on the Incomplete Grade Submission form, faculty will sign, date, and record the final grade. Additionally, the department chair and Dean of the Faculty will sign the form and forward it to the Office of the Registrar for conversion to a credit-bearing grade. The deadlines are March 15 (for Incompletes awarded in the summer and fall semesters) and November 15 (for Incompletes awarded in the spring semester). Incomplete Grades will convert to Failure (F) if these deadlines are missed unless a request for an extension is made by the faculty.

Extension of an Incomplete

A request for an extension of the time limit to complete the work necessary to change the Incomplete to a credit-bearing grade must be submitted in writing by the faculty and received in the Office of the Registrar prior to the original deadline.

Verification and Appeal of Student Records

The student is responsible for verifying the accuracy of his/her academic records. Grade appeals should be made immediately after the grade in question is received. **No appeals will be considered after one year has elapsed or after graduation.**

Computing the Grade Point Average (GPA)

To calculate GPA, find the sum of the products of the grade quality points times the course credit and divide that product by the total credit hours. Example:

<u>Course</u>	<u>Grade</u>	<u>Points</u>	<u>Credits</u>	<u>Products</u>
ENG 207	B+	3.30	x 3	= 9.90
MAT 106	A	4.00	x 3	= 12.00
SPN 101	A	3.70	x 4	= 14.80
SOC 101	B	3.00	x <u>3</u>	= <u>9.00</u>
Sums			13	45.70
GPA = Sum of Products / Sum of Credits = 45.70 / 13 = 3.52				

Grades in Off-Campus Programs

Grades for credits earned at Lincoln must be assigned by a member of the Lincoln faculty. When a student earns credit for an internship or other off-campus work, the responsible faculty member will receive the report or recommendation from the person supervising the work and then assign a grade. These courses are generally offered on a pass/fail basis only.

Transfer Credits in Undergraduate Programs

Credits accepted in transfer from other institutions that were completed prior to a student's initial enrollment in Lincoln University is not included in the computation of the cumulative grade point average. Such credits are, however, included in the determination of a student's (1) grade level, and (2) cumulative attempted credits but only for the purpose of selecting the GPA minimum in the definition of satisfactory academic progress.

Transfer credits accepted from other institutions that received prior approval, as a repeat for a course taken at Lincoln will be included in the computation of the student's Lincoln University cumulative grade point average, earned, and attempted credits. Prior approval as a repeat will not be granted for any course in which a grade of "C" or better was earned.

Lincoln University students are permitted a maximum of twelve (12) credit hours taken as "online" (distance learning) from other accredited institutions. These credits will be applied to the 120-124 needed for graduation provided all other existing regulations are fulfilled, e.g., earned a final grade of C or higher.

Credits from other institutions that: (1) are taken after a student's initial enrollment at Lincoln, and (2) do not constitute a repeat of courses taken at Lincoln, may be accepted in transfer, but a maximum of 12 credits of a C or better and their associated quality points may be included in a student's Lincoln University cumulative grade point average.

Transfer Credits in Graduate Programs

A maximum of six credits taken at other institutions may be used in meeting the requirements of the other graduate degrees. The courses must have been taken no more than five years prior to the student's matriculation in the degree program. All transfer courses must have a grade of "B" or better and be approved by the academic department.

Repeating a Course

Students may not earn credits more than once for taking a course more than once unless the course has been designated as *repeatable for credit*. The Registrar shall determine, in consultation with the Department Chair, when two courses that are sufficiently similar will be considered to be the same course. Private music lesson courses are an example of courses that are designated as repeatable for credit.

When a course is repeated the GPA calculation will include only the points and credits associated with the best grade. All points and credits in courses designated as repeatable for credit are included in the GPA calculation

Students in other graduate programs may repeat a course at another institution only upon receiving prior written approval.

Report Cards and Academic Transcripts

Mid-Term (interim) and Final Grades are available via LU Self-Service to all students.

The academic transcript is the complete historical record of a student's academic endeavors, including all courses taken (including courses from which the student "withdrew" or later repeated), the tabulation of attempted and earned credits and the grade point averages and degrees earned with the major(s) and minor and date of conferral. The transcript is the standard means of demonstrating a student's performance at Lincoln to other people and institutions. As such, the transcript contains confidential information and will be issued only in accordance with the written and signed instructions of the student. Please visit the Office of the Registrar website for more information on requesting a transcript.

Earned and Attempted Credits

Earned credits are credits for courses in which a student has received a passing grade. For undergraduate students passing grades include A through D and *Pass*. For graduate students passing grades include A through C and *Pass*.

Attempted credits include credits for courses with any valid grade, including "F," Incomplete, and Withdraw (both official and unofficial). The credits listed on transcripts as "Study Abroad," or similar programs, are not counted in attempted credits because the official academic record (credits and grades) will be recorded separately upon receipt of the transcript from the other institution.

When a course is repeated, the credits are included in attempted credits each time the course is attempted. See the section on Grade Point Average for additional information.

Dean's List

Students who earn 12 or more semester credits and a term GPA of 3.30 or better will be honored by having their names placed on the semester Dean's List. Students who earn 12 or more semester credits and a term GPA of 3.00 to 3.29 will be listed as Honorable Mention Dean's List.

Part-Time Dean's List

Students who earn 6 -11 semester credits and a term GPA of 3.30 or better will be honored by having their names placed on the semester Part-Time Dean's List.

Academic Standing Policy

The Office of the Registrar monitors students' academic standing and applies statuses of Good, Warning, Probation and Dismissed based on policy statements contained herein. When warranted, academic standing will be revised following the fall and spring semesters. Academic Standing is not revised as a result of grades earned during summer sessions.

A student on Academic Probation must meet with his/her advisor to develop an academic plan that includes a listing of courses to be taken and support services for purposes of raising the cumulative GPA (CGPA) to an acceptable level. A student on Academic Warning will be able to self-register; a student on Academic Probation must be registered by his/her advisor.

A student placed on Academic Probation (has earned a minimum of 30 credits and has a CGPA below 2.0) may not enroll in more than 13 credits during a semester or seven credits during a summer session without written permission from his/her academic advisor and cannot represent the student body or the university in public or official capacities, including debates, dramatic, choral, or musical performances, intercollegiate athletics, student publications, elective or appointive positions in campus government, on-campus committees, cheerleading, managing athletic teams, fashion shows, fraternity and sorority organizations, leadership positions on campus, or similar activities.

If a student is in Good Standing in August (all first year students as well as others with 2.0 CGPA or higher), then s/he is eligible to participate in extracurricular activities for that academic year. Should a student on Academic Probation (fall semester) earn a 2.0 or higher CGPA at the end of the fall term, s/he would be in Good Standing (thus removing all sanctions). Any re-admitted student (having achieved at least the minimum CGPA listed in the table below but still below the Good Standing criterion of 2.0 CGPA will be placed on Academic Probation and is subject to the conditions assigned to this designation.

Upper class students (having earned 30 or more credits) would receive an Academic Warning after the fall term if the CGPA falls below 2.0 but no limitation of extracurricular activities are imposed for the spring semester. Upper class students are placed on Academic Probation in August when their CGPA falls below 2.0 and they have earned a minimum of 30 credits; these students would be barred from participating (representing) in the aforementioned extracurricular activities.

The occurrence of Academic Warning, Academic Probation or Academic Dismissal is not recorded on the transcript of a student.

Good Academic Standing

A degree-seeking student with a CGPA at or above 2.0

Academic Warning

A student with a CGPA below 2.0 at the end of the fall semester or with the most recent semester GPA less than 2.0 (and having earned at least 30 credits)

Academic Probation

A student whose CGPA is below 2.0 after having earned at least 30 credits

Academic Dismissal

A dismissed student will have:

- (a) been placed on Academic Probation in the previous semester
- (b) earned a minimum of 30 credits
- (c) earned a CGPA less than the minima stated below:

Earned Credits	Minimum CGPA
0-29	--
30-59	1.6
60-89	1.8
90+	1.95

Academic Dismissal Appeals

Students who have been dismissed will receive a Notice of Dismissal from the university. That notice will describe the procedures for appealing the dismissal. It is the student's responsibility to keep abreast of his/her academic standing and to be proactive in any appeal process.

Students who have been dismissed and believe extenuating circumstances affected their academic performance may submit a formal letter of appeal and supporting documentation to the Committee on Admissions, Academic Standing & Financial Aid (AASFA) in care of the Office of the Registrar.

The academic decision of AASFA Committee is final and not subject to further review. The chair of the AASFA Committee or his/her designee will provide the appellant with a letter stating the decision of the committee and terms (if any) for future action. Examples of such terms may include a reduced credit load, the repeat of coursework, and the active seeking of assistance from student success.

After the committee's decision, if an appellant believes the appeal process was not administered according to the prescribed procedures, the appellant may submit a written appeal of the process, but not of the academic decision, to the Provost and Vice President of Academic Affairs. Such an appeal must be made within ten business days from the date of the decision letter from the chair of the AASFA Committee. The appellant is advised to provide as much written documentation as possible, describing the problems with the process, and attaching any supporting materials. The decision of the Provost and Vice President for Academic Affairs regarding the process appeal is final and not subject to further review.

Policy Statement for Athletic Certification and Academic Standing

The Department of Athletics is committed to compliance with all NCAA bylaws and university academic policy for all students. It adds two provisions:

1. All student athletes must be in good academic standing (CGPA 2.0 or better) prior to each fall term for eligibility for NCAA athletic certification. Students who do not meet that requirement but who return to good academic standing (CGPA 2.0 or better) prior to the beginning of the spring term may be certified subject to meeting all other NCAA eligibility requirements.

2. Student Athletes falling below a 2.5 CGPA are required to attend study hall for a minimum of 10 hours per week.

Financial Aid Probation and Academic Standing

The university's policy on "Satisfactory Academic Progress" (SAP) to determine a student's eligibility to receive financial aid is separate from the above policy on academic standing. The student should consult the Financial Aid Office regarding the SAP policy. Each student should become familiar with this policy. In addition, students will be required to submit their Academic Plan along with any appeal seeking Financial Aid reinstatement.

Leaves of Absence or Interruptions in Studies

Undergraduate students who are not enrolled during a regular semester must apply for re-enrollment. Students who do not enroll during a summer session do not need to apply for re-admission.

Academic Standing Policy for Graduate Students

All graduate students are subject to the academic standing rules addressed in this policy.

The Office of the Registrar monitors students' academic standing and applies statuses of Good, Probation and Dismissed based on policy statements contained herein. Academic standing will be calculated and applied following each semester including summer.

Students on academic probation are encouraged to discuss their status with their academic advisors. The occurrence of Academic Probation or Academic Dismissal is not recorded on the transcript of a student.

1. **Good Academic Standing** – Good standing is the absence of any contingency that would result in the student's being on academic probation or academic dismissal.
2. **Academic Probation** – Academic probation describes the standing of a student at the graduate level who is in one of the following categories:
 1. A student who fails to achieve a cumulative grade point average after any semester of 3.0 or higher.
 2. A student who has been reinstated following academic dismissal.

Academic probation is cleared only when none of the above criteria apply and when the student achieves an overall grade point average of 3.0 as a graduate student at Lincoln University.

1. **Academic Dismissal** – Academic dismissal occurs:
 1. A student who doesn't meet a minimum cumulative grade point average of 2.7 will not be permitted to continue in the program.
 2. A student who would be on probation a second consecutive semester will not be permitted to continue in the program.

Academic Dismissal Appeals

Students who have been dismissed will receive a “Notice of Dismissal” from the Dean of the School of Adult and Continuing Education. That notice will describe the procedures for appealing the dismissal. It is the student’s responsibility to keep abreast of his/her academic standing and to be proactive in any appeal process.

Students who have been dismissed and believe extenuating circumstances affected their academic performance may submit a formal letter of appeal and supporting documentation to the Committee on Admissions, Academic Standing & Financial Aid (AASFA) in care of the Office of the Registrar.

The academic decision of the AASFA Committee is final and not subject to further review. The chair of AASFA Committee or his/her designee will provide the appellant with a letter stating the decision of the committee and terms (if any) for future action. Examples of such terms include a reduced credit load, the repeat of coursework, and the active seeking of assistance from student success.

After the committee’s decision, if an appellant believes the appeal process was not administered as prescribed herein, the appellant may pursue an appeal of the process, but not the academic decision, in writing, to the Vice President for Academic Affairs. Such an appeal must be made within ten business days from the date of the decision letter from the chair of the AASFA Committee. The appellant is advised to provide as much written documentation as possible, describing how the process was not administered as prescribed herein, accompanied with any supporting materials. The decision of the Vice President for Academic Affairs regarding the process appeal is final and not subject to further review.

Financial Aid Probation and Suspension

There is a policy on "Satisfactory Academic Progress" to determine a student's eligibility to receive financial aid which is separate from the above policy on academic standing. The student should consult the Financial Aid Office regarding the policy. Each student should become familiar with this policy. In addition, a student will be required to submit his/her Academic Plan along with any appeal for Financial Aid.

Academic Renewal Policy

The Academic Renewal policy allows Lincoln University degree seeking students who experienced academic difficulty at an institution to have one opportunity to make a fresh

start at that same institution after an absence of at least three calendar years from any postsecondary institution.

Eligibility

To be eligible for academic renewal consideration, you must meet these requirements:

- Not have been enrolled at any post-secondary institution for three or more consecutive calendar years.
- Have not graduated from Lincoln University.

Conditions

- Activated at the time of re-admission
- All courses and credits that were taken prior to extended absence will be removed from consideration for GPA and the GPA will start over.
- All course work will remain on the transcript with a notation of Academic Renewal.
- Requirements for degree will be based on the catalog in effect at the time of re-enrollment.
- Academic Renewal may only be granted once per student.
- The granting of Academic Renewal does not supersede financial aid policies regarding Satisfactory Academic Progress.
- Academic renewal will begin the first term following re-enrollment
- Re-entry into any program is not automatic
- The Academic Renewal GPA will be used for determining academic standing and eligibility for graduation. At least 50% of work toward a degree must be completed after the granting of Academic Renewal status for a student to be eligible for honors at graduation.

Teacher Certification Programs

When the student applies to re-enter a program leading to teacher certification, the qualifying cumulative GPA will be based on:

1. Grades earned in all courses on the transcript - even though these courses no longer contribute to the Lincoln cumulative GPA)
2. Grades of any transfer courses
3. Grades earned at Lincoln after returning under renewal (a minimum of 15 credits).

ACADEMIC PROGRAMS AND DEPARTMENTS

Majors	Department
Accounting (BA, BS, minor)	Business and Entrepreneurial Studies
Anthropology (BA, BS, minor)	Sociology and Criminal Justice
Biochemistry and Molecular Biology (BA, BS)	Chemistry & Physics
Bioinformatics (minor)	Chemistry & Physics
Biology (BA, BS, minor)	Biology
Chemistry (BA, BS)	Chemistry & Physics
Computer Science (BA, BS, minor)	Computer Science
Criminal Justice (BA, BS, minor)	Sociology and Criminal Justice
Engineering Science (BA, BS)	Chemistry & Physics
English Liberal Arts (BA, minor)	Languages & Literature
Environmental Science (BA, BS, minor)	Biology
Finance (BA, BS, minor)	Business and Entrepreneurial Studies
French (BA, minor)	Languages & Literature
Health Science (BA, BS)	Health Science
History (BA, BS, minor)	History, Political Science & Philosophy
Human Services (BA, BS, minor)	Psychology & Human Services
Information Technology (BA, BS, minor)	Business and Entrepreneurial Studies
Management (BA, BS, minor)	Business and Entrepreneurial Studies
Mathematics (BA, BS, minor)	Mathematical Sciences
Mass Communications (BA, BS, minor)	Mass Communications
Music (BA, minor)	Visual and Performing Arts
Pan-Africana Studies (BA, BS)	History, Political Science & Philosophy
Philosophy (BA, BS, minor)	History, Political Science & Philosophy
Physics (BA, BS, minor)	Chemistry & Physics
Political Science (BA, BS, minor)	History, Political Science & Philosophy
Psychology (BA, BS, minor)	Psychology & Human Services
Religion (BA, BS, minor)	History, Political Science & Philosophy
Sociology (BA, BS, minor)	Sociology and Criminal Justice
Spanish (BA, minor)	Languages & Literature
Visual Arts (BA, minor)	Visual and Performing Arts
Minors	Department
Arabic (minor)	Languages & Literature
Black Studies (minor)	History, Political Science & Philosophy
Chinese (minor)	Languages & Literature
Economics (minor)	Business and Entrepreneurial Studies
Entrepreneurship (minor)	Business and Entrepreneurial Studies
Ethics (minor)	History, Political Science & Philosophy
International Relations (minor)	History, Political Science & Philosophy
Japanese (minor)	Languages & Literature
Museum Studies (minor)	Visual and Performing Arts

Biology

Mission

The mission of the Biology Department is to provide a supportive and engaging education that promotes critical thinking, effective communication and independent research skills across biological disciplines. The program strives to foster students that will excel in professional and graduate school, will be competitive as they enter the science work force, and will positively contribute to the global scientific community.

Description

The Biology curriculum is sufficiently diverse to prepare our students for the broad variety of postgraduate opportunities that exist in biology; it is unified so that each student experiences all the relevant areas of biology, and it is current and reflective of the new information and methodology in the field. The Biology major provides a strong grounding in biology, chemistry, physics and mathematics, and then allows flexibility in the selection of electives. Recommendations for electives are offered for students interested in pursuing interests in medicine, specialized graduate study, and the many careers in the allied health professions

The department offers B.S. and B.A. degrees in Biology and a B.S. degree in Environmental Science (Biology Track). Minors are offered in Biology and Environmental Issues.

Biology Major Program Goals

1. To prepare students to conduct and communicate original scientific investigations.
2. To provide a curriculum that cultivates the students' knowledge base of the foundational areas of biology at the molecular, cellular, organismal and ecosystem levels of organization.
3. To prepare and graduate students who enter graduate school or professional school or who obtain employment in biology-related fields.

Biology Major Learner Outcomes

1. Apply the scientific method and complete an independent research project.
2. Communicate effectively biological concepts through written, spoken and visual means.
3. Interpret numerical displays of data and apply quantitative skills and reasoning to biological problems.
4. Think critically, both individually and in a group, to solve complex problems.
5. Show proficiency in the following content learning objectives:
 - a. Explain the processes that lead to evolutionary change and recognize biological structures and functions as products of evolutionary change.

- b. Relate energy flow to nutrient cycling at multiple levels of biological organization.
- c. Correlate structure and function at multiple levels of biological organization.
- d. Describe how genetic information is stored, expressed and transmitted from one generation to the next.

Biology (BS, BA)

In addition to the University's core requirements, the following courses are required for a degree in Biology:

General Education specific requirements:

Natural Science: Select one (1):

PHY 103 Introduction to Physics I w/Lab 4

PHY 105 General Physics I w/Lab 4

Natural Science: Select one (1):

PHY 104 Introduction to Physics II w/Lab 4

PHY 106 General Physics II w/Lab 4

General Education Total 46-48 credits

Biology Core

BIO 103 General Biology I for Biology Majors w/Lab 4

BIO 104 General Biology II for Biology Majors w/Lab 4

BIO 207 Cell Biology w/Lab 4

BIO 208 Genetics w/Lab 4

Total Biology Core 16 credits

Select five (5): 18-20 credits

(Three must include labs) chosen from among the following:

BIO 301 Endocrinology 3

BIO 302 Vertebrate Physiology w/Lab 4

BIO 304 Developmental Biology w/Lab 4

BIO 305 Biological Techniques 4

BIO 308 Histology w/Lab 4

BIO 309 Botany w/Lab 4

BIO 310 Invertebrate Zoology w/Lab 4

BIO 311 Conservation Biology 3

BIO 312 General Ecology w/Lab 4

BIO 313 History of Biology 3

BIO 316 Microbial Ecology w/Lab 4

BIO 317 Principles of Medical Pharmacology 3

BIO 319 Cancer Biology 3

BIO 390 Special Topics 3

BIO 401 Microbiology w/Lab 4

BIO 402 Immunology w/Lab 4

BIO 405 Comparative Anatomy of Vertebrates w/Lab	4
BIO 407 Molecular Biology w/Lab	4
BIO 408 Human Anatomy w/Lab	4
BIO 412 Neuroscience w/Lab	4
CHE 303 Biochemistry I w/Lab	4
CHE 305 Toxicology	3

Note: One elective may be satisfied by completing both BIO 413 and BIO 414.

Total Biology 34-36 credits

Chemistry Requirements

CHE 103 General Chemistry I w/Lab	4
CHE 104 General Chemistry II w/Lab	4
CHE 203 Organic Chemistry I w/Lab	4
CHE 204 Organic Chemistry II w/Lab	4

Total Chemistry 16 credits

Mathematics

MAT 114 Elementary Statistics I	3
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(or a comparable statistics class approved by the department)

Calculus: Select one (1):

MAT 121 Calculus I	4
MAT 120 Calculus for Life Science and Social Science Majors	4

Total Mathematics 7 credits

Academic Enrichment: Select one (1): 0-1 credit

BIO 420 Senior Seminar	1
Study Abroad	0
Independent Research	0

General Education 46-48 credits

Major 57-60 credits

Electives 12-17 credits

Total required for BS degree 120 credits

General Education 48 credits

Major 57-60 credits

Language through 202 level 8 credits

Electives 4-7 credits

Total required for BA degree 120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
ENG 101	English Composition I	3
MAT 110	College Algebra w/Lab	4
BIO 103	General Biology I w/Lab	4
CHE 103	General Chemistry I w/Lab	4
Total		18

Third Semester		
Course	Title	Credits
	Humanities	3
MAT 121	Calculus I	4
BIO 207	Cell Biology w/Lab	4
CHE 203	Organic Chemistry I w/Lab	4
Total		15

Fifth Semester		
Course	Title	Credits
	Social Science ¹	3
	CSC or Language ²	3-4
MAT 114	Elementary Statistics I	3
	Biology ³	3
	PHY 103 w/Lab or PHY 105 w/Lab	4
Total		16-17

Seventh Semester		
Course	Title	Credits
	Humanities	3
	Biology w/Lab ³	4
	Biology w/Lab ³	4
	General Elective	3
Total		14

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
MAT 111	Pre-Calculus w/Lab	4
BIO 104	General Biology II w/Lab	4
CHE 104	General Chemistry II w/Lab	4
Total		15

Fourth Semester		
Course	Title	Credits
HPR 101	Dimensions of Wellness	2
SOS 151	African American Experience	3
	Social Science ¹	3
BIO 208	Genetics w/Lab	4
CHE 204	Organic Chemistry II w/Lab	4
Total		16

Sixth Semester		
Course	Title	Credits
	Humanities	3
	CSC or Language ²	3-4
	Biology w/Lab ³	4
	PHY 104 w/Lab or PHY 106 w/Lab	4
Total		14-15

Eighth Semester		
Course	Title	Credits
BIO 420	Senior Seminar	1
	Biology ³	3
	General Elective	3
	General Elective	3
	General Elective ⁴	2
Total		12

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Biology Minor

BIO 103 General Biology I for Biology Majors w/Lab	4
BIO 104 General Biology II for Biology Majors w/Lab	4
BIO 207 Cell Biology w/Lab	4
BIO 208 Genetics w/Lab	4
Two upper level electives in Biology	6-8
Total Biology Minor	22-24 credits

Environmental Science (BS, BA)

The degree in Environmental Science is designed to prepare students for graduate study and/or employment in the Environmental Science field. The courses that comprise the major will expose the student to all the major sub-disciplines in Biology and their application in the field of Environmental Science. In addition, the student can choose electives based on his or her particular interests.

Program Goals

1. To prepare students to conduct and communicate original scientific investigations.
2. To graduate students who (a) have a solid grounding in environmental science and biology with significant exposure to chemistry, physics, mathematics and statistics, and (b) and can make the connections with the social sciences that are critical in understanding and resolving environmental issues.
3. To prepare and graduate students who enter graduate school or who obtain employment in the environmental field.

Program Student Learning Outcomes (SLOs)

Upon completion of the program, students will be able to:

1. Apply the scientific method and complete and independent research project.
2. Effectively communicate scientific concepts through written, spoken and visual means.
3. Synthesize information and apply their knowledge to develop solutions for environmental problems.
4. Use mathematical and statistical models to analyze and solve environmental problems.
5. Show proficiency in the following content learning objectives:
 - a. Make connections between organism needs and environmental resources.
 - b. Explain global physical processes and how these processes lead to changes that cause evolutionary adaptation in populations.
 - c. Connect nutrient cycling and energy flow from the individual organism level to the ecosystem level.
 - d. Describe ecosystem structure and correlate structure with function for all levels of the ecosystem.

General Education specific requirements:**Mathematics:**

MAT 114 Elementary Statistics I	3
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Natural Science: Select one (1):

PHY 103 Introduction to Physics I w/Lab	4
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PHY 105 General Physics I w/Lab	4
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Natural Science: Select one (1):

PHY 104 Introduction to Physics II w/Lab	4
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PHY 106 General Physics II w/Lab	4
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General Education Total	46-48 credits
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Environmental Science:

BIO 103 General Biology I for Biology Majors w/Lab	4
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BIO 104 General Biology II for Biology Majors w/Lab	4
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BIO 305 Biological Techniques	4
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BIO 309 Botany w/Lab	4
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BIO 310 Invertebrate Zoology w/Lab	4
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BIO 312 General Ecology w/Lab	4
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GSC 111 Environmental Science	3
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GSC 200 Climate Studies	3
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Select two (2):	6-7
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ANT 201 General Anthropology	3
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BIO 301 Endocrinology	3
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BIO 311 Conservation Biology	3
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CHE 201 Quantitative Analysis	4
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CHE 205 Inorganic Chemistry	3
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PHL 304 Environmental Philosophy	3
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SOC 204 Human Geography	3
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Total Environmental Science	36-37 credits
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Biology: Select one (1):	4
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BIO 316 Microbial Ecology w/Lab	4
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BIO 401 Microbiology w/Lab	4
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Chemistry:

CHE 103 General Chemistry I w/Lab	4
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CHE 104 General Chemistry II w/Lab	4
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Total Chemistry	8 credits
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Mathematics:

MAT 114 Elementary Statistics I 3
(or a comparable statistics class approved by the department)

Calculus: Select one (1):

MAT 121 Calculus I 4
MAT 120 Calculus for Life Science and Social Science Majors 4

Total Mathematics 7 credits

Academic Enrichment: Select one (1): 0-1 credit

BIO 420 Senior Seminar 1
Study Abroad 0
Independent Research 0

Total Environmental Science Major 55-57 credits

General Education 46-48 credits

Major 55-57 credits

Electives 15-19 credits

Total required for BS degree 120 credits

General Education 46-48 credits

Major 55-57 credits

Language through 202 level 8 credits

Electives 7-11 credits

Total required for BA degree 120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
ENG 101	English Composition I	3
MAT 110	College Algebra w/Lab	4
BIO 103	General Biology I w/Lab	4
CHE 103	General Chemistry I w/Lab	4
	Total	18

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
MAT 111	Pre-Calculus w/Lab	4
BIO 104	General Biology II w/Lab	4
CHE 104	General Chemistry II w/Lab	4
	Total	15

Third Semester		
Course	Title	Credits
	Social Science	3
HPR 101	Dimensions of Wellness	2
	Humanities	3
	MAT 120 or MAT 121	4
GSC 111	Environmental Science	3
	Total	15

Fourth Semester		
Course	Title	Credits
SOS 151	African American Experience	3
	Social Science	3
	Humanities	3
	Humanities	3
GSC 200	Climate Studies	3
	Total	15

Fifth Semester		
Course	Title	Credits
	CSC or Language	3-4
MAT 114	Elementary Statistics I	3
	PHY 103 w/Lab or PHY 105 w/Lab	4
BIO 305	Biological Techniques	4
	Total	14-15

Sixth Semester		
Course	Title	Credits
	CSC or Language	3-4
	PHY 104 w/Lab or PHY 106 w/Lab	4
BIO 310	Invertebrate Zoology w/Lab	4
BIO 312	General Ecology w/Lab	4
	Total	15-16

Seventh Semester		
Course	Title	Credits
BIO 309	Botany w/Lab	4
	BIO 316 w/Lab or BIO 401 w/Lab	4
	Environmental Science	3-4
	General Elective	3
	Total	14-15

Eighth Semester		
Course	Title	Credits
	Environmental Science	3
	Academic Enrichment	0-1
	General Elective	3
	General Elective	3
	General Elective	1-3
	Total	10-14

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Environmental Issues Minor

The following courses are required for the Minor in Environmental Issues:

Minor Requirements

ANT 201 General Anthropology	3
ANT 303 Cultural Anthropology	3
PHL 304 Environmental Philosophy	3
GSC 111 Environmental Science	3
GSC 200 Climate Studies	3
BIO 312 General Ecology w/Lab	4
Total Environmental Issues Minor	19 credits

Biology Course Descriptions

BIO 101 Human Biology / BIO 101L Human Biology Lab **3 credits/1 credit**

Human Biology is designed for non-science majors. This course will introduce students to basic human biology focusing on human organ systems, reproduction, evolution, and the interrelationship between humans and the environment. The accompanying laboratory exercises will permit the student to not only understand the organization of organs and systems within the body but also learn how certain organ systems work.

Recommended Corequisite: BIO 101L

BIO 102 Human Health and Disease / BIO 102L Human Health Lab **3 credits/1 credit**

This course is a continuation of Human Biology; it continues with the coverage of human systems including their normal function and the disorders that can affect them. The laboratory exercises supplement the lecture material. *Recommended Corequisite: BIO 102L*

BIO 103 General Biology I for Bio Majors / BIO 103L Gen Biology I Lab **4 credits**

This course, in combination with General Biology II, is designed to provide a foundation for continued study in Biology. This course covers basic chemistry, cell structure and function, mitosis and meiosis, basic genetics, and molecular biology. The lab exercises are designed to complement the lecture material. *Prerequisite: MAT 101. Corequisite: BIO 103L*

BIO 104 General Biology II for Bio Majors / BIO 104L Gen Biology II Lab **4 credits**

This course is a continuation of General Biology I; it covers evolution, biological diversity, vertebrate systems and ecology. The lab exercises are designed to complement the lecture material. *Prerequisite: BIO 103. Corequisite: BIO 104L*

BIO 105 Introductory Biology / BIO 105L Introductory Biology Lab **4 credits**

.In Introductory Biology, the student will be introduced to the basics of biology including the scope of biological study, chemical concepts as they apply to biology, energy and metabolism, the structure and function of the cell meiosis, genetics, transcription, translation, evolution, population genetics and ecology. *Corequisite: BIO 105L*

BIO 201/HIS 290 Color Perception**3 credits**

This interdisciplinary general education course will address the biological perception of color and its impact in animal populations as well as the historical implications of color perception in American society. The course will emphasize critical reading and will give you an opportunity to engage with a variety of texts through peer-reviewed research papers and historical books to develop your biological and historical language. Specifically, this course will provide opportunities for students to draw parallels between communication, color and social status in vertebrate models as well as color, color perception and social status in American society. *Prerequisites: BIO 101/BIO 101L or BIO 103 or BIO 105 and ENG 101*

BIO 200 HIV/AIDS**3 credits**

This is a one-semester course that introduces the basic scientific information available on HIV/AIDS since 1981. The course will emphasize strategies for prevention and control for the individual, family, and community. Specifically, the course will highlight the special features of HIV infection that have enabled it to become a pandemic, awareness and behavior issues, HIV tests and treatment as well as preventive counseling. Skills for handling sensitive issues as well as the involvement of students in HIV related activities will be fully explored. Reasons for the disproportionate rise of HIV/AIDS in certain ethnic groups will be fully discussed. *Prerequisite: ENG 101*

BIO 205 Anatomy and Physiology I / BIO 205L Anatomy and Phys. I Lab**4 credits**

This course is designed and offered for students in the Department of Health Science. It covers the morphology of the tissues, organs and organ systems of humans. The laboratory portion of the course focuses on mammalian dissection. Prerequisites: Students must complete one of the following course groups: BIO 101 and BIO 102; BIO 103; BIO 105; or HSC 160. Corequisite: BIO 205L

BIO 206 Anatomy and Physiology II / BIO 206L Anatomy and Phys. II Lab**4 credits**

This course is a continuation of Anatomy & Physiology I that focuses on the functions of human tissues, organs and organ systems. The laboratory exercises focus on the normal and abnormal functioning of human systems. *Prerequisites: BIO 205. Corequisite: BIO 206L*

BIO 207 Cell Biology / BIO 207L Cell Biology Lab**4 credits**

This course studies the fundamental unit of life, the living cell. The course focuses on studies of cell structure and function at the cellular, subcellular, and molecular levels. Topics covered include organelles, micro-tubular and cytoskeletal components, signaling pathways and principles of bioenergetics. *Prerequisite: BIO 104. Corequisite: BIO 207L*

BIO 208 Genetics / BIO 208L Genetics Lab**4 credits**

This is an introduction to heredity that includes Mendelian and non Mendelian inheritance, cytogenetics, population and molecular genetics. The laboratory exercises use a variety of animal, plant and microbe models to demonstrate the principles of inheritance. *Prerequisite: BIO 104. Corequisite: BIO 208L*

BIO 250 Microbiology for Healthcare Professionals / BIO 250L Microbio. Lab 4 credits

This course is designed for science majors intending to move into health science professions. Microbiology for Healthcare Professionals focuses on the function of microbes, genetics, environmental science, epidemiology, immunology, and metabolism. *Prerequisite: BIO 104 or BIO 105. Corequisite: BIO 250L*

BIO 301 Endocrinology 3 credits

The students in this course will be introduced to the basics of endocrinology including the names and locations of endocrine organs, the types of hormones, their molecular structures and modes of actions. The hormonal regulation of a few specific physiological processes will be explored in depth. Students will be required to read and critique three primary papers in endocrinology. Their understanding of these papers will be assessed through analysis questions accompanying the papers and essay questions on exams. *Prerequisites: BIO 103, CHE 104*

BIO 302 Vertebrate Physiology / BIO 302L Vertebrate Physiology Lab 4 credits

This is an introduction to cell physiology, biological control systems and coordinated body functions in vertebrates. A comparative approach is used in covering the major groups of vertebrates. The laboratory exercises use a variety of animal models to study normal and abnormal physiology. *Prerequisites: BIO 207, CHE 104. Corequisite: BIO 302L*

BIO 304 Developmental Biology / BIO 304L Developmental Biology Lab 4 credits

This is a comparative study of the reproduction, growth, and development of vertebrates including differentiation of the various types of cells and tissues. The course also covers the control of developmental processes and abnormalities of development. *Prerequisite: BIO 207. Corequisite: BIO 304L*

BIO 305 Biological Techniques 4 credits

This course is designed to give the student hands on experience with a variety of common biological laboratory techniques. The focus of the course may vary from semester to semester. *Prerequisite: BIO 103 or BIO 105*

BIO 308 Histology / BIO 308L Histology Lab 4 credits

This course covers the structural aspects of tissues and organs with emphasis on mammalian systems. Substantial time is spent on examining the arrangement and interactions of cells in tissues and organs. The laboratory portion of the course includes microscopic examination of tissue and organ sections as well as the methods of making sections for microscopic study. *Prerequisite: BIO 104. Corequisite: BIO 308L*

BIO 309 Botany / BIO 309L Botany Lab 4 credits

This is a writing intensive course that emphasizes the importance of plants in the ecosystem and takes an in-depth look at plant morphology, physiology and development. It also covers the evolution of plants with a focus on vascular plants. In lab, the plant body and physiological processes are explored, with an emphasis on the integration of structure and function. Field trips

will be conducted to survey the local flora. *Prerequisites: Students must complete one of the following course pairs: BIO 103 and BIO 104; or BIO 103 and GSC 111. Corequisite: BIO 309L*

BIO 310 Invertebrate Zoology / BIO 310L Invertebrate Zoology Lab **4 credits**

This course covers the major invertebrate phyla with respect to phylogenetic relationships, evolutionary history, anatomy, physiology, and ecology. The laboratory portion of the course includes field work, microscopic examination, dissection, and selected physiological and ecological experiments. *Prerequisite: BIO 104. Corequisite: BIO 310L*

BIO 311 Conservation Biology **3 credits**

This course covers the preservation of biotic diversity. Topics covered include ecosystem structure and function, the extent of biotic diversity, the natural history of diversity on this planet, past and current extinctions, human impact on diversity, and methods to preserve diversity. *Prerequisite: BIO 104 or GSC 111*

BIO 312 General Ecology / BIO 312L General Ecology Lab **4 credits**

This course is designed for both majors and non-science majors. It introduces the student to basic concepts of ecosystem and community structure, energy transformations, nutrient cycles, population dynamics, animal behavior, and pollution. Current topics of ecological importance are covered. *Prerequisite: BIO 104 or GSC 111. Corequisite: BIO 312L*

BIO 313 History of Biology **3 credits**

This course is offered to students in any major to enhance their understanding of the historical, political, and social forces that have affected the development of biology. This course will focus on the contributions of ancient civilizations to the development of modern biology and medicine; how selected major ideas in biology advanced the discipline; and some important contributions by women of all races, men of color, and people from developing countries. *Prerequisites: Students must complete one of the following course pairs: BIO 101 and BIO 102; or BIO 103 and BIO 104.*

BIO 316 Microbial Ecology / BIO 316L Microbial Ecology Lab **4 credits**

This course covers the relationships that exist between microorganisms and their physical and biotic environments. The course examines the ways in which microorganisms interact with each other, and with plant and animal populations. It also covers the physiological ecology of these organisms, their roles in biogeochemical cycling, and biotechnological aspects of microbial ecology. *Prerequisite: BIO 104 or GSC 111. Corequisite: BIO 316L*

BIO 317 Principles of Medical Pharmacology **3 credits**

Principles of Medical Pharmacology will cover the concepts of pharmacological sciences as they relate to biochemistry, cell biology, and drug therapy. In general, Pharmacology is the study of how drugs act in biological systems to affect their function. It is the study of how the body reacts to drugs. This field is usually referred to as the marriage between chemistry and biology. At the end of this course, you should be familiar with the principles behind drug action and development, dose-response relationships, pharmacodynamics, and pharmacokinetics. *Prerequisites BIO 104, CHE 204*

BIO 319 Cancer Biology**3 credits**

This course will educate students on various genetic and molecular changes normal cells undergo during transformation into malignant cancer cells. These modifications include unregulated cell proliferation, evasion of cell death, and metastasis. This course will describe factors that contribute to cancer development and discuss cancer prevention and currently available therapeutic treatments. *Prerequisites: BIO 207*

BIO 390 Special Topics**3 credits**

Prerequisite: BIO 104

BIO 401 Microbiology / BIO 401L Microbiology Lab**4 credits**

This course introduces students to the importance and applications of microbiology in food production, industry, environment, and human, veterinary and plant health. The mechanisms of pathogenicity of harmful organisms as well as methods of control will be explored. Students will be introduced to methods of cultivating microbes including nutritional and environmental needs of some common microbes. Identification of common microbes by macroscopy, microscopy, morphology, biochemical reactions and serology will also be explored. *Prerequisites: BIO 104, CHE 104. Corequisite: BIO 401L*

BIO 402 Immunology / BIO 402L Immunology Lab**4 credits**

This course considers pathogenic organisms, immune mechanisms, the pathogenic state, and serology. Laboratory exercises include the cultivation, isolation, and physiology of a representative number of forms, and immunological and serological exercises. *Prerequisites: BIO 208, CHE 104. Corequisites: BIO 402L*

BIO 405 Comparative Anatomy of Vertebrates / BIO 405L Comp. Vert. Lab **4 credits**

The gross structure of vertebrates is presented in this course as an evolutionary progression from the primitive jawless fishes through the birds and mammals. Special emphasis is placed on the dogfish shark, Necturus and cat which are dissected in the lab portion of the course. *Prerequisite: BIO 104. Corequisite: BIO 405L*

BIO 407 Molecular Biology / BIO 407L Molecular Biology Lab**4 credits**

This course is designed to introduce the student to the concepts of DNA structure and function, molecular methods, and inheritance at the molecular level. Students will learn the vocabulary, methods and concepts using a problem solving approach. *Prerequisite: BIO 208. Corequisite: BIO 407L*

BIO 408 Human Anatomy / BIO 408L Human Anatomy Lab**4 credits**

This course is intended for students who desire to pursue medical, dental, pharmacy, and other health professional degrees and graduate degrees in anatomy. This course presents a systemic approach to the study of the human body. Lecture presentation begins with an introduction of anatomical terminology and an overview of cellular processes and tissue classification. Students then learn the gross and microscopic anatomy of the following systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive,

urinary, and reproductive, Case studies will be used so that students can solve complex medical problems in anatomy. The laboratory component of the course generally parallels and reinforces lecture concepts through the use of preserved specimens, models, histological slides, skeletal materials, and virtual cadaver demonstration. The lecture and lab will be integrated in two 3-hour time blocks each week. *Prerequisite: Students must complete one of the following course groupings BIO 104; BIO 205 and BIO 206. Corequisite: BIO 408L*

BIO 412 Neuroscience / BIO 412L Neuroscience Lab

4 credits

This Neuroscience course is a comprehensive introduction to the mammalian nervous system, focusing on the structure and function of the human brain. Anatomical, cellular, chemical, physiological, and molecular aspects of neuroscience will be discussed. Topics that will be covered include: neurons and glia, neuroanatomy, action potentials, synaptic transmission, neurotransmitters, sensory systems vision, hearing, and touch, motor systems, behavioral responses, development, learning and memory, aging, mental illness, neurodegenerative diseases, and genomics. An inquiry based approach will be taken to facilitate student learning of the material. A laboratory course BIO 412L will complement the lecture course. *Prerequisites: BIO 207, CHE 104. Corequisite: BIO 412L*

BIO 413 Biology Research I

2 credits

Independent research supervised by a faculty member. The student will also meet with in a class setting with other research students to discuss journal articles and other science-related topics and to present and write about their research findings.

BIO 414 Biology Research II

2 credits

Independent research supervised by a faculty member. The student will also meet with in a class setting with other research students to discuss journal articles and other science-related topics and to present and write about their research findings.

BIO 420 Senior Seminar

1 credit

During this third course in the research sequence, the student will perform research under the supervision of a faculty member. *Prerequisite BIO 104*

BIO 495 Independent Study

1-4 credits

Faculty supervised research

Business and Entrepreneurial Studies

Business and Entrepreneurial Studies (BES) is a career-oriented department that educates its students for the professions as executives and economic entrepreneurs. Its programs are oriented toward theory and practice by integrating multidisciplinary, transdisciplinary and discipline-specific knowledge in the major business and allied fields in response to public and private sector organizational needs. The department infuses entrepreneurship and information technologies into its curriculum. It aspires to be at the forefront of idea creation that leads to product development and commercialization through its entrepreneurship program and in the knowledge-based industry through its information technology course infusion. Since the professions demand students who are entrepreneurs, can influence business practices and improve production efficiencies and effectiveness, the department will align with entrepreneurs and organizations to create and incubate entrepreneurial business ventures, consulting practices, and business laboratories. This exposure will provide students with valuable experiential learning, expand their knowledge in a variety of business disciplines, and build critical problem solving, decision-making, project management, marketing and leadership skills. BES's students will gain a competitive edge and be fully prepared to face any challenges they are likely to experience in the global marketplace.

Accounting (BS, BA)

The goal of the Accounting program is to expose students to specific areas of accounting and to prepare students for entry-level careers in public and private sector employment as well as Certified Public Accountants (CPA) practices and entrepreneurship.

General Education specific requirements:

Social Sciences: ECO 201 Principles of Macroeconomics 3

Math: MAT 114 Elementary Statistics I* 3

General Education Total **45-47 credits**

*students may opt to take PSY 312 to fulfill the statistics requirement, but will then need MAT 110 or higher to fulfill the General Education requirement.

BES Core:

ACC 203 Principles of Financial Accounting 3

ACC 204 Principles of Managerial Accounting 3

ECO 201 Principles of Macroeconomics (Gen. Ed.)

ECO 202 Principles of Microeconomics 3

FIN 341 Financial Management 3

MAT 114 Elementary Statistics I (Gen. Ed.)

MAT 120 Calculus for Life Science and Social Science Majors** 4

MGT 306 Quantitative Methods for Management 3

MGT 335 Principles of Management 3

MKT 337 Principles of Marketing	3
BUS 310 Business Research Methods	3
BUS 436 Business Communications	3
Total BES Core	31 credits

****A BES student may be required to take foundation Mathematics courses (MAT 101 or MAT 102/MAT 110/MAT 117) prior to completing MAT 120.**

Accounting:	24
ACC 331 Intermediate Accounting I	3
ACC 332 Intermediate Accounting II	3
ACC 338 Federal Income Taxation/Individual	3
ACC 340 Accounting & Management Information Systems	3
ACC 431 Advanced Accounting	3
ACC 433 Managerial Accounting	3
ACC 441 Government and Non Profit Accounting	3
ACC 451 Auditing	3

Academic Enrichment:	3
BES 459 Senior Seminar	3

Select one (1):	3
BES 420 Cooperative Education	3
BES 430 Internship	3
BES 440 Study Abroad	3
BES 495 Independent Study	3
Total Accounting Major	61 credits

General Education	45-47 credits
Major	61 credits
Electives	12-14 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	61 credits
Language through 202 level	8 credits
Electives	4 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
HPR 101	Dimensions of Wellness	2
MAT 110	College Algebra	4
SOS 151	African American Experience	3
	Total	15

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
MAT 114	Elementary Statistics I	3
	Humanities	3
	Natural Science w/Lab	4
	General Elective	3
	Total	16

Third Semester		
Course	Title	Credits
ACC 203	Prin. of Financial Accounting	3
ECO 201	Prin. of Macroeconomics	3
MAT 117	Finite Mathematics	3
	CSC or Language	3-4
	Humanities	3
	Total	15-16

Fourth Semester		
Course	Title	Credits
ACC 204	Prin. of Managerial Acct.	3
ECO 202	Prin. of Microeconomics	3
MAT 120	Calculus for Social Science	4
	CSC or Language	3-4
	Humanities	3
	Total	16-17

Fifth Semester		
Course	Title	Credits
ACC 331	Intermediate Accounting I	3
ACC 338	Federal Income Tax of Indiv.	3
FIN 341	Financial Management	3
MGT 306	Quantitative Methods	3
MGT 335	Principles of Management	3
	Total	15

Sixth Semester		
Course	Title	Credits
ACC 332	Intermediate Accounting II	3
ACC 340	Accounting Info. Systems	3
BUS 436	Business Communications	3
MKT 337	Principles of Marketing	3
	General Elective	2-3
	Total	14-15

Seventh Semester		
Course	Title	Credits
ACC 441	Gov't & Nonprofit Accounting	3
ACC 451	Auditing	3
BUS 310	Business Research Methods	3
	Academic Enrichment	3
	General Elective	3
	Total	1

Eighth Semester		
Course	Title	Credits
ACC 431	Advanced Accounting	3
ACC 433	Managerial Accounting	3
BES 459	Senior Seminar	3
PHL 215	Ethics	3
	General Elective	1
	Total	13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Accounting Minor

ACC 331 Intermediate Accounting I	3
ACC 332 Intermediate Accounting II	3
ACC 433 Managerial Accounting	3
Select two (2) from Accounting or BES major	6
Total Accounting Minor	15 credits

Accounting students to take additional courses in Finance and Information Technology

Regardless of major or minors, students are encouraged to take courses in **Entrepreneurship**.

Finance (BS, BA)

The main goal of the finance program is to educate and equip the students with high quality finance knowledge and skills that enable them to pursue successful careers in the diverse fields of finance in the dynamic global economy, graduate studies, as well Certified Financial Analysts (CFA), consultancy and Entrepreneurship.

General Education specific requirements:

Social Sciences: ECO 201 Principles of Macroeconomics	3
Math: MAT 114 Elementary Statistics I*	3
General Education Total	45-47 credits

*students may opt to take PSY 312 to fulfill the statistics requirement, but will then need MAT 110 or higher to fulfill the General Education requirement.

BES Core:

ACC 203 Principles of Financial Accounting	3
ACC 204 Principles of Managerial Accounting	3
ECO 201 Principles of Macroeconomics (Gen. Ed.)	
ECO 202 Principles of Microeconomics	3
FIN 341 Financial Management	3
MAT 114 Elementary Statistics I (Gen. Ed.)	
MAT 120 Calculus for Life Science and Social Science Majors**	4
MGT 306 Quantitative Methods for Management	3
MGT 335 Principles of Management	3
MKT 337 Principles of Marketing	3
BUS 310 Business Research Methods	3
BUS 436 Business Communications	3
Total BES Core	31 credits

A BES student may be required to take **foundation Mathematics courses (**MAT 101** or **MAT 102/MAT 110/MAT 117**) prior to completing **MAT 120**.

Finance:	24
ECO 313 Money and Banking	3
FIN 342 Advanced Financial Management	3
FIN 345 Principles of Investments	3
FIN 347 International Financial Management	3
FIN 447 Risk Management and Insurance	3
FIN 450 Cases in Financial Management	3
FIN 453 Investment and Portfolio Management	3
FIN 455 Financial Institutional Management	3
Academic Enrichment:	3
BES 459 Senior Seminar	3
Select one (1):	3
BES 420 Cooperative Education	3
BES 430 Internship	3
BES 440 Study Abroad	3
BES 495 Independent Study	3
Total Finance Major	61 credits
General Education	45-47 credits
Major	61 credits
Electives	12-14 credits
Total required for BS degree	120 credits
General Education	49 credits
Major	61 credits
Language through 202 level	8 credits
Electives	4 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Natural Science w/Lab	4
	General Elective	3
Total		16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Humanities	3
	Humanities	3
	General Elective	3
Total		14

Third Semester		
Course	Title	Credits
ACC 203	Prin. of Financial Accounting	3
ECO 201	Prin. of Macroeconomics	3
MAT 110	College Algebra	4
	CSC or Language	3-4
	Humanities	3
Total		16-17

Fourth Semester		
Course	Title	Credits
ACC 204	Prin. of Managerial Accounting	3
ECO 202	Prin. of Microeconomics	3
MAT 114	Elementary Statistics I	3
	CSC or Language	3-4
	General Elective	3
Total		15-16

Fifth Semester		
Course	Title	Credits
ECO 313	Money and Banking	3
FIN 341	Financial Management	3
MAT 117	Finite Mathematics	3
MGT 306	Quantitative Methods	3
MGT 335	Principles of Management	3
Total		15

Sixth Semester		
Course	Title	Credits
BUS 310	Business Research Methods	3
FIN 342	Advanced Financial Mgmt.	3
FIN 345	Principles of Investments	3
FIN 347	International Fin. Mgmt.	3
MAT 120	Calculus for Social Science	4
Total		16

Seventh Semester		
Course	Title	Credits
BES 459	Senior Seminar	3
BUS 436	Business Communications	3
FIN 450	Cases in Financial Mgmt.	3
MKT 337	Principles of Marketing	3
PHL 215	Ethics	3
Total		15

Eighth Semester		
Course	Title	Credits
FIN 447	Risk Management & Insurance	3
FIN 453	Investment Portfolio Mgmt.	3
FIN 455	Financial Inst. Mgmt.	3
	Academic Enrichment	3
	General Elective	2-3
Total		14-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Finance Minor

Required:	9
FIN 345 Principles of Investments*	3
FIN 347 International Financial Management	3
FIN 455 Financial Institutional Management	3
Select two (2):	
Any course from the Finance major or BES major or electives	6
Total Finance Minor	15 credits

*A **Management** major who elects **Finance** as a minor must **substitute FIN 345** by taking another course in any of the BES majors or electives.

Finance students to take additional courses in Accounting, Economics or Information Technology

Regardless of major or minors, students are encouraged to take courses in **Entrepreneurship**.

Information Technology (BS, BA)

The main goal the Information Technology (IT) program is to provide the students with distinctive and holistic competencies in IT to enable them to lead enterprises in the evolutionary management of multidimensional data platforms and architectures and the delivery of enabling systems that revolutionize organizations as well as systems consultancy and entrepreneurship.

General Education specific requirements:	
Social Sciences: ECO 201 Principles of Macroeconomics	3
Math: MAT 114 Elementary Statistics I*	3
Computer Science: CSC 151, CSC 152 or 158	6-7
General Education Total	45-48 credits

*students may opt to take PSY 312 to fulfill the statistics requirement, but will then need MAT 110 or higher to fulfill the General Education requirement.

BES Core:	
ACC 203 Principles of Financial Accounting	3
ACC 204 Principles of Managerial Accounting	3
ECO 201 Principles of Macroeconomics (Gen. Ed.)	
ECO 202 Principles of Microeconomics	3
FIN 341 Financial Management	3
MAT 114 Elementary Statistics I (Gen. Ed.)	
MAT 120 Calculus for Life Science and Social Science Majors**	4
MGT 306 Quantitative Methods for Management	3

MGT 335 Principles of Management	3
MKT 337 Principles of Marketing	3
BUS 310 Business Research Methods	3
BUS 436 Business Communications	3
Total BES Core	31 credits

****A BES student may be required to take foundation Mathematics courses (MAT 101 or MAT 102/MAT 110/MAT 117) prior to completing MAT 120.**

Select one (1) (Gen. Ed.):

CSC 152 Intro to Computer Programming	
CSC 158 Computer Programming I	

Information Technology: 24

INF 208 Enterprise Resource Planning	3
INF 299 Special Topics	3
INF 330 Information Technology Management	3
INF 345 Supply Chain Management	3
INF 349 E-Commerce / E-Business	3
INF 354 Database Management	3
INF 420 Data Mining, Warehousing & Modeling	3
INF 440 Project Management	3

Academic Enrichment: 3

BES 459 Senior Seminar	3
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Select one (1): 3

BES 420 Cooperative Education	3
BES 430 Internship	3
BES 440 Study Abroad	3
BES 495 Independent Study	3

Total Information Technology Major 61 credits

General Education 45-48 credits

Major 61 credits

Electives 11-14 credits

Total required for BS degree 120 credits

General Education 47-48 credits

Major 61 credits

Language through 202 level 8 credits

Electives 3-4 credits

Total required for BA degree 120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	General Elective	3
	Humanities	3
Total		15

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
MAT 110	College Algebra	4
	Humanities	3
	General Elective	3
Total		15

Third Semester		
Course	Title	Credits
ACC 203	Prin. of Financial Accounting	3
	Computer Science	3-4
ECO 201	Prin. of Macroeconomics	3
MAT 114	Elementary Statistics I	3
	Humanities	3
Total		15-16

Fourth Semester		
Course	Title	Credits
ACC 204	Prin. of Managerial Accounting	3
	Computer Science	3-4
ECO 202	Prin. of Microeconomics	3
MAT 117	Finite Mathematics	3
	Natural Science w/Lab	4
Total		16-17

Fifth Semester		
Course	Title	Credits
FIN 341	Financial Management	3
INF 208	Enterprise Resource Planning	3
MAT 120	Calculus for Social Science	4
MGT 306	Quantitative Methods	3
MGT 335	Principles of Management	3
Total		16

Sixth Semester		
Course	Title	Credits
BUS 310	Business Research Methods	3
INF 299	Special Topics	3
INF 330	Information Tech Mgmt.	3
MKT 337	Principles of Marketing	3
	General Elective	1-3
Total		13-15

Seventh Semester		
Course	Title	Credits
BES 459	Senior Seminar	3
INF 349	E-Commerce / E-Business	3
INF 354	Database Management	3
INF 440	Project Management	3
	Academic Enrichment	3
Total		15

Eighth Semester		
Course	Title	Credits
BUS 436	Business Communications	3
INF 420	Data Mining, Ware. & Model.	3
INF 345	Supply Chain Management	3
PHL 215	Ethics	3
	General Elective	1
Total		13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Information Technology Minor

Required:	9
INF 208 Enterprise Resource Planning	3
INF 330 Information Technology Management	3
INF 354 Database Management	3
Select two (2):	6 credits
Any course from the Information Technology major or BES majors	
Total Information Technology Minor	15 credits

Regardless of major or minors, students are encouraged to take courses in **Entrepreneurship**.

Management (BS, BA)

The mission of the Management major is to provide students with a top quality management education and the proper skill sets and real-life learning experiences for success in the twenty-first-century workplace, management consultancy and entrepreneurship.

General Education specific requirements:

Social Sciences: ECO 201 Principles of Macroeconomics	3
Math: MAT 114 Elementary Statistics I	3
General Education Total	45-47 credits

*students may opt to take PSY 312 to fulfill the statistics requirement, but will then need MAT 110 or higher to fulfill the General Education requirement.

BES Core:

ACC 203 Principles of Financial Accounting	3
ACC 204 Principles of Managerial Accounting	3
ECO 201 Principles of Macroeconomics (Gen. Ed.)	
ECO 202 Principles of Microeconomics	3
FIN 341 Financial Management	3
MAT 114 Elementary Statistics I (Gen. Ed.)	
MAT 120 Calculus for Life Science and Social Science Majors**	4
MGT 306 Quantitative Methods for Management	3
MGT 335 Principles of Management	3
MKT 337 Principles of Marketing	3
BUS 310 Business Research Methods	3
BUS 436 Business Communications	3
Total BES Core	31 credits

****A BES student may be required to take foundation Mathematics courses (MAT 101 or MAT 102/MAT 110/MAT 117) prior to completing MAT 120.**

Management:	24
BUS 334 Business Law	3
BUS 441 International Business	3
ETP 320 Entrepreneurship: Launching New Ventures	3
FIN 345 Principles of Investments	3
MGT 343 Leadership	3
MGT 435 Organizational Behavior	3
MGT 437 Human Resources Management	3
MGT 439 Production & Operations Management	3

Academic Enrichment:	3
BES 459 Senior Seminar	3

Select one (1):	3
BES 420 Cooperative Education	3
BES 430 Internship	3
BES 440 Study Abroad	3
BES 495 Independent Study	3
Total Management Major	61 credits

General Education	45-47 credits
Major	61 credits
Electives	12-14 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	61 credits
Language through 202 level	8 credits
Electives	4 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Humanities	3
	Natural Science w/Lab	4
	Total	16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
MAT 110	College Algebra	4
	Humanities	3
	Natural Science	3
	Total	15

Third Semester		
Course	Title	Credits
ACC 203	Prin. of Financial Accounting	3
ECO 201	Prin. of Macroeconomics	3
MAT 114	Elementary Statistics I	3
	CSC or Language	3-4
	Humanities	3
	Total	15-16

Fourth Semester		
Course	Title	Credits
ACC 204	Prin. of Managerial Accounting	3
ECO 202	Prin. of Microeconomics	3
MAT 117	Finite Mathematics	3
	CSC or Language	3-4
	Social Science	3
	Total	15-16

Fifth Semester		
Course	Title	Credits
BUS 441	International Business	3
FIN 341	Financial Management	3
MAT 120	Calculus for Social Science	4
MGT 306	Quantitative Methods	3
MGT 335	Principles of Management	3
	Total	16

Sixth Semester		
Course	Title	Credits
BUS 310	Business Research Methods	3
BUS 334	Business Law	3
BUS 436	Business Communications	3
FIN 345	Principles of Investments	3
MKT 337	Principles of Marketing	3
	Total	15

Seventh Semester		
Course	Title	Credits
BES 459	Senior Seminar	3
ETP 320	Entrepreneurship	3
MGT 343	Leadership	3
MGT 437	Human Resources Mgmt.	3
	General Elective	2-3
	Total	14-15

Eighth Semester		
Course	Title	Credits
MGT 435	Organizational Behavior	3
MGT 439	Prod. & Oper. Management	3
	Academic Enrichment	3
PHL 215	Ethics	3
	General Elective	3
	Total	15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Management Minor

Required:	9
BUS 441 International Business	3
MGT 343 Leadership	3
MGT 437 Human Resources Management	3
Select two (2):	6 credits
Any course from the Management major or BES majors or electives	
Total Management Minor	15 credits

Management students to take additional courses in Accounting, Finance or Information Technology.

Regardless of major or minors, students are encouraged to take courses in **Entrepreneurship**.

BES' optional minor recommendations:

Minoring in Business by BES students is not mandatory. It is optional; however, BES students have the option to minor in any field within Lincoln University.

Economics Minor

ECO 301 Price Theory	3
ECO 313 Money and Banking	3
ECO 315 Public Finance	3
ECO 336 Managerial Economics	3
ECO 348 International Economics	3
Total Economics Minor	15 credits

Entrepreneurial Studies Minor

ETP 320 Entrepreneurship: Launching New Ventures*	3
ETP 330 Entrepreneurial Finance	3
ETP 340 Intellectual Property Law	3
ETP 400 Enterprise Innovations, Production and Marketing	3
INF 349 E-Commerce / E-Business	3
ETP 401 Entrepreneurship Seminar	3
ETP 401L Entrepreneurship Lab	1
Total Entrepreneurial Studies Minor	19 credits

*A **Management** major who elects **Entrepreneurship** as a minor must **substitute ETP 320** by taking another course in any of BES' majors or electives.

Business Minor for Non-Business Majors

- A non-business student may pursue a minor in Business Management providing the 24 credits requirement is completed.

Business Management Emphasis

ACC 203 Principles of Financial Accounting	3
ACC 204 Principles of Managerial Accounting	3
ECO 201 Principles of Macroeconomics	3
ECO 202 Principles of Microeconomics	3
MAT 114 Elementary Statistics I	3
FIN 341 Financial Management	3
MGT 335 Principles of Management	3
MKT 337 Principles of Marketing	3
Total Business Minor	24 credits

Current CPA Option

In some states, students are required to complete **150** credit hours before they can sit for the CPA examination. Since the Department of Business and Entrepreneurial Studies total undergraduate credit hours requirement is **120**, a CPA student has the following recourse:

1. Complete the additional credit hours at Lincoln during the regular academic year and summer sessions.
2. Pursue an MBA degree at the location in Philadelphia.
3. Pursue a double major in two of the Department's disciplines to reach 150 credits.

General Notes for BES students

A BES student who wishes to pursue a double-major must complete the course requirements for each major. In instances where two majors require the same course fulfillment, the student must select a course from another major or BES electives to satisfy the major requirement. (See majors in management and finance, for example, where FIN 345 Principles of Investments is a required course.)

On a situational basis, a student may request, and the Department's management may permit, course substitution in any of the majors and/or minors providing there are bona fide reasons. A study-abroad student, for example, may seek substitution for a course that closely approximates one of the Department's required major/minor courses. Approval must be obtained from student's advisor and chair.

BES students who plan to pursue double majors and double minors in the BES Department or in non-business disciplines must consult with their advisor and/or the chair.

Business & Entrepreneurial Studies Electives

ACC 435 International Accounting	3
ACC 475 Forensic Accounting	3

ECO 302 Income Theory	3
FIN 360 Principles of Real Estate	3
INF 360 Web-based System Design & Development	3

Business and Entrepreneurial Studies Course Descriptions

ACC 203 Principles of Financial Accounting **3 credits**

This course provides an understanding of the basic concepts of accounting. Students are expected to acquire proficiency in accounting for proprietorships. Topics include recording transactions, preparations of basic financial statements and maintenance of ledger accounts. *Prerequisite: ENG 101*

ACC 204 Principles of Managerial Accounting **3 credits**

This course is intended to present accounting for decision making. Principles of accounting for larger entities such as partnerships and corporations are addressed. Additional topics include cash flow analysis, cost volume profit analysis, analysis of financial statements and elementary cost accounting. *Prerequisite: ACC 203*

ACC 331 Intermediate Accounting I **3 credits**

The topics considered in this course include an in depth analysis of the treatment applicable to each balance sheet account, financial statements and net income concepts, generally acceptable accounting principles, and interpretation of financial statements. *Prerequisite: ACC 204*

ACC 332 Intermediate Accounting II **3 credits**

This course entails a continuation of the study of technical financial accounting and reporting which was initiated in Intermediate Accounting I. Follow up inquiry will be made on the topics of the underlying concepts of financial accounting and on the following subjects: the basic accounting process, basic financial statements, time value of money and current assets. *Prerequisite: ACC 331*

ACC 338 Federal Income Taxation of Individuals **3 credits**

This course provides an overview of Federal income taxation, followed by a study of tax theory, tax accounting principles, tax planning and research, involving the applicable laws and regulations. Students will understand the structure of the individual income tax and the solution of individual tax problems. The course will also introduce students to the Federal and State Individual Income Tax returns, including sole proprietorships. *Prerequisite: ACC 204*

ACC 339 Tax Accounting for Business **3 credits**

This course covers the Federal and State Income Tax laws and regulations for partnerships and corporations. The unique accounting and tax planning problems are analyzed and alternative solutions evaluated from the business taxpayer's advantage. *Prerequisite: ACC 204*

ACC 340 Accounting & Management Information Systems**3 credits**

This course will introduce students to information technology system that support and are integral to financial and managerial accounting. Topical coverage will include system design, implementation, operation, and system upgrading using commercial accounting software packages that bridge the gap between theory and practice. ERP laboratory exercises will be integrated in class lectures and assignments. *Prerequisite: ACC 204*

ACC 431 Advanced Accounting**3 credits**

This course delves into aspects of comprehensive advanced accounting problems faced by private enterprises and reviews general accounting theory and current applications in relation to legal, administrative and financial mandates for private concerns. Its topics include: foreign currency, mergers and consolidations and fund accounting. *Prerequisite: ACC 332*

ACC 433 Managerial Accounting**3 credits**

The emphasis is on managerial accounting concepts relevant for decision making. The course will employ accounting information systems strategies and applications for planning, decision making, and control of operational and administrative activities in a variety of management and business environments. Topical coverage cost accounting, variance analysis, budgeting, responsibility accounting and related areas in complementary disciplines. This is an ERP infused course. *Prerequisite: ACC 332*

ACC 435 International Accounting**3 credits**

This course will provide students with an overview and specific presentation of the differences between US accounting standards and other standards. Comparative analysis of accounting principles and practices outside the United States including international financial accounting standards, current problems of international financial reporting , accounting planning and control for international financial operations and multinational companies will be covered. Regional variations and historical evolution of accounting standards and an understanding of the current and proposed framework for future International standards will be discussed and studied. *Prerequisite: ACC 332*

ACC 441 Government and Non Profit Accounting**3 credits**

This course analyzes accounting principles and procedures unique to state and local governments, and nonprofit organizations. The course explores the role of Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB) in establishing accounting standards and disclosure requirements for governments and not-for-profit organizations. This course will provide students with an overview and specific presentation of the differences between US accounting standards and other standards. Comparative analysis of accounting principles and practices outside the United States including international financial accounting standards, current problems of international financial reporting , accounting planning and control for international financial operations and multinational companies will be covered. Regional variations and historical evolution of

accounting standards and an understanding of the current and proposed framework for future International standards will be discussed and studied. *Prerequisite: ACC 332*

ACC 451 Auditing

3 credits

This course introduces students to auditing theory and practice. It covers external and internal auditing, internal controls, and audit reporting practice and concepts. *Prerequisite: ACC 332*

ACC 475 Forensic Accounting

3 credits

Forensic Accounting is a rapidly growing area of accounting and is primarily concerned with the detection and prevention of business fraud and related white collar crimes. This course will provide students with the expertise and investigative skills to combine theoretical and applied accounting knowledge to expose criminal behavior that violates generally accepted accounting and financial principles. Case studies of current and past corporate violations and litigations will supplement class lectures. Emphasis will also be placed on helping students develop logical reasoning, problem solving and critical thinking and information technology skills. *Prerequisite: ACC 332*

ACC 495 Independent Study

1-4 credits

Faculty supervised research

BES 420 Cooperative Education

3 credits

On- and/or off-campus work/assignments performed under the supervision of an instructor within the department of Business and Information Technology in cooperation with internal/external institutional or organizational management.

Prerequisites: Jr. or Sr. standing and permission of the chair

BES 430 Internship

3 credits

This course gives students the opportunity to receive credits for interning with enterprises in the public and private sector or with departments within the university. A student may also be able to combine his/her study abroad experience with an internship opportunity.

Prerequisites: Junior or senior standing and permission of the chair

BES 440 Study Abroad

3 credits

BES 459 Senior Seminar S.M. / B.P.

3 credits

A capstone course that strategically integrates the department's major and minor disciplines within the context of prevailing domestic and international environmental issues that influence and affect enterprise management. This is an interdisciplinary writing emphasis course based upon enterprise research, case study analysis, lecture, site visitations and class discussion. The major strategic forces and ethical issues that affect enterprise efficiency, effectiveness, productivity and socially responsible management are considered and extrapolated from the assigned text and topical readings from print journals

and the web are explored at length. Students will conduct research and write papers on several integrative research themes.

Prerequisites: MGT 306, BUS 310

BES 495 Independent Study **1-4 credits**

Faculty supervised research

BUS 101 Introduction to Business **3 credits**

This course is designed for freshmen students from any major and will introduce a series of basic concepts about the information and operation of business units in the economic, financial, and legal environments within an economy.

BUS 310 Business Research Methods **3 credits**

This course deals with further topics in multiple regression analysis. The course also includes applications using a computer package such as SAS or SPSS. Inventory models, linear programming applications in business: graphical methods and the simplex method, transportation and assignment problems, introduction to goal programming and integer programming, queuing theory: waiting line models, Network models, simulation and Markov analysis will be covered. *Prerequisites: MAT 114 or PSY 312, MGT 335*

BUS 334 Business Law **3 credits**

This course is an introduction to the body of law that governs business transactions and employment. The course will stress the Uniform Commercial Code as it applies to secure transactions, commercial papers and sales. Employment relationships, employer employee labor relations and discrimination, and independent contractors are examined. This course is open to majors in other departments. *Prerequisite: MGT 335*

BUS 436 Business Communications **3 credits**

This course offers an advanced analysis of communication processes, systems, and problems facing large organizations. Topics include analysis and practice in writing, listening, briefings, reports and career interviewing, searching, etc. Special emphasis is on management and supervision controlling, directing, giving orders and instructions, employee performance, and communicating with the boss. *Prerequisite: MGT 335*

BUS 441 International Business **3 credits**

This course deals with the overview of current international business patterns, what makes international business different from domestic business, the social systems within countries as they affect the conduct of business from one country to another, the major theories explaining international business transactions and the institutions influencing the activities. *Prerequisites: ECO 201, ECO 202*

ECO 201 Principles of Macroeconomics **3 credits**

This course serves as an introduction to fundamental economic concepts and analysis, the determinants of the aggregate level of economic activity in a mixed economy, and fiscal and

monetary policy. Topics will include inflation, full employment, and the business cycle.

Prerequisite: MAT 101 or MAT 102

ECO 202 Principles of Microeconomics **3 credits**

This course is an analysis of consumer and producer behavior under alternative market structures, the pricing of productive factors, and issues in resource allocation.

Prerequisite: MAT 101 or MAT 102

ECO 301 Price Theory **3 credits**

The theory of consumer and firm behavior, general equilibrium and exchange market structure and performance, factor markets, the theory of distribution of income and inter temporal decisions, the theory of economic policy are covered in this course. *Prerequisites: ECO 201, MAT 120, MGT 335*

ECO 302 Income Theory **3 credits**

This course covers the theory of income determination, both static and dynamic, integrating the money supply, interest rates, the price level and technological change, with an emphasis on Keynesian economic theory. Macroeconomic policy design and evaluation and some of the basic econometrics models of the U.S. and Canadian economies will be studied.

Prerequisites: ECO 201, MAT 120, MGT 335

ECO 313 Money and Banking **3 credits**

This class is a study of monetary policy and the Federal Reserve system, financial markets and financial intermediaries, the regulation and structure of the commercial banking industry, and international banking. *Prerequisites: ECO 201, MAT 110 or higher*

ECO 315 Public Finance **3 credits**

This course presents an analysis of various sources of financing government, such as taxation, debt and other non-tax revenues, in terms of their incidence and economic effects. An examination of current issues including the role of government in a market economy, functional specialization among the different levels of government, and policies toward poverty are included. This course is open to students from other departments at the junior and senior levels. *Prerequisites: ECO 201, ECO 202, MAT 110 or higher*

ECO 336 Managerial Economics **3 credits**

Decision making in the modern business firm, demand and cost analysis, inventory problems, investment problems, and deterministic and probabilistic models of managerial operations are analyzed. Applications in transportation and other public utility corporations will be emphasized. *Prerequisites: ECO 201, MAT 120, MGT 335*

ECO 495 Independent Study **1-4 credits**

Faculty supervised research

ETP 320 Entrepreneurship: Launching New Ventures**3 credits**

This course provides an overview of entrepreneurship and will teach students how to write a business plan, research a market, and keep accounting records. The legal, financial, organizational planning and human relations aspects of small businesses will be covered. Students will discuss aspects of launching a new venture and explore the use of computers for keeping inventories, payroll, and purchasing. A capstone project will involve the embryonic development of a small commercial and/or consulting venture, which will be expanded in ETP 400. Case studies and guest entrepreneur presentations will supplement class lectures. *Prerequisites: ECO 201, ECO 202*

ETP 330 Entrepreneurial Finance**3 credits**

This course presents a working knowledge of core financial concepts that entrepreneurs need to understand to operate their business enterprises. Rather than a consideration of the large organization, the focus is on sole proprietorships, partnerships, limited liability companies, and private corporations. Traditional corporate finance topics are covered and expanded to include retirement plan and investment decisions, financial planning, and risk management. Cases studies will supplement class lectures. *Prerequisites: ACC 203, ETP 320*

ETP 340 Intellectual Property Law**3 credits**

Innovation and the protection of innovative technologies are fundamental to business creativity and success. This course is designed to provide students with an introduction to the body of intellectual property law that governs business transactions. The course will stress understanding of the various forms of protection that are legally available: patents, trademarks, copyrights, and trade stress the suitability of one type of protections opposed to another , and how to make a sound business decision in choosing forms of protection that are appropriate for diversified enterprises. *Prerequisite: BUS 334*

ETP 400 Enterprise Innovations, Production and Marketing**3 credits**

This objective of this course is to support the creation, development, production, transfer, and marketing of goods and service technologies for use by public and private sector enterprises in diversified industries. The course furthers the groundwork for idea creation by investor entrepreneurs, idea application and commercialization that was established in ETP 320. Students will benefit from appearances from guest entrepreneurs and public/private sector executives who will expose them to the best available innovations, financing, manufacturing and marketing expertise of existing and startup enterprises. *Prerequisite: ETP 320*

ETP 401 Entrepreneurship Seminar**3 credits**

This seminar explores advanced topics in entrepreneurship, applying innovative solutions to pressing issues that entrepreneurs face in sustaining business enterprise. This is a course on discovery, using a logical and systematic approach to the identification of emerging problems that have caused business failure. Emphasis will involve in-depth examination of challenges in entrepreneurship and build the knowledge, skills and attitudes necessary for

responding to such challenges that result in sustained growth and successful business practices.

Prerequisite: ETP 320

ETP 401L Entrepreneurship Lab

1 credit

This lab further crystallizes successful business enterprise development introduced in Entrepreneurship Seminar-ETP 401. In this experiential learning environment students will hone their entrepreneurial skills in idea creation, business incubation, development, research and finally commercialization. This learning laboratory will foster entrepreneurial venture development using a cross-disciplinary approach, working in collaboration with well-established entrepreneurs, academics, government professionals in business contract consulting and others to guide students through their selected business venture experience.

Corequisite: ETP 401

ETP 495 Independent Study

1-4 credits

Faculty supervised research

FIN 341 Financial Management

3 credits

This course presents an introduction to fundamental concepts in financial management and financial statement analysis. Long term investment and financing decisions, and related financial policy problems, working capital management with an emphasis on cash management are addressed. This is an ERP infused course. *Prerequisite: MAT 114 or PSY 312, ACC 204*

FIN 342 Advanced Financial Management

3 credits

This is an advanced financial management course, which is an extension of FIN 341 that integrates previously learned accounting and financial concepts and practices. Emphasis will be placed on the application of the major financial principles that guide sound financial decisions in a modern enterprise. Students will be exposed to financial performance indices and models that are employed in the ongoing management, growth, and control of the enterprise, crises management, turn around strategies, and forecasting. The role of the financial manager in securing sources of short and long term funding, enterprise valuation and capital budgeting, development of financial reporting and strategic planning will be extensively covered. The approach will be a combination of lecture, discussion, case studies, and problem solving with a focus on sound managerial financial decision making.

Prerequisite: FIN 341

FIN 345 Principles of Investments

3 credits

This course will cover many of the major areas and issues in the investment banking industry. Particular emphasis will be placed on the dynamics of the stock market in relation to the investment portfolio decisions and the various concomitant factors, which impinge on them, such as interest rates, bond prices, micro and macroeconomic issues, and domestic and global economies. *Prerequisite: FIN 341*

FIN 347 International Financial Management **3 credits**

The course emphasis is on financial decision making and policies of the international corporation. Risks and returns of international investments, corporate strategy and the decision to invest abroad, including joint ventures with national governments and foreign private enterprises are examined. The management of short term capital flows in the multinational firm as well as concepts; definitions and measurements of exposure and risks are analyzed. *Prerequisite: FIN 341*

FIN 360 Principles of Real Estate **3 credits**

This course will introduce students to the numerous investment decisions involved in real estate, such as whether or how to lease, buy, sell or mortgage a property. The analysis and prediction of forces in the market that determine real estate values will be considered. Decisions regarding the timing of property renovation, rehabilitation, and demolition as well as how and when to divest sell, trade, or abandon a property will be considered. *Prerequisites: ECO 201, ACC 203*

FIN 447 Risk Management and Insurance **3 credits**

This course is designed to expose students to the identification and analysis of all types of risks a public or private organization encounters in its conduction of business and an individual is exposed to in his/her life cycle. The overall assumption is that risks can be managed if they are identified prior to a loss, and insurance is an important available tool for that purpose. Substantial discussion of the myriad of potential losses incurred by businesses and individuals, together with the general risk management process and the alternative risk management tools and methods, including loss control, risk retention, and risk transfer are studied. *Prerequisites: ECO 201, ECO 202, MAT 114 or PSY 312*

FIN 450 Cases in Financial Management **3 credits**

This course will explore the principles of market value creation in a corporate setting. Ethical values and their effects on the corporate model will be examined. The role of financial regulation and new trends in financial and accounting ethics will be analyzed. Cases will distinguish normative issues versus the principles of economic value, risks, uncertainty, and economic efficiency. Cases will explore the linkage between firm value and capital markets, inter temporal allocation of financial resources in a changing global environment, and the principles of sound financial decision making. *Prerequisite: FIN 345*

FIN 453 Investment and Portfolio Management **3 credits**

This course extends the study of investments to include the various theories, models and applications associated with the construction and management of investment portfolios. Sophisticated investment tools and strategies will be analyzed and applied. *Prerequisite: FIN 345*

FIN 455 Financial Institutional Management **3 credits**

This course presents an introduction to fundamental concepts of the management of financial institutions. It deals with the techniques used by financial institutions and market

managers to measure and manage risks; long term decisions and related financial policy issues; the impact of technology on regulatory and global environments of financial institutions; asset and liability management with an emphasis on institutional and market efficiency; shareholder wealth maximization and corporate ethics. *Prerequisite: ECO 313*

FIN 495 Independent Study

1-4 credits

Faculty supervised research

INF 208 Enterprise Resource Planning

3 credits

This course introduces and exposes students to the concept of enterprise resource planning that integrates business processes cross functionally. It teaches students to view organizational management not merely as disparate functional entities, but as an integration of financial, logistics, and human information resources where discrete disciplines and applications are tied together in real time, information management modes. Using industry ERP software applications, students will execute several laboratory exercises that reinforce understanding of the major functionalities and applications of an enterprise system. *Prerequisite: CSC 151*

INF 299 Special Topics

3 credits

INF 330 Information Technology Management

3 credits

Information technology IT is concerned with the integration of computer systems and software packages to process and manage information. This is an introductory course that gives students a broad understanding concerning the use of various IT tools to improve organizational productivity and the bottom line. Students will develop a good understanding about computer technology, information systems, database management, systems analysis and design, spreadsheet analysis, design and implementation of systems, and the linkages of these disparate information technologies in support of individual, group and corporate goals. Students will execute group and individual computer assignments and be exposed to ERP software technologies. *Prerequisite: MGT 335*

INF 345 Supply Chain Management

3 credits

The study of the physical and information flows in the supply chain to improve an organization's productivity, efficiency and effectiveness is the focus of this course. Global logistics, inventory management, and supplier relationship theories and practice will be developed at a base for supply chain strategy development and implementation. This is an ERP infused course. *Prerequisite: INF 330*

INF 349 E-Commerce / E-Business

3 credits

This course will study the disruptive information technologies that under grid and has transformed the production, marketing, sale and distribution of goods, products and services. The forces that drive e-commerce, such as competition, globalization, logistics, supply chain management, and the technological revolution will be studied for their impact on consumerism, businesses and "brick and mortar" enterprises. Case Studies will be

utilized to understand the nature, implementation, and application of electronic infrastructures and the critical factors that contribute to success in the e commerce marketplace. *Prerequisite: MKT 337*

INF 354 Database Management

3 credits

This course will introduce students to the principles of single and multiple application database systems. In addition, it will develop graphical and logical skills that are used to construct logical models of information handling systems. Topics include data independence and data redundancy, comparative survey of nomenclature, logical and physical views of data, data description languages and the database management system, relational, hierarchal, and network approaches, operations informational systems, security and integrity, data flow diagrams, data dictionaries, analysis response requirements, and immediate access diagrams. *Prerequisites: CSC 152 or CSC 158, INF 330*

INF 360 Web-based System Design & Development

3 credits

The purpose of the course is to give students broad exposure to the available technologies that are used in web based systems design and development. Issues, concepts and strategies that enterprises use to create, design and develop web pages that appeal to consumers and business are studied and applied in theoretical, experiential and simulated environments. Students will evaluate differential web developmental approaches and alternatives that utilize contemporary software design strategies. Exposure to Java, .NET, Linux, Access, Dreamweaver platforms and related web technologies should prepare students to design and implement a variety of small scale B2B, B2C, and C2C, web sites. The capstone project will require two or three teams of students to develop a customized solution for a an enterprise that includes dynamic and elaborate web documents that incorporate images, colors, backgrounds, tables, frame layouts and other components of web design. *Prerequisites: CSC 151, INF 354*

INF 420 Data Mining, Warehousing & Modeling

3 credits

Organizations collect phenomenal amounts of institutional and client data from a variety of sources which they store and warehouse in a multiplicity of formats, platforms, architectures and databases. This course applies data mining concepts and algorithms, statistical techniques, data analysis, and decision modeling to find and retrieve data, classify data, explore data, generate hypothesis and learn from data. Neural networks, decision trees, fuzzy logic, and linguistic ambiguity technologies are utilized to discover knowledge characteristics and pattern relationships that guide enterprise decision making. Several case studies promote experiential learning as students learn about data mining and modeling by doing data mining and modeling. ERP and related technologies will inform this course. *Prerequisite: INF 354*

INF 440 Project Management

3 credits

Modern enterprises use sophisticated and general purpose tools to manage small and large scale projects. Projects cannot be effectively and efficiently executed without task

identification and organization, capital resource assignment, financial resource allocation, planned and actual activity duration outcomes, time management, quality measurement technologies, and post project analyses. Through hands on exercises, case study project execution, simulation experiential exercises, team based project assignments, this course will help students understand the managerial and innovative processes involved in developing, defining, planning, executing and delivering projects. The course will utilize Microsoft Project and complementary project management software applications.

Prerequisites: INF 208, INF 330

INF 495 Independent Study

1-4 credits

Faculty supervised research

MGT 306 Quantitative Methods for Management

3 credits

This course introduces the concepts and methodologies of decision modeling and structured decision making. Theoretical concepts will be developed and practical hands on applications will be executed using a variety of spreadsheet and statistical software packages. The process of scientific enquiry using observation, testing, sensitivity analysis, and modeling principles will be employed to reinforce understanding of real world decision making process. Selected applications in production management, economics and finance will be used to illustrate various decision making principles. Algebraic and structured problems will also be incorporated and form the basis of in class and homework project assignments. *Prerequisites: ACC 203, MAT 114 or PSY 312*

MGT 335 Principles of Management

3 credits

This course will introduce theories and concepts of management. Organizational structures and processes, and modern management practices in a dynamic economic and social environment are analyzed. *Prerequisite: ECO 202*

MGT 343 Leadership

3 credits

This course will cover the concept and importance of leadership and its power to influence and direct behavior. It will focus on the theories of leadership, types, styles, qualities and characteristics of leaders and the environmental factors that influence the leadership process. The difference between leadership and managers will be explored within the context and application of human resources and supervisory relationships. How the roles of leadership and supervisory management converge and diverge will form the basis of theoretical and practical case study analyses. *Prerequisite: MGT 335*

MGT 435 Organizational Behavior

3 credits

This course reviews relationship of individuals and groups with organizational entities and analyzes, in depth, motivation, leadership, technology, and social control in business and nonprofit organizations. *Prerequisite: MGT 335*

MGT 437 Human Resources Management**3 credits**

This course will emphasize management of human resources in business and nonprofit organizations. Recruiting, employing, and maintaining the human resource, compensation, evaluation, industrial relations and other personnel problems and activities are covered in depth. This is an ERP infused course. *Prerequisite: MGT 335*

MGT 439 Production & Operations Management**3 credits**

This course will introduce critical elements in a modern production and delivery manufacturing environment. Business reengineering, quality management, time based competition, value added process, and global operations will be studied. Systems analysis concepts will be used to develop processes and solve management problems that require optimal resource solutions. Emphasis will be on the identification of the problem structure and the design of processes that generate the supply of goods and services under a given management strategy. Cross functional integration in accounting, finance, marketing, human resource management, purchasing, logistics, and general principles of facilities and job design will be analyzed. Enterprise resource planning ERP software and other applications will be used to integrate the various elements associated with production and operations. This is an ERP infused course. *Prerequisites: MGT 306, MGT 335*

MGT 495 Independent Study**1-4 credits**

Faculty supervised research

MKT 337 Principles of Marketing**3 credits**

This course surveys marketing objectives, functions, and problems. The emphasis is on management of product development, distribution and promotion. Consumer considerations and social responsibilities are analyzed. *Prerequisite: ECO 202*

MKT 495 Independent Study**1-4 credits**

Faculty supervised research

Chemistry and Physics

The Chemistry program offers undergraduate study leading to a Bachelor of Arts (B.A.) or a Bachelor of Science (B.S.) degree in Chemistry and Biochemistry & Molecular Biology, and pre-professional studies in chemical engineering, medicine, dentistry, pharmacy, allied health, forensic toxicology, and environmental science. The department provides training for students interested in pursuing careers in materials science, nanotechnology, forensic science and biotechnology. The B.A. degree is certified by the American Chemical Society.

The interests of our faculty include the traditional sub-disciplines of analytical, physical, inorganic, organic and biochemistry along with forensic science and forensic toxicology. The department is well-equipped for teaching and research. The majority of our graduates pursue graduate or professional studies. A significant number of chemistry graduates hold important positions in government, academia and industry.

Chemistry (BS, BA) – ACS Accredited

For the ACS accredited Bachelor of Science degree in chemistry from Lincoln University, a student must complete the University core (as stated), the Chemistry major requirements, the math sequence through Calculus II, and the Cooperative Internship/Study Abroad requirements. Each student must have a minimum of 120 credits for graduation.

ACS-Accredited Track

General Education specific requirements:

Mathematics: MAT 121 Calculus I	4
Natural Science: PHY 105 General Physics I w/Lab	4
Natural Science: PHY 106 General Physics II w/Lab	4
General Education Total	46-48 credits

ACS-Accredited Requirements

BIO 103 General Biology I for Biology Majors w/Lab	4
BIO 104 General Biology II for Biology Majors w/Lab	4
CHE 103 General Chemistry I w/Lab	4
CHE 104 General Chemistry II w/Lab	4
CHE 201 Quantitative Analysis w/Lab	4
CHE 203 Organic Chemistry I w/Lab	4
CHE 204 Organic Chemistry II w/Lab	4
CHE 205 Inorganic Chemistry w/Lab	4
CHE 300 Physical Chemistry I w/Lab	4
CHE 301 Physical Chemistry II w/Lab	4
CHE 303 Biochemistry I w/Lab	4
CHE 304 Biochemistry II w/Lab	4
CHE 310 Research Seminar I	1

CHE 402 Instrumental Analysis w/Lab	4
MAT 122 Calculus II	4
Cooperative Education/Internship/Study Abroad	4
Total ACS-Accredited Track	61 credits

Select 3 courses	9 credits
BIO 317 Principles of Medical Pharmacology	3
BIO 401 Microbiology (w/Lab)	4
BIO 402 Immunology (w/Lab)	4
BIO 412 Neuroscience (w/Lab)	4
CHE 255 Intro to Bioinformatics (w/Lab)	4
CHE 302 Physical Chemistry III	3
CHE 305 Toxicology	3
CHE390 Special Topics	3
CHE 403 Advanced Inorganic Chemistry	3
MAT 114 Elementary Statistics (or comparable Statistics course approved by department)	3
MAT 221 Calculus III	4
Chemistry Major Total (ACS accredited)	70-73 credits

General Education	46-48 credits
Major	70-73 credits
Total required for BS degree	120 credits

General Education	48-50 credits
Major	70-73 credits
Language through 202 level	8 credits
Total required for BA degree	126-131 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
BIO 103	General Biology I w/Lab	4
CHE 103	General Chemistry I w/Lab	4
MAT 111	Pre-Calculus w/Lab	4
	Total	15

Second Semester		
Course	Title	Credits
ENG 101	English Composition I	3
BIO 104	General Biology II w/Lab	4
CHE 104	General Chemistry II w/Lab	4
MAT 121	Calculus I	4
	Total	15

Third Semester		
Course	Title	Credits
ENG 102	English Composition II	3
CHE 203	Organic Chemistry I w/Lab	4
PHY 105	General Physics I w/Lab	4
MAT 122	Calculus II	4
	Total	15

Fourth Semester		
Course	Title	Credits
	Eng 207 or Eng 208	3
CHE 204	Organic Chemistry II w/Lab	4
PHY 106	General Physics II w/Lab	4
CHE 205	Inorganic Chemistry w/Lab	4
	Total	15

Fifth Semester		
Course	Title	Credits
CHE 300	Physical Chemistry I w/Lab	4
CHE 303	Biochemistry I w/Lab	4
CHE 201	Quantitative Analysis w/Lab	4
SOS 151	African American Experience	3
	Total	15

Sixth Semester		
Course	Title	Credits
CHE 301	Physical Chemistry II w/Lab	4
CHE 304	Biochemistry II w/Lab	4
	Chemistry Elective	3-4
	PHL 200 or REL 200	3
HPR 101	Dimensions of Wellness	2
	Total	16-17

Seventh Semester		
Course	Title	Credits
CHE 402	Instrumental Analysis w/Lab	4
	Chemistry Elective	3-4
CHE 310	Research Seminar I	1
	Social Science ¹	3
	CSC or Language ²	4
	Total	15-16

Eighth Semester		
Course	Title	Credits
	Academic Enrichment ³	4
	Chemistry Elective	3-4
	ART 200 or MUS 200	3
	Social Science ¹	3
	CSC or Language ²	4
	Total	17-18

Total Credits 123-126

Note: Minimum Credits Required for Graduation = 120

¹ Social Sciences – 2 required from POL 101, HIS 103, ECO 201, ECO 202, or SOC 101. Only 1 ECO course may be taken.

² CSC or Language – Select either 2 Computer Science courses or 2 courses of one foreign language.

³ Academic Enrichment – Co-Operative Education, Internship, or Study Abroad

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

B.S. Chemistry with a Forensic Science Concentration

This program is designed for students interested in a career in forensic science, particularly as a forensic toxicologist, forensic trace analyst, or seized drug chemist. The program couples a non-ACS degree in Chemistry with the additional coursework required to meet the rigorous curriculum standards of the Forensic Science Education Programs Accreditation Commission (FEPAC). The option exists to earn the ACS accredited B.S. Chemistry degree with the addition of Calculus I and II, and Physical Chemistry II. **This degree program will prepare students to work in a forensic crime laboratory or continue on to earn a Master's in Forensic Science degree at one of our partner institutions.**

B.S. Chemistry with a Forensic Science Concentration

General Education specific requirements:

Mathematics: MAT 120 Calculus for Life Sci & Social Sci Majors	3
Natural Science: PHY 103 Introduction to Physics w/Lab	4
Natural Science: PHY 104 Introduction to Physics II w/Lab	4
Social Science: PSY 101 General Psychology	3
Social Science: SOC 101 Intro to Sociology	3
General Education Total	46-48 credits

Chemistry Major Requirements

BIO 103 General Biology I for Biology Majors w/Lab	4
BIO 104 General Biology II for Biology Majors w/Lab	4
CHE 103 General Chemistry I w/Lab	4
CHE 104 General Chemistry II w/Lab	4
CHE 201 Quantitative Analysis w/Lab	4
CHE 203 Organic Chemistry I w/Lab	4
CHE 204 Organic Chemistry II w/Lab	4
CHE 205 Inorganic Chemistry w/Lab	4
CHE 300 Physical Chemistry I w/Lab	4
CHE 303 Biochemistry I w/Lab	4
CHE 304 Biochemistry II w/Lab	4
CHE 310 Research Seminar I	1
CHE 402 Instrumental Analysis w/Lab	4
Cooperative Education/Internship/Study Abroad	4
Chemistry Major Total (Non ACS-Accredited)	53 credits

Forensic Science Concentration

MAT 114 Elementary Statistics I	3
CRJ 203 Intro to Criminal Justice	3
CRJ 315 Court & Corrections	3
CRJ 322 Forensic Science	3
CHE 305 Toxicology	3

BIO 208 Genetics w/ Lab	4
BIO 305 Biological Techniques	4
Forensic Science Total	23 credits

General Education	46-48 credits
Major	53 credits
Forensic Science Concentration	23 credits
Total required for BS degree	122 credits

General Education	48-50 credits
Major	53 credits
Forensic Science Concentration	23 credits
Language through 202 level	8 credits
Total required for BA degree	132- 134 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
BIO 103	General Biology I w/Lab	4
CHE 103	General Chemistry I w/Lab	4
MAT 111	Pre-Calculus w/Lab	4
	Total	15

Second Semester		
Course	Title	Credits
SOC 101	Intro to Sociology	3
BIO 104	General Biology II w/Lab	4
CHE 104	General Chemistry II w/Lab	4
MAT 120	Calculus for Life Science	4
	Total	15

Third Semester		
Course	Title	Credits
Bio 208	Genetics w/lab	4
CHE 203	Organic Chemistry I w/Lab	4
PHY 103	Intro to Physics I/lab	4
CRJ-203	Intro to Criminal Justice	3
	Total	15

Fourth Semester		
Course	Title	Credits
ENG 101	English Composition I	3
CHE 204	Organic Chemistry II w/Lab	4
PHY 104	Intro to Physics II w/lab	4
CHE 205	Inorganic Chemistry w/Lab	4
HPR 101	Dimensions of Wellness	2
	Total	17

Fifth Semester		
Course	Title	Credits
CHE 300	Physical Chemistry I w/Lab	4
CHE 303	Biochemistry I w/Lab	4
CHE 201	Quantitative Analysis w/Lab	4
ENG 102	English Composition II	3
CHE 310	Research Seminar I	1
	Total	16

Sixth Semester		
Course	Title	Credits
Bio-305	Biotechniques	4
CHE 304	Biochemistry II w/Lab	4
CRJ 315	Court & Corrections	3
ENG	Eng 207 or Eng 208	3
CRJ 322	Forensic Science	3
	Total	17

Seventh Semester		
Course	Title	Credits
CHE 402	Instrumental Analysis w/Lab	4
CHE-305	Toxicology ¹	3
SOS 151	African American Experience	3
	CSC or Language ²	4
MAT 114	Elementary Statistics	3
	Total	17

Eighth Semester		
Course	Title	Credits
	Academic Enrichment ³	4
	PHL 200 or REL 200	3
	ART 200 or MUS 200	3
PSY 101	General Psychology	3
	CSC or Language ²	4
	Total	17

Total Credits 123-126

Note: Minimum Credits Required for Graduation = 120

¹ Note: CHE 305 Toxicology is taught every other Fall on the even years.

² CSC or Language – Select either 2 Computer Science courses or 2 courses of one foreign language.

³ Academic Enrichment – Co-Operative Education, Internship, or Study Abroad

* Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Forensic Science Minor

General Education specific requirements:

Social Science: PSY 101 General Psychology 3

Social Science: SOC 101 Intro to Sociology 3

MAT 114 Elementary Statistics 3

BIO 208 Genetics w/Lab 4

CHE 201 Quantitative Analysis w/Lab 4

CHE 303 Biochemistry I w/Lab 4

CHE 305 Toxicology 3

CHE 402 Instrumental Analysis w/Lab 4

CRJ 203 Intro to Criminal Justice 3

CRJ 315 Court & Corrections 3

CRJ 322 Forensic Science 3

Forensic Science Total Minor

12-17 credits*

*Number of additional credits are dependent upon the core natural science major program

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Biochemistry and Molecular Biology (BS, BA)

General Education specific requirements:

Mathematics: MAT 121 Calculus I	4
Natural Science: PHY 105 General Physics I w/Lab	4
Natural Science: PHY 106 General Physics II w/Lab	4
General Education Total	47-49 credits

Biochemistry & Molecular Biology:

BIO 103 General Biology I for Biology Majors w/Lab	4
BIO 104 General Biology II for Biology Majors w/Lab	4
BIO 207 Cell Biology w/Lab	4
BIO 208 Genetics w/Lab	4
BIO 407 Molecular Biology w/Lab	4
CHE 103 General Chemistry I w/Lab	4
CHE 104 General Chemistry II w/Lab	4
CHE 201 Quantitative Analysis w/Lab	4
CHE 203 Organic Chemistry I w/Lab	4
CHE 204 Organic Chemistry II w/Lab	4
CHE 303 Biochemistry I w/Lab	4
CHE 304 Biochemistry II w/Lab	4
CHE 313 Scientific Literature	2
MAT 122 Calculus II	4
Total Biochemistry & Molecular Biology	54 credits

Academic Enrichment

5 credits

CHE 300 Physical Chemistry I (w/Lab)	4
Select one (1):	1
CHE 310 Research Seminar I	1
CHE 311 Research Seminar II	1

Select three to five (3-5) courses:

12 credits

BIO 304 Developmental Biology w/Lab	4
BIO 317 Principles of Medical Pharmacology	3
BIO 390 Special Topics	3
BIO 401 Microbiology w/Lab	4
BIO 402 Immunology w/Lab	4
BIO 412 Neuroscience w/Lab	4
BIO 413 Biology Research I	2
BIO 414 Biology Research II	2
CHE 205 Inorganic Chemistry w/Lab	4
CHE 301 Physical Chemistry II w/Lab	4
CHE 305 Toxicology	3

CHE 402 Instrumental Analysis w/Lab	4
CHE 495 Independent Study	4
Total Biochemistry & Molecular Biology Major	71 credits

General Education	47-49 credits
Major	71 credits
Electives	0-2 credits
Total required for BS degree	120 credits

General Education	49-51 credits
Major	71 credits
Language through 202 level	8 credits
Total required for BA degree	128-130 cre

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
MAT 121	Calculus I	4
BIO 103	General Biology I w/Lab	4
CHE 103	General Chemistry I w/Lab	4
	Total	15

Second Semester		
Course	Title	Credits
MAT 122	Calculus II	4
BIO 104	General Biology II w/Lab	4
CHE 104	General Chemistry II w/Lab	4
HPR 101	Dimensions of Wellness	2
	Social Science	3
	Total	17

Third Semester		
Course	Title	Credits
ENG 101	English Composition I	3
SOS 151	African American Experience	3
BIO 207	Cell Biology w/Lab	4
CHE 203	Organic Chemistry I w/Lab	4
	CSC or Language	3-4
	Total	17-18

Fourth Semester		
Course	Title	Credits
ENG 102	English Composition II	3
BIO 208	Genetics w/Lab	4
CHE 204	Organic Chemistry II w/Lab	4
	CSC or Language	3-4
	Total	14-15

Fifth Semester		
Course	Title	Credits
	Humanities	3
PHY 105	General Physics I w/Lab	4
CHE 303	Biochemistry I w/Lab	4
CHE 310	Research Seminar I	1
	Humanities	3
	Total	15

Sixth Semester		
Course	Title	Credits
CHE 304	Biochemistry II w/Lab	4
PHY 106	General Physics II w/Lab	4
	Humanities	3
	Social Science	3
CHE 313	Scientific Literature	2
	Total	16

Seventh Semester		
Course	Title	Credits
CHE 300	Physical Chemistry I w/Lab	4
CHE 201	Quantitative Analysis w/Lab	4
	Biochemistry	4
	General Elective	2
	Total	14

Eighth Semester		
Course	Title	Credits
BIO 407	Molecular Biology w/Lab	4
	Biochemistry	4
	Biochemistry	4
	Total	12

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Chemistry Course Descriptions

CHE 101 Introductory Chemistry **3 credits**

This course is designed for non-science majors and who do not need a full year in general chemistry. It also meets the core curriculum requirement for a laboratory science. It does not meet the requirements for a science major. The material includes chemical measurement, matter and energy, atoms, molecules and chemical bonding, periodic properties of elements, stoichiometry, gases, liquids and solids, solutions, reaction rates and chemical equilibria, acids and bases, oxidation reduction, nuclear chemistry, and an overview of organic and biological chemistry. Three hours lecture are required.

CHE 103 General Chemistry I / CHE 103L Gen. Chemistry I Lab **3 credits/1 credit**

This course is required for all science division majors. It is a prerequisite to all other chemistry courses. The material includes the tools of chemistry; atoms and elements; compounds and molecules; reactions in aqueous solution; atomic structure; electron configurations and periodicity; chemical bonding; orbital hybridization; molecular orbitals and metallic bonding. Three hours lecture, one hour recitation, and one three hour laboratory per week are required. *Prerequisite: MAT 101 or MAT 102. Corequisite courses: CHE 103L, MAT 110*

CHE 104 General Chemistry II /CHE 104L Gen. Chemistry II Lab **3 credits/1 credit**

This course is required for all science division majors. It is a prerequisite to all upper level chemistry courses. The material includes the behavior of gases and solutions; chemical kinetics; chemical equilibria; chemistry of acids and bases; precipitation reactions; entropy and free energy; electron transfer reactions; and thermochemistry. Three hours lecture, one hour recitation, and one three hour laboratory per week are required. *Prerequisite: CHE 103. Corequisites: CHE 104L, MAT 111*

CHE 120 Che. for Health Science / CHE 120L Che. Lab for Health Sci. **3 credits/1 credit**

CHE 120 is an introductory course, which is designed for Health Sciences majors and other health-related professions. It is a one-semester course that will discuss fundamental principles of General Chemistry basic to the understanding of the health related sciences. Principles of atomic structure, periodicity, chemical bonding, molecular structure, stoichiometry, states of matter, thermodynamics, acids and bases, concentration units, kinetics, equilibria, nuclear chemistry, and electrochemistry will be discussed. Additionally, fundamentals of organic nomenclature and a survey of the physical, chemical and biological properties of the main organic functional groups will be covered. One year of high school chemistry is recommended; high school algebra or concurrent registration in MAT 110 or a higher-level mathematics course is required. *Corequisite: CHE 120L*

CHE 121 Che. for Health Sci. II / CHE 121L Che. Lab for Health Sci II **3 credits/1 credit**

CHE 121 is a continuation of CHE 120 and an introductory course which serves as an elective for Health Sciences Majors and other health-related professions. It is a one-semester course that will discuss fundamental principles of General Chemistry basic to the understanding of

the health related sciences. The course will cover, in depth, concepts covered in CHE 120, which include the following: Principles of atomic structure, periodicity, chemical bonding, molecular structure, stoichiometry, states of matter, thermodynamics, acids and bases, concentration units, kinetics, equilibria, nuclear chemistry, and electrochemistry. The concepts will be covered in the context and application of Organic and Biological Chemistry. In addition, the fundamentals of organic nomenclature and a survey of the physical, chemical and biological properties of the main organic functional groups will be covered. Additionally, fundamental Organic Chemistry reaction mechanisms will be discussed. Finally, fundamental Biochemistry concepts such as protein structure/function, DNA/RNA structure/function, and basic biological pathways will be covered. *Prerequisite: CHE 120. Corequisite: CHE 121L*

CHE 201 Quantitative Analysis / CHE 201L Quantitative Analysis Lab 3 credits/1 credit

The material in this course includes: Statistical analysis of data; gravimetric analysis; acid base equilibria; acid base, precipitation and complexometric titrations; spectrophotometric analyses; and fundamentals of electrochemistry. Three hours of lecture and Three hours of laboratory per week are required. *Prerequisites: CHE 104, MAT 111 or higher. Corequisite: CHE 201L*

CHE 203 Organic Chemistry I / CHE 203L Organic Chemistry I Lab 3 credits/1 credit

This course covers the properties, nomenclature, reactions and syntheses of alkenes, alkenes, alkynes, arenes, alkyl halides, alcohols and ethers. Major reaction types include electrophilic addition, radical addition and substitution, nucleophilic substitution, elimination, acid base and stereochemical reactions. The laboratory involves the separation, purification and synthesis of organic compounds using microscale apparatus. Three hours lecture, one hour recitation, and one three hour laboratory per week are required.

Prerequisite: CHE 104. Corequisite: CHE 203L

CHE 204 Organic Chemistry II / CHE 204L Organic Chemistry II Lab 3 credits/1 credit

This course covers the remaining major functional group compounds including carbonyl compounds, carboxylic acids and acid derivatives, amines, phenols and an introduction to the major biochemical groups. Spectroscopic methods infrared, ultraviolet, mass and nuclear magnetic resonance are studied and used in the laboratory for qualitative analysis. Three hours lecture, one hour recitation, and one three hour laboratory per week are required. *Prerequisite: CHE 203. Corequisite: CHE 204L*

CHE 205 Inorganic Chemistry / CHE 205L Inorganic Chem Lab 3 credits/1 credit

This course involves the study of chemical nomenclature, chemical reactions of the elements, acid base theory and reactions. Other material covered includes an introduction to inorganic chemistry; building a network of ideas to make sense of the periodic table; hydrogen and hydrides; oxygen, aqueous solutions; acid base character of oxides and hydroxides, alkali metals; alkaline earth metals; groups 3A and 4A elements; group 5A: the pnictogens; sulfur selenium, tellurium and polonium; the halogens; and group 8A: the noble gases. Three hours lecture, and one three hour laboratory per week are required.

Prerequisite: CHE 104. Corequisite: CHE 205L

CHE 255 Intro to Bioinformatics / CHE 255L Bioinformatics Lab **3 credits/1 credit**

Students will study and use methods and software tools for visualizing and understanding biological data by using computer science and statistics to analyze and interpret biological data. This course will introduce tools useful for retrieving and analyzing biological data and will show how these skills can be applied to a wide range of disciplines such as molecular biology, medicine, biotechnology, forensic science, and anthropology. Students will explore topics such as protein-protein interactions and genomic sequencing data. Basic concepts in computer science (e.g. Linux command-line, batch scripting) will be followed up with introduction to data collection and mining techniques with current software packages (which will be updated frequently and may include NCBI, UCSC genome browser, UniProt, GenBank, 1000 genomes, The Cancer Genome Atlas, HapMap, R, cBioPortal, Tetrad).

Corequisite: CHE 255L

CHE 300 Physical Chemistry I / CHE 300L Phys. Chem. I Lab **3 credits/1 credit**

The material in this course includes: Gases; the first, second and third laws of thermodynamics; chemical equilibria; phases and solutions; phase equilibria; composite reaction mechanisms; and kinetics of elementary reactions. Three hours lecture and three hours laboratory per week are required. *Prerequisites: PHY 106, Corequisites: MAT 121, CHE 300L*

CHE 301 Physical Chemistry II / CHE 301L Physical Chemistry II Lab **3 credits/1 credit**

The material covered in this course includes Electrochemistry, surface chemistry, colloids, transport properties, quantum mechanics and atomic structure, chemical bond, chemical spectroscopy, molecular statistics, the solid state and the liquid state. Three hours of lecture and six hours of laboratory per week are required.

Prerequisite: CHE 300. Corequisites: CHE 301L, MAT 122

CHE 302 Physical Chemistry III **3 credits**

The material covered includes advanced topics in physical chemistry relevant to material science. *Prerequisite: CHE 301. Corequisite: CHE 301L*

CHE 303 Biochemistry I / CHE 303L Biochemistry Lab I **3 credits/1 credit**

Biochemistry I covers fundamental aspects of protein isolation, characterization, structure and function, biocatalysis, biomembranes, lipids and metabolic pathways of glycolysis, TCA cycle, and oxidative phosphorylation. Three hours lecture and three hours laboratory per week are required. *Prerequisite: CHE 204. Corequisite: CHE 303L*

CHE 304 Biochemistry II / CHE 304L Biochemistry II Lab **3 credits/1 credit**

Biochemistry II is a systematic continuation of Biochemistry I and covers photosynthesis, chemistry of nucleic acids, DNA structure, DNA replication, repair transcription, translation and gene regulation, including recombinant DNA techniques, monoclonal antibodies, and gene manipulation. Three hours of lecture and three hours of laboratory per week are required. Note: Biochemistry I and II may be offered without laboratory.

Prerequisite: CHE 303. Corequisite: CHE 304L

CHE 305 Toxicology

3 credits

Toxicology covers the study of poisonous chemicals, drugs, carcinogens, and other exogenous compounds. The adverse effects of these chemicals in the body will be studied, as well as their metabolism and detoxification from the body. Dose/effect relationships and route of exposure (chronic or acute) will be examined in addition to public health implications (including age, sex, environment, clinical, industrial, and legal issues of exposure). Three hours lecture per week are required. *Corequisite: CHE 303.*

CHE 310 Research Seminar I

1 credit

Participants present at least one satisfactory written and one satisfactory oral report each semester on a special chemical problem or on a topic of current interest. Meetings are scheduled for two hours, once a week. Required of junior and senior chemistry majors.

CHE 311 Seminar

1 credit

Participants present at least one satisfactory written and one satisfactory oral report each semester on a special chemical problem or on a topic of current interest. Meetings are scheduled for two hours, once a week. Required of junior and senior chemistry majors.

CHE 313 Scientific Literature

2 credits

This course will acquaint the student with the nature and use of the library, emphasizing the chemical literature. The course will elaborate on the role of chemical literature in the development of chemistry, and the use of literature in research. Assignments teach the effective use of literature in research. Required of first semester junior chemistry majors. Two hours lecture per week are required. *Prerequisite: CHE 104*

CHE 355 Big Data in Genomics & Proteomics / CHE 355L Big Data Lab 3 credits/1 credit

Students will study and use methods and software tools for visualizing and understanding biological data by using computer science and statistics to analyze and interpret biological data. The course will focus on methods of analyzing data in the fields of genomics and proteomics, as well as, an introductory examination of metabolomics data. Topics will include analysis of data from next-generation sequencing technologies, microarrays, mass spectrometry, clustering, and networks/causative models. Current software packages will be utilized (which will be updated frequently and may include NCBI, UCSC genome browser, UniProt, GenBank, 1000 genomes, The Cancer Genome Atlas, HapMap, R, cBioPortal, Tetrad). This course infuses current research by discussing recent published data in genomics and proteomics. *Prerequisites: CHE 204, CHE 255, BIO 207, BIO 208. Corequisite: CHE 355L*

CHE 375 Seminar in Bioinformatics

3 credits

This course will involve discussion and evaluation of current published manuscripts in the field of bioinformatics. The course will discuss methods for searching for peer-reviewed manuscripts and how to properly format the sections of a journal article so students will be

prepared to write and submit manuscripts for publication. Students will do research and have discussions on bioinformatics topics of their choosing. Participants present written and oral reports on current bioinformatics research. *Prerequisite: CHE 255*

CHE 390 Special Topics

3 credits

CHE 402 Instrumental Analysis / CHE 402L Instrumental Analysis Lab 3 credits/1 credit

This course studies the principles and practices of modern instrumental analytical methods. Topics include visible, ultraviolet, and infrared spectroscopy; electroanalytical methods; gas and liquid chromatography; nuclear magnetic resonance spectroscopy; atomic absorption and emission spectroscopy; and mass spectrometry. Three hours lecture and three hours laboratory per week are required. *Prerequisite: CHE 301. Corequisite: CHE 402L*

CHE 403 Advanced Inorganic Chemistry

3 credits

This course builds upon the material covered in Inorganic Chemistry and Physical Chemistry II. The following topics are covered: coordination chemistry structures, isomers, bonding, electronic spectra, organometallic chemistry, reaction mechanisms ligand substitution, stereochemical change, organometallic systems, oxidation/reduction, inorganic photochemistry, and bioinorganic systems. *Prerequisites: CHE 301, MAT 122*

CHE 455 Adv. Bioinformatics / CHE 455L Adv. Bioinformatics Lab 3 credits/1 credit

Students will study and use methods and software tools for visualizing and understanding biological data by using computer science and statistics to analyze and interpret biological data. This course infuses current research and will build upon computational and biological concepts introduced in foundational courses in order to build skills useful in analysis of large data sets. Topics will include amino acid and protein function prediction from sequence, protein structure, function, interaction, and comparative modeling, DNA and RNA array analysis, mining gene expression data, and use of public databases and internet technologies in bioinformatics. *Prerequisite: CHE 204, CHE 255, BIO 207, BIO 208. Corequisite: CHE 455L*

CHE 495 Independent Study Research

1-4 credits

Faculty supervised research

Engineering Science (BS, BA)

In line with the Lincoln University mission to educate all students in general, the underrepresented groups such as African-Americans and women in STEM in particular, the Engineering Science Program will:

- develop future leaders of scientific and engineering endeavors, industry, medicine who apply a solid foundation in engineering and scientific principles to impact the well-being of the global society and its environment;
- provide a setting where teaching effectiveness, creative research, outreach, and innovations in the engineering sciences are integrated to train future leaders who will provide solutions to the challenges of rapid technological advancements.

Student learning outcomes of the Engineering Science Program

1. Apply knowledge of mathematics, science, and engineering.
2. Design and conduct experiments, as well as to analyze and interpret data.
3. Design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability.
4. Function on multidisciplinary teams.
5. Identify, formulate, and solve engineering problems.
6. Understand professional and ethical responsibility.
7. Communicate effectively in Engineering Science.
8. Understand the impact of engineering solutions in a global, economic, environmental, and societal context.
9. Recognize the need for and an ability to engage in life-long learning knowledge of contemporary issues.
10. Possess knowledge of contemporary issues.
11. Use the techniques, skills, and modern engineering tools necessary for engineering practice.

Electrical and Computer Engineering Track

General Education specific requirements:

Social Science: ECO 201 Principles of Macroeconomics	3
Mathematics: MAT 121 Calculus I	4
Computer Science: CSC 158 Computer Programming I	4
Computer Science: CSC 159 Computer Programming II	4
Natural Science: BIO 103 General Biology I w/Lab	4
Natural Science: CHE 103 General Chemistry I w/Lab	4
General Education Total	49 credits

Mathematics:

MAT 114 Elementary Statistics I	3
MAT 122 Calculus II	4
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
Total Mathematics	17 credits

Physics & Engineering Core:

PHY 105 General Physics I w/Lab	4
PHY 106 General Physics II w/Lab	4
ENS 100 Introduction to Engineering	3
PEN 211 Statics	4
PEN 291 Engineering and Drawing / Computer Aided Engineering	3
ENS 210 Electronic Circuits	3
ENS 220 Engineering Mechanics II: Dynamics	3
ENS 222 Engineering Thermodynamics & Heat Transfer	3
ENS 230 Materials Science	3
ENS 451 Engineering Capstone Seminar I	2
ENS 452 Engineering Capstone Seminar II	2
Total Physics & Engineering Core	34 credits

Electrical and Computer:

ENS 214 Electrical Circuits II	3
ENS 310 Signals and Systems	3
ENS 311 Digital Signal Processing	3
ENS 411 Microprocessor Systems	3
PEN 341 Digital Electronics	3
PHY 251 Modern Physics	3
PHY 341 Electromagnetism	3
PHY 342 Electromagnetic Theory	3
Total Electrical and Computer	24 credits

Total Electrical and Computer Track **75 credits**

General Education **49 credits**

Major **75 credits**

Total required for BS degree **124 credits**

General Education **49 credits**

Major **75 credits**

Language through 202 level **16 credits**

Total required for BA degree **140 credits**

Civil and Environmental Engineering Track**General Education specific requirements:**

Social Science: ECO 201 Principles of Macroeconomics	3
Mathematics: MAT 121 Calculus I	4
Computer Science: CSC 158 Computer Programming I	4
Computer Science: CSC 159 Computer Programming II	4
Natural Science: BIO 103 General Biology I w/Lab	4

Natural Science: CHE 103 General Chemistry I w/Lab	4
General Education Total	49 credits

Mathematics:

MAT 114 Elementary Statistics I	3
MAT 122 Calculus II	4
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
Total Mathematics	17 credits

Physics & Engineering Core:

PHY 105 General Physics I w/Lab	4
PHY 106 General Physics II w/Lab	4
ENS 100 Introduction to Engineering	3
PEN 211 Statics	4
PEN 291 Engineering and Drawing / Computer Aided Engineering	3
ENS 210 Electronic Circuits	3
ENS 220 Engineering Mechanics II: Dynamics	3
ENS 222 Engineering Thermodynamics & Heat Transfer	3
ENS 230 Materials Science	3
ENS 451 Engineering Capstone Seminar I	2
ENS 452 Engineering Capstone Seminar II	2
Total Physics & Engineering Core	34 credits

Civil and Environmental:

ENS 223 Engineering Fluid Mechanics	3
ENS 321 Principles of Hydraulics and Hydrology	3
ENS 325 Construction Materials and Methods	3
ENS 326 Environmental Engineering	3
ENS 327 Structural Analysis	3
ENS 329 Introduction to Geographic Information Systems	3
ENS 420 Water Resources Engineering	3
ENS 424 Solid & Hazardous Waste Management	3
ENS 426 Air Pollution and Control	3
Total Civil and Environmental	27 credits

Total Electrical and Computer Track	78 credits
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General Education	49 credits
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Major	78 credits
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Total required for BS degree	127 credits
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General Education	49 credits
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Major	78 credits
Language through 202 level	16 credits
Total required for BA degree	143 credits

Physics (BS, BA)

Physics is a discipline which lies at the heart of modern science, engineering and technology, while exerting considerable influence on philosophical and psychological thought. A core group of subjects at the appropriate level provides a solid foundation in the fundamental laws of nature and in the most useful mathematical techniques. These are the basic tools of all of the natural sciences. Completion of a bachelor's degree as a Physics Major prepares the student for graduate work in physics, for further study in other fields (astrophysics, biophysics, chemical physics, oceanography, law, engineering and environmental sciences, geophysics or medicine), or for employment in government and industry.

The Physics Major at Lincoln is supported by highly qualified faculty and modern, well equipped facilities, including introductory and advanced laboratories, a computer laboratory, and an astronomical observatory. The faculty is dedicated to the use of the best traditional and innovative programs to assist the student in achieving his or her career goals.

The course offerings in physics are designed to: (1) provide general insight into the nature and history of the science of physics for the general student; (2) give a thorough background in general physics for the science major, whatever his or her specialty; and (3) prepare the physics major with a firm, effective foundation for professional advancement, graduate study and a successful career as a research scientist.

General Education specific requirements:

Mathematics: MAT 111 Pre-Calculus w/Lab	4
Language/Computer Science: Take two (2) CSC courses	6
Natural Science: CHE 103 General Chemistry I w/Lab	4
Natural Science: CHE 104 General Chemistry II w/Lab	4
General Education Total	47 credits

Freshman Courses:

PHY 105 General Physics I*	3
PHY 106 General Physics II*	3
PHY 105L Freshman Physics Lab I	1
PHY 106L Freshman Physics Lab II	1
PHY 171 Problem Solving Skills in Physics	1
Total Freshman Courses	9 credits

Physics Core:

PHY 211 Mechanics	3
ENS 220 Engineering Mechanics II: Dynamics	3
PHY 221 Wave and Optics	3
PHY 251 Modern Physics	3
PHY 271 Math Methods of Physics	3
PHY 291 Sophomore Physics Lab	3
PHY 311 Analytical Mechanics	3
PHY 331 Thermal Physics	3
PHY 341 Electromagnetism	3
PHY 342 Electromagnetic Theory	3
PHY 391 Junior Physics Lab	3
PHY 451 Quantum Mechanics	4
Total Physics Core	34 credits

Upper-level Physics:

Take 3 credits from a 300 or 400-level Physics course**	3
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Math Minor:

MAT 121 Calculus I	4
MAT 122 Calculus II	4
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
Total Math Minor	18 credits

Academic Enrichment: Select one (1): *** **3**

PHY 491 Advanced Physics Lab	3
PHY 492 Senior Research	3
PHY 493 Selected Topics in Physics	3

Total Physics Major

* May be replaced by PHY 103 and PHY 104 with permission from Department

** Students placed in MAT 121 should take minimum of 16 credits

*** Electives and academic enrichment courses should be chosen so that the grand total is between 120 and 124

General Education	47 credits
Major	49 credits
Required Minor	18 credits
Electives	6 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	49 credits

Required Minor	18 credits
Language through 202 level	16 credits
Total required for BA degree	130 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
ENG 101	English Composition I	3
PHY 105	General Physics I w/Lab	4
MAT 121	Calculus I	4
Total		17

Second Semester		
Course	Title	Credits
	Social Science	3
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
PHY 106	General Physics II w/Lab	4
MAT 122	Calculus II	4
Total		16

Third Semester		
Course	Title	Credits
	Computer Science	3-4
CHE 103	General Chemistry I w/Lab	4
MAT 221	Calculus III	4
ENS 220	Engineering Mech. II: Dynamics	3
PHY 251	Modern Physics	3
Total		17-18

Fourth Semester		
Course	Title	Credits
	Computer Science	3-4
CHE 104	General Chemistry II w/Lab	4
MAT 222	Differential Equations	3
PHY 221	Wave and Optics	3
PHY 291	Sophomore Physics Lab	3
Total		16-17

Fifth Semester		
Course	Title	Credits
	Humanities	3
MAT 214	Linear Algebra	3
PHY 331	Thermal Physics	3
PHY 341	Electromagnetism	3
PHY 391	Junior Physics Lab	3
Total		15

Sixth Semester		
Course	Title	Credits
	Humanities	3
	Humanities	3
PHY 271	Math Methods of Physics	3
PHY 311	Analytical Mechanics	3
PHY 342	Electromagnetic Theory	3
Total		15

Seventh Semester		
Course	Title	Credits
	Social Science	3
PHY 451	Quantum Mechanics I	4
	Upper-Level Physics	3
	General Elective	3
Total		13

Eighth Semester		
Course	Title	Credits
	Academic Enrichment	3
	General Elective	3
	General Elective	3
	General Elective	2
Total		11

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Physics Minor

A minor in Physics may be earned by taking at least 20 credits from the following Physics courses:

Freshman Courses

PHY 105 General Physics I	3
PHY 106 General Physics II	3
PHY 105L Freshman Physics Lab I	1
PHY 106L Freshman Physics Lab II	1

Physics Freshman Courses **8 credits**

PHY 291 Sophomore Physics Lab	3
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Select three (3): **9**

PHY 211 Mechanics	3
PHY 221 Wave and Optics	3
PHY 251 Modern Physics	3
PHY 271 Math Methods of Physics	3
PHY 331 Thermal Physics	3
PHY 341 Electromagnetism	3
PHY 391 Junior Physics Lab	3

Total Physics Minor **20 credits**

Bioinformatics Minor

BIO 103 General Biology I w/Lab	4
BIO 104 General Biology II w/Lab	4
BIO 208 Genetics w/Lab	4
CHE 255 Intro to Bioinformatics	3
CHE 255L Intro to Bioinformatics Lab	1

Bioinformatics Core Courses **16 credits**

Select two (2): **6-8**

CSC 151 Computer Applications	3
CSC 152 Intro to Computer Programming	3
CSC 158 Computer Programming I	4
CSC 159 Computer Programming II	4

Total Bioinformatics Minor **22-24 credits**

Physics and Engineering Science Course Descriptions

EEG 300 Linear Systems

3 credits

This course covers correlation and convolution integrals, orthogonality of functions, integral transforms (Fourier series, Fourier transforms, Laplace transforms, and their convergence properties), applications of integral transforms to physics, chemistry, and engineering. The course also introduces students to basics of discrete Fourier and Laplace transforms. Three lecture hours per week and required 3 credits. *Prerequisite: MAT 122*

EEG 410 Optoelectronics and Photonics

3 credits

This course introduces students to a broad range of modern optoelectronic applications and devices. It starts with a review of physical and geometrical optics, followed by an introduction into fiber optics, lasers and LEDs, photodetectors, and photovoltaic devices.

Prerequisites: PHY 251, MAT 122

ENS 100 Introduction to Engineering

3 credits

This is a conceptual and introductory course in engineering process and career opportunities. Emphasis is placed on the design and creative process rather than intense mathematics modeling, using examples from different engineering disciplines. The engineering profession and its relation to current national, social, industrial, ethical, and international issues and problems will be discussed. Global energy issues such as the production and consumption of energy, alternative energy resources and engineering solutions will be used to connect engineering to our everyday lives and society. Students will learn how to develop the tools necessary to be successful in school and in industry by using theory and solving real world challenges. Speakers from different branches of engineering will present on a typical day in their lives. This course is designed for engineering majors. *Prerequisite: MAT 101*

ENS 210 Electronic Circuits

3 credits

This course covers basic passive electric circuits, frequency responses, active linear circuits, and RLC filters.

ENS 211 Electronics I

4 credits

This course introduces students to digital electronics at an introductory level with a lab component. *Prerequisites: Students must complete one of the following course pairs: MAT 121 and PHY 104; or MAT 121 and PHY 106*

ENS 214 Electrical Circuits II

3 credits

This course is a continuation of Electrical Circuits I: Circuits I. Topics include a review of DC and AC circuit analysis techniques; complex numbers and phasors; use of phasors in the analysis of AC circuits; AC power concepts; polyphase circuits; magnetically coupled circuits; applications of Laplace and Fourier transforms in circuit analysis; s-domain circuit analysis; Bode plots; and filters. The skills in understanding of DC and AC circuit theory are major components of professional competence for electrical and computer engineers. Throughout the semester, students are encouraged to apply critical thinking and problem solving skills in the class discussions and assignments. Professional communication skills (written and oral) are encouraged through discussions and assignments. Effective use of the most

modern technology is integral to the development of the knowledge and skills acquired in this class. *Corequisite: MAT 222.*

ENS 215 Electronics II

3 credits

This course examines Ideal Operational Amplifiers and Op-Amp Circuits, Darlington configuration, low and high frequency analysis, op-amps, gates: TTL, ECL, CMOS, Integrated Circuit Biasing and Active Loads, Differential and Multistage Amplifiers, Feedback and Stability.

ENS 220 Engineering Mechanics II: Dynamics

3 credits

An introduction to the concepts and applications of the kinematics and dynamics of particle systems and rigid bodies. Covers the fundamentals of Newtonian mechanics, including kinematics, motion relative to accelerated reference frames, work and energy, impulse and momentum, 2D and 3D rigid body dynamics. Solution of engineering problems by force, momentum and energy methods in engineering applications. *Prerequisite: PEN 211*

ENS 222 Engineering Thermodynamics & Heat Transfer

3 credits

This course explores the fundamental principles of thermodynamics and heat transfer with emphasis on properties of matter, energy and energy transport. Basic concepts of thermodynamics including properties of pure substances and gas mixtures, energy, entropy, and energy. First and second law analysis of systems and control volumes. Introduction to basic thermodynamics cycles, reversible and irreversible processes. Introduction to heat transfer in engineering applications including an overview of the three modes of heat transfer (conduction, convection, and radiation), with consideration of forced and free convective heat transfer for both internal and external flows. Heat exchangers and heat transfer from extended surfaces are also presented. *Prerequisite: PEN 211*

ENS 223 Engineering Fluid Mechanics

3 credits

Engineering Fluid Mechanics is an introduction to the concepts and applications of fluid mechanics and dimensional analysis with an emphasis on fluid properties, fluid statics, fluid behavior, internal and external flows, analysis of engineering applications of incompressible pipe systems, and external aerodynamics, ideal fluid flow including potential flow theory, viscous laminar and turbulent flow in conduits, boundary layer concepts, drag and lift. *Prerequisite: PEN 211*

ENS 230 Materials Science

3 credits

This course examines the relationship between the structure of materials and the resulting mechanical, thermal, electrical, and optical properties. Atomic structure, bonding, atomic arrangement, crystal structure, crystal symmetry, defects, and the use of X-ray diffraction. Phase equilibria and microstructural development. Applications to design. *Prerequisites: CHE 103, PHY 105, MAT 121*

ENS 310 Signals and Systems

3 credits

This course covers deterministic signals, basics of random signals, transformation of deterministic signals by linear systems, principles of modulation and demodulation, signal-to-noise ratios, analog and discrete filters.

ENS 311 Digital Signal Processing

3 credits

This course presents an overview of the nature of signals, the algorithms and techniques used to process those signals and the applications to which digital signal processing can be usefully put. Digital Signal Processing is concerned with developing and understanding of the concepts underlying digital signal processing. The concept, structure, organization and characteristics of signals are discussed with an examination of the spectrum of periodic signals and the frequency domain and the distinction between signal and noise, the causes of noise and the effects of noise and other factors on signal quality. Techniques for processing signals are examined including filtering and non-filtering processes. Architecture and algorithms for signal processing are presented; graphical and spectral analysis, fast Fourier transforms and the underlying concepts of digital signal processors. Example applications for digital signal processing are presented including communication signal processing, speech signal processing and sound signal processing.

ENS 321 Principles of Hydraulics and Hydrology

3 credits

This course explores water resources engineering topics and methods. Hydraulic and hydrologic concepts are explored through the application of fundamental conservation laws and ecologically based design theory. Students will apply the concept of fluid mechanics to pipe networks, hydraulic machinery, and open channels flow, flow control devices, flood routing, groundwater flow & management, and develop quantitative approaches for answering questions in engineering hydrology. *Prerequisites: ENS 223, CSC 158*

ENS 325 Construction Materials and Methods

3 credits

An introduction to construction materials and methods and their applications in construction. After an introduction into fundamental principles of structural, physical and long-term performance of common construction materials, students learn about assembly techniques and methods, and sequences of the commercial construction process. Engineering design, specifications, materials acquisition and the utilization of concrete, steel, masonry and wood in construction is emphasized. Laboratory exercises relating to the application of the specific techniques used in the engineering and design of concrete, steel and masonry structures with further application to strength characteristics includes the resistance to bending and shearing loads, material hardness, concrete and timber compressive and tensile strengths. Format: 2 hours of lecture and 2 hours of lab.
Prerequisite: PEN 211

ENS 326 Environmental Engineering

3 credits

Introduction to environmental engineering issues, legal aspects, engineering solution, and basic approaches to abatement system design; hydrology and hydrologic cycles; sources of water and wastewater; water demand, water and wastewater treatment; water and wastewater quality assessment and monitoring. An overview of water supply and

wastewater drainage system design; water quality management; air pollution; solid and hazardous waste management and environmental impacts. An introduction to Environmental Impact Assessments & Life Cycle Analysis. *Prerequisites: ENS 222, ENS 223, BIO 103*

ENS 327 Structural Analysis

3 credits

This course introduces structural design concepts process and analysis of statically determinate structures and indeterminate structures by flexibility and stiffness methods for structural members such as beams, trusses and rigid frames. *Prerequisite: PEN 211*

ENS 329 Introduction to Geographic Information Systems

3 credits

A Geographic Information system (GIS) is unique in that it enables the examination of data which have geographic location as an inherent property. The goal of this course is to introduce students to the basic principles and applications of GIS to manipulate, analyze, visualize and illustrate geographic (spatial) data. Student will use a GIS software product ArcGIS 10.x (ESRI, Inc.) to reveal relationships, trends and patterns that are not apparent in written or tabular format. Analysis with a GIS generates answers for simple to complex questions such as: where is the best location for a new development?; which residents would be impacted by a change in local zoning?; and where has the incidence of Lyme disease increased over time? The culmination of the course is the presentation of an original research project employing the methods learned. *Prerequisite: CSC 158*

ENS 411 Microprocessor Systems

3 credits

Microprocessor architecture and organization, Bus architectures, types and buffering techniques, Memory and I/O subsystems, organization, timing and interfacing, Peripheral controllers and programming. Practice of the design of a microprocessor system.

ENS 412 Digital Image Processing

3 credits

This course covers the investigation creation and manipulation of digital images by computer. The course consists of theoretical material introducing the mathematics of images and imaging. Topics include representation of two-dimensional data, time and frequency domain representations, filtering and enhancement, the Fourier transform, convolution, interpolation, color images. The student will become familiar with Image Enhancement, Image Restoration, Wavelets and Multiresolution Processing, Image Compression, Morphological Image Processing, Image Segmentation, Representation and Description, and Object Recognition.

ENS 420 Water Resources Engineering

3 credits

This course is a study of the engineering principles involved in analyzing and managing the quantity and quality of water in natural and developed systems. It examines how to achieve acceptable standards of water quality by studying the principal unit processes in drinking water treatment, municipal wastewater treatment, and other pollution control strategies. This will include the scientific basis of each unit process, as well as the conventional approach to their engineering design. By reviewing the variety of raw water qualities

commonly found, and the prevailing drink water quality standards that must be complied with, the course will highlight and detail the typical configurations of unit processes used in the US. In the area of wastewater treatment the course will provide an understanding of the kinetic theory of biological growth and apply it to typical aerobic and anaerobic processes, and an appreciation of the purpose and practice of sludge treatment. *Prerequisite: ENS 326*

ENS 422 Geotechnical Engineering **3 credits**

This course is designed to introduce the basic concepts of geotechnical engineering (soil/rock mechanics and foundation engineering), to solve certain fundamental problems related to consolidation and shear strength. Soil mechanics consists of the study of soil properties and soil behavior, whereas foundation engineering is the design of foundations on soils and rock. Focus of this course will be on geological formations of natural soils, soil sampling, classification, water influence, effective stress estimation, shear strength, and the estimation of settlement. Concepts of earth pressure and slope stability, analysis and design of shallow foundations are covered to familiarize students with relevant terms and soil tests so that they can work effectively with specialists in geotechnical engineering.

Prerequisites: PEN 211, ENS 223

ENS 424 Solid & Hazardous Waste Management **3 credits**

This course covers the principles of integrated solid waste management. Provides an overview of municipal solid waste (MSW), industrial waste and hazardous waste management, including design and economic analysis. Covers the planning and engineering principles needed to address the growing and increasingly intricate problem of controlling and processing the refuse (solid waste) created by urban societies. Discusses options such as land filling, composting and incineration from engineering, social, and regulatory perspectives. Reviews physical, chemical, and biological treatment of hazardous waste. Federal regulations, permitting and public participation processes and innovative management practices associated with solid and hazardous waste are also covered. Situations dealing with real world settings are covered through worked examples and field trips to solid waste management facilities. *Prerequisite: ENS 326*

ENS 426 Air Pollution and Control **3 credits**

Air pollution degrades the environment and impacts human health, agriculture and climate. Investigating the sources and effects of air pollution requires a multi-disciplinary approach. This course aims to provide a working knowledge of basic air quality issues. Emphasis is given to principles underlying our understanding of ambient air pollution, its sources, its effects, and mechanisms for its management. *Prerequisites: MAT 222, ENS 326*

ENS 428 Transport Engineering & Pavement Design **3 credits**

This course provides an introduction to highway engineering and traffic analysis - from planning and design to operations and pavement design principles. Topics covered include an introduction to the significance of highway transportation to the social and economic underpinnings of society, road vehicle performance, geometric design of highways, traffic flow and queuing theory, highway capacity and level of service analysis, traffic control and

analysis at signalized intersections, and travel demand and traffic forecasting. History of transportation modes, new transport technologies, traffic operations and control, economic evaluation of transport alternatives, transportation planning, roadway design and construction, route location, and preventive maintenance strategies are covered.

Prerequisites: MAT 121, CSC 158

ENS 430 Characterization of Materials **3 credits**

This course covers the interactions of electromagnetic radiation, electrons, and ions with materials and their application in x-ray diffraction and x-ray, IR, UV, electron and ion spectroscopies in the analysis of materials. Also covered are non-spectroscopic characterization techniques such as electron microscopies and scanning probe microscopy.

Prerequisite: ENS 230

ENS 431 Characterization of Materials Lab **2 credits**

The principles of analytical methods for characterization of materials for structure and composition; optical microscopy, scanning electron microscopy, x-ray spectroscopy and diffraction, atomic absorption, emission spectroscopy, and mass spectrometry, FTIR spectroscopy. *Prerequisites: ENS 230, MSEG 310, PHY 251*

ENS 451 Engineering Capstone Seminar I **2 credits**

The Senior Design Project is the capstone experience of the Engineering Science Program. It consists of an engineering design project carried out over two semesters (ENS 451/452; 2 credits each), usually the fall and spring semesters of the senior year. The aim of the project is to give each student the opportunity to experience an engineering design process in the context of a topic related to Engineering Science curriculum while working in a less structured environment. The projects can be undertaken individually or in small interdisciplinary teams. *Prerequisites: PHY 251, ENS 230, MSEG 310. Corequisites: ENS 430, ENS 431*

ENS 452 Engineering Capstone Seminar II **2 credits**

The Senior Design Project is the capstone experience of the Engineering Science Program. It consists of an engineering design project carried out over two semesters (ENS 451/452; 2 credits each), usually the fall and spring semesters of the senior year. The aim of the project is to give each student the opportunity to experience an engineering design process in the context of a topic related to Engineering Science curriculum while working in a less structured environment. The projects can be undertaken individually or in small interdisciplinary teams. *Prerequisites: PHY 251, ENS 230, MSEG 310. Corequisites: ENS 430, ENS 431*

ENS 495 Independent Study **1-4 credits**

Faculty supervised research

GSC 101 Physical Science I / GSC 101L Physical Science I Lab **3 credits/1 credit**

These courses cover mechanics, motion, conservation laws, heat, wave motion, electricity and magnetism, light, atomic and nuclear physics, elements of chemistry, geology and astronomy. Special emphasis is placed on solving formulas and using graphs. Students with superior mathematical ability should take PHY 103/104. *Recommended Corequisite: GSC 101L*

GSC 102 Physical Science II / GSC 102L Physical Science II Lab **3 credits/1 credit**

These courses cover mechanics, motion, conservation laws, heat, wave motion, electricity and magnetism, light, atomic and nuclear physics, elements of chemistry, geology and astronomy. Special emphasis is placed on solving formulas and using graphs. Students with superior mathematical ability should take PHY 103/104. *Recommended Corequisite: GSC 102L*

GSC 111 Environmental Science **3 credits**

This is an introductory course on the environment. The structure and function of ecosystems; energy sources, supply, and transportation; the structure of matter; the lithosphere, atmosphere, hydrosphere and problems of pollution therein are covered.

GSC 200 Climate Studies / GSC 200L Climate Studies Lab **3 credits/1 credit**

The course examines the different components of the climate system, including the human interaction with the system, the scientific data that measures the climate system, tools used in these measurements, climate models, natural and anthropogenic drivers of climate, climate policy, current discourse about climate and methods to mediate climate change. *Prerequisite: GSC 111. Prerequisite or co-requisite for lab-only: GSC 200.*

GSC 401 Seminar in Environmental Issue **2 credits**

This course is a seminar course that functions as the final course in the minor in Environmental Issues. A number of environmental issues chose by the instructors and the students will be examined and discusses from scientific, social, ethical, economic, and political perspectives. Students will be required to make oral presentations, prepare research papers, and participate in discussions. Outside speakers will be invited to participate.

GSC 495 Independent Study **1-4 credits**

Faculty supervised research

PEN 211 Statics **3 credits**

This two-semester course is concerned with the principles of mechanics, the vector treatment of force systems, friction, kinetics of particles and rigid bodies, and with free-acceleration, work-energy, and impulse momentum methods. Engineering applications are emphasized. *Prerequisites: MAT 121 and either PHY 103 or PHY 105*

PEN 291 Engineering and Drawing / Computer Aided Engineering **3 credits**

This course provides engineering science and pre-engineering students with professional drawing skills that they need to visualize their designs, mark object dimensions, understand others' drawings and to be able to draw assemblies of parts and components. The course material requires both pencil-and-paper and computer-aided drawings skills. Offered annually, requires three lecture hours per week. A term project will be assigned and reviewed at the end of the semester.

PHY 103 Introduction to Physics I

3 credits

This two semester course is an elective course for science and mathematics majors. Mechanics, heat, sound, electricity and magnetism, optics, and modern physics are covered without requiring knowledge of calculus. Three hours of lecture and one hour of recitation per week are required. Students must be enrolled in PHY 105L, Physics Laboratory. Students who have had or are taking calculus should enroll in PHY 105. *Corequisite: MAT 111, PHY 105L*

PHY 104 Introduction to Physics II / PHL 104L Intro to Physics II Lab

3 credits/1 credit

This two semester course is an elective course for science and mathematics majors. Mechanics, heat, sound, electricity and magnetism, optics, and modern physics are covered without requiring knowledge of calculus. Three hours of lecture and one hour of recitation per week are required. Students must be enrolled in PHY 104L, Physics Laboratory. Students who have had or are taking calculus should enroll in PHY 106. *Prerequisite: PHY 103. Corequisites: MAT 111, PHY 104L or PHY 106L*

PHY 105 General Physics I / PHY 105L Freshman Physics Lab I

3 credits/1 credit

This two semester course covers mechanics, heat, sound, electricity and magnetism, optics and modern physics using calculus. Three hours of lecture and one hour of recitation each week are required. Students must be enrolled in PHY 105L, Physics Laboratory. *Corequisites: MAT 121, PHY 105L*

PHY 106 General Physics II / PHY 106L Freshman Physics Lab II

3 credits/1 credit

This two semester course covers mechanics, heat, sound, electricity and magnetism, optics and modern physics using calculus. Three hours of lecture and one hour of recitation each week are required. Students must be enrolled in PHY 106L, Physics Laboratory. *Prerequisite: PHY 105. Corequisites: PHY 106L*

PHY 171 Problem Solving Skills in Physics

1 credit

This course is designed to sharpen and make up for deficiencies in problem solving skills in Physics. Elementary examples will be treated from various areas of Physics.

PHY 181 Elementary Astronomy / PHY 181L Elem. Astronomy Lab

3 credits/1 credit

This is a one semester elective course fulfilling the university laboratory science requirement; the lectures are supplemented by use of slides, the Internet and the telescope. The observatory program will include studies of the moon, planets, and nearby

stars. Three hours of lecture and one to three hours of laboratory are required. *Corequisite: PHY 181L*

PHY 191 Environmental Physics

3 credits

Selected topics in physics effecting our environment: heat engines and environmental pollution, greenhouse effect, nuclear power and radioactivity, effect of pollution on global climate, acts of terrorism that can affect our environment. Integrated lectures, labs and field works.

PHY 207 Electronic Circuits

3 credits

This course covers basic passive electric circuits, network analysis, transient and frequency responses, active circuits, filters, waveshaping circuits and oscillators. Core course for all students. Three lecture hours and one three-hour laboratory per week are required.

Prerequisites: PHY 106, MAT 122

PHY 221 Wave and Optics

3 credits

This course covers fundamentals of waves including reflection, refraction, interference, diffraction, and polarization of waves with special emphasis on optics. Special emphasis is placed on optics. Lenses and mirrors are discussed. Three hours lecture per week are required. *Prerequisites: PHY 106. Corequisite: MAT 122*

PHY 251 Modern Physics

3 credits

This course examines the failure of the classical theories of physics and the twentieth-century developments which replaced them including relativity and quantum theory. Three hours lecture per week are required. *Prerequisite: PHY 106. Corequisite: MAT 122*

PHY 271 Math Methods of Physics

3 credits

Vector algebra, simple and partial differential equations, special functions with special emphasis on applications to physics problems. *Prerequisite: PHY 106. Corequisite: MAT 122*

PHY 291 Sophomore Physics Lab

3 credits

Selected experiments in physics covering things such as mechanics, heat & thermodynamics, electromagnetism and modern physics. Three hours lab per week are required. *Prerequisite: PHY 106*

PHY 311 Analytical Mechanics

3 credits

This course introduces students to Lagrangian and Hamiltonian mechanics. Three hours lecture per week are required.

Prerequisite: PHY 211

PHY 331 Thermal Physics **3 credits**

This course covers temperature, equations of state, and the first and second laws of thermodynamics, state functions, entropy, kinetic theory, and applications. Three lecture hours per week are required. *Prerequisite: PHY 221. Corequisite: MAT 221*

PHY 341 Electromagnetism **3 credits**

Laws of electric and magnetic fields, electric circuits, Maxwell's equations. *Prerequisite: PHY 207 or PHY 221. Corequisite: MAT 222*

PHY 342 Electromagnetic Theory **3 credits**

Maxwell's equations, electromagnetic radiation, propagation in free space and waveguides, magnetic properties of matter. *Prerequisites: PHY 341*

PHY 343 Electronics **3 credits**

Introduction to analog and digital electronics with emphasis on semi-conductors and their applications. Three hours lecture per week. *Prerequisite: PHY 341*

PHY 391 Junior Physics Lab **3 credits**

Selected experiments with emphasis on electronics, atomic and nuclear physics. Three hours lab per week. *Prerequisite: PHY 291*

PHY 431 Statistical Mechanics **3 credits**

Integrated treatment of thermodynamics and statistical mechanics, entropy, elementary probability theory, partition function, free energy, phase equilibrium, ideal quantum gases. Three hours lecture per week. *Prerequisites: PHY 311, MAT 221*

PHY 451 Quantum Mechanics I **4 credits**

This course covers basic principles of quantum mechanics with applications to one dimensional problems, harmonic oscillator, hydrogen-like atoms and introduction to atomic spectra. Three hours lecture per week. *Prerequisites: PHY 251, MAT 222*

PHY 452 Quantum Mechanics II **4 credits**

This course covers more advanced topics in quantum mechanics including, angular momentum, spin, scattering theory and relativistic quantum mechanics. Three hours lecture per week. *Prerequisite: PHY 451*

PHY 491 Advanced Physics Lab **3 credits**

This course covers some selected advanced physics experiments performed as projects. At least three hours lab per week. *Prerequisite: PHY 391*

PHY 492 Senior Research **3 credits**

Research performed by students under faculty supervision. *Prerequisite: PHY 391*

PHY 493 Selected Topics in Physics**3 credits**

This course covers selected topics from contemporary Physics selected by faculty.

Prerequisite: PHY 342

PHY 495 Senior Research**1-4 credits**

Faculty supervised research

Computer Science

The mission of the Department of Computer Science is to provide students with the tools needed for life-long learning so that Lincoln's graduates can fully participate in the technological global society of the Twenty-first Century. Our specific goal is to unlock the doors to excellence and fulfillment for all students and to raise the level of participation in technical fields of under-represented groups, especially African Americans and women.

The Department of Computer Science is designed to fulfill the needs of students majoring in any of the Natural Sciences, Social Sciences, or Humanities. Majors within the department include the B.S. and B.A. in Computer Science. A minor in Computer Science is also offered.

Computer Science (BS, BA)

General Education specific requirements:

Mathematics: MAT 110 College Algebra w/Lab 4

General Education Total 46-48 credits

Computer Science Core

CSC 158 Computer Programming I 4

CSC 159 Computer Programming II 4

CSC 201 Web Programming 3

CSC 202 Computer Animation 3

CSC 254 Data Structures 4

CSC 353 Computer Organization and Assembly Language 3

CSC 354 Database Management 3

CSC 355 Operating Systems 3

CSC 359 Introduction to Computer Security 3

CSC 454 Software Engineering 3

CSC 498 Topics in Computer Science 3

MAT 114 Elementary Statistics I 3

MAT 213 Discrete Mathematics 3

Select one (1): 4

MAT 120 Calculus for Life Science and Social Science Majors 4

MAT 121 Calculus I 4

Total Computer Science Core 46 credits

Computer Science

3 credits of CSC coursework at any level 3

Upper Level Computer Science

12 credits of 300-400 level CSC coursework	12
Total Computer Science Major	61 credits

General Education	46-48 credits
Major	61 credits
Electives	11-13 credits
Total required for BS degree	120 credits

General Education	48 credits
Major	61 credits
Language through 202 level	8 credits
Electives	3 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
MAT 110	College Algebra w/Lab	4
ENG 101	English Composition I	3
CSC 158	Computer Programming I	4
	Total	17

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
MAT 114	Elementary Statistics I	3
CSC 159	Computer Programming II	4
	Natural Science	3
	Total	15

Third Semester		
Course	Title	Credits
CSC 201	Web Programming	3
	Social Science	3
	General Elective	3-4
	Natural Science w/Lab	4
CSC 202	Computer Animation	3
	Total	16-17

Fourth Semester		
Course	Title	Credits
	Social Science	3
	MAT 120 or MAT 121	4
	Computer Science	3
	Humanities	3
CSC 254	Data Structures	4
	Total	17

Fifth Semester		
Course	Title	Credits
	Humanities	3
CSC 353	Computer Org. & Assembly	3
CSC 354	Database Management	3
MAT 213	Discrete Mathematics	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
	Humanities	3
	300/400 Computer Science	3
CSC 355	Operating Systems	3
CSC 359	Intro to Computer Security	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
	300/400 Computer Science	3
	300/400 Computer Science	3
CSC 454	Software Engineering	3
	General Elective	3
	General Elective	1
	Total	13

Eighth Semester		
Course	Title	Credits
	300/400 Computer Science	3
CSC 498	Topics in Computer Sci.	3
	General Elective	3
	General Elective	3
	Total	12

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Other Requirements:

All Computer Science majors are required to fulfill the general University Core Curriculum Requirements (46-48 Credits) and approved electives totaling a minimum of **120** credits for graduation with a minimum cumulative GPA of 2.0.

A cumulative departmental GPA of 2.0 must be earned and a grade of at least C- is required in all CSC courses, with no more than 2 C- grades in Computer Science courses.

* The Computer Science Department may approve other computer classes if deemed appropriate. Also, note that MAT 111 or MAT 117 is a prerequisite for Calculus.

Computer Science Minor

CSC 158 Computer Programming I	4
CSC 159 Computer Programming II	4
CSC 254 Data Structures	4
CSC 353 Computer Organization and Assembly Language	3
CSC 354 Database Management	3
MAT 213 Discrete Mathematics	3
Total Minor	21 credits

Other Requirements:

All Computer Science majors are required to fulfill the general University Core Curriculum Requirements (45-47 Credits) and approved electives totaling a minimum of **120** credits for graduation with a minimum cumulative GPA of 2.0.

A cumulative departmental GPA of 2.0 must be earned and a grade of at least C- is required in all CSC courses, with no more than 2 C- grades in Computer Science courses.

* The Computer Science Department may approve other computer classes if deemed appropriate. Also, note that MAT 111 or MAT 117 is a prerequisite for Calculus.

Computer Science Minor

CSC 158 Computer Programming I	4
CSC 159 Computer Programming II	4
CSC 254 Data Structures	4
CSC 353 Computer Organization and Assembly Language	3
CSC 354 Database Management	3
MAT 213 Discrete Mathematics	3
Total Minor	21 credits

Computer Science Course Descriptions

CSC 151 Computer Applications

3 credits

This course provides a hands-on introduction to the use of computer software in the areas of word processing, spreadsheets, and database management, presentation, and programming. The software used will be MS-Word, MS-Excel, MS-Access, and MS-Power point. *Prerequisite: MAT 101 or higher*

CSC 152 Intro to Computer Programming

3 credits

This introductory programming course is designed for non-computer science majors. This course introduces students to principles of computer programming and problem solving. Students design, write and debug computer programs. They solve programming problems using procedural programming constructs such as loops, branching structures, and functions. No prior knowledge of programming is assumed but students are expected to have a working knowledge of personal computers and their applications. *Prerequisites: MAT 101 or higher*

CSC 158 Computer Programming I

4 credits

This course is the first course in a year-long sequence required for computer science majors. It introduces the student to principles of computer programming via a structured programming language. The students will write, test, and debug a wide variety of problems drawn from several disciplines. The course will also address program design and program style. *Corequisite: MAT 110 or higher*

CSC 159 Computer Programming II

4 credits

This course is a continuation of CSC 158. The students will use a structured programming language in problem solving. This course examines advanced features of programming languages. Topics include file processing, and object oriented and event-driven programming. And a preparation for CSC 254, this course will also include an introduction to data structures such as queues and stacks. *Prerequisite: CSC 158, MAT 110 or higher*

CSC 201 Web Programming

3 credits

This course is an introduction to web design with an emphasis on the scripting languages. Both server-side and client-side scripting will be studied. HTML programming is an integral part of the course. Topics include database processing for the web using SQL language and Internet security. *Prerequisite: CSC 158*

CSC 202 Computer Animation

3 credits

This course is a study of the art and science of computer animation. Both programming and utilization of animation software will be covered with an emphasis on the latter. The topics include NURBS and Polygon modeling, rendering techniques, motion path, and introductory applications of mathematics and algorithms in computer gaming. *Prerequisite: CSC 159*

CSC 222 Introduction to Linux System**3 credits**

This course is intended for students who want to learn Linux and will cover the command, desktop, and programming features built into Linux. It provides a solid beginning for general Linux users, programmers, and system administrators. Topics included: utilities, how to work in a command-line environment, how to use the vi editor, how to write shell scripts, the Linux file system and how to install and administer common Linux features.

Prerequisite: CSC 159

CSC 254 Data Structures**4 credits**

This course will focus on algorithms, analysis, and the use of basic and advanced data structures. Among the specific data structures covered are strings, stacks, records, linked lists, trees and graphs. Recursion will also be covered. Sequential and random files, hashing and indexed sequential access methods for files will be discussed. Finally, some standard computer science algorithms (sorting and searching) will be discussed. *Prerequisite: CSC 159*

CSC 353 Computer Organization and Assembly Language**3 credits**

This course is intended as a first introduction to the ideas of computer architecture-both hardware and software. Assembly language programming is the central theme of the course. The attributes and operations of a macro assembler are discussed in some detail.

Corequisite: CSC 254

CSC 354 Database Management**3 credits**

This course will introduce students to the principles of single and multiple application of database systems. In addition, it will develop graphical and logical skills that are used to construct logical models of information handling systems. Topics include data independence and data redundancy, comparative survey of nomenclature, logical and physical views of data, data description languages and the database management system, relational, hierarchal, and network approaches, operations informational systems, security and integrity, data flow diagrams, data dictionaries, analysis response requirements, and immediate access diagrams. *Prerequisite: CSC 254*

CSC 355 Operating Systems**3 credits**

An operating system is a program that acts as the link between the computer and its users. A well written operating system makes it easy and fun to use a computer. This course will introduce the student to the principles and concepts of operating systems design, discuss major issues of importance in the design, and show how different widely used operating systems have implemented the design ideas. In short, this course will teach what operating system does, how it may do it, and why there are different approaches. *Prerequisite: CSC 254*

CSC 356 Visual Programming**3 credits**

This course is an examination of a variety of software systems including those covered in Personal Computing (CSC 151), graphics packages plus programming. Both usage and design will be emphasized. *Prerequisite: CSC 159*

CSC 357 Computer Architecture **3 credits**

This course is intended to explore the interface between a computer's hardware and its software. The interface is often called computer architecture. Starting from the basic ideas of assembly language programming, this course will give the students an idea of where the software stops and the hardware begins, and what things can be done efficiently in hardware and how. *Corequisite: CSC 254*

CSC 359 Introduction to Computer Security **3 credits**

This course explores computer security, both in the abstract and in the context of real systems, including recognizing potential threats to confidentiality, integrity and availability, and developing familiarity with current security-related issues in computer science. Threats and vulnerabilities are assessed to determine the level of risk. *Prerequisite: CSC 159*

CSC 360 Information Assurance and Security **3 credits**

This course will study how to establish and maintain a practical cyber and information security program to protect key organizational assets. The aim is to develop an information security program that is aligned with organizational strategy and to evaluate and recommend information and security technologies to support the information security program. Discussion covers the integration of confidentiality, integrity, and availability into an organization's security program through the use of physical and logical security controls. Topics include data protection, telecommunications systems, applications, and emerging technologies. *Prerequisites: CSC 354, CSC 359*

CSC 390 Special Topics **3 credits**

Prerequisite: CSC 152 or CSC 158

CSC 399 Computer Science Internship **1-3 credits**

CSC 452 Computer Graphics **3 credits**

This course develops and applies the mathematical theory of computer graphics. The theory includes rotation, translation, perspective projection, and curve and surface description. The course will use a structured programming language. In addition, it will use available commercial graphic packages. *Prerequisites: CSC 254, MAT 120 or MAT 121, MAT 213*

CSC 453 Compiler Construction **3 credits**

This course is intended to explore the principal ideas and techniques of compiler construction. Topics include lexical analyzers, parsers, error detection, code generation, symbol tables, and formal languages. *Prerequisite: CSC 254*

CSC 454 Software Engineering**3 credits**

This course will introduce the student to the principles and techniques involved in the generation of production quality software items. The emphasis will be on the specification, organization, implementation, testing and documentation of software products.

Prerequisite: CSC 254

CSC 457 Computer Networks**3 credits**

This course is an introduction to local area and long haul computer communication networks, analysis, design and implementation of network protocols. *Prerequisite: CSC 159*

CSC 458 Intro to Game Programming**3 credits**

This course is an introduction to the fundamental concepts of computer game programming. Students design and develop original games for PCs applying proven game design and software engineering principles. *Prerequisites: CSC 202*

CSC 460 Network Security and Privacy**3 credits**

This course will study the fundamental concepts of network security and its implementation. The aim is to assess and mitigate risk, evaluate and select appropriate technologies, and apply proper security safeguards. *Prerequisite: CSC 457*

CSC 490 2D Games Development Capstone**3 credits**

The Capstone Game Development course forms small teams in which students will contribute modeling, animation or programming skills to create 2D games for mobile, online, and social technology platforms. Students will gain a thorough understanding of the 2D game development process, through modeling of the environment and practices that are used in game studios. *Prerequisite: CSC 458*

CSC 491 3D Games Development Capstone**3 credits**

The Capstone Game Development course forms small teams in which students will contribute modeling, animation or programming skills to create 3D games. Students will gain a thorough understanding of the 3D game development process, through modeling of the environment and practices that are used in game studios. *Prerequisite: CSC 490*

CSC 495 Independent Study**1-4 credits**

Faculty supervised research

CSC 498 Topics in Computer Science**3 credits**

This course will focus on involving students in independent projects dealing with current topics of current research interest in Computer Science. Students will be required to conduct a literature survey, carry out independent investigations projects, prepare a report, and defend their work in an oral presentation. *Prerequisite: Senior Status*

Health Science

Health Science (BS, BA)

The health science (HSC) major is designed to prepare students for graduate school and the marketplace for purposes of enhancing health wellness statuses of the students/clients who they serve. Students selecting the health science major are encouraged to seek a graduate degree in their area of interest after successful completion of their undergraduate degree from Lincoln University. HSC faculty advisors work closely with students and assist them in the application process. All students wanting to declare health science as a major must have passed HPR 101 with a grade of C or better.

General Education specific requirements:

Social Science: PSY 101 General Psychology	3
Social Science: SOC 101 Introduction to Sociology	3

Select one (1):

Natural Science: BIO 101 Human Biology I w/Lab	4
Natural Science: BIO 103 General Biology I w/Lab*	4

Select one (1):

Natural Science: BIO 102 Human Health and Disease w/Lab	4
Natural Science: BIO 104 General Biology II w/Lab*	4

*(BIO 103 and BIO 104 recommended)

General Education Total **46-48 credits**

Health Science: **30**

HSC 140 Medical Terminology	2
HSC 160 Personal and Community Health	3
HSC 201 Introduction to Health Science	3
HSC 207 Health Promotion: Theory & Practice	3
HSC 275 Health and Aging	3
HSC 350 Nutrition	3
HSC 397 Internship Seminar	1
HSC 399 Internship*	1
HSC 408 Research and Evaluation	3
BIO 205 Anatomy and Physiology I w/Lab	4
BIO 206 Anatomy and Physiology II w/Lab	4

***Student must have current CPR certification**

Select one (1): **2-3**

HSC 220 Stress Management	2
HSC 246 Cultural Health	3

HSC 390 Special Topics	2-3
300-level: Select two (2):	6
HSC 307 Physiology of Exercise	3
HSC 308 Kinesiology	3
HSC 312 Health Service & Instruction	3
HSC 314 Athletic Injuries	3
HSC 325 Drugs and Society	3
HSC 375 Health Behavior	3
400-level: Select one (1):	3
HSC 402 Admin of Health, P.E., and Rec	3
HSC 406 Fitness Assessment and Management	3
HSC 407 Personal Training Preparation	3
HSC 410 Program Planning	3
HSC 411 Epidemiology	3
HSC 415 Issues/Trends in Allied Health	3
Sociology/Anthropology/Human Services: Select one (1):	3
One additional SOC, ANT, or HUS course at level 200 or higher	3
Psychology/Human Services: Select one (1):	3
PSY 206 Lifespan Developmental Psychology	3
PSY 214 Abnormal Psychology	3
PSY 324 History and Systems Psychology	3
HUS 245 Human Growth and Development	3
Chemistry: Select one (1):	4
CHE 103 General Chemistry I w/Lab (recommended)	4
CHE 120 Chemistry for Health Science w/Lab	4
Statistics: Select one (1):	3-4
MAT 114 Elementary Statistics I	3
PSY 312 Statistics I w/Lab	4
HUS 312 Statistics w/Lab	4
Total Health Science Major	54-56 credits
General Education	46-48 credits
Major	54-56 credits
Electives	16-20 credits
Total required for BS degree	120 credits
General Education	46-48 credits
Major	54-56 credits

Language through 202 level	8 credits
Electives	8-12 credits
Total required for BA degree	120 credits

NOTE: You must pass the Exit Area Exam in order to graduate.

First Semester			Second Semester		
Course	Title	Credits	Course	Title	Credits
FYE 101	First Year Experience	3	ENG 102	English Composition II	3
ENG 101	English Composition I	3	HPR 101	Dimensions of Wellness	2
SOS 151	African American Experience	3		MAT 106, MAT 106A, or MAT 110*	3-4
	BIO 103 w/Lab* or BIO 101 w/Lab	4		BIO 104 w/Lab* or BIO 102 w/Lab	4
	CSC or Language	3-4		CSC or Language	3-4
	Total	16-17		Total	15-17
Third Semester			Fourth Semester		
Course	Title	Credits	Course	Title	Credits
PSY 101	General Psychology	3	SOC 101	Introduction to Sociology	3
BIO 205	Anatomy & Physiology I w/Lab	4	BIO 206	Anatomy & Physiology II w/Lab	4
HSC 140	Medical Terminology	2	HSC 207	Health Promotion	3
HSC 160	Personal and Community Health	3	HSC 275	Health and Aging	3
HSC 201	Introduction to Health Science	3	HSC-397	Internship Seminar	1
	Total	15		Total	17
Fifth Semester			Sixth Semester		
Course	Title	Credits	Course	Title	Credits
	Humanities	3		Humanities	3
	CHE 103 w/Lab* or CHE 120 w/Lab	4		General Elective	3
	HSC 200-300 Level	2-3		Psychology/Human Services	3
HSC 350	Nutrition	3		Soc./Anthro./Human Services	3
	Humanities	3	HSC-399	Internship	1
				General Elective	3
	Total	15-16		Total	16
Seventh Semester			Eighth Semester		
Course	Title	Credits	Course	Title	Credits
HSC 408	Research and Evaluation	3		HSC 300-Level	3
	HSC 300-Level	3		HSC 400-Level	3
	General Elective	3		Statistics	3-4
	General Elective	3		General Elective	3
	General Elective	3		General Elective	3
	Total	15		Total	15-16
Total Credits 120					

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Health Science Course Descriptions

HPR 101 Dimensions of Wellness

2 credits

Health related topics studied in this course include health related fitness, nutrition and weight control, stress management, drug and alcohol abuse, and disease prevention. Opportunities are provided to assess, develop, and implement individualized health related programs.

HSC 102 Lifetime Sports

1 credit

In these activity courses, knowledge and skill are emphasized in one or two different lifetime sports e.g., volleyball and ultimate Frisbee; badminton and bowling; swimming and conditioning; ballroom dancing. Students must dress appropriately for activity.

HSC 103 Fitness for Life

1 credit

Students will be provided the opportunity to improve their health-related fitness: cardiovascular endurance, muscular strength, body composition, and flexibility. Exercise interventions will include walking, cycling, aerobics, kickboxing, yoga, and strength training. Additionally, students will record and monitor their nutrition for purposes of maintaining an optimal diet. Self-assessment on the aforementioned fitness components will enable students to maintain healthy lifestyles after the course.

HSC 140 Medical Terminology

2 credits

This course is designed to introduce the student to the basic principles of medical terminology. The focus is on the construction of words using prefixes, suffixes and word roots and their application. Proper spelling, pronunciation, usage and comprehension will be emphasized using a body-systems approach. Additional terminology focus areas will include pathology, pharmacology, medical abbreviations and clinical conditions.

HSC 160 Personal and Community Health

3 credits

This course presents basic information concerning the care of the body and common departures from health. Topics examined will include the various body systems in health and disease, mental health, alcohol and other drugs, human sexuality, and dental health. *Prerequisite: HPR 101 (BIO 101 or BIO 102 recommended)*

HSC 190 Special Topics

1-3 credits

HSC 201 Introduction to Health Science

3 credits

This writing and speaking intensive course provides students interested in health careers the foundations and basic concepts of various healthcare professions. The course focuses on health careers exploration, healthcare systems, history and trends, legal and ethical responsibilities. It also covers basic anatomy and physiology, cultural diversity and medical math. *Prerequisite: HPR 101*

HSC 207 Health Promotion: Theory & Practice**3 credits**

This course introduces the fields of health education and health promotions. The relationship of health education/promotion to other disciplines will be examined from pragmatic, philosophical, and historical contexts. Specific attention will focus upon the development of behaviors conducive to well-being. Theories of learning with applications to health education will be discussed. Competencies and skills of health educators will also be explored as well as current and future issues affecting the delivery of health promotion services. *Prerequisite: HSC 160, HSC 201*

HSC 220 Stress Management**3 credits**

This course explores the causes of stress and its mental and physical impact on the body. With student-focused content, we will discuss issues relating to one's daily lives such as academic stress, first-generation challenges, time management, financial issues, etc. Students will learn about the stressors in their lives and how they can best manage them. Students will also have the opportunity to practice and employ stress management techniques to become healthier and live a more fulfilling and satisfying life.

HSC 225 First Aid / CPR**2 credits**

Instruction and practice will be provided in proper first aid principles, procedures and emergency care including CPR training. Certification will be awarded to those students who meet the AAOS requirements. *Prerequisites: Junior or Senior Status; HPR 101 (HSC 160 or BIO 102 recommended)*

HSC 246 Cultural Health**3 credits**

This course is designed to expand students' worldviews and explore cultural diversity among health care clients. Students will examine both the differences and similarities that exist across cultures. Specifically, the Model for Cultural Competency Purnell, 1998 will be used to study ten ethno cultural groups and the 12 domains of culture that influence their health status. The ethnic groups studied will include African Americans, Amish, Arab Americans, Chinese Americans, Egyptian Americans, Jewish Americans, Mexican Americans, Navajo Indians, Puerto Ricans, and Vietnamese Americans. *Prerequisite: HSC 201, SOC 101, PSY 101*

HSC 275 Health and Aging**3 credits**

This course is designed to help safeguard and increase health of older adults. Topics include: normal expected structural and functional changes; common pathological conditions associated with aging; health assessment methods; nutritional and metabolic issues; activity and therapeutic exercise; sexuality; medications; and health care resources. *Prerequisites: HSC 160, HSC 201*

HSC 307 Physiology of Exercise**3 credits**

This course examines the functions of the human body and the physiological changes in the human organism due to physical exercise as well as applications to specific problems of the

health and physical education program. *Prerequisites: HSC 201, BIO 206, MAT 110 or higher, CHE 101 or higher*

HSC 308 Kinesiology

3 credits

This course presents a study of the principles of human motion. Anatomical and mechanical analysis of everyday and physical education activities are emphasized for the purpose of promoting normal physical development and improvement of performance.

Prerequisites: HSC 201, BIO 205.

HSC 312 Health Service & Instruction

3 credits

The methods, practice and observation of health education programs, health examinations, follow up procedures, special classes, school feeding, and hygiene of the school environment are covered in this course. *Prerequisite: HSC 207*

HSC 314 Athletic Injuries

3 credits

This course covers prevention of injuries in athletic activities, safety procedures, proper care of equipment, support methods and therapeutic modalities, and personal safety.

Laboratory work will include clinical use of sports medicine equipment. *Prerequisites: HSC 201 and BIO 205*

HSC 315 Adapted Physical Education

3 credits

This course presents a multidisciplinary approach of physical education as an integral part of the Individualized Education Plan and Individualized Treatment Plan team. It also addresses psychomotor assessment, developmental teaching, and program implementation. All course materials are applicable to both disabled and non-disabled students. Included in the course are units on special populations presenting their needs, interests and implications for physical education and recreation. Students are afforded the opportunity to field test theoretical constructs, including leadership skills via laboratory experiences throughout the course. *Prerequisite: HSC 275*

HSC 316 Developmental & Physical Disabilities

3 credits

This course will utilize a multidisciplinary approach (adapted physical education/corrective therapy, special education, and allied health) to explore selected populations with specific disabilities, e.g., mental retardation, cerebral palsy, orthopedic conditions, traumatic injuries, and other health impairments. Topics will include psycho-motor assessment, writing treatment goals, program planning and evaluation. Students will be afforded the opportunity to field test theoretical constructs via laboratory experiences/reports.

Prerequisite: HSC 275. Corequisite: BIO 205 or BIO 206

HSC 325 Drugs and Society

3 credits

This course addresses the use and abuse of drugs in our society. Substance abuse and its consequences will be examined from an interdisciplinary approach: psychology, pharmacology, sociology, economics, and education. This course will introduce personal and social life skills decision making, communication, and coping skills critical for prevention

and intervention efforts. Additional course components include drug prevention, program development, implementation, and evaluation. Guest speakers from varied academic departments – psychology, sociology, biology, economics and political science – will be utilized as well as community health practitioners. *Prerequisites: HSC 201, SOC 101*

HSC 350 Nutrition **3 credits**

This course introduces the basic principles of human nutrition. Topics will include nature and function of macronutrients and micronutrients; digestion; food advertising, food packaging, and food labeling; optimal nutrition; and energy transformations. Students will be afforded opportunities to develop and execute personal plans for healthy eating based upon individual self-assessments. *Prerequisite: HPR 101. Corequisite: CHE 103 or higher*

HSC 390 Special Topics **2-3 credits**

Prerequisite: HSC 275

HSC 397 Internship Seminar **1 credit**

Prerequisite: HSC 201, minimum grade C-.

HSC 399 Health Science Internship **1 credit**

This is a 10 week, 360 hours, off-campus clinical experience for HSC students. Most field sites will require completion of First Aid / CPR course. *Prerequisite: HSC 397*

HSC 402 Admin of Health, P.E., and Rec **3 credits**

This course is designed to introduce students to a variety of management practices and concerns relevant to the organization, administration and supervision of health, and public health programs and services. The course will emphasize administrative roles and responsibilities to enhance the students' professional awareness and preparation to enter the career world. A case analysis approach will be used to apply concepts and theories to practical situations. *Prerequisites: HSC 207 and HSC 312*

HSC 406 Fitness Assessment and Management **3 credits**

This course focuses on the principles of fitness management as they relate to health screening, fitness testing, health evaluations, nutrition, and exercise prescriptions. A practical approach will be stressed. *Prerequisites: HSC 201, BIO 205*

HSC 407 Personal Training Preparation **3 credits**

This course is designed to prepare students to take the ACSM Personal Training Certification. At the completion of this course students will be able to demonstrate safe and effective methods of exercise by utilizing the fundamentals of exercise prescription to improve, maintain, and/or optimize the components of physical fitness. *Prerequisite: HSC 406*

HSC 408 Research and Evaluation **3 credits**

This course will introduce the principles of research methodology and evaluation in the health sciences. We will discuss the nature and purpose of research, information literacy (identifying and evaluating resource materials), research designs, data collection, statistical analyses, and evaluation processes. *Prerequisite: HSC 207*

HSC 410 Program Planning

3 credits

This course provides students with a comprehensive overview of the practical and theoretical skills needed to plan, implement, and evaluate health promotion programs in a variety of settings i.e., schools; community health agencies; business, industry worksites; and health care settings such as clinics, hospitals and managed care organizations. Students will be afforded the opportunity to develop a Health Promotion Program. Opportunities to apply Program Planning principles will be provided. *Prerequisite: HSC 207, MAT 114 or SOC 306 Corequisite: HSC 408*

HSC 411 Epidemiology

3 credits

Epidemiology is the study of the distribution and determinants of health and disease in human populations and the application of methods to improve disease outcomes. As such, epidemiology is the basic science of public health. This course introduces students to the basic principles, concepts, methods, and measures used in epidemiology. It also briefly discusses policy implications of epidemiologic research. *Prerequisites: HSC 207, MAT 114*

HSC 415 Issues/Trends in Allied Health

3 credits

Today the definition of wellness involves the interrelationship of many dimensions of health: physical, emotional, mental, social, and spiritual. This holistic approach requires individuals taking more responsibility for their own well-being. Our health status is also affected by society, government, and the environment. The purpose of this course is to introduce students to a variety of current issues and controversies related to the delivery of healthcare services. As future allied health professionals, students will also learn their roles and responsibilities to ensure the integration of healthcare services.
Prerequisite: HSC 207, HSC 408

HSC 495 Independent Study

1-4 credits

Faculty supervised research

History, Pan-Africana Studies, Philosophy & Religion

The Department of Philosophy and Religion and the Department of History and Political Science have merged. Our new official title is the “Department of History Pan-Africana, Philosophy & Religion.” We continue to have five majors: History, Pan-Africana Studies, Philosophy, and Religion. Minors in Black Studies, International Relations, Ethics, Philosophy, Religion, and History are also offered.

Mission:

1. To examine values, innovations and traditions of human societies.
2. To enable students to know and appreciate various cultural inheritances, and also provide students with basic knowledge of historical and physical geography.
3. To develop students’ abilities to utilize historical perspectives to comprehend world events.
4. To develop students’ abilities to interpret and evaluate events in history.
5. To cultivate the character and standards of excellence needed to enable students to become responsible citizens of a global community.

History (BS, BA)

To qualify as a history major for the Bachelor of Arts or Bachelor of Science degree, a student must complete at least twelve history courses approved by the History Department. These courses will ordinarily be taken at Lincoln and must include three courses (nine hours) in Western or European History; three courses (nine hours) in United States History; three courses (nine hours) in African-American History; three courses (nine hours) in African History in addition to two semesters of Historical Methods (History 401-402). A student who wishes to receive a Bachelor of Arts in History must complete four semesters of the same foreign language through intermediate level (202). A student who wishes to receive a Bachelor of Science degree in History need not take a foreign language.

General Education specific requirements:

Social Science: HIS 103 Contemporary World History I 3

Social Science: POL 101 American National Government 3
(preferred)

General Education Total 45-47 credits

History: 33

HIS 101 Modern European History I 3

HIS 102 Modern European History II 3

HIS 205 African American History I Until 1861 3

HIS 206 African American History II From 1861-1954 3

HIS 301 Medieval History I 3

HIS 307 History of Africa Until 1885 3

HIS 308 History of Africa From 1885-1945	3
HIS 317 African American History III since 1954	3
HIS 318 Revolutionary Africa since 1945	3
HIS 401 Historical Methods I	3
HIS 402 Historical Methods II	3
U.S. History – Select three (3):	9
HIS 105 History of the United States I	3
HIS 106 History of the United States II	3
HIS 310 History of the U.S. Since 1945	3
HIS 313 Diplomatic History of U.S. I	3
HIS 314 Diplomatic History of U.S. II	3
Total History Major	42 credits
General Education	45-47 credits
Major	42 credits
Electives	31-33 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	42 credits
Language through 202 level	8 credits
Electives	23 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
SOS 151	African American Experience	3
	Natural Science or Math	3
	Total	15-16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
HIS 103	Contemporary World History I	3
	Natural Science w/Lab	4
	Social Science	3
	Total	15

Third Semester		
Course	Title	Credits
HIS 101	Modern European History I	3
HIS 205	Afr. Amer. History I Until 1861	3
	U.S. History	3
	Humanities	3
	CSC or Language	3-4
	Total	15-16

Fourth Semester		
Course	Title	Credits
HIS 102	Modern European History II	3
HIS 206	Afr. Amer. Hist. II 1861-1954	3
	U.S. History	3
	Humanities	3
	CSC or Language	3-4
	Total	15-16

Fifth Semester		
Course	Title	Credits
HIS 307	History of Africa Until 1885	3
HIS 317	Afr. Amer. History III Since 1954	3
HIS 318	Revolution. Africa Since 1945	3
	U.S. History	3
	Humanities	3
	Total	15

Sixth Semester		
Course	Title	Credits
HIS 301	Medieval History I	3
HIS 308	History of Africa 1885-1945	3
	Natural Science or Math	3
	General Elective	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
HIS 401	Historical Methods I	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
HIS 402	Historical Methods II	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1-3
	Total	13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

History Minor

To qualify as a History Minor, a student must complete at least five courses in History, which shall be distributed over the fields of United States History; Western or European History; African-American and African History. At least two of these courses must be at or above the 300 level.

History Course Descriptions

HIS 101 Modern European History I **3 credits**

This is a basic introduction to the study of history. The first semester covers the development of Europe from the close of the Middle Ages to the revolutions of 1848. The second semester covers the period from 1848 to 1939. Writings of contemporary authors and historians with varying points of view supplement the use of a basic text.

HIS 102 Modern European History II **3 credits**

This is a basic introduction to the study of history. The first semester covers the development of Europe from the close of the middle Ages to the revolutions of 1848. The second semester covers the period from 1848 to 1939. Writings of contemporary authors and historians with varying points of view supplement the use of a basic text.

HIS 103 Contemporary World History I **3 credits**

This course will examine Twentieth Century Europe from the point of view of the political, economic, cultural, and intellectual forces that have shaped it. From the course, students should develop an awareness of the factors that have contributed to the molding of contemporary European societies: their governments, their political and cultural institutions, their ideologies, and their attitudes toward the rest of the world.

HIS 105 History of the United States I **3 credits**

The first semester covers the period from the first explorations to 1876, with emphasis on the following topics: the expansion of Europe in the 16th Century, life in the colonies, the growth of American political institutions, and the sectional conflict. The second semester covers the period from 1877 to present, with particular emphasis upon political and social developments.

HIS 106 History of the United States II **3 credits**

The first semester covers the period from the first explorations to 1876, with emphasis on the following topics: the expansion of Europe in the 16th Century, life in the colonies, the growth of American political institutions, and the sectional conflict. The second semester covers the period from 1877 to present, with particular emphasis upon political and social developments.

HIS 205 African American History I Until 1861 **3 credits**

This first course of a series, covers the period from the African background to the outbreak of the Civil War. It includes a brief survey of early African history leading to the era of enslavement by European colonial enterprises. Important movements that led the resistance to enslavement and for the emancipation of the enslaved are highlighted. The economic, political and social factors that led to the Civil War are examined.

HIS 206 African American History II From 1861-1954

3 credits

This second course of a series, commences with a review of economic, political, and social factors that led to the Civil War and examines the post-war Reconstruction, the betrayal of the radical Reconstruction and the basic social problems that emerged in the United States. Emphases are also placed on the Civil Rights Movement, the Pan-Africanist Movement, and the Garvey Movement up until World War II.

HIS 290/BIO 201 Color Perception

3 credits

This interdisciplinary general education course will address the biological perception of color and its impact in animal populations as well as the historical implications of color perception in American society. The course will emphasize critical reading and will give you an opportunity to engage with a variety of texts through peer-reviewed research papers and historical books to develop your biological and historical language. Specifically, this course will provide opportunities for students to draw parallels between communication, color and social status in vertebrate models as well as color, color perception and social status in American society. *Prerequisites: BIO 101/BIO 101L or BIO 103 or BIO 105 and ENG 101*

HIS 301 Medieval History I

3 credits

The first semester deals with the decline of Rome and the evolution of medieval society, emphasizing the basic characteristics of feudalism and the cultural life of Europe to 1200 A.D. The second semester covers the transition from medieval to modern society with treatment of non-European as well as European influences.

HIS 303 Seminar in History I

3 credits

A select number of students will pursue particular topics under the direction of the instructor. Emphasis will be placed upon the use of primary sources, and students will be expected to present oral and written reports from a variety of historical fields.

HIS 304 Seminar in History II

3 credits

A select number of students will pursue particular topics under the direction of the instructor. Emphasis will be placed upon the use of primary sources, and students will be expected to present oral and written reports from a variety of historical fields.

HIS 307 History of Africa Until 1885

3 credits

Civilizations in Africa from Greatness to Conquest. This first course of a series, surveys major kingdoms and nations that developed in Africa from the earliest recorded times through the

era of European colonial intrusion and carve up. Some of the great nations surveyed include: Ancient Egypt, Nubia, Axum, Ancient Ghana, Mali, Songhay, the Congo, the Great Zimbabwe, the Swahili Coast Federation; the Islamic Empire; and the Southern African Kingdoms.

HIS 308 History of Africa From 1885-1945

3 credits

African Rebellion to European Imperialism. This second course of a series, examines the economic, political, and social aspects of European Imperialism in Africa beginning with its instrument of partition during 1884-85 Berlin Conference. The course examines the character of European classic colonialism in Africa and the organized Pan-African responses that ultimately led to its overthrow.

HIS 310 History of the U.S. Since 1945

3 credits

This course covers intensively the period of United States history since World War II. It reviews domestic politics and foreign affairs, with some emphasis upon current events.

HIS 313 Diplomatic History of U.S. I

3 credits

This course traces the major developments in foreign policy and diplomacy from the time of the American Revolution to the present.

HIS 314 Diplomatic History of U.S. II

3 credits

This course traces the major developments in foreign policy and diplomacy from the time of the American Revolution to the present.

HIS 317 African American History III since 1954

3 credits

This third course of a series, examines the most recent phase of the history of African descendants in the USA. Picking up where History 206 ended, this course focuses on the Civil Rights Movement, Black Power Movement, Black Consciousness Movement, and Conscious Hip Hop Movement. *Prerequisite: ENG 102 or permission of professor.*

HIS 318 Revolutionary Africa since 1945

3 credits

This third course of a series examines the successes and shortcomings of the Pan-African Unity Movement and the African Liberation Movement from the overthrow of classic European colonialism in Africa to contemporary chaotic period neo-colonialism. The course also examines the post-independence period, the rise of militarization of African governments, and the proliferation African civic organizations.

HIS 401 Historical Methods I

3 credits

A required course for history majors. This course emphasizes concepts of historical causation, theories of history, basic bibliography and techniques of historical research through assignment of research problems.

HIS 402 Historical Methods II

3 credits

A required course for history majors. This course emphasizes concepts of historical

causation, theories of history, basic bibliography and techniques of historical research through assignment of research problems. *Prerequisite: HIS 401*

HIS 495 Independent Study

1-4 credits

Faculty supervised research

Pan-Africana Studies (BS, BA)

The Pan-Africana major is structured in such a way that it allows students that select it to double major, double minor, or select an array of electives outside of the major. It is the quintessential liberal arts major and encourages cross-disciplinary experiences that have increasingly become the choice of the 21st century scholar. Those Pan-Africana majors that are considering going into the professorate in Black Studies, Pan-African Studies, African Area Studies, or the like, are encouraged to take 18 Pan-Africana elective credits electives rather than the required 9 credits.

General Education Total

45-47 credits

Pan-Africana Studies:

24

PAS 101 Introduction to Pan-Africana Studies

3

HIS 205 African American History I Until 1861

3

HIS 206 African American History II From 1861-1954

3

HIS 307 History of Africa Until 1885

3

HIS 308 History of Africa From 1885-1945

3

PAS 405 Topics in Black Studies

3

PAS 411 Pan-Africana Senior Seminar I

3

PAS 412 Pan-Africana Studies Capstone Course

3

History: Select one (1):

3

HIS 303 Seminar in History I

3

HIS 304 Seminar in History II

3

HIS 318 Revolutionary Africa since 1945

3

Select three (3):

9

ANT 321 Ethnography of West Africa

3

ARH 376 African American Art History

3

ENG 285 Harlem Renaissance

3

ENG 319 Survey of African American Literature

3

ENG 320 Studies in African American Literature

3

COM 322 African Americans and Media

3

HIS 317 African American History III Since 1954

3

MUS 323 Jazz in American Culture

3

PAS 103 Blacks in Science

3

PHL 211 African American Philosophy

3

PHL 212 African Philosophy	3
POL 205 African American Politics (recommended)	3
POL 304 Comparative African Politics	3
PSY 208 Black Psychology	3
REL 307 The African American Religion	3
REL 310 Martin and Malcolm	3
Total Pan-Africana Studies Major	36 credits

General Education	45-47 credits
Major	36 credits
Electives	37-39 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	36 credits
Language through 202 level	8 credits
Electives	29 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
PAS 101	Intro to Pan-Africana Studies	3
	CSC or Language	3-4
Total		15-17

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
SOS 151	African American Experience	3
	Natural Science w/Lab	4
	CSC or Language	3-4
Total		15-16

Third Semester		
Course	Title	Credits
HIS 205	Afr. Amer. History I Until 1861	3
	Pan-Africana	3
	Humanities	3
	Natural Science or Math	3
	Social Science	3
Total		15

Fourth Semester		
Course	Title	Credits
HIS 206	Afr. Amer. Hist. II 1861-1954	3
	Humanities	3
	Social Science	3
	Natural Science or Math	3
	General Elective	3
Total		15

Fifth Semester		
Course	Title	Credits
HIS 307	History of Africa Until 1885	3
	General Elective	3
	Pan-Africana	3
	History	3
	Humanities	3
Total		15

Sixth Semester		
Course	Title	Credits
HIS 308	History of Africa 1885-1945	3
PAS 405	Topics in Black Studies	3
	Pan-Africana	3
	General Elective	3
	General Elective	3
Total		15

Seventh Semester		
Course	Title	Credits
PAS 411	Pan-Africana Senior Seminar I	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	3
Total		15

Eighth Semester		
Course	Title	Credits
PAS 412	Pan-Africana Studies Capstone	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1-3
Total		13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Black Studies Minor

Black Studies:	6
SOS 151 African American Experience	3
PAS 101 Introduction to Pan-Africana Studies	3
African-American History: Select one (1):	3
HIS 205 African American History I Until 1861	3
HIS 206 African American History II From 1861-1954	3
Select one (1):	3
POL 205 African American Politics	3
PSY 208 Black Psychology	3
ANT 208 Political Anthropology of African Societies	3
Select two (2):	6
ANT 321 Ethnography of West Africa	3
ARH 376 African American Art History	3
BLS 403 Ideologies of Black Liberation	3
COM 322 African Americans and Media	3
ENG 319 Survey of African American Literature	3
ENG 320 Studies in African American Literature	3
ENG 321 Contemporary African Literature	3
HIS 307 History of Africa Until 1885	3
HIS 308 History of Africa From 1885-1945	3
HIS 317 African American History III since 1954	3
HIS 318 Revolutionary Africa since 1945	3
PAS 103 Blacks in Science	3
PAS 405 Topics in Black Studies	3
POL 304 Comparative African Politics	3
REL 307 The African American Religion	3
REL 310 Martin and Malcolm	3
Other classes at the discretion of the Black Studies Committee	
Total Black Studies Minor	18 credits

Pan-Africana Studies and Black Studies Course Descriptions

BLS 403 Ideologies of Black Liberation

3 credits

This course examines the patterns which have emerged in the oppression of Black people and an analysis of the social, economic, and political ideologies which have arisen from the Black society in response to those patterns. The origins and development of these ideologies as well as the viability will also be examined and analyzed. This course will allow the students and instructor to use the readings studied in order to arrive at what seems a feasible solution for black people.

BLS 495 Independent Study **1-4 credits**
Faculty supervised research

PAS 101 Introduction to Pan-Africana Studies **3 credits**
This course is an introduction to the academic field of study often referred to as Africana Studies, Black Studies, and Pan-Africana Studies. The course also examines the precursor, Negro Studies. The historic social movements that inspired the field's development are examined. The course is designed to prepare the students that are interested in majoring or minoring in the field.

PAS 103 Blacks in Science **3 credits**
This is the first part in a series that focuses on STEM and Pan-Africana Studies. This particular course is an introductory survey course on the historical though present day contributions of African descendants to the areas of STEM and Medicine. The course includes a survey of famous Black inventors.

PAS 190 Special Topics in Pan Africana Studies **3 credits**

PAS 192 Women Pan-African Mov I **3 credits**
This survey course on Women of the Pan-African Movement, will explore the contributions of African/Black women who have influenced the international Pan-African Movement. This course will trace hidden historical and contemporary Pan-African women to identify their contributions in the international Pan-African movement. By the end of this course students will be able to identify major themes, personalities and debates in the Pan-African movement using academic research skills.

PAS 201 Theories of Pan-Africana Studies **3 credits**
This course is an introduction to the theories that foreground the field of Pan-Africana studies. The course will examine Pan-Africana theories as well as theories from auxiliary and complementary fields such as Black Studies, Africana Studies, African Studies, and Negro Studies. The course will expose students to theories such as but not limited to Africana philosophy, Afro-Feminism, Afrocentricity, Conciencism, and Ubuntu. The course is a precursor to the Pan-Africana Studies Senior Seminar capstone course that is required for all PAS majors.

PAS 292 Women of Pan-African Movement II **3 credits**
This course is foregrounded on a historical and contemporary set of cutting-edge scholarship that focuses on the contribution so of Pan-African women to the global Pan-African movement. The course examines theories such as the social construction of gender, Afro-Feminism and African women's agency as pivotal to the contemporary debates on gender, women and global Pan-African movement. Students will interrogate the contributions of Pan-African women's institutions such as but not limited to the UNIA's women's organizations like the Black Cross Nurses, the All-African Women's Revolutionary

Union, All-African Women's Conference in Ghana, etc. This seminar course seeks to transform students into agents in their education through a liberatory and transformative approach to knowledge production.

PAS 309 Comparative Ideologies of Pan-Africanism **3 credits**

This course examines the literature and presentations of select Pan-African organizations and leaders to distinguish their philosophical principles, organizational structures, and strategic plans for achieving African political unity, economic independence, and empowerment of the African masses.

PAS 405 Topics in Black Studies **3 credits**

This is an independent reading class on special topics of interest to the student in a specific disciplinary area in the humanities or the social sciences. This course is to enable the student to obtain an in depth knowledge of selected dimensions of African American experience. Each student will need to obtain the consent of a faculty member in the most appropriate field to his area of interest.

PAS 411 Pan-Africana Senior Seminar I **3 credits**

This Pan-Africana Studies senior seminar is a course that introduces PAS majors to the evolving analytical concepts, operations, methods of research; and issues in research conceptualization, operationalization and design used in the fields of Africana studies and African Area studies at the graduate level. Preparation for application to selected post-baccalaureate programs is also done.

PAS 412 Pan-Africana Studies Capstone Course **3 credits**

This second part of the Pan-Africana Studies (PAS) senior seminar series is a practicum that assists PAS majors to produce capstone papers and presentations. The undergraduate terminal paper and presentations serve as academic products that critically summarize each student's knowledge obtained through her or his matriculation as a PAS major.

PAS 495 Independent Study **1-4 credits**

Faculty supervised research

SOS 151 African American Experience **3 credits**

This introductory course provides students an overview of the experiences of African Americans from African origins to the present using diverse approaches and multidisciplinary perspectives. Students gain an understanding of the contributions of African Americans to the development of the United States, and the current issues facing African Americans communities.

Philosophy (BS, BA)

General Education Total

45-47 credits

Philosophy:	18
PHL 215 Ethics	3
PHL 217 Critical Reasoning	3
PHL 218 Formal Logic	3
PHL 301 Metaphysics	3
PHL 401 Epistemology	3
PHL 411 Philosophy Seminar	3
Select two (2):	6
PHL 201 Greek Philosophy	3
PHL 202 Modern Philosophy	3
PHL 219 World Philosophy I	3
Select three (3):	9
PHL 111 Everyday Ethics	3
PHL 200 Introduction to Philosophy	3
PHL 207 Biomedical Ethics	3
PHL 208 Business Ethics	3
PHL 211 African American Philosophy	3
PHL 212 African Philosophy	3
PHL 214 Topics in Philosophy	3
PHL 216 Contemporary Moral Problems	3
PHL 303 Legal Philosophy	3
PHL 304 Environmental Philosophy	3
PHL 495 Independent Study	3
Total Philosophy Major	33 credits
General Education	45-47 credits
Major	33 credits
Electives	40-42 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	33 credits
Language through 202 level	8 credits
Electives	32 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
SOS 151	African American Experience	3
	Natural Science or Math	3
Total		15-16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Natural Science w/Lab	4
	Social Science	3
	Social Science	3
Total		15

Third Semester		
Course	Title	Credits
PHL 215	Ethics	3
PHL 217	Critical Reasoning	3
	CSC or Language	3-4
	Humanities	3
	Humanities	3
Total		15-16

Fourth Semester		
Course	Title	Credits
PHL 218	Formal Logic	3
	Global Philosophy	3
	Global Philosophy	3
	CSC or Language	3-4
	Humanities	3
Total		15-16

Fifth Semester		
Course	Title	Credits
PHL 301	Metaphysics	3
	Philosophy	3
	Natural Science or Math	3
	General Elective	3
	General Elective	3
Total		15

Sixth Semester		
Course	Title	Credits
PHL 401	Epistemology	3
	Philosophy	3
	General Elective	3
	General Elective	3
	General Elective	3
Total		15

Seventh Semester		
Course	Title	Credits
	Philosophy	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	3
Total		15

Eighth Semester		
Course	Title	Credits
PHL 411	Philosophy Seminar	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1-3
Total		12-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Philosophy Minor

Select two (2):	6
PHL 215 Ethics	3
PHL 217 Critical Reasoning	3
PHL 218 Formal Logic	3
PHL 301 Metaphysics	3
PHL 401 Epistemology	3
PHL 411 Philosophy Seminar	3
Select any four (4) PHL courses, including PHL 495	12
Total Philosophy Minor	18 credits

Ethics Minor

Required Courses:	6
PHL 215 Ethics	3
PHL 217 Critical Reasoning	3
Select four (4):	12
PHL 207 Biomedical Ethics	3
PHL 208 Business Ethics	3
PHL 214 Topics in Philosophy	3
PHL 216 Contemporary Moral Problems	3
PHL 303 Legal Philosophy	3
PHL 304 Environmental Philosophy	3
REL 202 Religious Ethics	3
Total Ethics Minor	18 credits

Philosophy Course Descriptions

PHL 111 Everyday Ethics **3 credits**

This course examines the ethical issues which arise in everyday life, especially issues concerning interpersonal communication. The course facilitates the development of critical thinking skills for approaching these issues.

PHL 200 Introduction to Philosophy **3 credits**

This course provides an introduction to philosophy through the examination of philosophical problems in the classic divisions of philosophy of ethics, metaphysics, and epistemology. Students are encouraged to learn to "do" philosophy.

PHL 201 Greek Philosophy **3 credits**

This course covers Greek philosophy from its origin up to and through the medieval period. This includes examining the works of the Pre Socrates, Socrates, Plato, Aristotle, Epicurus, Epictetus, St. Augustine, St. Anselm, and St. Thomas Aquinas.

PHL 202 Modern Philosophy **3 credits**

This course covers philosophy in the modern period. It includes the examination of rationalists such as Descartes, Spinoza, and Leibniz, and empiricists such as Locke, Berkeley, and Hume. It examines Kant's response to the development of modern philosophy.

PHL 207 Biomedical Ethics

3 credits

This course examines the ethical theories and concepts as they apply to biomedicine, including the role of medical doctor and nurse, confidentiality and informed consent, patient's rights, medical experimentation on human subjects, involuntary civil commitment, abortion, sterilization of the mentally challenged, genetic engineering, and justice and health care.

PHL 208 Business Ethics

3 credits

This course examines the ethical theories and concepts as they apply to the concept of social responsibility and corporations, regulations, risk to consumers, workers, and the environment, advertising and deception, employee rights and obligations, affirmative action, sexual harassment, whistle blowing, and international business.

PHL 209 Media Ethics

3 credits

This course examines the ethical theories and concepts as they apply to moral issues in media, including truth and honesty, privacy, conflicts of interest, economic pressures and social responsibility, civility, offensive content and freedom, treatment of juveniles, stereotypes and racism, and social justice.

PHL 211 African American Philosophy

3 credits

This course examines a select set of issues in the philosophical thinking of African American philosophers such as race and racism, separation and assimilation, violence liberation, social justice, and race and gender.

PHL 212 African Philosophy

3 credits

This course examines a select set of issues and historical developments in the philosophical thinking of Africans about Africa.

PHL 214 Topics in Philosophy

3 credits

This course examines selected philosophical issues and historical periods not covered in other courses in the Department of Philosophy. Topics vary.

PHL 215 Ethics

3 credits

This course examines central issues in moral philosophy from both a historical and contemporary point of view. Topics include virtue and the good of life, ethical judgment, relativism, egoism, utilitarianism, deontology, rights theory, and justice.

PHL 216 Contemporary Moral Problems

3 credits

This course examines a selection of contemporary moral issues in the following areas: abortion, euthanasia, suicide, sexual relations, terrorism, affirmative action, genetic engineering, treatment of animals, the environment, and capital punishment.

PHL 217 Critical Reasoning

3 credits

This course emphasizes the development of thinking skills, especially with regard to skills dealing with problems in everyday life. It includes meaning and definition, identification and reconstruction of arguments, evaluations of arguments, identification of fallacies, and writing argumentative papers.

PHL 218 Formal Logic

3 credits

This course is an introduction to the principles of formal logic, including deductive validity, truth functional connectives, translation, truth tables, elementary inferences, predicate logic, and traditional syllogistic logic.

PHL 219 World Philosophy I

3 credits

This course provides a broad overview of the historical development of philosophy from the roots of philosophy in oral traditions to the Enlightenment. It includes Western traditions as well as philosophy from India, China, Japan, the Near and Middle East, and Africa.

PHL 301 Metaphysics

3 credits

This course examines the nature of metaphysics through the examination of the role of metaphysical assumptions in moral, legal, social, political, religious, and scientific practices. Issues include the existence of God, the reality of value, the nature and persistence of the mind, the nature and identity of persons, the existence of the state and other collective entities, and causation and responsibility.

PHL 303 Legal Philosophy

3 credits

This course examines classical and contemporary views on the nature of law and legal reasoning. Also, it examines issues such as equality and liberty in constitutional law, punishment, excuses, and the nature of crime in criminal law, and causation and liability in tort law.

PHL 304 Environmental Philosophy

3 credits

This course examines classical and contemporary views of the images of nature and worldviews concerning the treatment of the environment and animals. Also, it considers ethical issues such as wilderness, preservation, animal rights, population and consumption, biodiversity, sustainable development and justice, and technology and the environment.

PHL 401 Epistemology

3 credits

This course is an examination of issues such as skepticism, induction, the Gettier problem, justification, foundationalism, theories of truth, internalism and externalism, naturalized epistemology, a priori knowledge, and perception.

PHL 411 Philosophy Seminar

3 credits

This course examines a major philosophical problem or the writing of a major philosopher. The student writes an extended research paper on the selected problem or writer. *Prerequisites: PHL 218, PHL 301 or PHL 401*

PHL 495 Independent Study

1-4 credits

Faculty supervised research

Religion (BS, BA)

General Education specific requirements:	
Humanities: REL 200 Introduction to Religion	3
General Education Total	45-47 credits
Religion:	24
REL 200 Introduction to Religion (Gen. Ed.)	
REL 202 Religious Ethics	3
REL 204 Introduction to Religious Phenomena	3
REL 302 Philosophy of Religion	3
REL 307 The African American Religion	3
REL 309 Comparative Religions	3
REL 341 Introduction to Theology	3
REL 380 Sacred Texts	3
REL 402 Seminar in Religion	3
Select three (3):	9
REL 166 Religion of the Old Testament	3
REL 188 Life and Teachings of Jesus	3
REL 250 History of Christianity I	3
REL 301 Modern Religious Thought	3
REL 310 Martin and Malcolm	3
REL 340 Ideologies of Black Liberation	3
REL 390 Special Topics	3
REL 401 Major Religions of the World	3
REL 495 Independent Study	3
Total Religion Major	33 credits
General Education	45-47 credits
Major	33 credits
Electives	40-42 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	33 credits
Language through 202 level	8 credits
Electives	32 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
SOS 151	African American Experience	3
	Natural Science or Math	3
	Total	15-16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Natural Science w/Lab	4
	Social Science	3
REL 200	Introduction to Religion	3
	Total	15

Third Semester		
Course	Title	Credits
REL 202	Religious Ethics	3
	Religion	3
	Humanities	3
	CSC or Language	3-4
	Humanities	3
	Total	15-16

Fourth Semester		
Course	Title	Credits
REL 204	Intro to Religious Phenomena	3
	Religion	3
	CSC or Language	3-4
	Social Science	3
	Natural Science or Math	3
	Total	15-16

Fifth Semester		
Course	Title	Credits
REL 302	Philosophy of Religion	3
REL 307	African American Religion	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
REL 309	Comparative Religions	3
REL 341	Introduction to Theology	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
REL 380	Sacred Texts	3
	Religion	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
REL 402	Seminar in Religion	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1-3
	Total	13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Religion Minor

Select three (3):	9
REL 202 Religious Ethics	3
REL 204 Introduction to Religious Phenomena	3
REL 302 Philosophy of Religion	3
REL 303 Religion in American Culture	3
REL 309 Comparative Religions	3
REL 341 Introduction to Theology	3
REL 380 Sacred Texts	3
REL 402 Seminar in Religion	3
Select two (2):	6
REL 166 Religion of the Old Testament	3
REL 188 Life and Teachings of Jesus	3
REL 301 Modern Religious Thought	3
REL 307 The African American Religion	3
REL 310 Martin and Malcolm	3
REL 340 Ideologies of Black Liberation	3
REL 401 Major Religions of the World	3
REL 495 Independent Study	3
Total	15 credits

Religion Course Descriptions

REL 166 Religion of the Old Testament **3 credits**

The religious history of the Hebrews from 2000 B.C. to the Christian era with special emphasis on the conceptions of God and man will be covered. Attention is given to the influence of social and political history on Hebrew religion and ethics.

REL 188 Life and Teachings of Jesus **3 credits**

This course is an introduction to the life and teachings of Jesus. The course includes a study of the background of the life of Jesus, and an analysis of his teaching methods and the content of his message.

REL 200 Introduction to Religion **3 credits**

This course is an introduction to the study of religion and its influence on contemporary culture. The course deals with the leaders, basic beliefs, and practices of major world religions: Buddhism, Judaism, Christianity, African Traditional Religion, Islam, and Hinduism. The course is designed to enable the student to understand religion as a vital part of the human experience.

REL 202 Religious Ethics**3 credits**

The ethics of Jesus, Aquinas, Calvin, Luther, Bennett, Niebuhr and other religious thinkers are studied with special reference to the challenge of contemporary culture to theological ethics.

REL 204 Introduction to Religious Phenomena**3 credits**

This course is an introduction to the various religious occurrences and to the several approaches to the study of religion and spirituality. The student will be introduced to a variety of methodological approaches, drawing on Western and non-Western religions, including African religion, Islam, Hinduism, Buddhism and Native American religion.

REL 250 History of Christianity I**3 credits**

The students will be introduced to the rise of Christianity. Biographical material relating to important figures, major themes, defining moments, and ideas will be identified. The theological debates and subsequent schisms will be examined; the growth of Christian institutions, popular piety, sects and heterodox groups will also be examined.

REL 301 Modern Religious Thought**3 credits**

This is a survey of the major Western religious traditions, from the Nineteenth Century to the present, with special emphasis on science and religion, theology and culture, theology of liberation, and Black theology.

REL 302 Philosophy of Religion**3 credits**

This course is designed to acquaint students with philosophy of religion. The course familiarizes students with philosophical issues in religion. Also, the course deals with the entire breadth of religions, covering theism, monotheism, pantheism, non-theism and atheism. Other themes include metaphysics, ethics, science and existence.

REL 303 Religion in American Culture**3 credits**

This course studies of the relation of religion to culture in American life both in its institutional and non-institutional forms. Special attention will be given to the religious significance of symbols and myths which have developed in American culture. It will also deal with the role of the major religious traditions: Protestantism, Roman Catholicism, Orthodoxy, and Judaism, in terms of their historical development and contemporary significance.

REL 307 The African American Religion**3 credits**

This course studies of the role that religion has played in the struggle of the Afro American to survive in a hostile environment. Special attention will be given to its folk expression in sermon and song, its leading personalities, its institutionalization, and its function in the civil rights movement of the mid twentieth century.

REL 309 Comparative Religions**3 credits**

This course is an introduction to the study of Comparative religions. The course deals with the prophets, basic beliefs, rituals, theologies, and practices of select major world religions, namely: African Traditional Religion, Confucianism, Taoism, Hinduism, Buddhism, Judaism, Christianity, and Islam. The course is designed to enable the student to understand religions in their diversity.

REL 310 Martin and Malcolm**3 credits**

This course studies of the life and thought of America's greatest proponent of the "Theology of Social Action," in relation to his religious heritage, socioeconomic milieu, and the Black Afro American revolt of the mid Twentieth Century and 1960s.

REL 340 Ideologies of Black Liberation**3 credits**

The course studies a variety of liberation theories and theologies that have been developed by people of African descent in Diaspora. Special attention will be given to political, economic, social, racial and spiritual approaches to the problems of oppression, racism, marginalization and poverty. Systemic racism expressed in Police brutality, the ballot, corporate hiring will be explored. The course also explores themes like Black lives matter to develop and strengthen the student's consciousness in a racist society.

REL 341 Introduction to Theology**3 credits**

This course acquaints students with the classical and the current state of systematic theology. The course familiarizes students with theological issues, including God, gender, race and socio-economic status. The course also deals with a variety of theological perspectives covering Western, African, Asian and Eastern perspectives..

REL 380 Sacred Texts**3 credits**

This study consists of selected scriptures from various religious traditions, including history, doctrinal teachings, ethical systems, methods of organization, worship, devotion, ritual and meditation. The study pays special attention to the meaning of holiness, religious authority, inspiration and life.

REL 390 Special Topics**3 credits****REL 402 Seminar in Religion****3 credits**

This course researches a selection of problems. Only second semester juniors and seniors, majoring in religion may take this course. The course is open to other qualified students with the consent of the department.

REL 495 Independent Study**1-4 credits**

Faculty supervised research

Languages & Literature

By studying the world's finest literary and cultural contributions, students in the Department of Languages & Literature gain essential insights into themselves and others, and acquire a competitive edge as they face the social, intellectual, and political challenges of the day. The Department offers three majors (English Liberal Arts, French, and Spanish), four minors (Arabic, French, Japanese, and Spanish), and two tracks (Creative Writing and Pre-Law). All department majors lead to a B.A. degree that prepares students for further study in graduate or professional school, and for careers in education, law, writing/editing, and international relations, among others.

English Liberal Arts (BA)

The English Liberal Arts program is committed to producing student scholars who demonstrate proficiency in the skills of textual analysis, critical thinking, and written and oral communication. They will be familiar with the major works of literature written in English, especially those of the British, the American, and the African-American literary traditions. They will understand the history and structure of the English language and will be practiced in its rhetorical forms. They will be prepared for further study in graduate school (literature, rhetoric, MFA) and in professional school (law, medicine, business), and for any career path that *calls for strong* analytic and communication skills.

General Education specific requirements:

Foreign Language: 101 and 102 level	8
General Education Total	47 credits

English Core:

ENG 211 English Literature I	3
ENG 212 English Literature II	3
ENG 214 Literary Criticism	3
ENG 301 American Literature	3
ENG 401 Shakespeare Survey	3
(or other department-approved Major Figure course)	
ENG 410 Theory and Development of the Novel	3
ENG 413 Senior Seminar I	3
ENG 414 Senior Seminar II	3
Foreign Language 201	4
Foreign Language 202	4
Linguistics: Select one (1):	3
ENG 384 Linguistics I	3
ENG 385 Linguistics II	3

African-American Literature: Select one (1):	3
ENG 319 Survey of African American Literature	3
ENG 320 Studies in African American Literature	3
Total English Core:	38 credits
Literature: Select one (1):	3
ENG 207 World Literature I	3
ENG 208 World Literature II	3
ENG 209 Women's Literature	3
ENG 285 Harlem Renaissance	3
ENG 310 Classical and Biblical Literature	3
ENG 319 Survey of African American Literature	3
ENG 320 Studies in African American Literature	3
ENG 321 Contemporary African Literature	3
ENG 406 Modern Fiction	3
ENG 412 Special Topics	3
ENG 495 Independent Study	3
Select three (3) additional Departmental courses	9
Total English Liberal Arts Track	50 credits
General Education	47 credits
Major	50 credits
Electives	23 credits
Total required for BA degree	120 credits

First Semester			Second Semester		
Course	Title	Credits	Course	Title	Credits
FYE 101	First Year Experience	3	ENG 102	English Composition II	3
SOS 151	African American Experience	3	HPR 101	Dimensions of Wellness	2
ENG 101	English Composition I	3		Social Science	3
	MAT 106 or MAT 106A	3-4		Humanities	3
	Social Science	3		Natural Science w/Lab	4
	Total	15-16		Total	15
Third Semester			Fourth Semester		
Course	Title	Credits	Course	Title	Credits
ENG 211	English Literature I	3	ENG 212	English Literature II	3
ENG 214	Literary Criticism	3		Humanities	3
	Humanities	3		Natural Science or 4 Math	3
	Elementary Language I	4		Elementary Language II	4
	General Elective	3		General Elective	3
	Total	16		Total	16
Fifth Semester			Sixth Semester		
Course	Title	Credits	Course	Title	Credits
ENG 301	American Literature	3	ENG 314	Legal Analysis & Writing	3
	ENG 319 or ENG 320	3	ENG 410	Theory & Dev. of Novel	3
	ENG 384 or ENG 385	3		Major Figure course	3
	Intermediate Language I	4		Intermediate Language II	4
	Natural Science or Math	3		Departmental course	3
	Total	16		Total	16
Seventh Semester			Eighth Semester		
Course	Title	Credits	Course	Title	Credits
ENG 413	Senior Seminar I	3	ENG 414	Senior Seminar II	3
	Departmental course	3		Departmental course	3
	Literature	3		General Elective	3
	General Elective	3		General Elective	3
	General Elective	1-2			
	Total	14-15		Total	12
Total Credits: 120					

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

English Liberal Arts Pre-Law Track

The American Bar Association advises students that any major can prepare students for law school and a career in law. A writing-intensive and research-focused major is an especially great precursor to the intense research and writing in law school.

The English Liberal Arts Pre-Law Track has these advantages:

- Offers numerous research opportunities for textual analysis,
- Emphasizes written and oral communications skills,
- Allows students to take the four courses *within* the major that Lincoln University's PLUS Program (Pre-Law Undergraduate Scholars) has developed for students.
- Prepares students for the LSAT and admission to law school.
- Encourages students to add a minor in another department (e.g. History, Philosophy, Political Science and Spanish) that may also emphasize research and writing.

General Education specific requirements:

Social Science: POL 101 American National Government	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

English Core:

ENG 211 English Literature I	3
ENG 212 English Literature II	3
ENG 214 Literary Criticism	3
ENG 301 American Literature	3
ENG 401 Shakespeare Survey	3
(or other department-approved Major Figure course)	
ENG 410 Theory and Development of the Novel	3
ENG 413 Senior Seminar I	3
ENG 414 Senior Seminar II	3
Foreign Language 201	4
Foreign Language 202	4

Linguistics: Select one (1):

ENG 384 Linguistics I	3
ENG 385 Linguistics II	3

African-American Literature: Select one (1):

ENG 319 Survey of African American Literature	3
ENG 320 Studies in African American Literature	3
Total English Core:	38 credits

Pre-Law Requirements (PLUS):	9
PHL 217 Critical Reasoning	3
POL 310 Race and American Law	3
ENG 314 Legal Analysis and Writing	3
Pre-Law: Select one (1):	3
BUS 334 Business Law	3
COM 404 Mass Media Law and Ethics	3
PHL 303 Legal Philosophy	3
POL 206 The Legal System	3
POL 400 Legal Problem Solving and Skills Development	3
POL 401 Supreme Court and Constitutional Law	3
CRJ 301 Law and Society	3
Total English Pre-Law Track	50 credits
General Education	47 credits
Major	50 credits
Electives	23 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
ENG 101	English Composition I	3
	MAT 106 or MAT 106A	3-4
	Natural Science w/Lab	4
	Total	16-17

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
POL 101	American National Govt.	3
	Humanities	3
	Natural Science or Math	3
	Total	14

Third Semester		
Course	Title	Credits
ENG 211	English Literature I	3
ENG 214	Literary Criticism	3
	Humanities	3
	Elementary Language I	4
	Social Science	3
	Total	16

Fourth Semester		
Course	Title	Credits
ENG 212	English Literature II	3
PHL 217	Critical Reasoning	3
	Humanities	3
	Elementary Language II	4
	Natural Science or Math	3
	Total	16

Fifth Semester		
Course	Title	Credits
ENG 301	American Literature	3
ENG 314	Legal Analysis & Writing	3
	ENG 319 or ENG 320	3
	ENG 384 or ENG 385	3
	Intermediate Language I	4
	Total	16

Sixth Semester		
Course	Title	Credits
ENG 410	Theory & Dev. of Novel	3
POL 310	Race and American Law	3
	Major Figure course	3
	Intermediate Language II	4
	General Elective	3
	Total	16

Seventh Semester		
Course	Title	Credits
ENG 413	Senior Seminar I	3
	Pre-Law	3
	General Elective	3
	General Elective	3
	General Elective	1-2
	Total	14-15

Eighth Semester		
Course	Title	Credits
ENG 414	Senior Seminar II	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	12

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

English Liberal Arts Creative Writing Track

The Creative Writing Track focuses on the formal, critical, and expressive understanding of four major literary genres: fiction, poetry, creative nonfiction, and screenwriting. The program fosters interest in the literary arts while at the same time training students for professional positions that demand strong language skills. Students will concentrate their study in the following areas:

- Literature courses (landmark literature, literary theory, and literary criticism)
- Literary production (workshop classes, performances, and publications)
- Co-curricular activities and practicums (I.S.P.I.T. poetry club, *SIMBAA* editorial staff)
- Professional opportunities (visiting writers, conferences, internships)

Additionally, students will have opportunities to publish in *SIMBAA*, Lincoln's literary magazine, and perform their work at campus events and for local organizations, including retirement communities, libraries, and history associations. The Creative Writing curriculum allows for a wide range of university electives selected according to the special interests of the student. Together, these components will prepare students for graduate study in Creative Writing (MFA, Ph.D), as well as provide the foundation for professional success in the fields of editing and publishing.

General Education specific requirements:

Foreign Language: 101 and 102 level	8
General Education Total	47 credits

English Core:

ENG 211 English Literature I	3
ENG 212 English Literature II	3
ENG 214 Literary Criticism	3
ENG 301 American Literature	3
ENG 401 Shakespeare Survey	3
(or other department-approved Major Figure course)	
ENG 410 Theory and Development of the Novel	3
ENG 413 Senior Seminar I	3
ENG 414 Senior Seminar II	3
Foreign Language 201	4
Foreign Language 202	4
Linguistics: Select one (1):	3
ENG 384 Linguistics I	3
ENG 385 Linguistics II	3

African American Literature: Select one (1):	3
ENG 319 Survey of African American Literature	3
ENG 320 Studies in African American Literature	3
Total English Core:	38 credits
Creative Writing:	15
ENG 250 Introduction to Cinema	3
ENG 311 Advanced Composition	3
ENG 312 Creative Writing	3
ENG 325 Screenwriting	3
ENG 412 Special Topics	3
Total English Creative Writing Track	53 credits
General Education	47 credits
Major	53 credits
Electives	20 credits
Total required for BA degree	120 credits

First Semester			Second Semester		
Course	Title	Credits	Course	Title	Credits
FYE 101	First Year Experience	3	ENG 102	English Composition II	3
SOS 151	African American Experience	3	HPR 101	Dimensions of Wellness	2
ENG 101	English Composition I	3		MAT 106 or MAT 106A	3-4
	Social Science	3		Humanities	3
	Natural Science w/Lab	4			3
	Total	16		Total	14-15
Third Semester			Fourth Semester		
Course	Title	Credits	Course	Title	Credits
	Humanities	3	ENG 212	English Literature II	3
ENG 211	English Literature I	3	ENG 250	Introduction to Cinema	3
ENG 214	Literary Criticism	3		Elementary Language II	4
ENG 312	Creative Writing	3		Social Science	3
	Elementary Language I	4		Natural Science or Math	3
	Total	16		Total	16
Fifth Semester			Sixth Semester		
Course	Title	Credits	Course	Title	Credits
ENG 301	American Literature	3	ENG 311	Advanced Composition	3
ENG 325	Screenwriting	3	ENG 410	Theory & Dev. of Novel	3
	ENG 319 or ENG 320	3		Intermediate Language II	4
	ENG 384 or ENG 385	3	ENG 412	Special Topics	3
	Intermediate Language I	4		Major Figure course	3
	Total	16		Total	16
Seventh Semester			Eighth Semester		
Course	Title	Credits	Course	Title	Credits
ENG 413	Senior Seminar I	3	ENG 414	Senior Seminar II	3
	Natural Science or Math	3		General Elective	3
	General Elective	3		General Elective	3
	General Elective	3		General Elective	3
	General Elective	1-2			
	Total	13-14		Total	12
Total Credits: 120					

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

English Minor

Required:	3
ENG 214 Literary Criticism	3

Literature Survey: Select one (1):	3
ENG 211 English Literature I	3
ENG 212 English Literature II	3
ENG 301 American Literature	3
ENG 319 Survey of African American Literature	3
Select four (4) English courses	12
Total English Minor	18 credits

English Course Descriptions

ENG 101 English Composition I **3 credits**

This standard course in college level writing is required of all students. It reviews the rules of syntax, grammar, and punctuation, and surveys the common rhetorical approaches to expository writing. In addition to other requirements, a student must pass an exit exam.

ENG 102 English Comp II **3 credits**

This course reviews the expository essay and introduces the student to the process of researching and composing a substantial term paper. It also introduces the student to the study of three genres of literature: drama, poetry, and the short story. *Prerequisite: ENG 101 or placement*

ENG 204 Business Writing **3 credits**

This course is designed to refine and develop professional writing techniques for majors in a variety of fields. Specifically, practice is provided in writing abstracts, short reports, memoranda, and selected types of letters. *Prerequisite: ENG 102*

ENG 205 Technical Writing **3 credits**

This course concentrates on the written communication of scientific and/or job-related information. It includes various kinds of writing that technical and professional people are asked to utilize in industry, business, and governmental agencies. *Prerequisite: ENG 102*

ENG 207 World Literature I **3 credits**

This course covers the works of great writers, from a global perspective beginning with the Ancient World through the Seventeenth Century. *Prerequisite: ENG 102*

ENG 208 World Literature II**3 credits**

This course is a continuation of ENG 207 and covers the Eighteenth Century to the present, with greater emphasis on a global recognition of contemporary writers. *Prerequisite: ENG 102*

ENG 209 Women's Literature**3 credits**

This course introduces student to literature written by women representing at least two continents and covering at least two centuries of development. It identifies the emergence of women's literature in the traditional canon and place literary achievement in the context of historical development of women's political and social rights. Important primary documents related to women's rights are examined.

Prerequisite: ENG 102

ENG 211 English Literature I**3 credits**

In an endeavor to provide a strong subject matter foundation in the literature of the English speaking world, this survey course in the history of English literature covers, during the first semester, the beginnings of English literature and traces the development of the literature through the Eighteenth Century. *Prerequisite: ENG 102*

ENG 212 English Literature II**3 credits**

The second semester, which continues the effort to provide a strong subject foundation in the literature of the English-speaking world, begins with the Nineteenth Century and end with contemporary English literature. *Prerequisite: ENG 102*

ENG 214 Literary Criticism**3 credits**

This course introduces the major literary genres of poetry, fiction, and drama and focuses upon a variety of critical approaches to literature, such as the sociological, the psychological, and the formalist approaches. Emphasis is also placed upon the history of criticism. *Prerequisite: ENG 102*

ENG 250 Introduction to Cinema**3 credits**

This course explores visual literacy through a study of film techniques and history. Relationships to narrative art and to humanistic tradition are examined. *Prerequisite: ENG 102*

ENG 285 Harlem Renaissance**3 credits**

This course is a multidisciplinary study of culture through the artistic works of Black Americans. Readings will represent the first two decades of the twentieth century which include not only creative literary texts but also more formal texts and artistic genres.

Prerequisite: ENG 102

ENG 301 American Literature**3 credits**

This survey course covers five centuries of American letters: Puritanism/Deism, Romanticism, Realism/Regionalism, Modernism, and Postmodernism. Among authors read

and discussed are William Bradford, Anne Bradstreet, Jonathan Edwards, Thomas Paine, Olaudah Equiano, Phyllis Wheatley, Samuel Clemens, W.E.B. Du Bois, Stephen Crane, T. S. Eliot, William Faulkner, Gertrude Stein, Ralph Ellison, John Updike, Norman Mailer, Robert Lowell, Allen Ginsberg, and Toni Morrison. *Prerequisite: ENG 102*

ENG 310 Classical and Biblical Literature

3 credits

This course is designed to introduce students to the landmark works of the Bible and of classical Greece and Rome that together have not only helped to shape the literary tradition of Western Europe but also widely influenced cultures far beyond that confine. *Prerequisite: ENG 102*

ENG 311 Advanced Composition

3 credits

This course provides an analytical study of prose style and the four forms of discourse: argumentation, description, exposition, and narration. *Prerequisite: ENG 102*

ENG 312 Creative Writing

3 credits

This course is intended for the student who shows evidence of creative capabilities and who could benefit from the instruction of a professional writer. Students are taught to analyze a variety of literary genres as a means of developing a keen awareness of literary styles and techniques applicable to individual creative abilities. *Prerequisite: ENG 102*

ENG 314 Legal Analysis and Writing

3 credits

This course will introduce the student to the fundamentals of legal analysis and writing. Legal writing is more than a style of writing; it requires a law student or lawyer to use a new, specific method of reasoning to analyze a client's legal problem and communicate the analysis effectively in writing. This course will provide prelaw student with an introduction to an important subject that all law students must study during the first year of law school and a glimpse at law school life as well. *Prerequisite: ENG 102*

ENG 319 Survey of African American Literature

3 credits

This course surveys the writing of African American authors from the Eighteenth Century to the present and stresses a discussion of literary figures as well as the thematic patterns which have distinguished the development of this literature. Course material includes works in a variety of genre: autobiography, slave narrative, poetry, short story, drama, and novel. Among the writers studied are Douglass, Grimke, Dunbar, Chesnut, Dubois, Washington, Johnson, McKay, Hurston, Hughes, Toomer, Wright, Brooks, Ellison, Baldwin, Gaines, and Walker. *Prerequisite: ENG 102*

ENG 320 Studies in African American Literature

3 credits

The course will focus upon a special topic in African American literature. The topic will be selected by the professor and announced prior to the offering of the course. *Prerequisite: ENG 102*

ENG 321 Contemporary African Literature**3 credits**

The course explores major genres and modes in Twentieth Century African literature. It will focus on major writers and literary traditions from the various geopolitical regions of Africa, especially on those writers whose works are available in English. Additional emphasis will be on the understanding of the diverse manifestations of postcolonial themes and stylistic experiments in African literature. *Prerequisite: ENG 102*

ENG 325 Screenwriting**3 credits**

This course teaches the craft of screenwriting for film and television, covering various screenplay formats (sit-com, one-hour drama, feature-length film), the business of screenwriting, and past and current trends in Black cinema. *Prerequisite: ENG 102*

ENG 384 Linguistics I**3 credits**

This course explores theories and concepts of language, traces the history and development of the English language, and studies the phonology and morphology of English. *Prerequisite: ENG 102*

ENG 385 Linguistics II**3 credits**

This course is designed for English education majors. There is a review of traditional grammar and an introduction to transformational generative grammars, American dialects, psycholinguistics, and sociolinguistics. *Prerequisite: ENG 102*

ENG 401 Shakespeare Survey**3 credits**

This course focuses upon the representative plays and poetry that best illustrate Shakespeare's development as an artist. Plays will be selected from among the histories, comedies, tragedies, and romances. Poetry will be represented by selected sonnets. *Prerequisite: ENG 102*

ENG 406 Modern Fiction**3 credits**

This course focuses on English, American, and lean economic country authors from the late Nineteenth Century to the present. *Prerequisite: ENG 102*

ENG 410 Theory and Development of the Novel**3 credits**

This course is an intensive study of the novel. Students will read exemplar works both British and American from several historic periods. Significant time will be spent on addressing the theory and development of the genre. Particular attention will be given to exploring important aspects of the novel such as point of view, plot, character, imagery, and symbolism. *Prerequisite: ENG 102*

ENG 412 Special Topics**3 credits**

Prerequisite: ENG 102

ENG 413 Senior Seminar I**3 credits**

These courses focus on reading, discussion, and research, the summation of which is a twenty-five to thirty page thesis in one of three areas: English, American, or nonwestern literature. *Prerequisite: ENG 102*

ENG 414 Senior Seminar II

3 credits

These courses focus on reading, discussion, and research, the summation of which is a twenty-five to thirty page thesis in one of three areas: English, American, or non-Western literature. *Prerequisite: ENG 102*

ENG 495 Independent Study

1-4 credits

Faculty supervised research

Foreign Languages

Language Placement Examinations

All students who have previously studied a foreign language in a school or otherwise for two years or more must take the Language Placement Exams before continuing their study of the language at Lincoln. This will allow the Department to place students into the level of instruction that best meets their existing abilities. These exams are administered by the Department of Languages & Literature and are given just before the beginning of the fall and the spring semesters (for new and transfer students) and just prior to registration periods during the academic year (for returning students). Results are normally posted within 24 hours in the Department of Languages & Literature. Once students are placed, they are expected to follow the appropriate sequence of courses until completion of the language requirement. Students who test above the 202 level are eligible for the Bachelor of Arts degree and are encouraged to pursue the language as a minor or major.

Credit by Placement Exams

Matriculating students may earn credits for foreign language courses when they demonstrate proficiency at or beyond the level of the courses. The courses will be added to their transcript with a notation that the credits were earned by placement exams and with a grade of "P" (pass). Credits earned by placement exams are not included in the computation of grade point averages. Students who are eligible to receive credit by placement exams will receive a memorandum from the Department of Languages & Literature that they may take to the Office of the Bursar for payment of the required fees and then to the Office of the Registrar for placement of the entries on the transcript.

Eligibility

These exams are offered only to students who took two years or more of a foreign language in Junior/High School and plan to study that same language at Lincoln University for the first time. Students are not eligible if:

- They have already taken that language at Lincoln or transferred a course in that language from another institution.

- They have already taken the Lincoln University Language Placement Exam. The Language Placement Exams cannot be used to improve grades earned at Lincoln or skip levels of classes.

The Department does not honor course placement or any credits earned through Placement Exams taken at other institutions.

Lincoln University recognizes the tremendous value of study abroad and therefore encourages students to consider a number of opportunities for international studies.

Foreign language majors are required to have a study abroad/total immersion experience. Students with a minor in a foreign language are strongly encouraged to study abroad. Students have studied abroad in such countries as China, Russia, Mexico, Spain, Costa Rica, France, Morocco, Japan, Belgium, Botswana, Nigeria, and Egypt.

The cost of studying abroad, including transportation, tuition, and living expenses in some cases may be less than the cost of studying at Lincoln. Student financial aid can be used to pay for the costs of most study abroad programs.

Students may study abroad at a foreign institution for a single semester, an academic year, or over the summer. Students in semester programs usually earn 15 to 18 credits just as they would as a full-time student on campus.

Students who are majoring in a foreign language will generally want to select a program that offers full-time study of the language, literature, and culture of the country. Students who are just minoring in a foreign language may be able to select a program that combines the study of the language with regular college level courses that can satisfy other requirements of their majors.

Language Clubs

All language majors and minors are encouraged to take an active role in the language clubs. These are student organizations whose officers are elected annually. There are currently four language clubs (Arabic, French, Japanese and Spanish). They are involved in many co- and extra-curricular activities, including tutoring, fund-raising, educational trips and language fairs. They also actively participate in department-sponsored events such as International Food Festival and Language Night.

French (BA)

General Education specific requirements:

Foreign Language: 101 and 102 level w/Labs

8

General Education Total

47 credits

200-Level Requirements:

FRE 201 Intermediate French I w/Lab	4
FRE 202 Intermediate French II w/Lab	4
Total 200-Level Requirements	8 credits
Seven additional French courses at the 300-400 level	21 credits
MDL 451 Study Abroad	(Courses and number of credits vary)
General Education	47 credits
Major	29 credits
Study Abroad	credits vary
Electives	credits vary depending upon MDL 451
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Social Science	3
ENG 101	English Composition I	3
FRE 101	Elementary French I w/Lab	4
	Total	16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Humanities	3
	Humanities	3
FRE 102	Elementary French II w/Lab	4
	Total	15

Third Semester		
Course	Title	Credits
	Humanities	3
	Social Science	3
	Natural Science w/Lab	4
	MAT 106 or MAT 106A	3-4
FRE 201	Intermediate French I w/Lab	4
	Total	17-18

Fourth Semester		
Course	Title	Credits
	Natural Science or Math	3
FRE 202	Intermediate French II w/Lab	4
	General Elective	3
	General Elective	3
	General Elective	3
	Total	16

Fifth Semester		
Course	Title	Credits
	300-400 Level French course	3
	300-400 Level French course	3
	Natural Science or Math	3
	General Elective	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
MDL 451	Study Abroad	12
	300-400 Level French courses (EX. FRE 302, FRE 304, etc.)	
	Total	12

Seventh Semester		
Course	Title	Credits
	300-400 Level French course	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
	300-400 Level French course	3
	300-400 Level French course	3
	General Elective	3
	General Elective	3
	General Elective	1-2
	Total	13-14

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

French Minor

FRE 101 Elementary French I w/Lab	4
FRE 102 Elementary French II w/Lab	4
FRE 201 Intermediate French I w/Lab	4
FRE 202 Intermediate French II w/Lab	4
Four (4) additional French courses at the 300-400 level	12
Total French Minor	28 credits

Spanish (BA)

General Education specific requirements:	
Foreign Language: 101 and 102 level w/Labs	8
General Education Total	47 credits

200-Level Requirements:	
SPN 201 Intermediate Spanish I w/Lab	4
SPN 202 Intermediate Spanish II w/Lab	4
Total 200-Level Requirements	8 credits

Seven additional Spanish courses at the 300-400 level **21 credits**

MDL 451 Study Abroad (Courses and number of credits vary)

General Education	47 credits
Major	29 credits
Study Abroad	credits vary
Electives	credits vary depending upon MDL 451
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Social Science	3
ENG 101	English Composition I	3
SPN 101	Elementary Spanish I w/Lab	4
	Total	16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Humanities	3
	Humanities	3
SPN 102	Elementary Spanish II w/Lab	4
	Total	15

Third Semester		
Course	Title	Credits
	Humanities	3
	Social Science	3
	Natural Science w/Lab	4
	MAT 106 or MAT 106A	3-4
SPN 201	Intermediate Spanish I w/Lab	4
	Total	17-18

Fourth Semester		
Course	Title	Credits
	Natural Science or Math	3
SPN 202	Intermediate Spanish II w/Lab	4
	General Elective	3
	General Elective	3
	General Elective	3
	Total	16

Fifth Semester		
Course	Title	Credits
	300-400 Level Spanish course	3
	300-400 Level Spanish course	3
	Natural Science or Math	3
	General Elective	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
MDL 451	Study Abroad	12
	300-400 Level Spanish courses (EX. SPN 302, SPN 304, etc.)	
	Total	12

Seventh Semester		
Course	Title	Credits
	300-400 Level Spanish course	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
	300-400 Level Spanish course	3
	300-400 Level Spanish course	3
	General Elective	3
	General Elective	3
	General Elective	1-2
	Total	13-14

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Spanish Minor

SPN 101 Elementary Spanish I w/Lab	4
SPN 102 Elementary Spanish II w/Lab	4
SPN 201 Intermediate Spanish I w/Lab	4
SPN 202 Intermediate Spanish II w/Lab	4
Four (4) additional Spanish courses at the 300-400 level	12
Total Spanish Minor	28 credits

Arabic Minor

ARA 101 Elementary Modern Standard Arabic I w/Lab	4
ARA 102 Elementary Modern Standard Arabic II w/Lab	4
ARA 201 Intermediate Modern Standard Arabic I w/Lab	4
ARA 202 Intermediate Modern Standard Arabic II w/Lab	4
Four (4) additional Arabic courses at the 300-400 level	12
Total Arabic Minor	28 credits

Chinese Minor

CHI 101 Elementary Mandarin Chinese I w/Lab	4
CHI 102 Elementary Mandarin Chinese II w/Lab	4
CHI 201 Intermediate Mandarin Chinese I w/Lab	4
CHI 202 Intermediate Mandarin Chinese II w/Lab	4
Four (4) additional Chinese courses at the 300-400 level	12
Total Chinese Minor	28 credits

Japanese Minor

JPN 101 Elementary Japanese I w/Lab	4
JPN 102 Elementary Japanese II w/Lab	4
JPN 201 Intermediate Japanese I w/Lab	4
JPN 202 Intermediate Japanese II w/Lab	4
Four (4) additional Japanese courses at the 300-400 level	12
Total Japanese Minor	28 credits

Foreign Language Course Descriptions

ARA 101 Elementary Modern Standard Arabic I / ARA 101L Elem. Arabic I Lab 4 credits

This course aims at teaching students with no prior knowledge of Arabic. The course targets are the writing system and sounds of Arabic, its basic grammatical structure and word formation, and the acquisition of an active vocabulary of about 1,000 words. Three hours of classroom instruction per week in addition to one hour in the language and computer labs and written assignments. *Corequisite: ARA 101L*

ARA 102 Elementary Modern Standard Arabic II / ARA 102L Elem. Arabic II Lab 4 credits

Sequel to Arabic 101. *Prerequisite: ARA 101. Corequisite: ARA 102L*

ARA 201 Intermediate Modern Standard Arabic I / ARA 201L Int. Arabic I Lab 4 credits

This course begins with a thorough review of basic Arabic grammar and vocabulary. The review serves to consolidate knowledge and to bring students to a common level. The main thrust is the acquisition and expansion of vocabulary, mainly through discussions and extensive readings. Attention is also given to writing skills. Three hours of classroom instruction per week as well as one hour in the language and computer.

Prerequisite: ARA 102. Corequisite: ARA 201L

ARA 202 Intermediate Modern Standard Arabic II / ARA 202L Int. Arabic II Lab 4 credits

Sequel to Arabic 201. *Prerequisite: ARA 201. Corequisite: ARA 202L*

ARA 301 Advanced Arabic

3 credits

This course helps students to increase their understanding of Arabic and to acquire a better grasp of the language patterns, idiomatic usage, and grammar. This knowledge, coupled with more intensive vocabulary and enhanced familiarity with Arabic characters, facilitates reading. The students develop comprehension skills through conversations in a variety of situations, and also in different styles: formal and classical Arabic, and colloquial Arabic. Besides mastering the material presented in the textbook, students must be able to read and understand the daily newspaper. *Prerequisite: ARA 202*

ARA 303 Intensive Arabic I

3 credits

Students use and further develop advanced contemporary vocabulary and grammar of the standard literary Arabic. Those skills are used to study contemporary Islamic and classical material in Arabic. Materials will be from the various Arabic speaking cultures in the Middle East, Africa, and Asia, with an emphasis in economics, politics and culture. Sources will include popular periodicals, broadcast recordings, and classical works such as the Qur'an and the Hadith. *Prerequisite: ARA 301*

CHI 101 Elementary Mandarin Chinese I / CHI 101L Elem. Chinese I Lab

4 credits

As an introduction to Mandarin Chinese, the course begins with a concentrated study of Mandarin phonetics and the Gwoyeu Romatzyh tonal spelling system of romanization. Chinese characters are also introduced, along with simple vocabulary items for daily use, liberally supplemented with sentence pattern drills and exercises and essentials of grammar. The lecture is three hours; one additional hour is required for drill and laboratory. *Corequisite: CHI 101L*

CHI 102 Elementary Mandarin Chinese II / CHI 102L Elem. Chinese II Lab

4 credits

This course is a sequel to Chinese 101. Simplified characters and the Pinyin system or romanization are introduced. Other romanization systems are also briefly presented. The lecture is three hours; one additional hour is required for drill and laboratory.

Prerequisite: CHI 101. Corequisite: CHI 102L

CHI 201 Intermediate Mandarin Chinese I / CHI 201L Int. Chinese I Lab

4 credits

While continuing the audio-lingual approach, this course also emphasizes the reading of Chinese character texts both standard and simplified characters. The course concentrates on consolidating the foundations which students have begun to build in the first-year course i.e., pronunciation, grammar, character writing, and further work on sentence structure and vocabulary. The lecture is three hours; one additional hour is required for drill and laboratory. *Prerequisite: CHI 102. Corequisite: CHI 201L*

CHI 202 Intermediate Mandarin Chinese II / CHI 202L Int. Chinese II Lab

4 credits

The course is a sequel to Chinese 201. *Prerequisite: CHI 201. Corequisite: CHI 202L*

CHI 301 Advanced Mandarin Chinese I

3 credits

This course is designed to increase active vocabulary, further the student's control of idiomatic Chinese. The course will also cover the following: grammar, conversation, translation, and advanced syntax. *Prerequisite: CHI 202*

CHI 302 Advanced Mandarin Chinese II

3 credits

This course is the sequel to 301. *Prerequisite: CHI 301*

CHI 303 Intensive Chinese I

3 credits

This course is designed to improve student's Chinese proficiency and focuses on all four skills as well as Chinese culture. The class is conducted only in Chinese. All classroom activities are based on assignments done at home prior to class. Thus, students must read the textbook, remember vocabulary, and complete all assignments before coming to class. *Prerequisite: CHI 302*

CHI 304 Intensive Chinese II

3 credits

This course is designed to improve student's Chinese proficiency and focuses on all four skills as well as Chinese culture. The class is conducted only in Chinese. All classroom activities are based on assignments done at home prior to class. Thus, students must read the textbook, remember vocabulary, and complete all assignments before coming to class. *Prerequisite: CHI 303*

FRE 101 Elementary French I / FRE 101L Elementary French I Lab

4 credits

This course introduces students with no prior knowledge of the language to the basic structure of French through a variety of proficiency-oriented activities. All language skills speaking, listening, reading and writing are actively practiced in realistic communicative situations. The course also introduces students to the richness and diversity of francophone culture. The course requires three hours of lecture per week and one hour of instruction in the language laboratory. *Corequisite: FRE 101L*

FRE 102 Elementary French II / FRE 102L Elementary French II Lab

4 credits

The course is the sequel to French 101. *Prerequisite: FRE 101. Corequisite: FRE 102L*

FRE 201 Intermediate French I / FRE 201L Intermediate French I Lab

4 credits

The course is designed to develop strong communication skills. It offers a rapid review of basic French grammar and introduces students to more advanced structures needed to acquire better proficiency. Classroom activities progress from drills to exercises of a more communicative approach. The course continues to introduce students to the richness and diversity of francophone culture. The course requires three hours of lecture per week and one hour of instruction in the language laboratory. *Prerequisite: FRE 102. Corequisite: FRE 201L*

FRE 202 Intermediate French II / FRE 202L Intermediate French II Lab

4 credits

The course is a sequel to FRE 201. *Prerequisite: FRE 201. Corequisite: FRE 202L*

FRE 301 Advanced French: Composition & Conversation I

3 credits

The aim of the course is to develop the student's ability to express himself or herself easily and correctly in speaking and in writing. Extensive oral and written task-based activities will be used.

Prerequisite: FRE 202

FRE 302 Advanced French: Composition & Conversation II **3 credits**

The course is a sequel to FRE 301. *Prerequisite: FRE 301*

FRE 303 Intro to Global Francophone Studies **3 credits**

This course explores the multidimensional cultures and histories of French-speaking peoples across the globe. Students in this course improve their French listening reading, writing and speaking skills in an analytical context as they investigate historical, sociocultural, spatial, artistic, literary, economic and political approaches to power, language, nation, gender, race and human rights in France, North and Sub Saharan Africa, Southeast Asia, Canada and the Caribbean. *Prerequisite: FRE 302*

FRE 304 Intro to Afro-Francophone Studies **3 credits**

This course explores the multidimensional cultures and histories of African and Afrodescendant French-speaking peoples across the globe. Students in this course improve their French listening reading, writing, and speaking skills in an analytical context as they investigate historical, sociocultural, spatial, artistic, literary, economic, and political approaches to power, language, nation, gender, race, and human rights in France, North and Sub Saharan Africa, Southeast Asia, Canada, and the Caribbean.

Prerequisite: FRE 302

FRE 402 The Francophone Novel **3 credits**

This course will cover a selection of novels written in French from around the globe; it will also study relevant historical, literary, cultural and political movements. An extended essay in French will be required. This course will normally be offered on a Tutorial Study for one or several students.

Prerequisite: FRE 304

FRE 405 African & Caribbean Poetry **3 credits**

This course is a comprehensive study of the Black writers from Africa and the Caribbean who use the French language; it will also study the literary and political movements which conditioned the emergence of this literature. The course will be open to students not majoring in French. Readings will be in French and in English where translations are available; lectures and discussions will be in English. French majors will be required to write their papers in French. *Prerequisite: FRE 304*

FRE 407 Survey of Global Francophone Literatures **3 credits**

This course studies global Francophone literatures throughout history. Students will acquire a general knowledge of relevant historical, literary, cultural and political movements as well as knowledge of specific texts. *Prerequisite: FRE 304*

FRE 408 Survey of Afro-francophone Literatures **3 credits**

This course studies Afro-francophone literatures throughout history. Students will acquire a general knowledge of relevant historical, literary, cultural and political movements as well as knowledge of specific texts. *Prerequisite: FRE 304*

FRE 409 Special Topics I**3 credits**

Students concentrate on an area or problem of individual interest. Students will consult with the instructor in charge in order to choose an area.

FRE 410 Special Topics II**3 credits**

Students concentrate on an area or problem of individual interest. Students will consult with the instructor in charge in order to choose an area.

FRE 495 Independent Study**1-4 credits**

Faculty supervised research

JPN 101 Elementary Japanese I / JPN 101L Elementary Japanese I Lab**4 credits**

First year or elementary level Japanese introduces the basic structure and vocabulary of modern Japanese, stressing the use of Kana Japanese syllabaries from the very outset, so the subsequent adjustment to reading ordinary Japanese literature is minimal. Emphasis will be on vocabulary and oral training for conversation with reasonable ease, with an introduction to readings and writing. Familiarity with the sociocultural context of the modern Japanese language will also be stressed. The lecture is three hours; one additional hour is required for drill and laboratory. *Corequisite: JPN 101L*

JPN 102 Elementary Japanese II / JPN 102L Elementary Japanese II Lab**4 credits**

First year or elementary level Japanese introduces the basic structure and vocabulary of modern Japanese, stressing the use of Kana Japanese syllabaries from the very outset, so the subsequent adjustment to reading ordinary Japanese literature is minimal. Emphasis will be on vocabulary and oral training for conversation with reasonable ease, with an introduction to readings and writing. Familiarity with the sociocultural context of the modern Japanese language will also be stressed. The lecture is three hours; one additional hour is required for drill and laboratory. *Prerequisite: JPN 101. Corequisite: JPN 102L*

JPN 201 Intermediate Japanese I / JPN 201L Intermediate Japanese I Lab**4 credits**

Intermediate or second year level Japanese is designed to help students master modern Japanese Tokyo dialect through review and reinforcement. The use of special audio and videotapes, in addition to regular tapes for textbook assignments, enables students to learn how Japanese is used in various social and cultural settings and in the business world. Course materials are designed to foster a good knowledge of modern Japanese grammar, ability to write short essays, fluency in daily conversation, incorporating terms and phrases appropriate to the context, and skill in the use of basic reference materials. The lecture is three hours; one additional hour is required for drill and laboratory.

Prerequisite: JPN 102. Corequisite: JPN 201L

JPN 202 Intermediate Japanese II / JPN 202L Intermediate Japanese II Lab**4 credits**

Intermediate or second year level Japanese is designed to help students master modern Japanese Tokyo dialect through review and reinforcement. The use of special audio and videotapes, in addition to regular tapes for textbook assignments, enables students to learn how Japanese is used in various social and cultural settings and in the business world. Course materials are designed to foster a good knowledge of modern Japanese grammar, ability to write short essays, fluency in daily conversation,

incorporating terms and phrases appropriate to the context, and skill in the use of basic reference materials. The lecture is three hours; one additional hour is required for drill and laboratory.

Prerequisite: JPN 201. Corequisite: JPN 202L

JPN 301 Advanced Japanese I

3 credits

This course introduces a total of three hundred new Kanji characters, some may have appeared in preceding lessons with a different reading compound. This helps students to increase their understanding of Japanese and to acquire a better grasp of the language patterns, idiomatic usage, and grammar. This knowledge, coupled with more intensive vocabulary and enhanced familiarity with Kanji characters, facilitates reading. The students develop comprehension skills through conversations in a variety of situations, and also in different styles: honorific and plain. Besides mastering the material presented in the textbook, students must be able to read and understand the daily newspaper.

Prerequisite: JPN 202

JPN 302 Advanced Japanese II

3 credits

Another three hundred new Kanji characters are introduced. More intensive reading and increased speed of reading and writing are required. Scientific writing, translation, and the vocabulary of business Japanese are also introduced. *Prerequisite: JPN 301*

JPN 303 Intensive Japanese I

3 credits

The course is designed to develop the student's ability in reading literary material, composition, and conversation. 200 new Kanji will be introduced. Translation of material of educational and economic interest, as well as articles from the daily Japanese newspaper will be exercised. *Prerequisite: JPN 302*

JPN 304 Intensive Japanese II

3 credits

The course is designed to provide intensive training in reading, business conversation, and composition. 200 new Kanji will be introduced. Translation of material of educational and economic interest, and also articles from the daily Japanese newspaper will be stressed. The students will obtain enough training for continuing study at a Japanese institute, working in a Japanese firm or teaching English at a Japanese school. *Prerequisite: JPN 303*

SPN 101 Elementary Spanish I / SPN 101L Elementary Spanish I Lab

4 credits

This course offers the foundations of the Spanish language using a communicative-based approach. The course also introduces students to Latinx, Afrolatinx and Spanish cultures. The course requires three hours of lecture per week and one hour of lab instruction. *Corequisite: SPN 101L*

SPN 102 Elementary Spanish II / SPN 102L Elementary Spanish II Lab

4 credits

This course is the sequel to SPN 101. *Prerequisite: SPN 101. Corequisite: SPN 102L*

SPN 201 Intermediate Spanish I / SPN 201L Intermediate Spanish I Lab

4 credits

This course offers a rapid review of basic structures of the Spanish language. Its main objective is the development of skills in reading, writing, speaking, and understanding Spanish with relative fluency. The course continues to introduce students to Latinx, Afrolatinx and Spanish cultures. The course requires three hours of lecture per week and one hour of lab instruction. *Prerequisite: SPN 102.*

Corequisite: SPN 201L

SPN 202 Intermediate Spanish II / SPN 202L Intermediate Spanish II Lab 4 credits

This course is the sequel to SPN 201. *Prerequisite: SPN 201. Corequisite: SPN 202L*

SPN 301 Advanced Spanish: Composition & Conversation I 3 credits

This course develops the student's ability to communicate more fluently in speaking and in writing. The course incorporates a variety of task-based exercises and projects and also contains activities that will help students broaden their knowledge of Latinx, Afrolatinx and Spanish cultures. *Prerequisite: SPN 202*

SPN 302 Advanced Spanish: Composition & Conversation II 3 credits

This course is a sequel to SPN 301. *Prerequisite: SPN 301*

SPN 303 Intro to Iberian Studies 3 credits

An in-depth exploration of the nation we now call Spain, this course investigates the Iberian Peninsula's multidimensional cultures and histories spanning from pre-Roman times into the present day. Students in this course improve their Spanish listening reading, writing and speaking skills in an analytical context as they investigate historical, sociocultural, spatial, artistic, literary, economic and political approaches to power, language, nation, gender, race and human rights in Spain and the Iberian Peninsula. *Prerequisite: SPN 302*

SPN 304 Intro to Latinx and Afrolatinx Studies 3 credits

This course introduces students to issues and analytical approaches that inform the queries of the fields of Latinx and Afrolatinx Studies. Students in this course improve their Spanish listening, reading, writing and speaking skills in an analytical context as they investigate historical, sociocultural, spatial, artistic, literary, economic and political approaches to power, language, nation, gender, race and human rights in Latin America, the Caribbean and the United States. *Prerequisite: SPN 302*

SPN 407 Survey of Iberian Literatures 3 credits

This course will introduce students to the major writers and literary trends in Spain from the Medieval Period to modern times. Students will acquire general knowledge of methods of literary criticism and analysis of literature. In addition, students will research history, literature and culture throughout these periods in the Iberian Peninsula and Spain. *Prerequisite: SPN 302*

SPN 408 Survey of Afrolatinx Literatures 3 credits

This course studies Latinx and Afrolatinx literatures throughout history, focusing on texts from Latin America, the U.S. and Equatorial Guinea. Students will acquire a general knowledge of the history of Latinx and Afrolatinx literatures as well as knowledge of specific texts. Special emphasis will be given to U.S. Afrolatinx literature. *Prerequisite: SPN 302*

SPN 409 Special Topics I 3 credits

Students concentrate on an area or problem of individual interest. Students will consult with the instructor in charge in order to choose an area.

SPN 410 Special Topics II 3 credits

Students concentrate on an area or problem of individual interest. Students will consult with the instructor in charge in order to choose an area.

SPN 495 Independent Study
Faculty supervised research

1-4 credits

Mass Communications

The mission of the **Department of Mass Communications** is to graduate majors who are prepared to work in a variety of positions and media environments. Students are also trained to transition to graduate study in mass communications. There is a strong emphasis on media literacy, multimedia software and platform application, media production, digital media convergence, as well as a strong theoretical and research foundation. These skills are acquired through the use of campus facilities, internships, and faculty-guided research.

The Mass Communications Department offers a BA or BS in mass communications and a minor in mass communications. The mass communications major offers two concentrations/tracks: Digital Communication and Strategic Communication.

Upon graduation, mass communications majors are able to:

1. Analyze, describe and interpret the media content in the context of global society.
2. Apply First Amendment and ethical principles in the production of media.
3. Explain the historical, cultural and economic development of mass media industries, particularly in the United States, as well as and other societies.
4. Write correctly and clearly in forms and styles appropriate to mass media industries and graduate school.
5. Present a professional portfolio or curriculum-related materials that meet the highest standards across mass media industries.
6. Explain the correct use of research methods in connection with broader mass communication theories and methodologies.
7. Explain how new media technologies impact the content, audiences, organizational, and economic nature of contemporary media.

Graduation Requirements

Bachelor of Arts in Mass Communications Requirements:

Any 2 foreign language courses 201 or higher, OR foreign language examination exemption

**Students may have to take up to 4 language courses to complete this requirement*

Bachelor of Science in Mass Communications Requirements:

2 consecutive language courses or any 2 CSC/ART 102/ART 220

Mass Communications (BS, BA)

Mass communication majors can select only one of the two concentrations: digital communication or strategic communication. The courses in each concentration are not interchangeable, except where noted as eligible electives for each track.

*The **Digital Communication Track** focuses on journalistic and creative writing and production across digital and multimedia platforms.*

The **Strategic Communication Track** focuses on Marketing, Public Relations, Advertising and strategic communications across digital and multimedia platforms.

Digital Communication Track

General Education Total **45-47 credits**

Mass Communications Core:

COM 200 Introduction to Mass Communication	3
COM 201 Mass Media and Society	3
COM 202 Writing and Reporting Across the Media	3
COM 205 Human Communication	3
COM 207 Media Technology	3
COM 300 Communication Theory	3
COM 332 Digital Media Strategies and Publishing	3
COM 401 Research Methods in Mass Communication	3
COM 404 Mass Media Law and Ethics	3
Total Mass Communications Core	27 credits

Digital Communication:

COM 331 Digital News Reporting and Production	3
COM 333 Editing and Multimedia Design	3
COM 416 Television News Producing	3
COM 452 The Lincolnian Practicum	3
Total Digital Communication	12 credits

Select two (2): **6**

At least one must be a COM course

COM 302 Strategic Communication Principles and Theory	3
COM 312 Audio Production	3
COM 320 Gender and the Media	3
COM 322 African Americans and Media	3
COM 323 Media and Popular Culture	3
COM 337 Digital News Photography	3
COM 400 Special Topics (Varies by semester)	3
COM 450 Exploring Media Technology	3
COM 453 The Lincolnian Management	3
COM 454 The Student Media Center Practicum	3
COM 455 Entrepreneurial Journalism	3
COM 490 Internship in Mass Communications	3
COM 495 Independent Study	3
ENG 250 Introduction to Cinema	3
ENG 314 Legal Analysis and Writing	3
ENG 325 Screenwriting	3

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Social Science	3
ENG 101	English Composition I	3
	MAT 106 or MAT 106A	3-4
	Total	15-16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Social Science	3
	Natural Science w/Lab	4
	Humanities	3
	Total	15

Third Semester		
Course	Title	Credits
COM 200	Intro to Mass Communication	3
COM 202	Writing & Report. Across Media	3
	Humanities	3
	Natural Science or Math	3
	CSC or Language	3-4
	Total	15-16

Fourth Semester		
Course	Title	Credits
COM 201	Mass Media and Society	3
COM 205	Human Communication	3
COM 207	Media Technology	3
	Humanities	3
	CSC or Language	3-4
	Total	15-16

Fifth Semester		
Course	Title	Credits
COM 300	Communication Theory	3
COM 332	Digital Strategies and Publishing	3
	Digital	3
	Natural Science or Math	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
COM 331	Digital News Reporting & Prod.	3
COM 333	Editing and Multimedia Design	3
COM 401	Research Methods	3
	General Elective	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
COM 404	Mass Media Law and Ethics	3
	Digital	3
COM 452	The Lincolnian Practicum	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
	Practical course	3
COM 416	TV News Producing	3
	General Elective	3
	General Elective	3
	General Elective	1-3
	Total	13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements. **Optional** – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Strategic Communication Track

General Education Total

45-47 credits

Mass Communications Core:

COM 200 Introduction to Mass Communication	3
COM 201 Mass Media and Society	3
COM 202 Writing and Reporting Across the Media	3
COM 205 Human Communication	3
COM 207 Media Technology	3
COM 300 Communication Theory	3
COM 332 Digital Media Strategies and Publishing	3
COM 401 Research Methods in Mass Communication	3
COM 404 Mass Media Law and Ethics	3

Total Mass Communications Core

27 credits

Strategic Communication:

COM 302 Strategic Communication Principles and Theory	3
COM 344 Public Relations Management and Strategies	3
COM 402 Advertising and Integrated Marketing Communications	3
COM 405 Strategic Communication Campaigns	3

Total Strategic Communication

12 credits

Select two (2):

6

At least one must be a COM course

COM 312 Audio Production	3
COM 320 Gender and the Media	3
COM 322 African Americans and Media	3
COM 323 Media and Popular Culture	3
COM 333 Editing and Multimedia Design	3
COM 337 Digital News Photography	3
COM 400 Special Topics (Varies by semester)	3
COM 450 Exploring Media Technology	3
COM 452 Lincolnian Practicum	3
COM 453 The Lincolnian Management (Offered to non-majors; Lincolnian staffers)	3
COM 454 The Student Media Center Practicum	3
COM 455 Entrepreneurial Journalism	3
COM 490 Internship in Mass Communications	3
COM 495 Independent Study	3
ENG 250 Introduction to Cinema	3
ENG 314 Legal Analysis and Writing	3
ENG 325 Screenwriting	3

Select one (1):

3

COM 400 Special Topics (Varies by semester)	3
COM 450 Exploring Media Technology	3
COM 453 The Lincolnian Management	3
COM 454 The Student Media Center Practicum	3
COM 455 Entrepreneurial Journalism	3
COM 490 Internship in Mass Communications	3
COM 495 Independent Study	3
Total Strategic Communication Track	48 credits
General Education	45-47 credits
Major	48 credits
Free Electives	25-27 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	48 credits
Language through 202 level	8 credits
Free Electives	17 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
	Social Science	3
ENG 101	English Composition I	3
	MAT 106 or MAT 106A	3-4
	Total	15-16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Social Science	3
	Natural Science w/Lab	4
	Humanities	3
	Total	15

Third Semester		
Course	Title	Credits
COM 200	Intro to Mass Communication	3
COM 202	Writing & Report. Across Media	3
	Humanities	3
	Natural Science or Math	3
	CSC or Language	3-4
	Total	15-16

Fourth Semester		
Course	Title	Credits
COM 201	Mass Media and Society	3
COM 205	Human Communication	3
COM 207	Media Technology	3
	Humanities	3
	CSC or Language	3-4
	Total	15-16

Fifth Semester		
Course	Title	Credits
COM 300	Communication Theory	3
COM 332	Digital Strategies and Publishing	3
	Digital	3
	Natural Science or Math	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
COM 331	Digital News Reporting & Prod.	3
COM 333	Editing and Multimedia Design	3
COM 401	Research Methods	3
	General Elective	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
COM 404	Mass Media Law and Ethics	3
	Digital	3
COM 452	The Lincolnian Practicum	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
	Practical course	3
COM 416	TV News Producing	3
	General Elective	3
	General Elective	3
	General Elective	1-3
	Total	13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Mass Communications majors may pursue additional minors and majors in any discipline that the university offers. However, the student should consult with his/her academic advisor and /or Chair before outlining their academic plans.

Mass Communications Minor

Required:	12
COM 200 Introduction to Mass Communication	3
COM 201 Mass Media and Society	3
COM 202 Writing and Reporting Across the Media	3
COM 205 Human Communication	3
Select two (2):	6
COM 300 Communication Theory	3
COM 302 Strategic Communication Principles and Theory	3
COM 312 Audio Production	3
COM 320 Gender and the Media	3
COM 322 African Americans and Media	3
COM 323 Media and Popular Culture	3
COM 331 Digital News Reporting and Production	3
COM 332 Digital Media Strategies and Publishing	3
COM 333 Editing and Multimedia Design	3
COM 337 Digital News Photography	3
COM 344 Public Relations Management and Strategies	3
COM 400 Special Topics (varies by semester)	3
COM 402 Advertising and Integrated Marketing Communications	3
COM 404 Mass Media Law and Ethics	3
COM 450 Exploring Media Technology	3
COM 452 The Lincolnian Practicum	3
COM 453 The Lincolnian Management	3
COM 454 The Student Media Center Practicum	3
COM 455 Entrepreneurial Journalism	3
COM 495 Independent Study	3
Total Mass Communications Minor	18 credits

Mass Communications Course Descriptions

COM 200 Introduction to Mass Communication **3 credits**
 This course provides an introductory historical and critical survey of the audio, video, print, and film media with special emphasis on the aesthetic contribution and cultural assimilation involved in their development. This course will expose students to the systems of mass communications and the various types of careers available in the mass media industries. It will highlight the technological inventions and innovations that have made different types of

media accessible to media consumers and producers across the globe. Students will also learn the basics of different theories of mass media, particularly as it pertains to the media industries' ability to influence our perception of the world. *Prerequisite: ENG 102*

COM 201 Mass Media and Society **3 credits**

In this course students learn to analyze the structures and content of major mass media forms and the impact of the media on individuals, groups and social institutions. The course will survey a wide range of communication problems in the context of media consumption, writing and reporting on individuals from different religious, social, ethnic, and educational backgrounds. Students learn cultural competency in an effort to effectively understand how people from different countries and culture act, communicate, and perceive the world around them. *Prerequisite: ENG 102*

COM 202 Writing and Reporting Across the Media **3 credits**

This course introduces students to the basics of writing in a professional environment, and to the various forms of writing for the mass media. These forms include news stories for print, broadcast, online and writing for strategic communication. *Prerequisite: ENG 102, minimum grade C*

COM 203 Public Speaking **3 credits**

In this course students will learn necessary skills related to writing and presenting speeches in a variety of contexts and will offer students practical experiences giving speeches. The course will cover the theoretical underpinnings of argumentation, effective speech delivery techniques, how to effectively organize written speeches, and how to analyze speech audiences. *Prerequisite: ENG 102*

COM 205 Human Communication **3 credits**

A critical thinking based course designed to introduce students to various communication contexts. The course includes practice in informative and persuasive speaking, critical listening and observation, evaluation of persuasive messages, interpersonal communication and group communication and theories of human communication. *Prerequisite: ENG 102*

COM 207 Media Technology **3 credits**

This course covers the use of audio and visual media to tell news stories. Students learn how to use photography, videography, and audio to tell compelling stories. They develop and report multimedia news stories. The course also explores basic concepts of new media as well as the role digital media (aka "new media") technologies play in society. Students will engage with digital media technology throughout the course in order to gain practical experience with new media. Students will learn how to plan, design and create multimedia content. *Prerequisite: ENG-102*

COM 300 Communication Theory **3 credits**

This introductory course addresses the major theoretical issues, approaches to, and applications of communication studies. This course will survey Interpersonal Communication, group communication, rhetoric, intercultural and mass communications. Historical, current, and practical critiques of each theory will be conducted. *Prerequisites: COM 201, COM 202, COM 205*

COM 302 Strategic Communication Principles and Theory **3 credits**

This is an introductory course that explores strategic communications principles, persuasion, theories, research, and industry practice. This course will outline the areas of strategic communications (public relations, advertising and integrated marketing) as an integral part of mass communications. Students will learn the theoretical background and practical uses of strategic communications to deliver messages that reach publics and target audiences. Additionally, this course will introduce students to strategic communications careers. *Prerequisite: COM 201*

COM 312 Audio Production **3 credits**

This course introduces students to the theory and practice of audio production for digital media. Students are taught principles of sound recording, digital editing and special effects, with applications to newsgathering and production, audio streaming, and digital film/video production. *Prerequisites: COM 202, COM 207*

COM 320 Gender and the Media **3 credits**

This course examines intersectional representations of race, class, gender, and sexual identity in the media. It will survey issues of authorship, audience, and the ways in which various media content (online, film, television, journalism, advertising and public relations) enables, facilitates, and challenges these social constructions in society. It will also consider gender in media industries. It will introduce students to feminist and critical approaches to media. The course will also survey the images and impact of women in media. *Prerequisite: ENG 102*

COM 322 African Americans and Media **3 credits**

The purpose of this course is to describe and analyze the unique contributions of African-Americans to the industry. Further, the course will examine historically the trends and treatments of African Americans by the American media establishment. This course serves as an elective course for communication majors. *Prerequisite: ENG 102*

COM 323 Media and Popular Culture **3 credits**

This course will examine the role of popular culture in everyday life, with a particular emphasis on the organization of mass media industries, the relationship between cultural consumption and social status, and the social significance of leisure activities from sports to shopping. *Prerequisite: COM 201*

COM 331 Digital News Reporting and Production **3 credits**

Students work in the field to research, shoot, write, and edit news stories. They develop reporting and interviewing skills, visual acuity, utility for the eye and ear and general video performance abilities. *Prerequisites: COM 207*

COM 332 Digital Media Strategies and Publishing **3 credits**

An online structure is required for every media organization, and media professionals must be proficient in using online tools and resources. This course will prepare students for these advancements by teaching the basics of producing media content and strategically planning for distribution across both Web and mobile platforms. Areas of focus will include online storytelling, digital imaging and photo journalism, multimedia presentations, responsible use of social media, blogging, and the legal and ethical challenges created by the free flow of information on the Internet. *Prerequisites: COM 202, COM 207*

COM 333 Editing and Multimedia Design **3 credits**

Students develop and practice the craft of digital editing, copyediting, and layout across multimedia platforms. They learn to edit stories for content, structure, word usage and story flow. Students learn appropriate software to design pages and edit still and moving images. *Prerequisites: COM 200, COM 202, COM 207*

COM 337 Digital News Photography **3 credits**

This course explores photography as a storytelling medium. The course develops skills such as shooting pictures on deadline, writing precise and compelling cutlines, and editing for impact. *Prerequisite: COM 207, C or better*

COM 344 Public Relations Management and Strategies **3 credits**

This is an advanced course that focuses on the structure of public relations agencies/departments, account management and planning, reputation management, relationship building, crisis communication, conflict resolution, messaging, writing, design, and new technologies. Students will learn the fundamentals of constructing public relations plans by developing goals, objectives, strategies and tactics that are necessary for executing successful campaigns. *Prerequisites: COM 202, COM 302*

COM 400 Special Topics (Varies by semester) **3 credits**

Prerequisite: permission of the instructor

COM 401 Research Methods in Mass Communication **3 credits**

This course is designed to introduce students to quantitative and qualitative methodologies of mass communication research, with emphasis on the research process, research design, and methods of data collection. It will contribute to a broader foundation in Mass Communication and Journalism by exposing students to techniques of data gathering and measurement, including sampling, interviewing, content analysis, critical analysis, and conducting surveys. *Prerequisite: COM 300*

COM 402 Advertising and Integrated Marketing Communications **3 credits**

In this advanced course students will learn about the structure of advertising agencies/departments, account management and planning, relationship building, advertising/IMC strategies and tactics, psychological and creative processes, branding and positioning, art and copy, and new technologies. This course will also introduce students to the processes of creating advertisements and developing advertising campaigns.

Prerequisite: COM 302

COM 404 Mass Media Law and Ethics **3 credits**

This course introduces students to legal and ethical questions faced by journalists and other mass media professionals. Case studies from the news media and U.S. Supreme Court opinions are examined. *Prerequisite: either COM 300, COM 302, CRJ 301, ENG 314, POL 300, or PHL 303*

COM 405 Strategic Communication Campaigns **3 credits**

This is a capstone course in which students will be trained on the execution of public relations, advertising and integrated marketing campaigns from B-to-C and/or non-profit communications objectives with the overarching goal of building students' professional portfolios. Students will also learn to manage online communities in the face of social media evolution. Ideally, students will select a client to represent or they will work directly with either a media related business or strategic communications agency. *Prerequisites: COM 302, and either COM 344 or COM 402*

COM 416 Television News Producing **3 credits**

In this course students will learn and practice the basics of broadcast news producing. While the focus will be on television news, students will learn to produce news content across digital platforms. Students will practice and refine the skills required to produce news stories with the complex and creative techniques necessary for broadcast news production in a multimedia environment. *Prerequisites: COM 331 and either COM 332 or COM 333*

COM 450 Exploring Media Technology **3 credits**

This course explores basic concepts of new media as well as the role emerging media technologies play in society. *Prerequisite: COM 207*

COM 452 Lincolnian Practicum **1-3 credits**

This course offers practical experience in journalism via the online student news outlet, The Lincolnian. Students will complete regular writing and digital content assignments that demonstrate mastery of journalistic writing, production, and AP news style. *Prerequisite: COM 202 (Mass Communication majors) or ENG 102, minimum grade B (non-Majors)*

COM 453 The Lincolnian Management **3 credits**

This course is an elective course for students who will study staff organization, advertising, business management, journalistic writing, editing, page make-up and design, photography, desktop publishing and computer skills, and the publication process for *The Lincolnian*.

Prerequisites: permission of instructor and either COM 302, COM 332, COM 450, or COM 452

COM 454 The Student Media Center Practicum **3 credits**

This course offers practical experience in media production at the Student Media Center, or strategic communication in the Office of Communications. Students will complete an advanced practicum with hands on learning experiences in a fast paced environment.

Prerequisites: permission of instructor

COM 455 Entrepreneurial Journalism **3 credits**

This course introduces students to the basics of entrepreneurship and evolving business models for media. It blends instruction in general entrepreneurship concepts with how the online and digital technologies are transforming media economics, using recent news and communication startups as case studies for applying entrepreneurial principles. Students will identify, develop and pitch ideas for media businesses; research and write a business case study; and perform skill-building exercises in business analysis and digital technologies.

Prerequisite: COM 202

COM 490 Internship in Mass Communications **3 credits**

Students will apply theories and principles learned in the classroom to a professional internship in their chosen field of study, either on campus or in the community. Throughout the internship, students will complete various tasks designed to reflect and enhance the internship experience including weekly reports and creating a professional portfolio.

Prerequisites: permission of instructor

COM 495 Independent Study **1-4 credits**

Faculty supervised research

Prerequisites: COM 207, COM 300

Mathematical Sciences

The Mission of the Department of Mathematical Sciences is to provide students with quality academic experiences that develop mathematical and computing knowledge and skills needed for advanced studies and professional employment.

Mathematics is fundamental to many disciplines. It is highly respected for developing quantitative reasoning skills, understanding and communicating mathematical ideas, analytical thinking skills, data science, mathematical modeling, pattern recognition, and general problem solving skills which are essential for success in most contemporary professions.

More than ever, today mathematics plays a leading role in shaping our rapidly changing and ever-increasing technological-based world. Mathematicians work with STEM scientists in disciplines such as computer science, medicine, biology, chemistry, physics, engineering, ecology, as well as other disciplines including economics, business, and social sciences to solve many pressing problems. Studying mathematics will keep many career paths open and give you an invaluable education for whichever profession you eventually choose. For a list of careers in mathematics, go to MAA Math Classifieds at www.mathclassifieds.org

A student who has not yet formed specific career goals and prefers a broad-based education that will provide flexibility in his/her future should consider a major or minor in Mathematics at Lincoln University as an excellent option.

Mathematics (BS, BA)

The Department of Mathematical Sciences prides itself in the competitiveness of its curriculum. The department offers three emphases:

- General Mathematics
- Computational Mathematics
- Actuarial Science

General Math is directed toward students who may wish to pursue advanced studies in mathematics. The Computational Math emphasis prepares students for professional employment with computers and computer systems and for advanced studies in computer science or data science. The Actuarial Science emphasis prepares students for professional employment in business fields.

General Mathematics Track

General Education specific requirements:

Computer Science: CSC 158 Computer Programming I	4
Computer Science: CSC 159 Computer Programming II	4

General Education Total	47 credits
Mathematics Core:	
MAT 121 Calculus I	4
MAT 122 Calculus II	4
MAT 213 Discrete Mathematics	3
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
MAT 341 Mathematical Statistics I	3
MAT 421 Analysis I	3
Academic Enrichment Elective: Select one (1):	3
MAT 475 Seminar I	3
MAT 495 Independent Study	3
MAT 499 Mathematics Internship	3
Total Mathematics Core:	30 credits
MAT 325 Modern Algebra I	3
200-level: Select one (1):	3
One additional MAT courses at the 200 level	3
300-400-level: Select three (3):	9
Three additional MAT courses at the 300-400 levels	9
Total General Mathematics Track	45 credits
General Education	47 credits
Major	45 credits
Electives	28 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	45 credits
Language through 202 level	8 credits
Electives	20 credits
Total required for BA degree	120 credits

MATHEMATICS: General Mathematics Track

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
MAT 111	Pre-Calculus or Higher	4
ENG 101	English Composition I	3
HPR 101	Dimensions of Wellness	2
	Natural Science w/Lab	4
Total		16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
CSC 158	Computer Programming I	4
MAT 121	Calculus I	4
	Humanities	3
	Social Science	3
Total		17

Third Semester		
Course	Title	Credits
CSC 159	Computer Programming II	4
MAT 122	Calculus II	4
MAT 213	Discrete Mathematics	3
SOS 151	African American Experience	3
	Humanities	3
Total		17

Fourth Semester		
Course	Title	Credits
MAT 221	Calculus III	4
	General Elective	3
	Natural Science	3
	Humanities	3
	Social Science	3
Total		16

Fifth Semester		
Course	Title	Credits
MAT 214	Linear Algebra	3
MAT 222	Differential Equations	3
MAT 341	Mathematical Statistics I	3
	Mathematics	3
	General Elective	3
Total		15

Sixth Semester		
Course	Title	Credits
MAT 325	Modern Algebra I	3
	Mathematics	3
	General Elective	3
	General Elective	3
	General Elective	3
Total		15

Seventh Semester		
Course	Title	Credits
MAT 421	Analysis I	3
	Mathematics	3
	General Elective	3
	General Elective	3
Total		12

Eighth Semester		
Course	Title	Credits
	Academic Enrichment	3
	Mathematics	3
	General Elective	3
	General Elective	3
Total		12

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Actuarial Science Track

General Education specific requirements:

Computer Science: CSC 158 Computer Programming I	4
Computer Science: CSC 159 Computer Programming II	4
General Education Total	47 credits

Mathematics Core:

MAT 121 Calculus I	4
MAT 122 Calculus II	4
MAT 213 Discrete Mathematics	3
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
MAT 341 Mathematical Statistics I	3
MAT 421 Analysis I	3

Academic Enrichment Elective: Select one (1):

MAT 475 Seminar I	3
MAT 495 Independent Study	3
MAT 499 Mathematics Internship	3
Total Mathematics Core:	30 credits

Actuarial Science: 15

ACC 203 Principles of Financial Accounting	3
ECO 201 Principles of Macroeconomics	3
ECO 202 Principles of Microeconomics	3
MAT 313 Numerical Methods	3
MAT 342 Mathematical Statistics II	3
Total Actuarial Science Track	45 credits

General Education	47 credits
Major	45 credits
Electives	28 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	45 credits
Language through 202 level	8 credits
Electives	20 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
MAT 111	Pre-Calculus or Higher	4
ENG 101	English Composition I	3
SOS 151	African American Experience	3
	Natural Science w/Lab	4
	Total	17

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
CSC 158	Computer Programming I	4
MAT 121	Calculus I	4
	Humanities	3
	Total	16

Third Semester		
Course	Title	Credits
CSC 159	Computer Programming II	4
MAT 122	Calculus II	4
MAT 213	Discrete Mathematics	3
	Humanities	3
	Social Science	3
	Total	17

Fourth Semester		
Course	Title	Credits
MAT 221	Calculus III	4
ECO 201	Prin. of Macroeconomics	3
	Humanities	3
	Natural Science	4
	General Elective	3
	Total	17

Fifth Semester		
Course	Title	Credits
MAT 214	Linear Algebra	3
MAT 222	Differential Equations	3
MAT 341	Mathematical Statistics I	3
	General Elective	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
MAT 313	Numerical Methods	3
MAT 342	Math Statistics II	3
ECO 202	Prin. of Microeconomics	3
	General Elective	3
	General Elective	2
	Total	14

Seventh Semester		
Course	Title	Credits
MAT 421	Analysis I	3
ACC 203	Prin. of Financial Accounting	3
	General Elective	3
	General Elective	3
	Total	12

Eighth Semester		
Course	Title	Credits
	Academic Enrichment	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	12

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Computational Mathematics Track

General Education specific requirements:

Computer Science: CSC 158 Computer Programming I	4
Computer Science: CSC 159 Computer Programming II	4
General Education Total	47 credits

Mathematics Core:

MAT 121 Calculus I	4
MAT 122 Calculus II	4
MAT 213 Discrete Mathematics	3
MAT 214 Linear Algebra	3
MAT 221 Calculus III	4
MAT 222 Differential Equations	3
MAT 341 Mathematical Statistics I	3
MAT 421 Analysis I	3

Academic Enrichment Elective: Select one (1):

MAT 475 Seminar I	3
MAT 495 Independent Study	3
MAT 499 Mathematics Internship	3
Total Mathematics Core:	30 credits

Computational Mathematics:

CSC 254 Data Structures	4
CSC 353 Computer Organization and Assembly Language	3
CSC 354 Database Management	3
MAT 212 Mathematical Modeling	3
MAT 313 Numerical Methods	3

Select two (2):

Additional Math course at the 300-400 level	3
Additional CSC course at the 300-400 level	3
Additional approved Computational Science course	3
Total Computational Mathematics Track	51 credits

General Education	47 credits
Major	51 credits
Electives	22 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	51 credits

Language through 202 level	8 credits
Electives	14 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
MAT 111	Pre-Calculus or Higher	4
ENG 101	English Composition I	3
SOS 151	African American Experience	3
	Natural Science w/Lab	4
	Total	17

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
CSC 158	Computer Programming I	4
MAT 121	Calculus I	4
	Humanities	4
	Total	17

Third Semester		
Course	Title	Credits
MAT 122	Calculus II	4
MAT 213	Discrete Mathematics	3
CSC 159	Computer Programming II	4
	Humanities	3
	Social Science	3
	Total	17

Fourth Semester		
Course	Title	Credits
MAT 221	Calculus III	4
	Humanities	3
	Natural Science	3
	Social Science	3
	Total	13

Fifth Semester		
Course	Title	Credits
MAT 212	Mathematical Modeling	3
MAT 214	Linear Algebra	3
MAT 341	Mathematical Statistics I	3
CSC 254	Data Structures	4
	Computational Math	3
	Total	16

Sixth Semester		
Course	Title	Credits
MAT 222	Differential Equations	3
MAT 313	Numerical Methods	3
CSC 353	Computer Org. & Assembly	3
CSC 354	Database Management	3
	Computational Math	3
	Total	15

Seventh Semester		
Course	Title	Credits
MAT 421	Analysis I	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1
	Total	13

Eighth Semester		
Course	Title	Credits
	Academic Enrichment	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	12

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Mathematics Minor

Required:	12
MAT 121 Calculus I	4
MAT 122 Calculus II	4
MAT 221 Calculus III	4
200-level or higher: Select two (1):	6
Two additional MAT courses at the 200 level or above	6
Total Mathematics Minor	18 credits

Mathematics Course Descriptions

MAT 101 Elementary & Intermediate Algebra / MAT LAB **4 credits**
 This course consists of selected topics that include basic concepts of arithmetic and algebra, the real numbers, first degree equations of one variable, inequalities, exponents, polynomials, factoring, rational expression, systems of linear equations and inequalities, roots and radicals. *Corequisite: MAT LAB*

MAT 102 Intermediate Algebra / MAT LAB **3 credits**
 This course consists of selected topics that include factoring polynomials, rational expression, systems of linear equations and inequalities, roots and radicals. *Prerequisite: MAT 101, minimum grade C. Corequisite: MAT LAB*

MAT 106 Math for Liberal Arts **3 credits**
 This course is an introduction to non-technical applications of mathematics in the modern world and is designed to cultivate an appreciation of the significance of mathematics in daily life and to develop student's mathematical reasoning. Subjects include Quantitative Information in Everyday Life, Financial Management, Statistics and Probability. *Prerequisite: MAT 101, minimum grade C, or by Placement test*

MAT 106A Math for Liberal Arts With Algebra **4 credits**
 This course is an introduction to non-technical applications of mathematics in the modern world and is designed to study the basic concepts of arithmetic and algebra, cultivate an appreciation of the significance of mathematics in daily life and to develop student's mathematical reasoning. Subjects include Basic Algebra, Problem Solving, Consumer Mathematics, Statistics and Probability.

MAT 110 College Algebra / MAT 110L College Algebra Lab **4 credits**
 This course contains algebraic techniques, functions, and graphs which are essential in order to understand and use higher level mathematics. Topics include linear and quadratic equations and inequalities, function notation, combinations, translations and graphs of

common functions. *Prerequisite: MAT 101 or MAT 102, minimum grade C. Corequisite: MAT 110L*

MAT 111 Pre-Calculus / MAT 111L Pre-Calculus Lab **4 credits**

This course is an introduction to advanced algebraic techniques, functions and graphs which are essential in order to understand and use higher level mathematics in courses beginning with calculus. Topics include conic sections, rational, exponential, logarithmic, and trigonometric functions. *Prerequisite: MAT 110, minimum grade C. Corequisite: MAT 111L*

MAT 114 Elementary Statistics I **3 credits**

This course is designed for students who need an elementary knowledge of statistics. The basic ideas of descriptive statistical methods are considered, including frequency distribution, measures of location and variation. It also includes permutation, combination and rules of probability, together with well-known probability distributions such as binomial, poisson, geometric, hyper geometric and multinomial.

Prerequisite: MAT 110 or higher, minimum grade C

MAT 115 Foundations of Data Science **3 credits**

This course will teach the foundations of data science and data-driven research. It is designed to serve as an optional elective course for mathematics majors, minors, and other STEM, business, and social science majors who are interested in pursuing data-driven careers or graduate study programs. Students will acquire basic computational skills, basic knowledge of statistical analysis, error analysis, and the basics of machine learning. Students will also be familiarized with good practices for handling small and big data. After this class, students should be able to formulate a question, identify appropriate data to answer the question, prepare and analyze the data, extract knowledge and insights, make decisions and identify the confidence level of decisions. This course will be organized in a modular fashion, with labs and projects assigned to students for group work.

Prerequisite: MAT 110, CSC 151

MAT 117 Finite Mathematics **3 credits**

This course is designed for students in the Social Sciences. The goal of the course is to give the student a working knowledge of the areas of mathematics that are most applicable to his or her particular discipline. Among the topics studied will be elementary matrix algebra, linear programming, logarithms, progressions, and the mathematics of finance. *Prerequisite: MAT 110, minimum grade C*

MAT 120 Calculus for Life Science and Social Science Majors **4 credits**

This course studies differential and integral calculus with a focus on its applications to business and economics. Topics to be covered are increments and rates, limits, the derivative, rules of differentiation, logarithmic differentiation, methods of integration, and applications of the definite integral to business and economics.

Prerequisite: MAT 111 or MAT 117, minimum grade C

MAT 121 Calculus I**4 credits**

This is the first course in the calculus sequence designed for students intending to major in mathematics, natural sciences, and engineering. The topics covered will include: the straight line, functions, plane analytic geometry, limits, continuity, derivatives of algebraic and trigonometric functions, with applications to velocity, rates, extreme curve plotting and optimization, differentials, Rolle's theorem, mean value theorem, and integration.

Prerequisite: MAT 111, minimum grade C

MAT 122 Calculus II**4 credits**

This is the second semester course in the calculus sequence designed for students intending to major in mathematics, natural sciences, and engineering. The topics covered will include the applications of integration of algebraic and trigonometric functions, differentiation and integration of logarithmic and exponential functions, integration techniques, length of a curve, areas of surfaces, inverse trigonometric and hyperbolic functions, improper integrals, L'Hopital's rule, and infinite series. *Prerequisite: MAT 121, minimum grade C*

MAT 211 College Geometry**3 credits**

This course is designed for prospective high school teachers of mathematics. After a quick review of introductory topics in Euclidean geometry, the course will cover advanced topics in Euclidean geometry, and basic topics in non-Euclidean geometry. *Prerequisites: MAT 121, minimum grade C*

MAT 212 Mathematical Modeling**3 credits**

This course is an introduction to the development and study of mathematical models. It is designed in such a way that students from other disciplines will find it useful as a summary of modern mathematical methods, and mathematics majors will benefit from applications of mathematics to real life problems. Undergraduate students from the Natural and Social Sciences will find most of the material accessible because the prerequisite is basic calculus.

Prerequisite: MAT 120 or MAT 121, minimum grade C

MAT 213 Discrete Mathematics**3 credits**

This course is designed as an elementary introduction to the discrete mathematical structures of computer science. Topics include sets, logic, Boolean algebra, combinatorics, graphs, trees, semigroups, groups, and examples of automata.

Prerequisite: MAT 117 or higher, minimum grade C

MAT 214 Linear Algebra**3 credits**

The following topics will be covered in this course: vector spaces, subspaces, bases, dimension, linear dependence and independence, linear transformations, matrices, matrix operations, rank equivalence relations, eigenvalues, eigenvectors. *Prerequisite: MAT 122, minimum grade C*

MAT 220 Set Theory and Logic**3 credits**

This course consists of the study of sets and equivalence classes, Boolean algebra, the role of axiomatics in the structure of mathematics, basic principles of logic involving rules of modus ponens, reduction and absurdum, propositional calculus, first order logic and the nature of mathematical proof. *Prerequisite: MAT 121, minimum grade C*

MAT 221 Calculus III**4 credits**

This course is a continuation of MAT 122 including three dimensional Analytic Geometry, Partial derivatives, multiple integrals, Vector Calculus, and their applications. *Prerequisite: MAT 122, minimum grade C*

MAT 222 Differential Equations**3 credits**

Topics include solution methods and applications of first order differential equations, solution of higher order differential equations using the characteristic equation, the undetermined coefficients and variation of parameters methods, existence and uniqueness theorems for initial value problems, Laplace transforms, systems of linear differential equations. *Prerequisite: MAT 122, minimum grade C. Corequisite: MAT 221*

MAT 310 Methods of Teaching Mathematic**3 credits**

This course is a study of strategies, techniques, materials, technology, and current research used in the teaching of mathematical concepts to high school students. Students will review the traditional and contemporary standards involved in teaching mathematics at the secondary school level; develop an awareness of the professional resources, materials, technology and information available for teachers; prepare unit and lesson plans with related assessment procedures on a variety of topics; and acquire teaching experience by taking part in individual tutoring, observation at a high school, and/or presenting lessons at the appropriate level.

MAT 313 Numerical Methods**3 credits**

Modern computational algorithms for the numerical solution of a variety of applied mathematics problems are considered. Topics include numerical solution of polynomial and transcendental equations, acceleration of convergence, Lagrangian interpolation and least squares approximation, numerical differentiation and integration.

Prerequisites: MAT 122 with minimum grade C, CSC 158

MAT 325 Modern Algebra I**3 credits**

The following topics will be covered in these courses: set theory, functions and mappings, permutations, theory of groups, rings and ideals, homomorphisms, integral domains, equivalence classes, residue classes, fields, modules. *Prerequisites: MAT 221, minimum grade C*

MAT 341 Mathematical Statistics I**3 credits**

This is a first course in a yearlong sequence designed for Mathematics majors. The topics include the algebra of sets, probability in finite sample spaces, random variables and

probability functions, including the mean, variance, and joint probability functions, the binomial distribution, and applications. *Corequisite: MAT 221*

MAT 342 Mathematical Statistics II **3 credits**

This is the second course in a yearlong sequence designed for Mathematics majors. The topics include distribution of random variables, conditional probability and stochastic independence, special distributions including the t and F distributions, moment generating techniques, limiting distributions, and the central limit theorem. *Prerequisite: MAT 341, minimum grade C*

MAT 400 Topics in Mathematics I **3 credits**

This course will focus on involving students in current topics or current research interests in Mathematics

MAT 421 Analysis I **3 credits**

This is the first semester in the one year sequence that is designed as a rigorous development of the fundamentals of analysis for mathematics majors. The following topics will be covered in this course: sets, sequences, limits, mean value theorems, definite integral, Taylor's theorem, improper integrals, set functions, infinite sets, uniform convergence, and power series. *Prerequisites: MAT 221, minimum grade C*

MAT 475 Seminar I **3 credits**

This is a one year course of selected topics, papers, projects and research in mathematics, requiring a written report and an oral presentation.

MAT 495 Independent Study **1-4 credits**

Faulty supervised research

MAT 499 Mathematics Internship **1-4 credits**

Music

Music (BA)

Mission Statement

The Mission of the Music Program is to provide students with a thorough academic experience in the various disciplines of music combined with applied performance skills in an instrument or voice. Students exiting the program will have the skills necessary for graduate study or employment

Entrance Requirements

Entering music majors are encouraged to begin the music major curriculum during their first semester at Lincoln University. In order to determine the entering student's performance proficiency and musical background, an audition and a placement exam are required before enrolling in music courses. Students who do not earn a satisfactory score on the Music Placement Examination are required to enroll in MUS 100 – Music Fundamentals before enrolling in MUS 101 and MUS 105.

All music majors are required to audition before the music faculty on a solo instrument or voice. Appointments for auditions and other music tests may be made through the Department of Performing Arts. Auditioning students must bring their own music scores. An accompanist will be provided.

Students with deficiencies in performance and who are accepted by the Department on probation must enroll in developmental applied music in voice or instrumental music for a maximum of four semesters or until the minimum standards are reached for enrollment in Applied Music in voice or instrumental performance. This status may require the student to continue to study beyond the normal four-year period.

Before the end of the sophomore year, approval must be obtained in writing from the chair in order to continue in the major.

Graduation Requirements

The following are the requirements for Music leading to the Bachelor of Arts degree:

- Students must pass a Sophomore Review (third semester or equivalent for transfer students) of their music, repertoire and activities, according to the plan of study and concentration developed with the student's advisor. The chair and at least one other faculty member will evaluate student work. Students who do not pass the Sophomore Review may be directed to provisional remedies for a follow-up review, or directed to another major.
- Students must complete all courses required by the university and those required for Music, applicable to the specifications in the catalog during the first year of enrollment.

- Students must maintain a minimum grade set by the university in all courses in the major (catalog).
- Students must submit a writing portfolio in accordance with university and department requirements (developed through the course of study).
- Students must prepare and present a Junior Recital and a Senior Recital.
- Students must demonstrate piano proficiency.

Language Requirement

The **Bachelor of Arts** degree requires **two years (four semesters)** of a foreign language.

Vocal Track

General Education specific requirements:

Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Music Core

MUS 101 Ear Training & Sight Singing I	2
MUS 102 Ear Training & Sight Singing II	2
MUS 105 Music Theory I	3
MUS 106 Music Theory II	3
MUS 107 Piano I	1
MUS 108 Piano II	1
MUS 203 Music Literature and Styles I	3
MUS 204 Music Literature and Styles II	3
MUS 205 Advanced Theory III	3
MUS 206 Advanced Theory IV	3
MUS 219 Choral Conducting	1
MUS 303 Music Literature and Styles III	3
MUS 421 Form and Analysis	3

Select one (1):	3
MUS 321 Arranging	3
MUS 322 Composition	3
Total Music Core	34 credits

Lessons:	8
Eight semesters at one credit per semester:	
MUS 2V1 Voice Private Lessons	8

Performance:	
MUS 226 Vocal Diction (Italian and English)	2
MUS 227 Vocal Diction (French-German)	2
MUS 2E1 Concert Choir (8 semesters at 1 credit per semester)	8

MUS 2E2 Opera Workshop (3 semesters at 1 credit per semester)	3
MUS 409 Vocal Pedagogy I	1
MUS 410 Vocal Pedagogy II	1
Total Performance	17 credits
Total Vocal Track	59 credits
General Education	47 credits
Major	59 credits
Language through 202 level	8 credits
Electives	6 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
MUS 101	Ear Training & Sight Singing I	2
MUS 105	Music Theory I	3
MUS 107	Piano I	1
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
	MAT 106 or MAT 106A	3-4
Total		17-18

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
MUS 102	Ear Training & Sight Singing II	2
MUS 106	Music Theory II	3
MUS 108	Piano II	1
MUS 203	Music Literature and Styles I	3
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
MUS 2E2	Opera Workshop	1
Total		15

Third Semester		
Course	Title	Credits
	Humanities	3
	Humanities	3
MUS 204	Music Literature and Styles II	3
MUS 205	Advanced Theory III	3
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
	Natural Science w/Lab	4
Total		18

Fourth Semester		
Course	Title	Credits
	Natural Science or Math	3
MUS 206	Advanced Theory IV	3
MUS 226	Vocal Diction Italian & English	2
MUS 2E1	Concert Choir	1
MUS 2E2	Opera Workshop	1
MUS 2V1	Voice Private Lessons	1
MUS 303	Music Literature and Styles III	3
	Social Science	3
Total		17

Fifth Semester		
Course	Title	Credits
	Foreign Language	4
SOS 151	African American Experience	3
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
MUS 409	Voice Pedagogy I	1
	Natural Science or Math	3
Total		13

Sixth Semester		
Course	Title	Credits
	Foreign Language	4
MUS 227	Vocal Diction French & German	2
MUS 2E1	Concert Choir	1
MUS 2E2	Opera Workshop	1
MUS 2V1	Voice Private Lessons	1
MUS 410	Voice Pedagogy II	1
	MUS 321 or MUS 322	3
Total		13

Seventh Semester		
Course	Title	Credits
	Foreign Language	4
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
MUS 421	Form and Analysis	3
	Social Science	3
MUS 219	Choral Conducting	1
Total		13

Eighth Semester		
Course	Title	Credits
	Foreign Language	4
	Humanities	3
HPR 101	Dimensions of Wellness	2
MUS 2E1	Concert Choir	1
MUS 2V1	Voice Private Lessons	1
	General Elective	2-3
Total		13-14

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Instrumental Track

General Education specific requirements:

Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Music Core

MUS 101 Ear Training & Sight Singing I	2
MUS 102 Ear Training & Sight Singing II	2
MUS 105 Music Theory I	3
MUS 106 Music Theory II	3
MUS 107 Piano I	1
MUS 108 Piano II	1
MUS 203 Music Literature and Styles I	3
MUS 204 Music Literature and Styles II	3
MUS 205 Advanced Theory III	3
MUS 206 Advanced Theory IV	3
MUS 219 Choral Conducting	1
MUS 303 Music Literature and Styles III	3
MUS 421 Form and Analysis	3

Select one (1):	3
MUS 321 Arranging	3
MUS 322 Composition	3
Total Music Core	34 credits

Lessons:

Eight semesters at one credit per semester of one of the following:

MUS 2K1 Piano Private Lessons	8
MUS 2K2 Organ Private Lessons	8
MUS 2P1 Percussion Private Lessons	8
MUS 2S1 Violin Private Lesson	8
MUS 2S2 Viola Private Lessons	8
MUS 2S3 Cello Private Lessons	8
MUS 2S4 Bass Private Lessons	8
MUS 2S5 Guitar Private Lessons	8
MUS 2W1 Flute Private Lessons	8
MUS 2W2 Clarinet Private Lessons	8
MUS 2W3 Saxophone Private Lessons	8
MUS 2W4 Trumpet Private Lessons	8
MUS 2W5 Trombone Private Lessons	8
MUS 2W6 Tuba Private Lessons	8
MUS 2W7 French Horn Lessons	8
Total Lessons	8 credits

Performance:

MUS 220 Instrumental Conducting	2
MUS 2E7 Concert Band (4 semesters at 1 credit per semester)	4
MUS 2E9 Marching Band (4 semesters at 1 credit per semester)	4
MUS 2R1 Recital Seminar (Junior)	1
MUS 2R1 Recital Seminar (Senior)	1

Chamber Music:

MUS 2E3 Jazz Ensemble (4 semesters at 1 credit per semester)	4
MUS 2E4 String Ensemble (4 semesters at 1 credit per semester)	4
Total Performance & Chamber	16 credits

Select one group (1):

	2
MUS 407 and MUS 408 Piano Pedagogy I & II	2
MUS 411 and MUS 412 Woodwind Pedagogy I & II	2
Total Instrumental Track	60 credits

General Education	47 credits
Major	60 credits
Language through 202 level	8 credits
Electives	5 credits
Total required for BA degree	120 credits

Recommended Electives for Vocal and Instrumental Tracks*

MUS 323 Jazz in American Culture	3
MUS 422 Intro to Music Technology	3

*It is strongly suggested that students take both music courses as free electives, however, students will not be penalized for taking other electives that contribute to their overall evolution as knowledgeable undergraduate students from Lincoln University.

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
ENG 101	English Composition I	3
MUS 105	Music Theory I	3
MUS 107	Piano I	1
MUS 2E9	Marching Band	1
	Instrumental Private Lessons	1
	MAT 106 or MAT 106A	3-4
	Total	17-18

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
SOS 151	African American Experience	3
MUS 106	Music Theory II	3
MUS 108	Piano II	1
MUS 203	Music Literature and Styles I	3
MUS 2E7	Concert Band	1
	Instrumental Private Lessons	1
MUS 101	Ear Training & Sight Singing I	2
	Chamber Music	1
	Total	18

Third Semester		
Course	Title	Credits
	Humanities	3
MUS 204	Music Literature and Styles II	3
MUS 205	Advanced Theory III	3
MUS 2E9	Marching Band	1
	Instrumental Private Lessons	1
	Natural Science w/Lab	4
	Total	15

Fourth Semester		
Course	Title	Credits
	Natural Science or Math	3
	Social Science	3
MUS 206	Advanced Theory IV	3
MUS 2E7	Concert Band	1
MUS 303	Music Literature and Styles III	3
	Chamber Music	1
	Instrumental Private Lessons	1
	Total	15

Fifth Semester		
Course	Title	Credits
	Foreign Language	4
MUS 219	Choral Conducting	1
MUS 2E9	Marching Band	1
	MUS 407 or MUS 411	1
MUS 2R1	Recital Seminar	1
	Instrumental Private Lessons	1
	Social Science	3
	Total	12

Sixth Semester		
Course	Title	Credits
	Foreign Language	4
MUS 2E7	Concert Band	1
	Humanities	3
	MUS 321 or MUS 322	3
	MUS 408 or MUS 412	1
	Chamber Music	1
	Instrumental Private Lessons	1
	Total	14

Seventh Semester		
Course	Title	Credits
	Foreign Language	4
MUS 220	Instrumental Conducting	2
MUS 2E9	Marching Band	1
MUS 421	Form and Analysis	3
	Instrumental Private Lessons	1
MUS 102	Ear Training & Sight Singing II	2
	Natural Science or Math	0-1
	Total	15-16

Eighth Semester		
Course	Title	Credits
HPR 101	Dimensions of Wellness	2
	Foreign Language	4
	Humanities	3
MUS 2E7	Concert Band	1
MUS 2R1	Recital Seminar	1
	Instrumental Private Lessons	1
	Chamber Music	1
	Total	13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120 Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic

requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Music Minor – For non-Music Majors

Departmental approval is required for students wishing to achieve a documented Music minor. Interested students should schedule an appointment with the chair of the Department of Visual and Performing Arts to develop a plan of study regarding choice of courses and sequencing.

Music Minor Core

MUS 105 Music Theory I	3
MUS 106 Music Theory II	3
MUS 203 Music Literature and Styles I	3
Total Core	9 credits

Concert: 3 semesters at 1 credit per semester of either:

MUS 2E1 Concert Choir	3
MUS 2E7 Concert Band	3

Private Lessons: 4 semesters at 1 credit per semester

MUS 2xx Vocal/Instrumental Private Lessons	4
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Ensemble: 4 semesters at 1 credit per semester of either:

MUS 2E2 Opera Workshop	4
MUS 2E3 Jazz Ensemble	4

Select one (1):

MUS 323 Jazz in American Culture	3
MUS 422 Intro to Music Technology	3

Total Music Minor

23 credits

Student Learning Outcomes for the Music Major

1. Students will demonstrate knowledge and development of physical coordination and technical skill required for specific musical activity (singing, instrumental performance and ensemble participation).
2. Students will demonstrate knowledge and skills necessary to prepare for performance independent of the applied music instructor.
3. Students will be able to articulate knowledge of applicable performance pedagogy including teaching methods and repertory.
4. Vocal majors will be able to sing in four languages: English, Italian, French and German.

5. Students will be able to discuss the elements of music, the historical eras of musical style, and the general characteristic forms of the historical eras.
6. Students will be able to demonstrate knowledge of essential form, harmony, and structure in traditional western music.
7. Students will develop musicianship to the highest possible level in areas of ensemble playing or singing through collaborative understanding and knowledge of literature through varied ensemble experience.

Music Course Descriptions

MUS 100 Music Fundamentals	2 credits
This course covers the study of the basic musical elements that comprise a musical composition, in addition to the practice of reading and writing music, and elementary aural skills as a prerequisite to Music Theory/Ear Training and Sight Singing. Open to all students.	
MUS 101 Ear Training & Sight Singing I	2 credits
This course includes instruction and practice in sight singing, aural perception, and dictation.	
MUS 102 Ear Training & Sight Singing II	2 credits
This course includes instruction and practice in sight singing, aural perception, and dictation.	
MUS 105 Music Theory I	3 credits
This course includes instruction and study of: scales, intervals, triads, and their inversions; non harmonic tones, dominant sevenths, and modulation. Melodic and harmonic study. Simple analysis of form.	
MUS 106 Music Theory II	3 credits
This course includes instruction and study of: scales, intervals, triads, and their inversions; non harmonic tones, dominant sevenths, and modulation. Melodic and harmonic study. Simple analysis of form. <i>Prerequisite: MUS 105</i>	
MUS 107 Piano I	1 credit
This course consists of class instruction in piano.	
MUS 108 Piano II	1 credit
This course consists of class instruction in piano.	
MUS 109 Vocal Instruction I	1 credit
This course consists of Instruction in Voice.	
MUS 190 Special Topics	3 credits

- MUS 200 Introduction to Music** **3 credits**
Part of the course is devoted to a survey of the fundamentals of music. Major developments in the music of the Western world from the Middle Ages to our own time are traced, with special attention being given to the different styles of music developed in the United States.
- MUS 203 Music Literature and Styles I** **3 credits**
This course is required of all music majors and open to others interested with consent of the instructor. It includes the study of music history and literature of the Medieval, Renaissance, Baroque and Classical Periods.
- MUS 204 Music Literature and Styles II** **2-3 credits**
This course is required of all music majors and open to others interested with consent of the instructor. It includes the study of music history and literature of the Medieval, Renaissance, Baroque and Classical Periods.
- MUS 205 Advanced Theory III** **3 credits**
This course includes the study of advanced harmony, chromatic alterations, modulations, analysis of masterworks and original compositions, problems in elementary counterpoint and keyboard harmony. *Prerequisite MUS 106*
- MUS 206 Advanced Theory IV** **3 credits**
This course includes the study of advanced harmony, chromatic alterations, modulations, analysis of masterworks and original compositions, problems in elementary counterpoint and keyboard harmony. *Prerequisite: MUS 205*
- MUS 207 Class Piano III** **1 credit**
This course consists of class instruction in piano. It is open to all students.
Prerequisite: MUS 108
- MUS 208 Class Piano IV** **1 credit**
This course consists of class instruction in piano. It is open to all students.
Prerequisite: MUS 207
- MUS 219 Choral Conducting** **1-2 credits**
This course emphasizes the study and practice of the techniques of conducting choral ensembles of varying styles with special attention to rehearsal and performance techniques.
- MUS 220 Instrumental Conducting** **2 credits**
This course includes the study and practice of the techniques of conducting instrumental ensembles of varying styles with special attention to rehearsal and performance techniques.
Prerequisite: MUS 219
- MUS 226 Vocal Diction (Italian and English)** **2 credits**

MUS 227 Vocal Diction (French-German) <i>Prerequisite: MUS 226</i>	2 credits
MUS 2E1 Concert Choir	1-3 credits
MUS 2E2 Opera Workshop	1-3 credits
MUS 2E3 Jazz Ensemble	1-3 credits
MUS 2E4 String Ensemble	1 credit
MUS 2E7 Concert Band	1-3 credits
MUS 2E9 Marching Band	1 credit
MUS 2K1 Piano Private Lessons	1-2 credits
MUS 2K2 Organ Private Lessons	1-2 credits
MUS 2P1 Percussion Private Lessons	1-2 credits
MUS 2R1 Recital Seminar	1-2 credits
MUS 2S1 Violin Private Lessons	1-2 credits
MUS 2S2 Viola Private Lessons	1-2 credits
MUS 2S3 Cello Private Lessons	1-2 credits
MUS 2S4 Bass Private Lessons	1-2 credits
MUS 2S5 Guitar Private Lessons	1-2 credits
MUS 2V1 Voice Private Lessons	1-2 credits
MUS 2W1 Flute Private Lessons	1-2 credits
MUS 2W2 Clarinet Private Lessons	1-2 credits
MUS 2W3 Saxophone Private Lessons	1-2 credits
MUS 2W4 Trumpet Private Lessons	1-2 credits

- MUS 2W5 Trombone Private Lessons** **1-2 credits**
- MUS 2W6 Tuba Private Lessons** **1-2 credits**
- MUS 2W7 French Horn Lessons** **1-2 credits**
 This course consists of individual French horn lessons. It is intended for students who are interested in developing into accomplished horn players. The focus is on fundamental skills and topics such as technique, music fundamentals, solo literature, and the study and performance of appropriate repertoire in the studio and in public.
- MUS 303 Music Literature and Styles III** **2 credits**
 This course provides a chronological survey of music from the Classical Period to the present day, with emphasis on musical style. *Prerequisites: ENG 101, MUS 204*
- MUS 321 Arranging** **3 credits**
 This course provides a study of the basic techniques in scoring for chorus, orchestra, band and ensembles. It covers: ranges and transposition of voices and instruments; idiomatic writing, score reading, and clef transposition. Computer literacy required.
- MUS 322 Composition** **3 credits**
 This course provides an introduction to the principles of music composition with creative projects in vocal and instrumental media. Computer literacy required.
- MUS 323 Jazz in American Culture** **3 credits**
 This course offers a comparative study of musical elements that comprise the individual style of jazz as it evolved from 1900 to the present. Open to all students. *Prerequisite: ENG 101*
- MUS 407 Piano Pedagogy I** **1 credit**
 These courses involve the techniques, literature, and methodologies designed to prepare piano majors to teach piano in individual and class settings.
- MUS 408 Piano Pedagogy II** **1 credit**
 These courses involve the techniques, literature, and methodologies designed to prepare piano majors to teach piano in individual and class settings.
- MUS 409 Voice Pedagogy I** **1 credit**
 This course focuses on the anatomy of the voice from the physiological perspective to the mechanics of breath control and vocal tone production.
- MUS 410 Vocal Pedagogy II** **1-3 credits**
 This course is designed to teach Part II anatomy and physiology of the singing voice, give practical experience in teaching voice, and feedback on the vocal teaching experience.

MUS 411 Woodwind Pedagogy I**1-3 credits**

Woodwind Pedagogy I is a one semester course for woodwind performance instrumental majors to study the art of teaching. The course will focus on pedagogical concepts, history and an exploration and examination of significant study materials for woodwind instruments.

MUS 412 Woodwind Pedagogy II**1-3 credits**

Woodwind Pedagogy II is a one semester course for woodwind performance instrumental majors to study the art of teaching. The course will focus on pedagogical concepts, history and an exploration and examination of significant study materials for woodwind instruments.

MUS 413 Brass Pedagogy I**1-3 credits**

Brass Pedagogy I is one semester course for brass performance instrumental majors to study the art of teaching. The course will focus on pedagogical concepts, history and an exploration and examination of significant study materials for brass instruments.

MUS 414 Brass Pedagogy II**1-3 credits**

Brass Pedagogy II is a one semester course for brass performance instrumental majors to study the art of teaching. The course will focus on pedagogical concepts, history and an exploration and examination of significant study materials for brass instruments.

MUS 421 Form and Analysis**3 credits**

This course is a study of the compositional process as observed in selected examples of music literature, predominantly from the common practice period. Various analytical approaches are employed. Computer literacy required.

MUS 422 Intro to Music Technology**3 credits**

This course is a study of the creation, control synthesis and recording of sounds in various environments using traditional and contemporary techniques, including electrical and computer techniques.

Political Science

Political Science (BS, BA)

The Discipline of Politics or Political Science is both ancient and modern at the same time. It is the struggle for power, a phenomenon so vital to society that Aristotle declared: "Politics is the master science upon which all of civilization depends" (3rd C. BCE).

The Mission of the Political Science Program

The mission of the Political Science program is to prepare students for careers and advanced training in politics, law, public administration, and related fields. In that regard, the department provides students with instruction related to both American and international politics and institutions, as well as, the phenomena that affect them. Graduates of the program will be able to apply their knowledge as they become active citizens and leaders. To these ends, the political science department will:

8. Provide broad training across Political Science subfields so as to give the student enough perspective to choose and succeed in graduate and professional schools or career options that best suit him or her.
9. Prepare the student to be competent in analyzing political phenomena both in writing and orally.
10. Prepare the student to conduct empirical research.

General Education specific requirements:

Social Science: POL 101 American National Government	3
General Education Total	45-47 credits

Political Science:	36
POL 102 Intro to Political Science	3
POL 202 Comparative Politics I	3
POL 204 Introduction to International Relations	3
POL 205 African American Politics	3
POL 300 Political Theory I	3
POL 301 Political Theory II	3
POL 303 Comparative Politics II	3
POL 304 Comparative African Politics	3
POL 401 Supreme Court and Constitutional Law	3
POL 480 Intro Research Methods	3
POL 482 Senior Seminar	3
One course from POL (POL 311 Public Administration preferred)	3
Select one (1):	3
POL 313 Introduction to Public Policy	3
POL 490 Political Science Internship	3

Total Political Science Major	39 credits
General Education	45-47 credits
Major	39 credits
Electives	34-36 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	39 credits
Language through 202 level	8 credits
Electives	26 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
SOS 151	African American Experience	3
	Natural Science or Math	3
	Total	15-16
Third Semester		
Course	Title	Credits
POL 102	Intro to Political Science	3
POL 202	Comparative Politics I	3
	CSC or Language	3-4
	Humanities	3
	Humanities	3
	Total	15-16
Fifth Semester		
Course	Title	Credits
POL 204	Intro International Relations	3
POL 300	Political Theory I	3
	General Elective or Pre-Law	3
	General Elective	3
	General Elective	3
	Total	15
Seventh Semester		
Course	Title	Credits
POL 401	Supreme Court & Const. Law	3
POL 480	Intro Research Methods	3
	Poli Sci / General Elective	3
	General Elective or Pre-Law	3
	General Elective	3
	Total	15

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
POL 101	American National Govt.	3
	Natural Science w/Lab	4
	Social Science	3
	Total	15
Fourth Semester		
Course	Title	Credits
POL 205	African American Politics	3
POL 303	Comparative Politics II	3
	CSC or Language	3-4
	Humanities	3
	Natural Science or Math	3
	Total	15-16
Sixth Semester		
Course	Title	Credits
POL 301	Political Theory II	3
POL 304	Comparative African Politics	3
	Political Science	3
	General Elective or Pre-Law	3
	General Elective	3
	Total	15
Eighth Semester		
Course	Title	Credits
POL 482	Senior Seminar	3
	Poli Sci / General Elective	3
	General Elective or Pre-Law	3
	General Elective	3
	General Elective	1-3
	Total	13-15

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Political Science Minor

Required:	15
POL 101 American National Government	3
POL 102 Intro to Political Science	3
POL 202 Comparative Politics I	3
POL 204 Introduction to International Relations	3
POL 401 Supreme Court and Constitutional Law	3
Select one (1):	3
POL 300 Political Theory I	3
POL 301 Political Theory II	3
Total Political Science Minor	18 credits

International Relations Minor

Required:	
POL 202 Comparative Politics I	3
POL 204 Introduction to International Relations	3
POL 303 Comparative Politics II	3
POL 304 Comparative African Politics	3
POL 360 International Political Economy	3
POL 460 Workshop in International Affairs	3
Total International Relations Minor	18 credits

Pre-Law Certificate

Required:	9
PHL 217 Critical Reasoning	3
POL 310 Race and American Law	3
ENG 314 Legal Analysis and Writing	3
Select one (1):	3
POL 206 The Legal System	3
POL 400 Legal Problem Solving and Skills Development	3
POL 401 Supreme Court and Constitutional Law	3
CRJ 301 Law and Society	3
PHL 303 Legal Philosophy	3
BUS 334 Business Law	3
COM 404 Mass Media Law and Ethics	3
Total Pre-Law Certificate	12 credits

Other Program Requirements: All pre-Law students are required to join and demonstrate active participation in the university's Thurgood Marshall Society.

Political Science Course Descriptions

POL 101 American National Government

3 credits

This course studies the organization and operation of the national government from the standpoint of constitutional principles, structures and functions, programs and policies.

POL 102 Intro to Political Science

3 credits

This course is an introduction to the basic elements and principles of democratic and non-democratic governments of the world. Selected political ideologies are examined and compared.

POL 200 Politics in the World Systems

3 credits

This course traces the history of the evolution of the world system, its basic properties and characteristics, and the dynamics of the relationships between the advanced industrialized countries of Africa, Asia, and Latin America. The non-western perspective is explored, and emphasis is placed on geography and current international issues. *Prerequisite: POL 101*

POL 201 State and Local Government

3 credits

This course studies the organization, powers, functions and methods of formal government at the state and local levels.

POL 202 Comparative Politics I

3 credits

This course examines the nature of the various institutions, structures, processes, and issues involved in the politics and society of developed countries and regions such as Japan, South Korea, Canada, the United States and Western Europe. *Prerequisite: POL 101*

POL 204 Introduction to International Relations

3 credits

This course studies the relationships among nation states, the operation of international organizations, international law, and transnational forces. *Prerequisite: POL 101*

POL 205 African American Politics

3 credits

This course studies the political history of African Americans. Techniques of political mobilization and organization are analyzed through the study of mass movements, political parties, and establish interest groups. *Prerequisite: POL 101*

POL 206 The Legal System

3 credits

This course introduces the student to the American legal system and process. Criminal, civil, and juvenile systems will be studied and compared. *Prerequisite: POL 101*

POL 300 Political Theory I

3 credits

The purpose of this course is: 1) to familiarize the student with the seminal literature and concepts of Western political philosophy; 2) to understand the continuity and innovation which characterize the Western tradition as well as its relevance to contemporary political problems; 3) to raise the consciousness of the student regarding the complexity of political

realities and political thinking; and 4) to help the student to think more critically about his or her personal identity within politics. The course is organized around the study of classical political philosophy and covers the works of political thinkers from Plato to Machiavelli.

Prerequisite: POL 101

POL 301 Political Theory II

3 credits

Whereas the first part of Political Theory was devoted to the study of classical political philosophy, the second part will focus explicitly on the nature and evolution of modern political theory. Political philosophers and theorists discussed in this course include, among others, Hobbes, Locke, Rousseau, Hegel, and Marx. The following themes will provide the analytical foundation of the course: political obligation, freedom, liberty, equality, alienation, democracy, socialism, and the relationship between society and the individual.

Prerequisite: POL 101

POL 303 Comparative Politics II

3 credits

This course will expose the students to an analysis of communist political systems, and political change and development in developing regions such as Africa, Latin American, south Asia, and Eastern Europe. *Prerequisite: POL 101*

POL 304 Comparative African Politics

3 credits

This course covers the comparative politics of selected states in East, West, and Southern Africa. Institutions and political processes are analyzed with attention to emerging relations among African states, the political economics of different African countries and their integration into the world system. *Prerequisite: POL 101*

POL 310 Race and American Law

3 credits

This course will peel back the symbolic veneer of a blind goddess dispensing justice under immutable principles of law. Race will be the independent variable providing the lens through which we will view America's legal institutions and the practices compelled by these institutions. *Prerequisite: POL 101*

POL 311 Public Administration

3 credits

Public Administration is the study of the formulation and implementation of public policy. It includes the principles and practice of administration in government and public service organizations. Modern theories of public administration and public policy are applied to the study of bureaucracies, public budgeting, and management. *Prerequisite: POL 101*

POL 313 Introduction to Public Policy

3 credits

The course introduces the student to the field of Public Policy. It begins with the analysis of the politics of public policy. Such an analysis examines the actors, institutions, processes, values and policy programs of government and politics. *Prerequisite: POL 101*

POL 314 Urban Politics

3 credits

Urban Politics is the study of political behavior in the urban environment. The political

cultures and political structures of various cities are analyzed with a view to determining how decisions and actions are made to deal with urban crises, and with the routing problem of delivering essential services. The impact of social and economic forces on the delivery of essential services is assessed. *Prerequisite: POL 101*

POL 360 International Political Economy **3 credits**

This course will provide students with a theoretical and empirical understanding of the general dynamics and the institutional features of the global political economy. Critical issues, such as the relative decline of the U.S., the role of Japan and China in the world economy, European economic integration, international capital flows, economic development in developing regions, trade, transnational corporations, international debt, and restructuring will be discussed in depth. *Prerequisite: POL 101*

POL 400 Legal Problem Solving and Skills Development **3 credits**

This course consists of lectures, classroom student exercises, and regular tests in areas related to the American legal system. Concepts such as stare desist and judicial review, as well as the role of precedent and the principle of judicial abstention will be reviewed and evaluated. Each class will begin with a quiz using an LSAT type question, which will be discussed by the class before the end of the hour. *Prerequisite: POL 101*

POL 401 Supreme Court and Constitutional Law **3 credits**

This course reviews the role of the Supreme Court in the American political system through analysis of leading cases. Special emphasis is placed on First Amendment freedoms, Due Process of Law, and Civil Rights. *Prerequisite: POL 101*

POL 460 Workshop in International Affairs **3 credits**

This course enhances the knowledge of foreign policy analysis, international negotiations and decision making through analysis of selected case studies covering different areas of the world and different aspects of international affairs and the use of simulation games. *Prerequisite: POL 101*

POL 480 Intro Research Methods **3 credits**

This course provides an overview of the basic research methods used in political science. Various approaches to research design, data analysis, and hypothesis testing will be covered during the course. *Prerequisite: POL 101*

POL 482 Senior Seminar **3 credits**

All majors in the department are required to write a senior research paper under the direction of a faculty member. Topics must be related to one or more of the different areas in the field of political science. *Prerequisite: POL 480*

POL 490 Political Science Internship **3 credits**

POL 495 Independent Study
Faculty supervised research

1-4 credits

Psychology and Human Services

Psychology (BS, BA)

The Department is committed to providing the best foundation possible to aid students in meeting career and graduate school objectives and also ensuring the safety of consumers. We seek to remain abreast of theories, research, strategies, technologies, and ethical considerations that emerge within the discipline and to pass this knowledge on to our student. Of particular interest, to department members, is encouraging our students to respect the research enterprise necessary for safeguarding the communities of persons whose racial and ethnic identities are different from those upon which the practicing discipline of psychology was built upon. Learning the limits and applicability of psychometric instruments, diagnostics, and cultural responsiveness lays a foundation for our students to creatively address the needs of those with whom they share a lived experience and hopes for the future.

General Education specific requirement:

Social Science: PSY 101 General Psychology 3

Math: MAT 110 College Algebra w/Lab or higher 4

Depending on placement testing

General Education Total 46-48 credits

Psychology: 44

PSY 101 General Psychology (Gen. Ed.)

PSY 206 Lifespan Developmental Psychology 3

PSY 208 Black Psychology 3

PSY 213 Pre-Professional Seminar 1

PSY 214 Abnormal Psychology 3

PSY 301 Social Psychology 3

PSY 306 Psychobiology 3

PSY 312 Statistics I w/Lab 4

PSY 313 Statistics II w/Lab 3

PSY 318 Cognitive Psychology 3

PSY 319 Research Design & Analysis 3

PSY 324 History and Systems Psychology 3

PSY 403 Senior Seminar I 3

PSY 404 Senior Seminar II 3

Select two (2) additional PSY courses 6

Ethics: Select one (1): 3

PHL 207 Biomedical Ethics 3

PHL 215 Ethics 3

Any ethics course with departmental approval 3

Total Psychology Major 47 credits

General Education 46-48 credits

Major 47 credits

Electives 25-27 credits

Total required for BS degree 120 credits

General Education 48 credits

Major 47 credits

Language through 202 level 8 credits

Electives 17 credits

Total required for BA degree 120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
MAT 110	College Algebra (or higher)	4
SOS 151	African American Experience	3
	Natural Science or math	3
Total		16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
PSY 101	General Psychology	3
	Natural Science w/Lab	4
	General Elective	3
Total		15

Third Semester		
Course	Title	Credits
PSY 206	Lifespan Develop Psychology	3
PSY 213	Pre-Professional Seminar	1
	Social Science	3
	Humanities	3
	CSC or Language	3-4
	Natural Science or Math	3
Total		16-17

Fourth Semester		
Course	Title	Credits
PSY 208	Black Psychology	3
PSY 214	Abnormal Psychology	3
	Humanities	3
	Humanities	3
	CSC or Language	3-4
Total		15-16

Fifth Semester		
Course	Title	Credits
PSY 312	Statistics I	4
PSY 318	Cognitive Psychology	3
PSY 324	History & Systems	3
	Ethics	3
	Psychology	3
Total		16

Sixth Semester		
Course	Title	Credits
PSY 306	Psychobiology	3
PSY 313	Statistics II	3
PSY 319	Research Design & Analysis	3
	Psychology	3
	General Elective	3
Total		15

Seventh Semester		
Course	Title	Credits
PSY 301	Social Psychology	3
PSY 403	Senior Seminar I	3
	General Elective	3
	General Elective	3
	General Elective	3
Total		15

Eighth Semester		
Course	Title	Credits
PSY 404	Senior Seminar II	3
	General Elective	3
	General Elective	3
	General Elective	1-3
Total		12

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Psychology Minor

The Psychology minor is designed to provide students from other disciplines with a practical basis for understanding human emotions, cognition and behavior. The Psychology minor requires a total of 15 credit hours.

The following is required in fulfillment of the minor:

PSY 101 General Psychology	3
PSY 324 History and Systems Psychology	3
Three (3) additional Psychology courses	9
Total Psychology Minor	15 credits

Psychology National Honor Society

Psi Chi, the National Honor Society in Psychology, established a chapter at Lincoln University in 1981. Minimum requirements for nomination are an overall GPA of 3.0, a Psychology Department GPA of 3.0 and twelve (12) credit hours in Psychology.

Psychology Course Descriptions

PSY 101 General Psychology **3 credits**

A study of the basic subject matter of psychology and its approaches to gathering information. This course also explores the ways in which psychological knowledge can be applied to improving the quality of life for individuals, communities, and societies.

PSY 206 Lifespan Developmental Psychology **3 credits**

This course is a study of the cognitive, emotional, social and physiological development of humans from infancy to adolescence. It provides an understanding of the research findings related to child and adolescent development and to the concepts, methodologies, and basic terminology utilized to study psychological development. *Prerequisite: PSY 101*

PSY 207 Human Sexuality **3 credits**

This course is an examination of the factors related to the development of human sexual behavior, generally observed patterns of human sexuality, and current methods of research. *Prerequisite: PSY 101*

PSY 208 Black Psychology **3 credits**

This course is an examination of the behavior, attitudes, life styles, and cultural heritage of Black Americans. It course provides students with past and current theory and research on the psychology of Blacks, and is organized around the premise that there is a distinctive, coherent Black American perspective that is evident in the behavior, attitudes, feelings, life styles, and expressive patterns of Black Americans. *Prerequisite: PSY 101*

PSY 209 Multicultural Psychology**3 credits**

This course provides an introduction to the theories, research and applications that bear on the unique experiences or world views of African, Asian, Latino, and Native American people from a perspective which is guided by the needs of members of these groups. This cultural centered approach explores the study of the various psychologies represented by the respective groups. The course examines some of the theoretical, methodological, and empirical studies of reference for the future counselor. *Prerequisite: PSY 101*

PSY 213 Pre-Professional Seminar**1 credit**

This course has a threefold purpose in that it serves to introduce the student to survey research and descriptive statistics; have students explore the various career options in psychology; and convey to students pertinent information with respect to departmental programmatic initiatives related to post graduate preparation i.e. internships, GRE.

Prerequisite: PSY 101

PSY 214 Abnormal Psychology**3 credits**

This course provides a comprehensive survey of the factors related to the development of abnormal behavior, the generally recognized patterns of abnormal behavior, and current practices with regard to assessment, treatment, and prevention of abnormal behavior.

Prerequisite: PSY 101

PSY 301 Social Psychology**3 credits**

This course provides an examination of how a person or group can influence the behavior of an individual. Topics include intrapersonal processes the self, social cognition, attributions, attitudes, and attraction and interpersonal processes helping behavior, conflict, social influence, group processes and the environment. *Prerequisite: PSY 101*

PSY 302 Group Dynamics**3 credits**

This course is an investigation of the interactions that occur within a group and will explore the way each person's behavior is influenced by and influences others in a group and how the structure of the group was developed, and how decisions are arrived at in a group situation. *Prerequisite: PSY 101*

PSY 306 Psychobiology**3 credits**

This course is a study of the relationship between psychological processes and physiological activity. It reviews neurological and biochemical bases of behavior with emphasis upon the synergistic functions of the nervous system, sense organs, and glandular system.

Prerequisite: PSY 101

PSY 308 Applied Social Psychology**3 credits**

Social Psychology is the scientific discipline that attempts to understand and explain how the thoughts, feelings, and behaviors of individuals are influenced by the actual, imagined, or implied presence of others. This course is designed to emphasize social psychological phenomena from the applied perspective and to emphasize the practice and profession of

program evaluation. The relevance of ethical considerations and cultural relativism are examined with respect to the utility of programs initiated to address contemporary societal problems. *Prerequisite: PSY 101*

PSY 311 Psychology of Learning **4 credits**

This course familiarizes the student with psychological theories that deal with human learning and behavior. Students also shall be exposed to studies pertaining to animal learning in that such studies are inextricably linked with the development of theories of human learning. The learning theories will be presented in such a way as to aid the student in distinguishing the major classifications of schools of thought. Emphasis will be placed on the application and evaluation of the theories. New approaches that challenge long standing assumptions are to be discussed. *Prerequisite: PSY 101*

PSY 312 Statistics I / PSY 312L Statistics I Lab **4 credits**

This is a comprehensive introduction to basic statistical methods within the context of behavioral research and experimental design. Topics include frequency distribution, central tendency, variability, z scores, correlation, regression, probability, and distribution of sample means. An emphasis on computer assisted techniques for conducting psychosocial and bio behavioral investigations, including data analysis, is accomplished by the use of languages such as SPSS UNIX, SPSS PC+, and SPSS for Windows. *Prerequisite: MAT 110 or Higher. Corequisite PSY 312L*

PSY 313 Statistics II / PSY 313L Statistics II Lab **3 credits**

This course provides a comprehensive introduction to basic statistical methods within the context of behavioral research and experimental design. It includes hypothesis testing, t statistics, multiple comparisons, analysis of variance, chi square, and other nonparametric tests, with an emphasis on computer assisted techniques for conducting psychosocial and bio behavioral investigations, including data analysis, is accomplished by the use of languages such as SPSS UNIX, SPSS PC+, and SPSS for Windows. *Prerequisite: PSY 312. Corequisite PSY 313L*

PSY 315 Theories of Personality **3 credits**

This course provides a comprehensive study of the theories and major research issues in the study of personality. *Prerequisite: PSY 101*

PSY 316 Psychological Assessment **3 credits**

This course provides a comprehensive introduction to the major concepts involved in the assessment of personality, the various methods used in personality assessment, professional issues related to the assessment of personality, and the current status of personality assessment. *Prerequisite: PSY 101*

PSY 317 Psychotherapy **3 credits**

This course provides a comprehensive introduction to the theoretical models that guide the work of psychotherapists, the major factors involved in the practice of psychotherapy, and

the important research issues related to the practice of psychotherapy. *Prerequisite: PSY 101*

PSY 318 Cognitive Psychology

3 credits

This course is an examination of human mental processes and how these processes control behavior. This course provides students with theory, concepts, and methodologies used to understand the mind, and it demonstrates how cognition can be applied to life experiences and problems. *Prerequisite: PSY 101*

PSY 319 Research Design & Analysis

3 credits

This course is an exploration of the analysis and quantitative methods in psychology. It introduces students to modern interpretations and uses of the classical psychophysical methods and to experimental design and the use of statistical methods to ensure the validity and reliability of various methods. *Corequisite or Prerequisite: PSY 312*

PSY 321 Psychology of Addictions

3 credits

This course is intended to explore the critical issues related to substance abuse; the impact of substance abuse upon society and human behavior. This course will also explore one's own attitudes toward drugs, addiction and the addicted. Addiction theory, treatment methods, prevention efforts and governmental policy issues are discussed. *Prerequisite: PSY 101*

PSY 324 History and Systems Psychology

3 credits

This course is an exploration of the basic issues in psychology within the context of a historic perspective and critical analysis of the major schools of thought in psychology. It serves to prepare students for advanced research courses in the Department i.e., Psychobiology, Research Design & Analysis, Senior Seminar, and Independent Research. *Prerequisite: PSY 101*

PSY 390 Special Topics

3 credits

PSY 403 Senior Seminar I

3 credits

This course provides the student with the opportunity to develop an original proposal of the research topic to be conducted in Senior Seminar II 41W. The student is expected to use procedures based on the scientific method for a) developing a research topic, b) developing a research design, c) preparing and submitting a written research proposal at the end of the semester, and d) presenting an oral report to the Psychology faculty.

Prerequisite: PSY 101. Corequisite or Prerequisite: PSY 319

PSY 404 Senior Seminar II

3 credits

This course provides the student with the opportunity to conduct an original investigation of a research topic proposed in Senior Seminar I. The student is expected to use procedures based on the scientific method for a) collecting data, b) analyzing data statistically, c)

preparing a written report, and d) presenting the report orally to the Psychology faculty.
Prerequisite: PSY 403

PSY 495 Independent Study
 Faculty supervised research

1-4 credits

Human Services (BS, BA)

The Human Services major is designed to provide course work and practical experience for students interested in social work related careers. In addition to the core curriculum, students will participate in learning opportunities that facilitate critical thinking and analysis of various social issues and problems faced by individuals and groups living in a diverse society. Students will gain an understanding and examine the impact of politics, government, and the legislative processes on society. The required field placement internship provides opportunities for students to engage in the organized and practical experience of helping others. Students will complete internships in various social service areas such as community outreach, counseling, prevention, child welfare, and criminal justice.

General Education specific requirement:

Social Science: PSY 101 General Psychology	3
Social Science: SOC 101 Introduction to Sociology	3
Math: MAT 106 Math for Liberal Arts or higher	3-4
Depending on placement testing	

General Education Total **46-48 credits**

Human Services: **32**

PSY 101 General Psychology (Gen. Ed.)	
SOC 101 Introduction to Sociology (Gen. Ed.)	
HUS 213 Pre-Professional Seminar	1
HUS 243 Introduction to Human Services	3
HUS 245 Human Growth and Development	3
HUS 307 Methods I: Individual & Family	3
HUS 312 Statistics w/Lab	4
HUS 319 Research Design & Analysis	3
HUS 441 Field Placement	6
SOC 318 Sociological Theory	3
Select two (2) additional PSY or HUS courses	6

Select one (1): **3**

HUS 244 Social Policy	3
HUS 308 Methods II: Group & Community	3

Sociology: Select one (1):	3
ANT 201 General Anthropology	3
SOC 209 Institutional Racism	3
Health: Select one (1):	3
HSC 160 Personal and Community Health	3
PSY 321 Psychology of Addiction	3
Ethics: Select one (1):	3
PHL 111 Everyday Ethics	3
PHL 215 Ethics	3
PHL 216 Contemporary Moral Problems	3
Any ethics course with departmental approval	3
Total Human Services Major	44 credits
General Education	46-48 credits
Major	44 credits
Electives	28-30 credits
Total required for BS degree	120 credits
General Education	47-48 credits
Major	44 credits
Language through 202 level	8 credits
Electives	20-21 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
ENG 101	English Composition I	3
FYE 101	First Year Experience	3
	MAT 106 or MAT 106A	3-4
SOS 151	African American Experience	3
	Natural Science or Math	3
	Total	15-16
Third Semester		
Course	Title	Credits
HUS 243	Intro to Human Services	3
	ANT 201 or SOC 209	3
	Humanities	3
	CSC or Language	3-4
	Natural Science or Math	3
	Total	15-16
Fifth Semester		
Course	Title	Credits
HUS 307	Methods I	3
	HUS 244 or HUS 308	3
	Ethics	3
	Human Services	3
	General Elective	3
	Total	15
Seventh Semester		
Course	Title	Credits
HUS 319	Research Design & Analysis	3
SOC 318	Sociological Theory	3
	General Elective	3
	General Elective	3
	General Elective	2-3
	Total	14-15

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
SOC 101	Introduction to Sociology	3
	Natural Science w/Lab	4
	General Elective	3
	Total	15
Fourth Semester		
Course	Title	Credits
PSY 101	General Psychology	3
HUS 213	Pre-Professional Seminar	1
	Humanities	3
	Humanities	3
	CSC or Language	3-4
	General Elective	3
	Total	16-17
Sixth Semester		
Course	Title	Credits
HUS 245	Human Growth & Development	3
HUS 312	Statistics	4
	PSY 321 or HSC 160	3
	Human Services	3
	General Elective	3
	Total	16
Eighth Semester		
Course	Title	Credits
HUS 441	Field Placement	6
	General Elective	3
	General Elective	3
	General Elective	1
	Total	13

Total Credits: 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Human Services Minor

PSY 101 Intro to Psychology (satisfies University core)	3
HUS 243 Introduction to Human Services	3
Three (3) additional Human Services courses	9
Total Human Services Minor	15 credits

Human Services Course Descriptions

HUS 202 Social Psych of Group Behavior **3 credit**

This course studies the major theoretical and methodological contributions of social psychology. The course will focus on developing the student's ability to choose among order to gain practical research experience. *Prerequisite: PSY 101 or SOC 101*

HUS 213 Pre-Professional Seminar **1 credit**

This course has a threefold purpose in that it serves to introduce the student to survey research and descriptive statistics; have students explore the various career options in psychology; and convey to students pertinent information with respect to departmental programmatic initiatives related to post graduate preparation i.e. internships, GRE. *Prerequisite: PSY 101 or SOC 101. Corequisite or Prerequisite: HUS 243*

HUS 243 Introduction to Human Services **3 credits**

This course provides an introduction to a variety of human services and professions including health, mental health, corrections, rehabilitation, gerontology, and social welfare. A historical survey of human services is provided along with an overview of theoretical perspectives. The basic methods associated with the delivery of human services will also be addressed. *Prerequisite: PSY 101 or SOC 101*

HUS 244 Social Policy **3 credits**

This course will cover the origin of social policy and the elements that influence its development. The historical, political, social and economic forces that effect policy will be addressed. The focus will be on current social policies as they are embodied in social welfare and human service programs. *Prerequisite: SOC 101*

HUS 245 Human Growth and Development **3 credits**

This course is a study of human physical, mental, social, emotional and moral growth from the prenatal period to later adult years. The emphasis will be on life span development focusing on areas that students will need to be aware of as human service practitioners. *Prerequisite: PSY 101 or HUS 243*

HUS 307 Methods I: Individual & Family**3 credits**

This course covers methods of intervention for working with individuals as well as families. Methods of interviewing, individual and family casework, crisis intervention and long range planning will all be covered. *Prerequisite: HUS 243*

HUS 308 Methods II: Group & Community**3 credits**

This course is a study in the methods of intervention for working with groups and community organizations. The roles of advocate and enabler will be explored, as well as the supporting and initiating frames of reference in the overall content of the worker as a change agent. *Prerequisite: HUS 243*

HUS 312 Statistics / HUS 312L Statistics Lab**4 credits**

This is a comprehensive introduction to basic statistical methods within the context of behavioral research and experimental design. Topics include frequency distribution, central tendency, variability, z scores, correlation, regression, probability, and distribution of sample means. An emphasis on computer assisted techniques for conducting psychosocial and bio behavioral investigations, including data analysis, is accomplished by the use of languages such as SPSS UNIX, SPSS PC+, and SPSS for Windows. *Prerequisite: MAT 106 or Higher. Corequisite: HUS 312L*

HUS 319 Research Design and Analysis**3 credits**

This course is an exploration of the analysis and quantitative methods in psychology. It introduces students to modern interpretations and uses of the classical psychophysical methods and to experimental design and the use of statistical methods to ensure the validity and reliability of various methods. *Corequisite or Prerequisite: HUS 312*

HUS 325 Social Gerontology**3 credits**

This course studies the role of the aged in our society, the provision of services and assistance to the aged, the rise of senior citizen power as seen in health and housing and social program development by federal, state and local governmental and private organizations. As well, the problems of the aged and methods of approaches to meeting the problems of aging in our society will be studied. *Prerequisite: HUS 243*

HUS 327 Child Welfare Services**3 credits**

This course will be concerned with the human growth and development of the child in our society. It will be concerned with the delivery and administration of social services for children. The position of the Federal government and that of the states will be explored as to the protection of and care for children in our society. *Prerequisite: HUS 243*

HUS 390 Special Topics**3 credits****HUS 423 Technical Skills in Human Service****3 credits**

This class provides computer-assisted and teacher-directed writing practice. In a laboratory setting, students will review and refine their grammar and organizational skills, while learning word processing and multi-media applications as tools for producing effective professional writing.

HUS 441 Field Placement**6 credits**

This course requires the placement of the student in a social agency or community project under supervision. It is an internship in which the theoretical aspects of working with people are put into practice. Assignments will be adjusted to fit the student and to facilitate growth in direct practice skills. A field instruction seminar is also involved for one meeting a week on campus. *Prerequisite: HUS 307*

HUS 495 Independent Study**1-4 credits**

Faculty supervised research

Sociology and Criminal Justice

The Department of Sociology and Criminal Justice makes it possible for students to graduate from Lincoln University confident in their ability to help shape a more humane world by putting their disciplinary knowledge to work in the fields such as human services, law, business, government, and community development, or by pursuing graduate studies. The programs housed in the department are all designed to provide students with a solid understanding of social processes, social institutions, and the linkages between the individual and the larger society. The department offers majors in Sociology, Anthropology, and Criminal Justice. Students may elect to pursue either a Bachelor of Arts degree, which is recommended for students considering postgraduate, professional or academic study, or a Bachelor of Science degree, which is generally career-oriented.

Anthropology (BS, BA)

The anthropology major is designed to give students a comprehensive understanding of the cultural behavior, social organization, biological characteristics and the origin of humankind. The study of Anthropology introduces students to the discipline and provides them with a sound foundation in relevant concepts and approaches. Students will acquire knowledge related to diverse societies as well as about the concepts of anthropological theory. They will also develop their abilities to critically analyze and evaluate anthropological research. Courses such as General Anthropology, Ethnography of West Africa, Cultural Anthropology, and Anthropology of Religion provide the foundations for study and research.

General Education specific requirements:

Social Science: SOC 101 Introduction to Sociology	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Anthropology:	30
ANT 201 General Anthropology	3
ANT 205 Marriage and the Family	3
ANT 208 Political Anthropology of African Societies	3
ANT 303 Cultural Anthropology	3
ANT 321 Ethnography of West Africa	3
ANT 354 Anthropology of Religion	3
ANT 414 Gender Anthropology	3
SOC 305 Research Methods	3
SOC 306 Social Statistics	3
SOC 410 Senior Seminar	3
Select two (2):	6
SOC 204 Human Geography	3

SOC 209 Institutional Racism	3
SOC 215 Class, Status & Social Mobility	3
SOC 311 The American Community	3
SOC 319 Urban Sociology	3
SOC 334 Social Movements & Change	3
Total Anthropology Major	36 credits
General Education	47 credits
Major	36 credits
Electives	37 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	36 credits
Language through 202 level	8 credits
Electives	29 credits
Total required for BA degree	120 credits

First Semester			Second Semester		
Course	Title	Credits	Course	Title	Credits
FYE 101	First Year Experience	3	ENG 102	English Composition II	3
SOS 151	African American Experience	3	HPR 101	Dimensions of Wellness	2
SOC 101	Introduction to Sociology	3		Humanities	3
ENG 101	English Composition I	3		Humanities	3
	Natural Science w/Lab	4		Social Science	3
	Total	16		Total	14
Third Semester			Fourth Semester		
Course	Title	Credits	Course	Title	Credits
	Humanities	3	ANT 205	Marriage and the Family	3
	MAT 106 or MAT 106A	3-4		Foreign Language	4
ANT 201	General Anthropology	3		Natural Science or math ²	3
	Foreign Language	4		General Elective	3
	Natural Science or Math	3		General Elective	3
	Total	16-17		Total	16
Fifth Semester			Sixth Semester		
Course	Title	Credits	Course	Title	Credits
ANT 208	Political Anth. of African Soc.	3	ANT 321	Ethnography of W. Africa	3
ANT 303	Cultural Anthropology	3	ANT 354	Anthropology of Religion	3
SOC 305	Research Methods	3	SOC 306	Social Statistics	3
	Anthropology	3		Anthropology	3
	General Elective	3		General Elective	3
	Total	15		Total	15
Seventh Semester			Eighth Semester		
Course	Title	Credits	Course	Title	Credits
	Anthropology	3	SOC 410	Senior Seminar	3
	General Elective	3	ANT 414	Gender Anthropology	3
	General Elective	3		General Elective	3
	General Elective	3		General Elective	3
	General Elective	3		General Elective	1
	Total	15		Total	13
Total Credits 120					

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Anthropology Minor

SOC 101 Introduction to Sociology (satisfies university core)	3
ANT 201 General Anthropology	3
ANT 205 Marriage and the Family	3
ANT 303 Cultural Anthropology	3
Select one additional course from SOC	3
Total Anthropology Minor	15 credits

Anthropology Course Descriptions

ANT 201 General Anthropology **3 credits**

This course is an introduction to the science of man and his works in the light of the findings of physical anthropology, cultural anthropology, archaeology, and linguistics.

Prerequisite: SOC 101

ANT 205 Marriage and the Family **3 credits**

This course has a special emphasis on the Black family and explores the myths related to the behavior and functioning of the Black family. Students will study the family as a social institution, including the parent child relationship and its influence on child growth and personality development, mate selection, marital adjustment, parenthood, family disorganization, and the investigation of alternative family forms. *Prerequisite: SOC 101*

ANT 208 Political Anthropology of African Societies **3 credits**

This course explores the methods and strategies of crisis management in different societies in contemporary Africa. It begins with the study of pre-colonial political institutions such as bands, acephalous societies, and centralized kingdoms. It looks at how colonialism has tried to restructure pre-colonial institutions for its own purposes. It concludes with a discussion of the human and environmental cost of modernization. *Prerequisite: SOC 101*

ANT 303 Cultural Anthropology **3 credits**

This course provides an introduction to the worldwide ethnographic literature: a study of the whole culture of selected societies through standard monographs.

Prerequisites: ANT 201

ANT 321 Ethnography of West Africa **3 credits**

The course deals with the subject of fieldwork defined recently as "a form of enquiry in which one immerses oneself personally in the ongoing social activities of some individual or group for the purposes of research" (Wolcott, 1995:12). It also examines the techniques, theories, and concepts relevant to sound cross cultural ethnographic work. It will attempt to study the traditional notions of the specialized area of doing fieldwork such as the "emic" and the "etic" approaches, "participant observation interactive and non-interactive methods" as well as the various levels of interpretative analysis. *Prerequisite: SOC 101*

ANT 354 Anthropology of Religion**3 credits**

This course employs the rules of the sociological method to explore religion. It identifies the characteristics of the sacred and its function in explaining the inexplicable. On the one hand, effort is made to distinguish the sacred from the profane and, on the other, magic from religion. It concludes with an exploration of the controversy surrounding the difference between religion and spirituality. *Prerequisite: SOC 101*

ANT 390 Special Topics**3 credits****ANT 414 Gender Anthropology****3 credits**

This course will explore gender issues in culture at the intersections of power, health, social and criminal justice. It examines how male-oriented hegemony, embedded in patriarchal cultures, reproduces inequality in health, social and criminal justice between males and females. *Prerequisites: ANT 201*

ANT 495 Independent Study**1-4 credits**

Faculty supervised research

Criminal Justice (BS, BA)

The criminal justice major is designed to provide students with substantial knowledge of how the criminal justice system works on the local, state, and federal level. There is also a focus on understanding of the changing nature of interactions between criminal justice institutions and the people in these environments. Students will gain an awareness of the impact of different social forces on the types and rates of criminal conduct. The career choices for criminal justice majors are diverse and can include work in corrections, probation, the court system, and in a wide range of law enforcement agencies. Majoring in criminal justice also provides excellent preparation for students interested in pursuing graduate work in the fields of law, public and criminal justice system administration, political science and social work.

Law Enforcement Track**General Education specific requirements:**

Social Science: SOC 101 Introduction to Sociology	3
Social Science: PSY 101 General Psychology	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Criminal Justice Core:

PSY 101 General Psychology (Gen. Ed.)	
SOC 101 Introduction to Sociology (Gen. Ed.)	
CRJ 203 Introduction to the Criminal Justice System	3
CRJ 207 Criminal Law I	3
CRJ 314 Criminological Theory	3

CRJ 315 Court & Corrections	3
CRJ 320 Intro to Law Enforcement	3
ENG 314 Legal Analysis and Writing	3
PHL 217 Critical Reasoning	3
POL 101 American National Government	3
SOC 305 Research Methods	3
SOC 306 Social Statistics	3
SOC 410 Senior Seminar	3
Select two (2) additional CRJ courses	6
Total Criminal Justice Core	39 credits
Law Enforcement:	12
CRJ 322 Forensic Science	3
CRJ 345 Criminal Investigation	3
PSY 214 Abnormal Psychology	3
PSY 301 Social Psychology	3
Select one (1):	3
PHL 111 Everyday Ethics	3
PHL 215 Ethics	3
Total Law Enforcement Track	54 credits
General Education	47 credits
Major	54 credits
Electives	19 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	54 credits
Language through 202 level	8 credits
Electives	11 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
SOC 101	Introduction to Sociology	3
ENG 101	English Composition I	3
	Natural Science w/Lab	4
	Total	16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
PSY 101	General Psychology	3
	Humanities	3
		3
	Total	14

Third Semester		
Course	Title	Credits
	Humanities	3
	MAT 106 or MAT 106A	3-4
CRJ 203	Intro to Criminal Justice	3
	Natural Science or Math	3
	Foreign Language	4
	Total	16-17

Fourth Semester		
Course	Title	Credits
	PHL 111 or PHL 215	3
PHL 217	Critical Reasoning	3
ENG 314	Legal Analysis & Writing	3
PSY 214	Abnormal Psychology	3
	Foreign Language	4
	Total	16

Fifth Semester		
Course	Title	Credits
CRJ 207	Criminal Law I	3
CRJ 314	Criminological Theory	3
CRJ 320	Intro to Law Enforcement	3
PSY 301	Social Psychology	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
SOC 305	Research Methods	3
CRJ 315	Court & Corrections	3
CRJ 322	Forensic Science	3
POL 101	American National Govt.	3
	Natural Science or Math	3
	Total	15

Seventh Semester		
Course	Title	Credits
SOC 306	Social Statistics	3
CRJ 345	Criminal Investigation	3
	Criminal Justice	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
SOC 410	Senior Seminar	3
	Criminal Justice	3
	General Elective	3
	General Elective	3
	General Elective	1
	Total	13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Legal Studies Track

General Education specific requirements:

Social Science: SOC 101 Introduction to Sociology	3
Social Science: PSY 101 General Psychology	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Criminal Justice Core:

PSY 101 General Psychology (Gen. Ed.)	
SOC 101 Introduction to Sociology (Gen. Ed.)	
CRJ 203 Introduction to the Criminal Justice System	3
CRJ 207 Criminal Law I	3
CRJ 314 Criminological Theory	3
CRJ 315 Court & Corrections	3
CRJ 320 Intro to Law Enforcement	3
ENG 314 Legal Analysis and Writing	3
PHL 217 Critical Reasoning	3
POL 101 American National Government	3
SOC 305 Research Methods	3
SOC 306 Social Statistics	3
SOC 410 Senior Seminar	3
Select two (2) additional CRJ courses	6
Total Criminal Justice Core	39 credits

Legal Studies: 15

CRJ 301 Law and Society	3
PHL 303 Legal Philosophy	3
POL 310 Race and American Law	3
POL 400 Legal Problem Solving and Skills Development	3
POL 401 Supreme Court and Constitutional Law	3
Total Legal Studies Track	54 credits

General Education 47 credits

Major 54 credits

Electives 19 credits

Total required for BS degree 120 credits

General Education 47 credits

Major 54 credits

Language through 202 level 8 credits

Electives 11 credits

Total required for BA degree 120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
SOC 101	Introduction to Sociology	3
ENG 101	English Composition I	3
	Natural Science w/Lab	4
Total		16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
PSY 101	General Psychology	3
	Humanities	3
		3
Total		14

Third Semester		
Course	Title	Credits
	Humanities	3
	Natural Science or Math	3
	Foreign Language	4
	MAT 106 or MAT 106A	3-4
CRJ 203	Intro to Criminal Justice	3
Total		16-17

Fourth Semester		
Course	Title	Credits
	Foreign Language	4
ENG 314	Legal Analysis & Writing	3
	Natural Science or Math	3
POL 101	American National Govt.	3
PHL 217	Critical Reasoning	3
Total		16

Fifth Semester		
Course	Title	Credits
CRJ 207	Criminal Law I	3
CRJ 301	Law and Society	3
CRJ 320	Intro to Law Enforcement	3
POL 400	Legal Problem Solving	3
	General Elective	3
Total		15

Sixth Semester		
Course	Title	Credits
SOC 305	Research Methods	3
CRJ 314	Criminological Theory	3
POL 310	Race and American Law	3
	Criminal Justice	3
CRJ 315	Court & Corrections	3
Total		15

Seventh Semester		
Course	Title	Credits
SOC 306	Social Statistics	3
PHL 303	Legal Philosophy	3
POL 401	Supreme Court & Const. Law	3
	Criminal Justice	3
	General Elective	3
Total		15

Eighth Semester		
Course	Title	Credits
SOC 410	Senior Seminar	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1
Total		13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Forensic Science Track

General Education specific requirements:

Social Science: PSY 101 General Psychology	3
Social Science: SOC 101 Introduction to Sociology	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Criminal Justice Core:

PSY 101 General Psychology (Gen. Ed.)	
SOC 101 Introduction to Sociology (Gen. Ed.)	
CRJ 203 Introduction to the Criminal Justice System	3
CRJ 207 Criminal Law I	3
CRJ 314 Criminological Theory	3
CRJ 315 Court & Corrections	3
CRJ 320 Intro to Law Enforcement	3

ENG 314 Legal Analysis and Writing	3
PHL 217 Critical Reasoning	3
POL 101 American National Government	3
SOC 305 Research Methods	3
SOC 306 Social Statistics	3
SOC 410 Senior Seminar	3
Select two (2) additional CRJ courses	6
Total Criminal Justice Core	39 credits

Forensic Science: 17

BIO 105 Introductory Biology w/Lab	4
BIO 305 Biological Techniques	4
CHE 101 Introductory Chemistry	3
CRJ 322 Forensic Science	3
CRJ 345 Criminal Investigation	3
Total Forensic Science Track	56 credits

General Education	47 credits
Major	56 credits
Electives	17 credits
Total required for BS degree	120 credits

General Education	47 credits
Major	56 credits
Language through 202 level	8 credits
Electives	9 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
SOC 101	Introduction to Sociology	3
ENG 101	English Composition I	3
	Natural Science w/Lab	4
Total		16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
PSY 101	General Psychology	3
	Humanities	3
		3
Total		14

Third Semester		
Course	Title	Credits
	Humanities	3
	Natural Science or Math	3
	Foreign Language	4
	MAT 106 or MAT 106A	3-4
CRJ 203	Intro to Criminal Justice	3
Total		16-17

Fourth Semester		
Course	Title	Credits
	Foreign Language	4
	Criminal Justice	3
CHE 101	Introductory Chemistry	3
ENG 314	Legal Analysis & Writing	3
PHL 217	Critical Reasoning	3
Total		16

Fifth Semester		
Course	Title	Credits
CRJ 207	Criminal Law I	3
CRJ 314	Criminological Theory	3
CRJ 320	Intro to Law Enforcement	3
POL 101	American National Govt.	3
	Natural Science or Math	3
Total		15

Sixth Semester		
Course	Title	Credits
BIO 105	Introductory Biology w/Lab	4
CRJ 315	Court & Corrections	3
CRJ 322	Forensic Science	3
SOC 305	Research Methods	3
	General Elective	3
Total		16

Seventh Semester		
Course	Title	Credits
BIO 305	Biological Techniques	4
SOC 306	Social Statistics	3
	Criminal Justice	3
	General Elective	3
	General Elective	1-2
Total		14-15

Eighth Semester		
Course	Title	Credits
CRJ 345	Criminal Investigation	3
SOC 410	Senior Seminar	3
	General Elective	3
	General Elective	3
Total		12

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Criminal Justice Minor

SOC 101 Introduction to Sociology (satisfies university core)	3
CRJ 203 Introduction to the Criminal Justice System	3
CRJ 207 Criminal Law I	3
CRJ 315 Court & Corrections	3
Select one additional course from CRJ	3
Total Criminal Justice Minor	15 credits

Criminal Justice Course Descriptions

CRJ 203 Introduction to the Criminal Justice System **3 credits**

This course provides a general introduction to criminal justice. The emphasis will be placed on the history of the criminal justice system and the interrelation of the three components of the system: law enforcement, the courts, and corrections. Students will examine crime trends and contemporary crime issues as they relate to American minorities. *Prerequisite: SOC 101*

CRJ 207 Criminal Law I **3 credits**

This course examines the basic concepts, legal and sociological issues in substantive criminal law, the theories underlying criminal law; and the problems of the imposition and execution of punishments. Participants will focus on a specific problem area such as criminal liability and legal requirements for criminal defenses. Special emphasis is placed on such crimes as murder, manslaughter, burglary, rape, robbery, larceny, theft, assault and battery, and victimless crimes. *Prerequisite: CRJ 203*

CRJ 301 Law and Society **3 credits**

This course is a study of everyday legal problems in the areas of criminal, consumer, family, housing, and individual rights law. The course will enable students to analyze, evaluate and, in appropriate situations, resolve legal disputes. *Prerequisite: CRJ 203*

CRJ 314 Criminological Theory **3 credits**

This course teaches the characteristics, causes, and correction of crime and delinquency, including discussion of various theories of deviant behavior and social disorganization. *Prerequisite: CRJ 203*

CRJ 315 Court & Corrections **3 credits**

This course is a study of the American court system at both the state and federal levels. The course examines roles of professional and nonprofessional courtroom actors, pretrial activities, stages of criminal trial, and sentencing. Judicial organizations as well as the history and development of courts will be studied. *Prerequisite: CRJ 203*

CRJ 320 Intro to Law Enforcement**3 credits**

The course will provide an overview of law enforcement policy, police operations, agencies, and police professionalism and ethics. *Prerequisite: CRJ 203*

CRJ 322 Forensic Science**3 credits**

This course examines scientific aspects of the criminal investigation. The major emphasis is placed upon the collection, analysis, preservation, and processing of physical evidence. Some of the topics to be covered include the crime scene search, fingerprints, blood analysis and DNA identification, firearms, hair, fibers, paint and questioned documents. *Prerequisite: CRJ 203*

CRJ 323 Criminal Justice Administration**3 credits**

This course is an examination of principles of management, organization, and administration as applied to law enforcement personnel. *Prerequisites: CRJ 203*

CRJ 345 Criminal Investigation**3 credits**

This course is a study of the elements and process of an investigation; a survey of scientific crime detection methods; identification and preservation of evidence and report writing. Topics to be covered include concepts and strategies of private security investigation. *Prerequisite: SOC 101*

CRJ 346 Community Based Corrections**3 credits**

The concept of correction without incarceration; an examination of program alternatives to criminal justice processing, jail detention, and incarceration; programs for juveniles; problems and needs of female offenders and drug and alcohol offenders are dealt with in this course. *Prerequisite: SOC 101*

CRJ 347 Human Rights Issues in Criminal Justice**3 credits**

This course examines the idea of human rights, its political and legal universality, and historical evolution. Major emphasis is on the concept of human rights and legal mechanisms developed to protect them within the criminal justice system. The course addresses critical human rights issues through different stages of the criminal justice process, criminal investigation, trial, sentencing, punishment, seeks to determine if constitution, statutes and judicial decisions establish a foundation for the policy which balances conflicting interests of the law. The interest of the citizens to protect their human rights and the interest of the state to control criminal conduct will be studied. *Prerequisites: CRJ 203*

CRJ 348 Juvenile Delinquency**3 credits**

This course is an examination of the nature and scope of delinquency; the characteristics of the juvenile offender; prevention, control, and treatment programs. *Prerequisite: SOC 101*

CRJ 349 Introduction to Victimology**3 credits**

This course is a study of the victims of street crimes. The focus will be on the victim offender relationship, victim types, and conflicts between victims and the criminal justice system.

Prerequisite: SOC 101

CRJ 352 Criminal Law II**3 credits**

This course introduces students to the rules and procedures that govern the pretrial processing of criminal suspects and the conduct of criminal trials. While being primarily focused on principles of American criminal procedure, the course also examines character proceedings in different criminal justice systems worldwide. Discussion includes a number of issues relevant to the constitutional safeguards, as well as the cases reflecting current trends in criminal procedure. *Prerequisite: SOC 101*

CRJ 390 Special Topics**3 credits****CRJ 495 Independent Study****1-4 credits**

Faculty supervised research

Sociology (BS, BA)

The sociology major is designed to provide a broad intellectual and sociological background. The program provides students with both theoretical and methodological tools as well as substantive insights to assist them in understanding social life, social organization, and social action. Because of the concentration's focus on developing analytic skills, Sociology at Lincoln is an excellent preparation for many fields that involve social policy analysis, including law, business management, education, government and social service.

General Education specific requirements:

Social Science: SOC 101 Introduction to Sociology	3
Foreign Language: 101 and 102 level	8
General Education Total	47 credits

Sociology:	15
ANT 201 General Anthropology	3
SOC 305 Research Methods	3
SOC 306 Social Statistics	3
SOC 318 Sociological Theory	3
SOC 410 Senior Seminar	3

Select one (1):	3
ANT 205 Marriage and the Family	3
SOC 311 The American Community	3

Select five (5):	15
ANT 205 Marriage and the Family	3
CRJ 314 Criminological Theory	3
CRJ 348 Juvenile Delinquency	3
SOC 204 Human Geography	3
SOC 209 Institutional Racism	3
SOC 212 Social Deviance	3
SOC 215 Class, Status & Social Mobility	3
SOC 311 The American Community	3
SOC 319 Urban Sociology	3
SOC 334 Social Movements & Change	3
SOC 495 Independent Study	3
Total Sociology Major	33 credits
General Education	47 credits
Major	33 credits
Electives	40 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	33 credits
Language through 202 level	8 credits
Electives	32 credits
Total required for BA degree	120 credits

First Semester		
Course	Title	Credits
FYE 101	First Year Experience	3
SOS 151	African American Experience	3
SOC 101	Introduction to Sociology	3
ENG 101	English Composition I	3
	Natural Science w/Lab	4
	Total	16

Second Semester		
Course	Title	Credits
ENG 102	English Composition II	3
HPR 101	Dimensions of Wellness	2
	Humanities	3
	Humanities	3
	Social Science	3
	Total	14

Third Semester		
Course	Title	Credits
	Humanities	3
ANT 201	General Anthropology	3
	MAT 106 or MAT 106A	3-4
	Foreign Language	4
	Natural Science or Math	3
	Total	16-17

Fourth Semester		
Course	Title	Credits
	Foreign Language	4
	Sociology	3
	Natural Science or Math	3
	General Elective	3
	General Elective	3
	Total	16

Fifth Semester		
Course	Title	Credits
	ANT 205 or SOC 311	3
	Sociology	3
	Sociology	3
	General Elective	3
	General Elective	3
	Total	15

Sixth Semester		
Course	Title	Credits
SOC 305	Research Methods	3
SOC 318	Sociological Theory	3
	Sociology	3
	General Elective	3
	General Elective	3
	Total	15

Seventh Semester		
Course	Title	Credits
SOC 306	Social Statistics	3
	Sociology	3
	General Elective	3
	General Elective	3
	General Elective	3
	Total	15

Eighth Semester		
Course	Title	Credits
SOC 410	Senior Seminar	3
	General Elective	3
	General Elective	3
	General Elective	3
	General Elective	1
	Total	13

Total Credits 120

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing.

Sociology Minor

SOC 101 Introduction to Sociology (satisfies university core)	3
ANT 201 General Anthropology	3
Select three additional courses from SOC	9
Total Sociology Minor	15 credits

Sociology Course Descriptions

SOC 101 Introduction to Sociology **3 credits**

This course is an introduction to the basic concepts of sociology, including socialization, groups, institutions, and social change.

SOC 204 Human Geography **3 credits**

This course will define the field of geography, its major subdivisions and basic concepts, and will consider the role of the human species as a major factor. Students will explore the complex nature of the relationship among physical geography, climate, ecology, human biology, and culture. *Prerequisite: SOC 101*

SOC 209 Institutional Racism **3 credits**

This course will require participating students to embark on an investigation of social institutions and the manner in which groups are victimized and deprived of products and services of these institutions in systematic fashion. Analysis of institutional practices which result in this penalization will be a major subject area. *Prerequisite: SOC 101*

SOC 212 Social Deviance **3 credits**

This course examines the nature, definitions, and functions of deviant behavior; and the importance of the concept of deviance in regulating human behavior in organized society. It places special emphasis on the major theoretical approaches to the causes of deviance. Discussion is centered on general characteristics of deviance and deviant individuals and social and individual factors producing deviance. Specific etiological and therapeutic aspects of crime, delinquency, addictive behavior, mental illness, suicide, and sexual deviance all serve as important topics. *Prerequisite: SOC 101*

SOC 215 Class, Status & Social Mobility **3 credits**

This course studies the investigation of social differentiation, the influence of this differentiation upon behavior, and the study of social mobility patterns and the effects of this mobility. *Prerequisite: SOC 101*

SOC 305 Research Methods **3 credits**

This course teaches basic research methods in sociology, including survey and case techniques, participant observation, and preparation of research reports.

Prerequisite: 70 earned credits

SOC 306 Social Statistics **3 credits**

This course emphasizes application, both in terms of statistical projects and analysis of classical sociological contributions. *Prerequisite: 70 earned credits*

SOC 311 The American Community **3 credits**

This course is a study of the spatial aspects and social processes of community development and community organization as influenced by historical, ecological, sociological, political and economic factors. Special emphasis will be placed on the current conditions in Black communities. Such areas as housing, health, education, transportation and citizen participation will be examined. *Prerequisite: SOC 101*

SOC 318 Sociological Theory **3 credits**

This course is an introduction to the history of sociological theory from the French Revolution to the present, with emphasis on application to contemporary theoretical problems. *Prerequisite: SOC 101*

SOC 319 Urban Sociology **3 credits**

This course is an introduction to the study of urban society and the urbanization process, with emphasis on the Western world. The characteristics of the city, its ecology, institutions, and problems will be covered. *Prerequisite: SOC 101*

SOC 334 Social Movements & Change **3 credits**

This course is an examination of the strategies of action of movements as well as the examination of their characteristics, membership and structure. The relationship of the social system and its changes to the social movements will be examined. *Prerequisite: SOC 101*

SOC 390 Special Topics **3 credits****SOC 410 Senior Seminar** **3 credits**

This is a senior seminar devoted to the intensive study of topics in the areas of sociology, anthropology and human services. The topics to be covered will vary from year to year in accordance with the interests and concerns of students currently enrolled. This course is normally taken in the student's senior year. *Prerequisites: SOC 305, SOC 306*

SOC 495 Independent Study **1-4 credits**

Faculty supervised research

Visual Arts

Visual Arts (BS, BA)

MISSION STATEMENT

The mission of the Visual Arts Program is to provide academic, aesthetic, and technical challenges through a diverse curriculum to talented students who are interested in the production, analysis and promotion of the Visual Arts. Our faculty offers well-organized curricula in a nurturing environment where students are stimulated to ask questions, enabled to solve problems, and challenged to become competitive in their chosen field of study. The Visual Arts Program provides our students with an understanding of the important role played by African Americans in the arts and challenges them to evolve that knowledge into an understanding of their role in the arts within a technologically infused global environment.

VISUAL ARTS MAJOR

The Visual Arts major prepares students for a wide range of employment opportunities in the arts field including careers as independent artists and designers, and provides the necessary coursework and experiences to meet entrance requirements for graduate programs in studio arts.

All visual arts majors benefit from core coursework that provides a solid foundation in studio design basics, media manipulation and the computer as a tool for art and design. Students then take a series of upper-level studio courses for both breadths of experience and to hone their skills in their studio concentration. The student will also take select courses in art history and an introduction to museums course that provide an understanding of art's past history, current art trends, as well as, augmenting the student's understanding of their role in the art world. Along with lecture and studio courses, students are provided opportunities to engage in out-of-classroom experiences including field trips to area museums and art venues, and to work with Lincoln's art collections.

Common courses include the following:

- ART 100 *Fundamentals of 2-D Design*
- ART 101 *Fundamentals of 3-D Design*
- ART 102 *Introduction to Computer Arts*
- ART 103 *Introduction to Media & Color*
- ARH 211 *Art History I*
- ARH 212 *Art History II*
- MSM 210 *Museums and Collections I*
- MSM 218 *Barnes History and Methodology*
- ART 395 *Junior Seminar*
- ART 490 *Senior Seminar*

A unique feature of our program is our collaboration with the Barnes Foundation.

“The Barnes Foundation houses one of the finest collections of French early Modern and Post-impressionist paintings in the world. An extraordinary number of masterpieces by Renoir, Cezanne and Matisse provide a depth of work by these artists unavailable elsewhere. The collection also includes works by Picasso, Seurat, Rousseau, Modigliani, Soutine, Monet, Manet, Degas and others. Art from around the globe is grouped with fine examples of antique furniture, ceramics, hand-wrought iron, and Native American jewelry. The Barnes Foundation is much more than an art collection. It is the vibrant reflection of a life inspired by humanity and creative expression.” (The Barnes Foundation)

During the 1940s, Dr. Horace Mann Bond, the president of Lincoln University, and Dr. Albert C. Barnes, the founder and creator of The Barnes Foundation met. Dr. Bond had a passion for delivering quality higher education to an underserved population, and Dr. Barnes had a passion for advancing the appreciation of art and advancing education to a people who were underserved.

The Visual Arts Program has worked collaboratively with the Barnes Foundation to develop MSM 218 Barnes History and Methodology. This three-credit course covers select concepts from the Barnes Foundation’s Visual Literacy course, including an analysis of the “ensembles” arranged by Dr. Barnes and provides our students with an introduction to concepts put forth by Dr. Barnes to analyze artworks with a “heightened visual perception.”

Art Studios and Campus Facilities

On the Lincoln University main campus, the Visual Arts Program is housed in Ware Center for the Fine Arts, a building that includes top-of-the-line art labs, studios and lecture/seminar rooms. They include a Ceramic Studio, 2-D/3-D Design Studio, Printmaking Studio, Painting/Drawing Studio, digital photography equipment cage, and two 16-station Mac computer labs.

Spaces on campus that augment the Visual Arts program include the International Cultural Center (ICC) gallery and the Lincoln University Collection of African Art & Material Culture, which serve as premier resources for research and hands-on experiential learning for our students.

Visual Arts Major (B.A. or B.S.)

Visual Arts majors will work with a faculty advisor who will guide them through their matriculation offering assistance in learning how to select courses to meet prerequisites, choosing a studio concentration and providing advice on selecting electives and/or a complementary minor.

Visual Arts Major Requirements

Admission Requirements

The program seeks to recruit students with strong academic and artistic skills interested in pursuing studio art and/or design careers, and those interested in museum-related pursuits.

Potential Visual Arts majors are requested to submit a statement of purpose for choosing Visual Arts as their major and a disk with images or an abbreviated original art/design portfolio.

Students seeking major status without a portfolio are generally required to successfully complete ART 200 Introduction to Art with a grade of B or better and at least one studio or art history course.

Graduation Requirements

The following are the requirements for the visual arts major leading to the Bachelor of Arts or Bachelor of Science degree:

1. Students must complete all courses required by the university and those required for the Visual Arts major, according to specifications in the catalog operative the year the student declares the major. (Provisional exceptions may be made in individual cases going forward; however, students cannot use requirements in a catalog dated before the year in which they declare the major.)
2. Students must maintain a minimum grade set by the university in all courses in the major (catalog).
3. Students must successfully pass four Writing Intensive (WI) courses and submit a writing portfolio in accordance with university and/or program requirements. A provisional passing score for the student's WPP (Writing Proficiency Portfolio) must be completed prior to enrolling in ART 490 Senior Seminar.
4. Students must have completed a substantial body of work based on their Senior Seminar Thesis prior to enrolling in ART 490 Senior Seminar. This body of work may be completed in their 400-level studio, ART 395 Junior Seminar and/or in an Independent Study course.
5. Students must pass ART 395 Junior Seminar as a prerequisite for ART 490 Senior Seminar.
6. Students must make a public presentation in association with ART 490 Senior Seminar coursework that focuses on work done in support of their Senior Seminar Thesis that may also be accompanied by an exhibit of their artworks.

Language Requirement

The **Bachelor of Arts** degree requires **two years (four semesters)** of a foreign language.

Course Requirements

General Education Total	45-47 credits
Studio Core	
ART 100 Fundamentals of 2-D Design	3
ART 101 Fundamentals of 3-D Design	3

ART 102 Introduction to Computer Arts	3	
ART 103 Introduction to Media & Color	3	
Total Studio Core	12 credits	
Studio Courses and Studio Track		
<u>200 Level Studio: Select four (4):</u>	<u>12</u>	
ART 205 Drawing I	3	
ART 210 Ceramics I	3	
ART 215 Printmaking I	3	
ART 220 Graphic Arts I	3	
ART 225 Painting I	3	
ART 260 Digital Photography I	3	
ART 270 Video Art	3	
<u>300 Level Studio: Select two (2):</u>	<u>6</u>	
	ART 305 Drawing II	3
ART 310 Ceramics II	3	
ART 315 Printmaking II	3	
ART 320 Graphic Arts II	3	
ART 360 Digital Photography II	3	
<u>400 Level Studio: Select one (1):</u>	<u>3</u>	
ART 405 Drawing III	3	
ART 410 Ceramics III	3	
ART 415 Printmaking III	3	
ART 420 Graphic Arts III	3	
ART 460 Digital Photography III	3	
Total Studio Courses	21 credits	
Art History	9 credits	
ARH 211 Art History I	3	
ARH 212 Art History II	3	
ARH 376 African American Art History	3	
Museum Studies	6 credits	
MSM 210 Museums and Collections I	3	
MSM 218 Barnes History and Methodology**	3	
Academic Enrichment	3 credits	
ART 395 Junior Seminar	3	
ART 490 Senior Seminar	3	
Total Studio Arts	54 credits	
General Education	45-47 credits	
Major	54 credits	

Electives	19-21 credits
Total required for BS degree	120 credits
General Education	47 credits
Major	54 credits
Language through 202 level	8 credits
Electives	11 credits
Total required for BA degree	120 credits

**Course developed and taught by Barnes Foundation instructor (history and development of the Barnes Collection and aesthetic principles of founder, Dr. Albert Barnes and associates)

Depending on degree goal for Studio Art students, remaining university credits may be geared toward a Minor in another area and/or Free Electives. Some overlap is permitted.

First Semester			Second Semester		
Course	Title	Credits	Course	Title	Credits
ENG 101	English Composition I	3	ENG 102	English Composition II	3
FYE 101	First Year Experience	3		Social Science	3
SOS 151	African American Experience	3		Humanities	3
	Natural Science w/Lab	4	HPR 101	Dimensions of Wellness	2
ART 100	Fundamentals of 2-D Design	3	ART 101	Fundamentals of 3-D Design	3
			ART 102	Introduction to Computer Arts	3
	Total	16		Total	17
Third Semester			Fourth Semester		
Course	Title	Credits	Course	Title	Credits
	Humanities	3		Natural Science or Math	3
	MAT 106 or MAT 106A	3-4		Social Science	3
ART 103	Intro to Media and Color	3		Humanities	3
	200-level Studio Arts	3		200-level Studio Arts	3
	Computer Science	3		200-level Studio Arts	3
	Total	15-16		Total	15
Fifth Semester			Sixth Semester		
Course	Title	Credits	Course	Title	Credits
ARH 211	Art History I	3	ARH 212	Art History II	3
	200-level Studio Arts	3		300-level Studio Arts	3
	300-level Studio Arts	3	ART 395	Junior Seminar	3
MSM 218	Barnes Hist. & Methodology	3		General Elective	3
	Natural Science or Math	3		General Elective	3
	Total	15		Total	15
Seventh Semester			Eighth Semester		
Course	Title	Credits	Course	Title	Credits
ARH 376	African American Art History	3	ART 490	Senior Seminar	3
ART 495	Independent Study	3		General Elective	3
	400-level Studio Arts	3		General Elective	3
MSM 210	Museums and Collections I	3		General Elective	3
	General Elective	2-3			
	Total	14-15		Total	12
Total Credits 120					

Note: Minimum Credits Required for Graduation = 120

Please note that this is a suggested sequence and depending on your situation, your academic sequence may appear different. Please review with your advisor and refer to the Academic Catalog for academic requirements.

Optional – Bachelor of Arts Degree (BA): foreign language through the 202 level. Exemptions permissible through testing

Visual Arts Minor

The Visual Arts minor, within the Department of Visual & Performing Arts offers students a basic introduction to the Visual Arts field to assist in improving their visual literacy through studio arts courses and/or improve their understanding of how art has impacted culture through art history courses.

The Visual Arts minor requires (18) credit hours of area offerings:

Select one (1):

ART 100 Fundamentals of 2-D Design	3
ART 101 Fundamentals of 3-D Design	3

Select one (1):

ART 102 Introduction to Computer Arts	3
ART 103 Introduction to Media & Color	3

Select one (1):

ARH 211 Art History I	3
ARH 212 Art History II	3

Select one (1):

MSM 210 Museums and Collections I	3
MSM 218 Barnes History and Methodology	3

Select two (2) Visual Arts (ART or ARH) courses beyond ART 200* 6

Total Visual Arts Minor 18 credits

*ART 200 is suggested to fill a university core humanities requirement, which will provide a good foundation for a Minor in Visual Art

Museum Studies Minor

The Museum Studies minor, within the Department of Visual & Performing Arts is designed with an interdisciplinary approach that offers students from a variety of disciplines a solid grounding of the varied opportunities within the museum field.

The Museum Studies minor requires (18) credit hours of area offerings:

MSM 101 Introduction to the World of Museums	3
MSM 210 Museums and Collections I	3
MSM 211 Museums and Collections II	3
MSM 310 Collections Management and Care	3

Two (2) MSM Electives at 300 level (with advisor approval) 6

Total Museum Studies Minor**18 credits****Visual Arts Course Descriptions**

ARH 211 Art History I**3 credits**

Art History I will provide students with an understanding and appreciation of works of art and architecture of high aesthetic quality and significance produced by cultures throughout the world from the Paleolithic Period through the 13th century. Designed around a rough chronology and examined through the cultures that produced the works, this course also provides a brief exploration of art through social, religious, political and economic context. This course also prepares students with a foundation of art and architecture terminology, technology, and iconography to assist in further art history studies. Prerequisite: ENG 102

ARH 212 Art History II**3 credits**

Art History II provides students with an understanding and appreciation of works of art and architecture of high aesthetic quality and significance produced by cultures throughout the world from the 14th century to the present. Designed around a rough chronology and examined through the cultures that produced the works, this course also provides a brief exploration of art through social, religious, political and economic context. This course also prepares students with a foundation of art and architecture terminology, technology, and iconography to assist in further art history studies.

Prerequisite: ENG 102

ARH 376 African American Art History**3 credits**

This course will explore the contributions of African American artists to American art through social, religious, political, economic, class, and cultural lenses that either constrained or liberated these artists. A primary goal for this course is to develop the visual and critical thinking skills required to understand, appreciate and discuss the historical development of African American art in the larger context of American art, and to learn how African American artists resisted racial oppression and stereotypes in their pursuit of becoming artists. *Prerequisites: ARH 211, and ARH 212 or permission of instructor, advisor and/or chair.*

ARH 495 Independent Study**1-4 credits**

Faculty supervised research

ART 100 Fundamentals of 2-D Design**3 credits**

This course focuses on fundamental design concepts which are shared by all of the two dimensional visual arts. Design problems identify and explore the conceptual, visual, and relational elements of design. The visual elements (point, line, shape, value, texture, and color) along with their various attributes are examined. These will be combined together using the principles of organization to create a unified composition.

ART 101 Fundamentals of 3-D Design**3 credits**

This course focuses on fundamental design concepts which are shared by the three dimensional visual arts. Through studio problems, students will become familiar with three dimensional design concepts, construction processes, and the manipulation of materials to create structural forms. Students will develop an understanding of the qualities of line, shape, mass, volume, spatial relationships and surface as they apply to the three dimensional form.

ART 102 Introduction to Computer Arts**3 credits**

This course introduces the computer as a tool to create visual art and design. Students use Adobe Photoshop to implement ideas of two-dimensional composition and digital visual communication. Students will gain technical proficiency with concepts such as file saving, Photoshop layers, fonts and masking while learning fundamental design concepts including color, typography, layout and creation of graphics. Students are encouraged to research established artists and designers for inspiration, but are ultimately required to create all visual components of their designs to reinforce personal creativity and exploration.

ART 103 Introduction to Media & Color**3 credits**

This course introduces students to the materials and techniques of two-dimensional art forms and provides them with a solid understanding of color theory and color mixing of pigment based media. Students will become familiar with the vocabulary of art making materials and techniques and will engage in hands-on exercises that will enhance the learning and understanding of these processes. This course provides foundation for courses in drawing, painting and printmaking.

ART 200 Introduction to Art**3 credits**

This course is designed to enhance the student's visual literacy and will provide a broad based introduction to the visual arts, including understanding and appreciating art in an historical, stylistic, and cultural context. Students will be introduced to works of art from a variety of cultures and time periods.

ART 205 Drawing I**3 credits**

This course will serve as an introduction to the fundamentals of drawing. This will include practice in a variety of drawing media; development of perceptual and manual skills; creating effective compositions; and understanding the use of line, shape, value, and space as elements of drawing.

ART 210 Ceramics I**3 credits**

This course focuses on ceramics as an art form and as a medium for utilitarian craft objects. Students will learn basic hand-building techniques, methods of surface decoration, and glazing techniques. Course assignments are based on the vessel/container form.

ART 215 Printmaking I**3 credits**

This course will introduce the student to a variety of relief printing methods with emphasis on monoprinting, and linoleum and wood block printing. Both monochrome and color printing will be explored. Students will also learn to properly edition prints. *Prerequisites: ART 100, ART 205*

ART 220 Graphic Arts I

3 credits

This course is a continuation of the design concepts learned in Introduction to Computer Arts, allowing for more development in digital visual communication. Students use Adobe Illustrator and InDesign to create digital illustrations and complex layout designs while beginning to develop a personal visual style through project prompts, which question content, technique, materiality and physical form. Projects created during this course will bridge commercial design practices and techniques with artistic exploration, allowing students to integrate image and type through personally driven projects.

Prerequisite: ART 102

ART 225 Painting I

3 credits

This course will introduce students to painting in acrylics. This will include experimentation with a variety of painting techniques and learning to prepare canvases for painting. Emphasis will be placed on color theory, value structure, and developing effective compositions. Subject matter will include still life, landscape and thematic studies.

Prerequisites: ART 100, ART 103, ART 205

ART 260 Digital Photography I

3 credits

This course introduces students to the fundamental tools of digital photography. Through a series of projects, students will learn manual camera functions, downloading and organizing images and editing photographs in Adobe Bridge, Camera Raw and Photoshop. By the end of the course each student will gain skills for proper workflow, including: complete control of a manual digital camera, image control (depth of field, motion, composition, color balance etc.), importing images to the computer, organization, image rating, processing in Camera Raw and Photoshop and basic photography history. Each project requires a one-paragraph artist statement outlining concepts, inspiration and visual analysis. *Prerequisite: ART 102*

ART 270 Video Art

3 credits

Through an immersion of studio projects informed by film/video history, this course focuses on conceptual ideas and the technical fundamentals of video production as an art form. Students will gain hands-on training in digital film making and editing to produce original video art works. Requirements include production projects, screen attendance and analysis as well as active participation in class discussions. *Prerequisites: ART 102 or COM 207*

ART 305 Drawing II

3 credits

This course will continue the development of the student's perceptual and manual skills, and will introduce the use of color as a drawing element. Figure drawing will also be

introduced with studies in anatomy, figure proportions, and portraiture. Drawing as a means of personal expression will be explored. *Prerequisites: ART 100, ART 205*

ART 310 Ceramics II

3 credits

Ceramics II introduces students to advanced clay-forming techniques that include hand building, throwing on the potter's wheel, and working with plaster molds. Surface treatments are explored, including both pre and post firing processes. Students are introduced to the electric firing process and will be expected to load and fire a kiln. Glaze and non-glaze processes are covered. *Prerequisite: ART 210*

ART 315 Printmaking II

3 credits

Students will be challenged technically and conceptually in continued exploration of linoleum and woodblock printing methods. Students will be expected to complete a series of editioned prints. Monoprinting and nontraditional printing methods may also be explored. *Prerequisite: ART 215*

ART 320 Graphic Arts II

3 credits

This course introduces students to web based media, web page/ site design and HTML/ CSS coding. Students will: analyze websites' aesthetic and user interface, design page layouts in Adobe Photoshop and learn basic HTML and CSS coding. Projects include redesigning a small business website and creating an online portfolio for personal promotion. *Prerequisite: ART 220*

ART 360 Digital Photography II

3 credits

In this course students will learn advanced photographic techniques using digital photography. Through broadly structured assignments, students will incorporate historical and contemporary concepts critical to photography, including: lens-less practices, constructing an image, performance, repetition, appropriation, the archive and conceptual art. Students will also write an artist's statement based on an analysis of completed projects. *Prerequisite: ART 260*

ART 390 Special Topics

3 credits

ART 395 Junior Seminar

3 credits

This course will prepare students for their sophomore/junior review as well as providing one of the prerequisites for ART 490 Senior Seminar. Visual Arts majors will prepare an artist statement and resume, and will write a project proposal that will serve as the basis for a body of work produced in the course in a media of their choice. This body of work will be presented in an exhibition at the end of semester. Students will perform weekly assignments with the support of the visual art faculty, the writing resource center, the library and other online platforms. Through written, oral, and visual presentations of their artistic investigations, students will strengthen their analytical and critical skills.

Prerequisites: ART 100, ART 101, ART 102, ART 103, ENG 102, and either ART 305, ART 310, ART 315, ART 320, or ART 360.

ART 405 Drawing III**3 credits**

Drawing III is an advanced level course that requires the student to produce a body of work based on their Senior Seminar thesis using techniques and concepts learned in previous courses. While continuing to use drawing as a tool for image and idea development, emphasis will be placed on the development of the drawing as a completed artwork. Students will learn how to present their work professionally and provide written and visual documentation of their technical, conceptual and aesthetic investigations. *Prerequisite: ART 305*

ART 410 Ceramics III**3 credits**

Ceramics III is an advanced level course that requires the student to produce a body of work based on their Senior Seminar thesis using techniques and processes learned in previous courses. Students will learn how to present their work professionally, and provide written and visual documentation of their technical research and aesthetic investigations. *Prerequisite: ART 310*

ART 415 Printmaking III**3 credits**

Printmaking III is an advanced level course that requires the student to produce a body of work based on their Senior Seminar thesis using techniques and processes learned in previous courses. Students will learn how to present their work professionally, and provide written and visual documentation of their technical research and aesthetic investigations. *Prerequisite: ART 315*

ART 420 Graphic Arts III**3 credits**

Graphic Arts III is an advanced level course that requires the student to produce a body of work based on their Senior Seminar thesis using techniques and processes learned in previous courses. Students will experiment with printing options, physical form and concept to develop ideas reinforced by critique, research and discussion. Students will learn how to present their work professionally, and provide written and visual documentation of their technical research and aesthetic investigations. *Prerequisites: ART 320 or permission of instructor, advisor and/or chair.*

ART 460 Digital Photography III: Advanced Photography**3 credits**

Through a variety of photographic projects, students will create exhibition quality personal projects for his or her portfolio leading up to senior seminar. This class includes a photography book project and will culminate with an exhibition of works. *Prerequisite: ART 360*

ART 490 Senior Seminar**3 credits**

Senior Seminar is the “senior capstone” course for the visual arts major. Topics in this course will include contemporary issues and career opportunities in the arts, and information concerning graduate school choice and application. This course will assist the Visual Arts major to develop a professional portfolio of their creative works and/or

academic research. Both studio arts and the museum studies track students will make a formal presentation of their senior thesis topic to coincide with their senior thesis paper. Student's writing portfolio will also include résumé, artist's statement and additional writing samples. Studio Arts track students will also create a holistic digital portfolio of their creative output. Exhibition methodology as well as pragmatic issues concerning an exhibition of art works will be covered. *Prerequisites: ART 395, Completion of 400 level studio, Pass or Conditional Pass of Writing Proficiency Portfolio and/or approval from major advisor and department chair.*

ART 495 Independent Study

1-4 credits

Faculty supervised research

MSM 101 Introduction to the World of Museums

3 credits

Museums inspire us through telling stories and they welcome nearly 1 billion people each year. This class will focus on the past, present, and future of these critical institutions. Students will learn about museums' public function and the work that goes on behind the scenes, with an emphasis on African American institutions. Through field trips and engagement with museum staff, readings, and case studies, students will gain an understanding of the diverse work conducted by professionals in this field.

MSM 190 Special Topics

3 credits

MSM 210 Museums and Collections I

3 credits

This course provides an overview of the inner workings of museums and their contributions to the public by collecting, preserving, and interpreting material culture. Art museums are the focus of the course, but other types such as history, ethnographic and science and children's museums, as well related sites such as zoos and public gardens, will be discussed. Topics covered include: the history of museums as foundation for assessing current challenges in the field, organizational structures, development and marketing, museum education, the role of curators, management and care of collections, exhibition planning and the use of new technologies.

Prerequisite: ENG 102

MSM 211 Museums and Collections II

3 credits

This course will delve into best practices and discuss issues for museum administration, governance, exhibition development and evaluation, and staffing, including volunteers and docents. Students will identify best practices and procedures used by professional museum organizations to prepare for and attain accreditation. Students will learn about collection policies, accessioning, deaccessioning, and the process of documenting and cataloging natural history, art and material culture objects. Students will learn introductory best practices for general preservation and conservation processes. The course will culminate with a student-developed exhibition proposal.

MSM 218 Barnes History and Methodology

3 credits

Taught at the Barnes Foundation in Philadelphia, this course surveys the aesthetic ideas of Dr. Albert Barnes (1872-1951) and provides insight into the history of the Barnes Foundation and its ongoing development, as well as issues related to museum education and organizational structure. Students explore visual aesthetics and communication through the elements and principles of design, analyze a variety of objects in the Barnes Foundation galleries, including African art and works by Renoir, Cézanne, Matisse, and Picasso, and explore society values in art and design to determine whether or not all works of art can be judged by a common standard of excellence. *Prerequisites: ART 100 or ART 200, and/or permission of instructor, advisor and chair.*

MSM 220 Collections Management and Care

3 credits

This course introduces students to management and care of museum collections. Students learn the responsibilities of the collections manager and registrar in the documentation of objects, forming collection management policies and establishing safe collection storage options and environmental monitoring. Other topics covered include: preservation and conservation, museum security, insurance, loan procedures, customs and related issues. Lincoln University Collection of African Art and Material Culture is utilized to address object handling, writing condition reports, labeling, conducting inventories, and use of collections information management systems for cataloguing.

Prerequisite: MSM 210

MSM 450 Internship

3 credits

This is a course for students who will complete an internship for academic credit. This internship may be taken in either fall or spring semester, or over the summer, but the student must complete a minimum of 220 hours at the internship host site. Along with prerequisites noted above, the student must have 75 earned credits. Students will apply theories and principles learned in the classroom to a professional internship in the museum field at an approved site. Throughout the internship, students will complete various tasks designed to reflect and enhance the internship experience, including weekly reports and maintaining a journal of activity that includes documentation of formal meetings, evaluations, projects, and accomplishments. The student will be required to submit a final written report as directed by the instructor.

MSM 490 Senior Seminar

3 credits

Senior Seminar is the “senior capstone” course for the Visual Arts major. Topics in this course will include contemporary issues and career opportunities in the arts, and information concerning graduate school choice and application. This course will assist the visual arts major to develop a professional portfolio of their creative works and/or academic research. Both Studio Arts and Museum Studies track students will make a formal presentation of their senior thesis topic to coincide with their senior thesis paper. Student’s writing portfolio will also include résumé, artist’s statement and additional writing samples. Studio arts track students will also create a holistic digital portfolio of their creative output. Exhibition methodology as well as pragmatic issues concerning an exhibition of art works will be covered. *Prerequisites: Completion of 400 level studio, Pass or Conditional Pass of*

Writing Proficiency Portfolio and/or approval from major advisor and department chair.

MSM 495 Independent Study

1-4 credits

Faculty supervised research

SCHOOL OF ADULT & CONTINUING EDUCATION

Lincoln University's School of Adult and Continuing Education has accelerated undergraduate programs geared toward the working adult with classes that are scheduled on weekday evenings and on Saturdays as well as graduate program in Education, Business, Human Services and Counseling. Programs are offered at Lincoln University's location at 3020 Market Street in Philadelphia – one block from the 30th Street Train Station.

Programs include undergraduate bachelor degree in Human Services. Graduate programs include the Master of Education with concentrations in Early Childhood Education, Educational Leadership, and a Dual Certification Early Childhood/Special Education, the Master of Business Administration (MBA) with concentrations in Finance and Human Resources Management, and the Master of Arts in Human Services.

Undergraduate Programs
Criminal Justice
Human Services
Graduate Programs
Business Administration
Early Childhood Education
Educational Leadership
Early Childhood Education and Special Education
Human Services

Bachelor of Human Services (BHS-FLEX) Program

BHS-FLEX Program Description

The FLEX (Furthering the Lincoln Experience) Bachelor of Human Services (BHS) Program at Lincoln University offers an accelerated degree for adult learners who work in the human services field. This program prepares students for professional work in the human services and/or continued work at the graduate level in Lincoln University's Master of Human Services Program. The Program's adult-centered approach maintains high academic standards, while offering a personal academic plan-of-study for each student.

In keeping with the definition, mission and goals of the Human Services major for the Bachelor of Science degree at Lincoln University, the FLEX Program is career-oriented. It is designed to accommodate students that are currently employed in the field of human services and are interested in furthering their careers. The combination of a rigorous undergraduate course of study and supervised practicum will afford the students the opportunity to directly apply their learning and thereby enhance their professionalism.

Curriculum

The proved and tested undergraduate major in human services at Lincoln University serves as the foundation for the FLEX Program. All required core courses and major requirements have been incorporated, with minor modifications, to accommodate the mature student with related-work experience. Applicants should refer to the Human Services major requirements outlined in the psychology and human services department section of the catalog.

Student Learner Outcomes

Students completing this program will be able to:

- Apply effective human service skills, as well as the values and ethics necessary for working with individuals, groups, and communities to bring about social change;
- Apply theory to professional practice by engaging in service intervention modalities in a human services setting;
- Apply theories of management, research planning and evaluation as relevant tools in the field of human services;
- Apply knowledge of specific skills and techniques in their requisite agencies which are necessary to serve client populations; and
- Apply knowledge and techniques of cultural competence in the human services setting.

Admissions Criteria and Procedures

Prospective students must:

- Submit a free online application.

- Official High School Transcript or General Equivalency Diploma/GED: Submit official high school transcript or equivalent.
- Transcripts: Submit official transcripts for all accredited institutions you have attended and/or from which you earned credit.
- Résumé: A current professional résumé is required.
- Must be currently employed with at least one year of paid work experience in the human services field with 45 transferrable credit hours or three years of work experience if less than 45 transferrable credit hours have been earned.

Candidates entering the BHS Program are required to take placement tests unless they:

- Have an earned associate degree from a regionally accredited institution; or
- Are transferring English 101 with a grade of C or better from a regionally accredited institution

Transfer Credits and Prior Learning Credits

Credits earned from previous academic studies, life-learning experiences, and professional experience will allow the student to apply for advanced standing toward the undergraduate degree. Consequently, the FLEX Program serves as an accelerated bachelor's degree program. Students who transfer more than 60 approved credit hours from another institution must meet the residency requirement of at least two semesters (30 credit hours) inclusive of a summer session.

Students will meet the requirements of the Lincoln University core curriculum and the human services major by taking Lincoln University courses, passing College Level Examination Program (CLEP) tests, and preparing professional portfolios and presentations documenting prior learning using The Council for Adult and Experiential Learning (CAEL) standards. Students may also transfer courses that are documented by official academic transcripts with a grade of C or better. To meet graduation requirements, students will need to successfully satisfy coursework inclusive of core courses, major courses, and electives. Each student enrolled in the BHS-FLEX Program will receive individual academic counseling upon acceptance and enrollment in the program.

Program Logistics

The courses are offered at Lincoln University's Philadelphia location at 3020 Market Street. Classes meet on Saturday and on occasion some evenings during the week. Students attend classes every other week, while working online on the weeks that they are not in class. Students work in class and with a professional staff person to prepare for assessment for prior learning.

BHS Course Descriptions

See Department of Psychology and Human Services, as well as the Department of Sociology and Criminal Justice.

Master of Business Administration Program

Mission

The mission of the MBA Program is to deliver a rigorous multidisciplinary program in finance and human resources management that prepares students for career advancement, career transition, the pursuit of advance certification, and post-graduate studies in their vocational or other discipline. MBA students are equipped with knowledge, skills and competencies to discover, construct and reconstruct knowledge that influences organizational practices and change. Instruction is delivered in state-of-the-art classrooms by academically and professionally qualified professors with clinical experience in their fields.

Admission Criteria

To be considered for admission to the MBA program, a matriculating student must hold a bachelor's degree, in any discipline, from an accredited four-year undergraduate college or university and have a previous record of academic and/or professional accomplishments that clearly demonstrate the ability to complete a graduate degree. Successful admission is determined on the basis of a careful evaluation of the applicant's letters of recommendation, statement of professional goals, undergraduate/graduate transcripts, grade point average (GPA) and a personal interview.

A cumulative undergraduate grade point average of 2.7 on a 4.0 scale or 3.0 for completed graduate level course work in the majors of Finance and/or Human Resources Management or complementary disciplines is required. An applicant with an undergraduate GPA that is less than 2.7 may be provisionally accepted if the candidate can demonstrate strong evidence of his/her ability to complete the designated program with a GPA of 3.0 or better. A provisionally accepted student will be regularly monitored to ensure he/she maintains a 3.0 GPA in the major.

Although the Graduate Record Examination (GRE) and/or Miller Analogies Test (MAT) are not routine requirements, Lincoln University reserves the right to require either or both of these tests if they are considered essential to the admission decision-making process.

A non-matriculating student must submit a copy of a bachelor's or a master's degree from an accredited, four-year institution and an official academic undergraduate or graduate transcript. A non-matriculating student may then take a total of nine (9) credits in either the finance and /or Human Resource Management tracks. To continue beyond this point, the student must apply for formal admission and acceptance into the graduate program as a Finance and/or Human Resources Management major.

Summary of Admission Requirements

1. Copy of bachelor's degree from an accredited four-year undergraduate institution with a GPA of 2.70 or better.

2. Résumé of work experience and/or college experience and professional accomplishments.
3. An optional Graduate Record Examination (GRE) and/or Miller Analogies Test.
4. A required 500-word essay describing past academic/career achievements, future career goals, and interest in Finance and/or Human Resources Management.
5. Three letters of recommendation from professional and academic sources.
6. An official academic undergraduate transcript.
7. An official academic transcript of previously taken and successfully completed graduate courses with a GPA of 3.0 or better.
8. Interview with MBA Director and Graduate Admissions Director.

General Information

The accelerated MBA is a one-year degree program that is designed for students who plan to specialize in Finance and/or Human Resources Management concentrations. Students whose undergraduate business degree transcripts clearly reflect successful completion of fundamental core business courses in accounting, economics, finance and statistics/mathematics (at a minimum) with a minimally acceptable B average or better can be accepted for matriculation into the MBA program. A student without a business undergraduate degree but who has successfully completed the MBA fundamentals or equivalent courses in their undergraduate program may be permitted entrance into the program.

Students with non-business or business undergraduate degrees with core business course deficiencies must complete, at a minimum, MBA fundamentals courses MBA 600 Business Mathematics, MBA 620 Financial Accounting and MBA 630 Economics for Managers. Additional courses in the fundamentals track may be required to bolster student preparedness for graduate business study. After successful completion of the MBA fundamentals, students can gain formal admittance into the MBA program. Currently, MBA fundamentals courses are delivered in the fall and spring semesters.

Graduation Requirements and Academic Progress

The current MBA Program has two areas of concentration: Finance and Human Resource Management. The course breakdown is as follows:

Foundation Courses	up to 18 Credits
<i>For non-business majors and students requiring some course remediation</i>	
Core Courses – both concentrations	24 Credits
Finance Concentration	12 Credits
Human Resources Management Concentration	12 Credits

Foundation Courses

Students must take all courses, unless they are granted an exemption or waiver due to satisfactory demonstration of academic competence and/or completion of the foundation courses at the undergraduate or graduate level.

MBA 600 Business Mathematics	3
MBA 610 Business Statistics	3
MBA 620 Financial Accounting	3
MBA 630 Economics for Managers	3
MBA 640 Business Management	3
MBA 650 Marketing Management	3
Total Credits	18

Core Courses for Finance & Human Resources Management Concentration

Students must take all courses, unless an exemption or waiver is granted due to previously completed graduate work and/or the acceptance of transfer graduate credits from accredited institutions.

MBA 700 Business Research Methods	3
MBA 710 Management Information Systems	3
MBA 722 International Human Resources Management	3
MBA 742 International Business Management	3
MBA 750 Strategic Marketing Management	3
MBA 756 International Finance and Economics	3
MBA 790 Strategic Management	3
MBA 800 Integrated Capstone Research Project	3
Total Credits	24

MBA Seminars

To be offered periodically in the spring, summer and/or fall session. These seminars are optional for all MBA students in the Finance and Human Resources Management majors.

MBA 792 Seminar in Global Financial Management	1
MBA 794 Seminar in Global Human Resources Management	1
MBA 796 Seminar in Public Management	1
MBA 798 Seminar in Business, Professional and Org. Ethics	1
Total Credits	4

The seminars will address global and domestic issues in the contemporary and competitive environment of finance, management and public policy. The impact of policy issues (economic, environmental, global, legislative, political and technological) upon an organization's ability to execute its financial and management strategies, within the context of ethical issues, will be identified, studied and applied. Where appropriate, cases and empirical studies from business and industry, trade journals and government literature will be used as supplementary pedagogical tools.

These seminars will be adaptive and updated regularly to reflect emerging trends in the public and private sectors.

MBA Integrated Capstone Research Project

The capstone course, MBA 800, is an independent research project that critically integrates the theoretical concepts of the program with the occupational, career and post-graduate interests of the student. The research project gives students the opportunity to identify an issue or problem that merits in-depth investigation. The investigation involves identification of a topic, application of a business research design model, undertaking a literature review, quantitative and qualitative collection of historical, current and/or extant data, data analysis and an action-oriented 75 – 100 page report of research findings and recommendations. Capstone models the format and structure of a graduate thesis.

A Department of Business and Entrepreneurial Studies faculty member will supervise students with an interest in his/her area of specialization from research proposal development to research project completion and oral defense.

MBA: Finance Concentration

Finance is a high-level discipline that is fundamental to the operation of a modern global economy. The macro-level industries that dominate this discipline are commercial and investment banking, brokerage, insurance and their complements and derivatives. The program exposes students to a rigorous, multidisciplinary portfolio of fundamental and applied courses in accounting, economics, finance, investments, management and statistics. These courses are integrated, and in combination produce a “well-rounded” student who is capable of assuming leadership and managerial positions in the public and private sectors. Finance graduates are further equipped with the foundational knowledge to pursue post-graduate doctoral studies and/or professional certification, such as Certified Financial Analyst (CFA), Certified Financial Planner (CFP), and others.

Students must complete MBA 744, MBA 752, and MBA 778, unless a waiver or exemption is granted due to previously completed graduate work and/or the acceptance of graduate transfer credits from accredited institution(s).

Foundation Courses: see above	0-18
Core Courses: see above	24
MBA 744 Advanced Corporate Finance	3
MBA 752 Financial Institutions and Markets	3
MBA 778 Security Analysis and Investment Management	3
MBA 782 Mergers, Acquisitions and Divestitures	3
Concentration Credit Requirements	12

MBA: Human Resources Management Concentration

Human Resource departments exist to help people and organizations reach and execute their strategic goals and objectives. Since the major constituent of organizations is people, Human Resource departments face many challenges arising from the demands of the employees, the organization, society, global and domestic competition and government regulations. This major focuses on strategic human resources management that is concerned with all of the firm's employees, not just operational personnel. It involves setting goals and determining action plans that enhance corporate strategy. It views the human resource function as a more integral part of all corporate activities, such as accounting, finance, marketing and sales, production/manufacturing, research and operations. The strategic management approach recognizes that all managers are human resource managers. Human Resources Management graduates are equipped with critical problem-solving, decision-making, quantitative, research and organizational analyses tools to influence the strategic financial, operational and human capital direction of the organization. Students are encouraged to pursue advanced HRM certifications and affiliation with professional organizations in their discipline.

Students must complete MBA 760, 762, 764 and 774, unless a waiver or exemption is granted due to previously completed graduate work and/or the acceptance of graduate transfer credits from accredited institution(s).

Foundation Courses: see above	0-18
Core Courses: see above	24
MBA 760 Employee and Labor Relations	3
MBA 762 Compensation Analysis & Benefits Planning	3
MBA 764 Organizational Staffing	3
MBA 774 Leadership	3
Concentration Credit Requirements	12

MBA Course Descriptions

MBA 600 Business Mathematics **3 credits**

This is a fundamental course that integrates a comprehensive understanding of mathematical concepts, algebraic and logarithmic functions with real-world applications of personal and commercial business problems. Internet resources and Excel spreadsheets will be used to reinforce learning.

MBA 610 Business Statistics **3 credits**

This course introduces students to core statistical concepts and applications as they apply to a variety of functional areas in business, such as accounting, economics, finance, information systems, management, and marketing. Spreadsheet and statistical software will be used to integrate the fundamental statistical concepts of data collection and interpretation, forecasting, frequency distribution, descriptive measures, probability, distribution, confidence interval,

hypothesis, chi-square, and regression analysis and experimentation. These concepts are adapted and applied in a managerial decision-making context.

MBA 620 Financial Accounting**3 credits**

Financial accounting provides students with the ability to intelligently read, analyze, interpret and critically assess financial statements and reports published by organizations. Students develop a basic understanding of the balance sheet, income statement, statement of cash flows, and statement of retained earnings. Financial and accounting activities associated with the income statement and balance sheet, such as revenue recognition, assets, liabilities, investments, taxes, expense recognition, profits, credit analysis/ratios, and equity analysis are covered.

MBA 630 Economics for Managers**3 credits**

The goals of this course are to present basic macroeconomic and microeconomic theories and concepts from the standpoint of managers who must make decisions that are influenced by internal and external economic forces in the business environment. Using numerous applications, examples, illustrations and case analysis, this course integrates the fundamental economic principles of supply, demand and equilibrium; production and cost analysis; market structures (perfect, monopoly, monopolistic and oligopolistic competition); pricing strategies; macroeconomic activity (GDP, CPI, PPI, fiscal and monetary policies, labor force, international trade, capital flows); consumption spending (individuals, firms, governments); money and banking; aggregate macroeconomic model; and balance of payments issues. Students will integrate both microeconomic and macroeconomic tools and models to develop strategies that aid in managerial decision making.

MBA 635 Financial Management**3 credits**

This course presents an introduction to the fundamental concepts underlying financial management. It integrates the important principles and applications of valuation and its effects, financial statements, long-term and short-term financial planning and management, capital budgeting, cash management, financial policy, risk and return, and corporate finance. The role of the financial manager as a decision maker is emphasized.

MBA 640 Business Management**3 credits**

Business management is a foundation course that introduces students to the major themes in the field of management. These themes are built around several overarching issues: management challenges in a global context; the administrative process of strategic planning, organizational design, decision-making and quality control; and the ethical leadership and management of human capital resources. The dynamics of the internal and external political-legal, social, economic, and technological environments are studied and analyzed for their organizational impact on the management process. Exercises, case studies, video presentations and a written paper on a current topic are employed to reinforce the management concepts.

MBA 650 Marketing Management**3 credits**

A focus of this course is the identification and application of creative and innovative concepts to the development and implementation of current and future marketing strategies. Students will be exposed to the marketing framework that involves building long-term customer relationships, understanding buyers and markets, selection of target markets, product design, distribution and supply chain management, promotional and pricing decisions, and ethical issues surrounding online, offline, digital and Internet marketing. Technological innovation in marketing (RFID, applications of blogs and cell phones), offshoring, relationship marketing, viral marketing, data mining, interpretive research and competitive intelligence are covered. This course incorporates PowerPoint presentation slides and cases into the lectures to enrich the learning experiences of students. Students will develop a capstone end-of-semester, customer-oriented marketing strategy and marketing plan.

MBA 690 Seminar in Human Resource Management

1 credit

This seminar will focus on contemporary, empirical and scholarly issues in human resources management from a theoretical and practitioner point of view. *Prerequisite: Permission of the director or chair*

MBA 700 Business Research Methods

3 credits

This course is designed to teach students the fundamentals and application of business research techniques and methods that for-profit and non-profit organizations use to execute qualitative and quantitative managerial decisions. The scientific method that facilitates pure and applied research, empirical and abstract realities will be considered within the context of problem identification, opportunities, strategy implementation and research evaluation. The role of information technology, particularly the Internet, in business research and its influence on global business transformation will be explored. Factors, such as CBA (cost-benefit-analysis), data sources and availability and other issues that impinge on managerial decision to conduct research is also a key focus of this course. Research process, stages and methods for data collection concludes the first part of the business research process.

MBA 710 Management Information Systems

3 credits

Management information systems technology is pervasive in every aspect of an organization. A modern enterprise's competitive capabilities, productivity, efficiency and effectiveness are dependent on the workforce's ability to understand, use and apply technology to achieve organizational goals. Because of its dynamic nature, managers are required to be at the cutting-edge of current, emergent, and disruptive information systems technologies. Unlike traditional MIS instructional delivery, this innovative course departs from tradition by first discussing the organizational strategic business initiatives and then analyzes how the available technologies can be harnessed to support them. The hypothesis is that business decisions should drive technology decisions and choices. The course will cover and integrate the core theories, concepts and applications of the MIS discipline and strategic business management. Students' knowledge of the discipline will be enhanced through questions, case studies, exercises, and group and individual projects.

MBA 720 Human Resources Management**3 credits**

Human resources departments exist to assist employees and organizations achieve and execute their goals and objectives. Since the major constituent of organizations is people, human resource departments face many challenges arising from the demands of the employees, the organization, society, global and domestic competition, and government regulations. This course approaches human resources from a strategic management viewpoint. Strategic human resource management is concerned with all of the firm's employees, not just the operational personnel. It involves setting goals and executing action plans that enhance overall corporate and functional departmental strategies. The human resource department operates synergistically with all of the enterprise's strategic business units, such as finance, production, manufacturing, marketing and sales, and others. The strategic management approach recognizes that all managers are human resources executives who selects, hires, trains and develops, compensates and rewards, and separates people from the organization. Case studies and hands-on information technology HRM applications will supplement instructional delivery.

MBA 722 International Human Resources Management**3 credits**

The growth of multinational, global and transnational enterprises and the proliferation of information and communication technologies have compressed geographic, organizational, and nationalistic boundaries. Human resources managers are confronted with the task of negotiating the strategic drivers of human resources policies, practices and activities at the local, domestic and international levels.

Building on, and extending the application of Human Resources Management, this course will examine the models, framework and institutional constraints that are influencing the convergence of international and global systems of human resources management strategies. The major human resources activities of recruitment, selection, performance evaluation, training and development, compensation and separation, organizational values and ethics will be analyzed from an international and domestic perspective.

Contemporary issues in human resources, such as knowledge management, growth of the internationally mobile employee, e-commerce, the e-enablement of human resources functions, Internet, intranets, balance scorecard and the mechanisms for policing and managing this diverse configuration in multinational enterprises are studied and applied in research activities and case study analysis.

MBA 730 Organizational Behavior**3 credits**

The purpose of this course is to provide a conceptual, theoretical, experiential, and applied understanding of the structure and function of human behavior in organizations. Sociological, anthropological, psychological, political and behavioral influences that affect employee and organizational motivation, productivity, efficiency and effectiveness will be explored. Specific emphasis will be placed on ethical issues, perception, decision-making, communication, leadership, job design, conflict resolution, and group behavior as they relate to employee-employer relations, organizational power, politics, team-building, change management, and development. The impact of globalization and information technology on the dynamics of

organizational behavior and performance in the twenty-first century is a major consideration in enterprise innovation, creativity and competitiveness. Contemporary scholarly research and cases in the field of organizational behavior will enhance textual material.

MBA 740 Corporate Finance

3 credits

Fundamentally, corporate finance functions support the organizational objective to manage for value and sustaining shareholder wealth creation through growth strategies and innovative and adaptive techniques that maximize return and minimize risk in a competitively dynamic global and domestic environment. Corporate financial management tools and strategies include financial reporting, risk management, treasury and investment management, capital planning, tax planning, financial optimization, EVA, financial markets, mergers and acquisitions, real options, pricing strategy, Monte Carlo simulation, and performance assessment metrics using the balance scorecard model and real-time financial systems. Through use of problems, case studies, simulation, and assignments, students will explore the application of the financial tools and techniques in a broad cross section of industries and enterprises.

MBA 742 International Business Management

3 credits

This course will focus on the globalization of international business management as well as the strategic and operational structures of business enterprises within the context of marketing, human resources, manufacturing, production, accounting, technology, finance, international trade and investment, monetary systems, and ethics. The impact of intercultural and cross-cultural negotiation, national differences and politics on the strategic management of international businesses will be studied for application to domestic and global enterprises. Consideration will be given to the major application theories of international business management and the financial and economic systems and institutions that influence and regulate them. Several case studies in multinational enterprises will supplement and augment the application theories. Students will be intellectually and experientially challenged to think globally, develop an interest in international careers, and pursue study-abroad programs and international internship opportunities to enhance their academic knowledge.

MBA 744 Advanced Corporate Finance

3 credits

Advanced corporate finance provide a comprehensive grounding in corporate financial policies, strategies and managerial decisions as they relate to an organization's capital structure and capital investment decisions and projects; governance and complex financial ownership structures; principal-agent stakeholder relationships and conflicts; dividend and repurchase issues; mergers, acquisitions, and divestitures; financial distress, liquidation and resolution; risk management and insurance; and economic rationalization. Using theoretical and empirical studies and practices, the course will expose students to the Modigliani-Miller (M&M) proofs of capital structure irrelevance; financial decisions under ideal or perfect market conditions and market imperfections; Capital Asset Pricing and Black-Scholes Option Pricing Models; information asymmetry between a publicly traded firm and outside investors; the role of capital markets, the government, board oversight, the firm's industry, and debt and equity management on the firm's financial policies and strategies and organizational architecture will be studied and applied. *Prerequisite: MBA 742 or permission of the director or chair*

MBA 750 Strategic Marketing Management**3 credits**

Strategic marketing examines fundamental theoretical and applied concepts and processes that are involved in the design, implementation and execution of market-driven strategies for business, industry and public sector enterprises. The material blends business strategy with marketing strategy from both national/domestic and global points of view. The influence of the external, internal and competitive environment on a firm's marketing strategy development will be evaluated. Approaches to the development of marketing analysis, plans, segmentation, CRM, value chain strategies, pricing and promotion/sales are studied and applied in project and case assignments. The impact of the Internet, e-commerce/business, as well as ethical dilemmas and privacy issues are given due consideration. A comprehensive, capstone marketing plan and design strategy, using information technology software is a requirement of this course.

MBA 752 Financial Institutions and Markets**3 credits**

Modern financial institutions and markets operate in a dynamic environment that is witnessing increased global integration as financial intermediaries transform into a singular financial services industry. Fueled by innovation, technology, regulation, taxation, and competition, once sacrosanct boundaries between traditional industry sectors and international barriers have been breached. The reintegration of and coalescing within the financial services industry has meant a renewed emphasis on profitability and the development of management and corporate strategies to control institutional and investor risk. In addition to an emphasis on risk measurement and management, this course will cover asset securitization, securities markets, off-balance-sheet activities, financial institutions, globalization of financial services, financial statement analysis and loan applications, securities trading activities, regulation, industry trends and characteristics, and interest rates. Students will use and apply analytical models, tools and techniques to gain a greater understanding of the operations of a modern financial institutions and markets. *Prerequisite: MBA 744 or Permission of the director or chair*

MBA 754 Financial Engineering**3 credits**

Financial engineering is a hybrid, interdisciplinary course that integrates several major areas and activities in finance, economics, management, mathematics, statistics, quantitative methods, accounting, computer science, business research and decision modeling. The application of higher level theoretical, empirical, conceptual, modeling, and experiential tools from these disciplines to problems in derivative securities valuation, portfolio structuring, risk management, scenario simulation, strategic management, dynamic investment strategies, and securities trading are emphasized. Legal and regulatory issues in financial engineering will be explored. *Prerequisite: MBA 752 or permission of director or chair*

MBA 756 International Finance and Economics**3 credits**

This course integrates international finance and international economics. It broadens students' knowledge and understanding of financial globalization policy issues and risks in the corporate

environment as well as the developed and developing world in the areas of capital flows, global capital markets (debt and equity securities, derivatives), foreign exchange transactions and international trade of goods and services involving classical and neoclassical and modern models, traded assets and portfolio diversification, international bank lending, financial linkages and Eurocurrency and other currency derivatives, balance of payments and trade deficits, international monetary economics, and transition economies. Students will also gain greater appreciation and awareness of the integrated and increasingly interdependent financial and economically internationalized world. *Prerequisites: MBA 742 or permission of the director or chair*

MBA 758 Derivatives

3 credits

This course focuses on derivative instruments that are traded in the markets and held in investor (individual, institutional, government) portfolios. Emphasis is placed on the underlying products that create derivatives, such as equities, commodities, interest rate, and foreign exchange. New developments in the derivatives markets that involve trading in credit, electricity, weather, and insurance derivatives are given special attention. Forward, futures and options (generic, exotic, real) markets are considered from the perspective of hedgers, speculators, and arbitrageurs. Martingales, convexity, HJM, LMM and other measures and models, binomial trees, and stochastic processes will be discussed at length. This material will have a thorough grounding in use of options, futures and other derivatives to control market risk. *Prerequisite: MBA 752 or permission of the director or chair*

MBA 760 Employee and Labor Relations

3 credits

This course will focus on the dynamics of union/nonunion, labor/management relations in the contemporary organizational environment. Creation of internal policy, complaint systems, employee rights, performance appraisals, employee morale, health, safety and security issues will be examined. Labor/management behavior within the framework of applicable federal and statutory laws and regulations, administration of labor contracts, the mediation and arbitration process, legal aspects of collective bargaining and related practices, negotiation techniques and unfair labor practices will be addressed. The role of unions will be analyzed for applicability to the twenty-first century mobile, technology-educated workforce. Topical readings, case analysis, group projects, and a scholarly research paper will round out the class lectures and class assignment. *Prerequisites: MBA 722 or permission of the director or chair*

MBA 762 Compensation Analysis & Benefits Planning

3credits

Organizations face increasing challenges to design effective and efficient compensation programs to retain employees and motivate them to higher levels of performance and productivity in a globally competitive environment. There are increasing legal, legislative and regulatory reforms and constraints; workforce competition; labor cost reduction pressures due to outsourcing/offshoring and information technology infrastructures; and product competition and growth. There is also extraordinary tension between an organization's labor requirements and its ability to pay competitive wages within the dynamic of regulatory and competitive constraints. Part I of this course will expose students to compensation theories and

administrative practices and provide them with the knowledge and techniques to make rational compensation decisions.

In Part II of the course, the focus is on pension planning, that includes tax and legal requirements, defined contribution plans (profit sharing, savings, employee stock ownership [AESOP], 401[k], 403[b]), defined benefit plans, IRAs, Keogh plans, SEPs, SIMPLE plans, ERISA, and Employee Stock Compensation Plans. The intent is to educate students about available corporate employee incentive compensation packages other than competitive wages, some of which are participant-directed investing.

Prerequisite: MBA 722 or permission of the director or chair

MBA 764 Organizational Staffing

3 credits

This course will examine the evolving strategic, technological, practical, and legal issues confronting organizations and their staffing systems. It includes all applicable federal laws and practices as well as employee orientation, selection, recruitment, promotion, training and career development. This course will look explicitly at the corporate staffing ethics and why it is essential in today's business environment. The organizational staffing model will present the strategic approach from the organization's mission, goals and objectives, human resource and staffing strategies to staffing systems and retention management. Staffing systems management will include staffing functions, software, analysis and EEOC mediation programs. Recent case analysis will serve as an integral part of the class reading, discussion and final research paper. *MBA 722 or Permission of the Director/Chair*

MBA 768 Supply Chain Management

3 credits

Supply chain management focuses on a complex network of linked relationships among upstream and downstream suppliers and customers with the organization as the focal point of business process integration and interfaces that include product design, production, manufacturing, operational functions and services, finances, and communication and information technology systems. The overarching goal of supply chain management is to reduce uncertainty and risk and to cost-effectively and competitively deliver goods and services to the ultimate customer that satisfies their needs and expectations. The course introduces a theoretical and conceptual definition and framework of supply chain management that stresses business process integration and coordination of the entire flow of raw materials and semi-finished goods and services to the enterprise and its customers. Inventory control, ERP, CRM, e-business/commerce, transportation and logistics, warehousing and knowledge management technologies and applications are studied for their strategic effectiveness and efficiency in reducing costs, generating revenues, improving profitability, and sustaining organizational competitiveness. *Prerequisites: MBA 750 or permission of the director or chair*

MBA 770 Public Policy & Administration

3 credits

This course takes a historical, theoretical and applications approach toward contemporary and emerging public policy issues and administration. It provides a broad survey of issues that incorporate pluralist, elitist, cyclical models, eclectic, state centered and social movement theories to explain public policy continuity, change and typology. Distributive, redistributive,

competitive regulatory, protective regulatory and morality policies are explored. Using case study methodology, the course will discuss the interdisciplinary integration and interrelationship between public policy issues and administration. Students will consider a central issue of, why are some policy issues subject to constant change and others remain static, and what is the impact on administrative governance? *Prerequisite: MBA 756 or permission of the director or chair*

MBA 772 Legal, Ethical & Regulatory Environment of Business **3 credits**

Organizational enterprises operate under the rule of law which regulates the structure, behavior and conduct of businesses and their employees. The existence of capitalistic societies, wealthy nations, and vibrant economies are enabled by legal systems that protect the system of private enterprise and facilitate the promotion of responsible corporate governance thereby reducing fraud and corruption. This course will examine the various laws, policies, regulations and statutes that are at the bedrock of American business. The court system, litigation process, the constitution and business, intellectual property, contracts and torts, criminal law, labor law and employment discrimination, antitrust laws and securities regulations, and environmental and international law will inform this courses. Students will analyze the rationale and impact of Sarbanes-Oxley on corporate governance and the interplay between ethical issues and dilemmas and legal requirements. Business law cases will be integrated in chapter discussions. *Prerequisites: MBA 742, MBA 760 or permission of the director or chair*

MBA 774 Leadership **3 credits**

This course will examine the multi-faceted nature, concept, context and distinction between leadership and management as it is practiced and applied in the workforce. The approaches to several dimensions of leadership (transformational, charismatic, and transactional) as proposed and promulgated by theorists, researchers, scholars, and practitioners will be examined for applicability to twenty-first century organizations. Social, hierarchical, political and power relationships among leaders, followers and constituents are conceptualized and exposed to arrive at an articulated framework for understanding their dynamic interaction in the development of a strong corporate culture that builds "high-performance human systems". *Prerequisite: MBA 722 or permission of the director or chair*

MBA 776 Public Finance & Political Finance **3 credits**

This course employs several analytical tools and models (Tibeout and others) to examine and understand the financial expenditures, benefits and implications of the implementation/non-implementation of major government programs and policies. There are several linkages between economic analysis, political issues and public responses and choice. Key issues related to income distribution, welfare economics, social insurance (social security, unemployment, and health), taxation (corporate, personal, commodity, consumption, wealth, property, local, and state), regulation and environmental issues, and homeland security receive comprehensive treatment. Students will be exposed to the historical debate between political economy and normative public finance and determine whether coexistence or separation is possible in a globally interdependent world where interlocking public domains (countries, governments,

private enterprises, civil society, people), trans-border concerns and international economic cooperation are essential. *Prerequisite: MBA 756 or permission of the director or chair*

MBA 778 Security Analysis and Investment Management **3 credits**

This course employs historical and philosophical insights combined with theoretical knowledge and the practitioner's approach to securities analysis and investment management strategies and practices. Students will receive a thorough grounding in value investing, valuation techniques for equity securities, technical analysis, fixed income valuation, bonds with embedded options, time-value convexity trade-off and immunization, and investment strategy. Additionally, students will understand how to measure, manage and value companies.

Prerequisites: MBA 756 or permission of the director or chair

MBA 780 Entrepreneurship and Venture Capitalism **3 credits**

This course provides a framework for understanding the entrepreneurial process that includes opportunity recognition and feasibility analysis, a solid business idea, a strategic business and executable plan that maximizes the chances for commercial success in the marketplace, and strategies for growing the entrepreneurial firm. Since many new ventures struggle or fail in the first or second year of their existence, this course will analyze the success or failure of real-life entrepreneurial startups and suggest, through case studies supplemented by lectures and guest speakers, effective and efficient financial, marketing, management, and business strategies and practices that minimize failures. Students will learn how to develop an entrepreneurial mindset, build social and business networks, and become resource gatherers of human, social, physical, technical, and financial capital. The many approaches to securing funding, with a special emphasis on venture capitalism, will be studied and applied. Students will produce a comprehensive concept plan for an entrepreneurial business. *Prerequisite: MBA 756 or permission of the director or chair*

MBA 782 Mergers, Acquisitions and Divestitures **3 credits**

Mergers, acquisitions, and divestitures (MAD) are vital business tools for enterprise growth and expansion to gain and sustain competitive advantages in industry sectors and in the marketplace. This is a high level course for the advanced graduate finance students who will gain a thorough understanding of contemporary finance theories and applications in the MAD arena. The course will consider the rationale and strategies underlying MAD activities; examine due diligence, valuation and financial accounting procedures and models; discuss the transaction terms, deal design, structure and dynamics; analyze the impact of legal, regulatory and governance issues; assess the external and internal behavioral effects on competition, employees and managers; and explore strategies for successful pre- and post-merger integration. Students will seek answers to fundamental questions: Do mergers and acquisitions (M&A) activities create value for the acquiring company's shareholders? Are the expected synergies realized? Do acquirers systematically overpay? Are M&A deals a matter of survival in a consolidating or increasingly competitive industry? Case studies and industry experts will supplement lectures. *Prerequisite: MBA 756 or permission of the director or chair*

MBA 784 Behavioral Finance **3 credits**

Unlike conventional or rational financial economics models and theories, the premise of behavioral finance theories is that real people make investor decisions based on psychological biases and biological anomalies that influence capital market performance and outcomes. It challenges the concept of the rational economic man (perfect rationality, perfect self-interest, and perfect information) and the rational markets. The drivers and the many biases associated with behavioral finance theories will be explored in-depth for their impact on asset allocation and the efficient and anomalous market hypotheses, including prospect theory and neuroeconomics, heuristics, probability, insights from cognitive psychological behavior, and experimental economics. Standard concepts in rational financial concepts such as valuation, capital budgeting, capital structure, dividend policy, real-option techniques, corporate governance, and mergers and acquisitions will be covered. Students will apply standard and behavioral finance concepts to the development of portfolio and wealth management strategies and structures. *Prerequisite: MBA 756 or permission of the director or chair*

MBA 790 Strategic Management

3 credits

Strategic management is an upper-level course that integrates the major business disciplines of economics, finance, investments, management, and marketing as well as statistics and quantitative methods. It is designed to give current and future managers, leaders, entrepreneurs, and others the tools and techniques they need to successfully formulate and implement organizational strategies (vision, mission, goals/objectives, action plans) to achieve a competitive advantage that yields superior financial performance while maintaining quality and providing excellent customer service. To be effective, the organization's stakeholders (particularly management and staff at all organizational levels) must buy-in and support the strategic management process from initiation to execution and implementation.

Using case studies, current readings in strategic management, Internet and information technology resources, students will develop critical analytical tools to think strategically, conduct strategic analysis, craft and implement optional, integrated business strategies using sound managerial judgment based upon socially responsible ethical and organizational principles and behavior. *Prerequisite: Permission of the director or chair*

MBA 792 Seminar in Global Financial Management

1 credit

This seminar will address historical and contemporary global and domestic financial management issues. Cases, empirical studies, articles from trade journals and guest speakers will supplement instructional activity.

MBA 794 Seminar in Global Human Resources Management

1 credit

This seminar will address historical and contemporary global and domestic issues in human resources management. Cases, empirical studies, articles from trade journals and guest speakers will supplement instructional activity.

MBA 796 Seminar in Public Management

1 credit

This seminar will address historical and emerging public policy issues and management in the domestic and international arena. Cases, empirical studies, articles from trade journals, government and agency literature, and guest speakers will supplement instructional activity.

MBA 798 Seminar in Business, Professional and Organizational Ethics **1 credit**

This seminar will address historical and emerging ethical issues as they impact the conduct of employees, managers and executives in public and private enterprises. Cases, empirical studies, articles from trade journals and guest speakers will supplement instructional activity.

MBA 800 Integrated Capstone Research Project **3 credits**

MBA 800 is the terminal capstone course for the MBA program. It may be completed as a journal article of 25 pages, part of a group project (of recommended pages by the Business Research instructor), or a formal scholarly thesis of 75-100 pages. Students who plan to pursue a doctorate are urged to consider the thesis option. Regardless of the selected option, students will be academically advised during the capstone development, writing, completion, and defense (if a thesis option) stages. A formal thesis defense presentation to a committee of graduate and undergraduate professors is required. The journal article and group project are not defended. However, students will present the results of their research to their instructor and invited professors.

Department of Education – Graduate Programs

Mission Statement

In accordance with the mission of Lincoln University of Pennsylvania and the School of Adult and Continuing Education, the Education Department has as its primary goal the preparation of outstanding professional educators and school administrators who will teach or serve in diverse educational settings. The department prepares teacher and educational leadership candidates for a technologically driven, ever-expanding, changing and dynamic world.

Programs

Master of Education (M.Ed.) in:

Early Childhood Education Pk-4

Educational Leadership Pk-12

Early Childhood Education, Pk-4, and Special Education, Pk-12 Dual Certification

Special Education Certificate Program, Pk-12

Early Childhood Education (M. Ed.)

Certification and Research Tracks

The Early Childhood Education Pk-4 program at Lincoln University is designed to prepare students to become highly qualified ECE professionals in order to teach in the surrounding and urban school settings. The goals of the program are to understand development, cognition, and learning for children from birth to age 9; master subject matter content and pedagogy for Pk-4; understand and administer assessment tools: Pk-4; develop the ability to establish family and community collaboration partnerships: Pk-4; be aware of professionalism required to serve in Pk-4 learning environments; and acquire knowledge about adaptations and accommodations for diverse learners, including English Language Learners, in inclusive settings. The program provides students with opportunities to develop the required skills, knowledge and dispositions to be competitive in acquiring teaching positions in public and private schools from Pk-4 and to be academically prepared to participate in postgraduate education.

Admission Requirements

Candidates must:

1. Possess an undergraduate degree from an accredited college or university
2. Provide official transcripts of undergraduate and graduate course work.
3. Show evidence of a minimum 3.0 cumulative GPA on a scale of 4.0 in undergraduate course work --or-- a minimum 3.0 cumulative GPA on a scale of 4.0 for a minimum of 12 graduate-level credits *for Lincoln University/accredited college course work. Undergraduate GPA of 2.75-2.99 will be considered for provisional admission. Applications are reviewed on an individual basis. Candidates must then earn a 3.0 or higher during the first 12 credits to be considered for full admission.*

4. Submit a completed Graduate Program application with a \$50 nonrefundable application fee (money order only).
5. Provide an updated résumé /CV.
6. Submit a 300-500 word essay explaining future goals based on the selected graduate program.
7. Provide three (3) letters of recommendation.

* Candidates may transfer up to six (6) credit hours of graduate level coursework from other accredited institutions with the approval of the academic advisor and/or the chair of the Education Department.

Course Requirements (36 credit hours, research track; 42 or 48 credit hours, certification track)

EDU 601 Theoretical Foundations of Reading Instruction	3
EDU 604 Educational Assessment & Evaluation	3
EDU 606 Foundations of Education	3
EDU 607 Literature & Literacy	3
EDU 612 Child Development	3
EDU 614 Foundations in Special Education	3
EDU 616 Cultural & Linguistic Diversity: Instructional Strategies	3
EDU 622 Inclusion of Special Needs Children in Regular Classrm	3
EDU 623 Methods in Science and Social Studies	3
EDU 625 Methods: Elementary School Mathematics	3
EDU 626 Schools/Families/Communities	3
EDU 661 Research Methods in Education	3
Total	36

For Candidates in the Certification Track

EDU 501 Student Teaching (working with a classroom teacher)	12
EDU 503 Student Teaching (employed as a classroom teacher)	6
Total	6 or 12

Exit Criteria

To be eligible for the Degree of Master of Education with a concentration in Early Childhood Education Pk-4, the candidate must:

1. Complete all required course work.
2. Maintain a minimum 3.0 GPA on a 4.0 scale.
3. Complete the required course work within a five-year time frame.

To be eligible for the Degree of Master of Education with a concentration in Early Childhood Education Pk-4 with certification, the candidate must:

4. Pass EDU 501/503 Student Teaching with a B or higher grade.

Educational Leadership (M. Ed.)

Lincoln University's Master of Education (M.Ed.) degree in Educational Leadership/Principal Certification Program is designed to prepare qualified and effective Pk-12 school administrators and instructional leaders, produce effective Pk-12 school principals who can also serve as positive change agents in the community, and develop school leaders with the necessary skills and capacity to improve student learning based upon research, assessment and the implementation of best practices. The Educational Leadership program was developed in accordance with the Pennsylvania Department of Education's framework and guidelines for principal preparation programs.

Candidates have the option of earning a M.Ed. in Educational Leadership (research track) or a M.Ed. in Educational Leadership with Principal Certification (certification track).

Admission Requirements

Candidates must:

1. Possess an undergraduate degree from an accredited college or university.
2. Provide official transcripts of all undergraduate and graduate work completed showing an overall GPA of at least 3.0. Undergraduate GPA of 2.75-2.99 will be considered for provisional admission. Applications are reviewed on an individual basis. Candidates must then earn a 3.0 or higher during the first 12 credits to be considered for full admission.
3. Be a full-time employee in a public or private school when applying for admission.
4. Submit a completed Graduate Program application.
5. Provide three (3) letters of recommendation from instructors and immediate supervisors.
6. Submit a \$50 nonrefundable application fee (no personal checks accepted).
7. Submit a 300-500 word essay explaining future goals based on the selected graduate program.
8. Provide an updated résumé.
9. Approved Pennsylvania State Clearances.

* Candidates may transfer up to six (6) credit hours of graduate level coursework from other accredited institutions with the approval of the academic advisor and/or the chair of the Education Department.

Course Requirements (36 credit hours, research track; 42 credit hours, certification track)

Required Administrative Courses (30 credit hours)

EDU 631 Human Resource Management in Education	3
EDU 632 Ethics in Educational Leadership	3
EDU 634 School Law	3
EDU 636 K-12 School Administration & Assessment	3
EDU 638 Curriculum Design & Instructional Improvement	3
EDU 642 Supervision and Instruction in K-12 Schools	3
EDU 647 School Finance & Fiscal Affairs	3

EDU 656 The Principalship	3
EDU 657 Instructional Leadership	3
EDU 658 School & Community Relations	3
Total	30

Required Capstone (6 credit hours)

EDU 661 Research Methods in Education	3
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Select one (1):

EDU 662 M.Ed.El Thesis Project	3
EDU 663 M.Ed.El Comprehensive Examination	3
Total	6

Required Field Experience for Certification Track Only (6 credit hours)

EDU 659 Pk-12 Principal Internship I	3
EDU 660 Pk-12 Principal Internship II	3
Total	6

Exit Criteria

To be eligible for the Degree of Master of Education in Educational Leadership, the candidate must:

1. Complete a minimum of 36 credit hours (research track) or 42 credit hours (certification track)
2. Complete all required coursework.
3. Maintain a minimum 3.0 GPA on a 4.0 scale.
4. Fulfill the academic requirements for the Pennsylvania Pk-12 Principal Certificate (certification track).
5. Complete the required course work within a five-year time frame.
6. Write a thesis and successfully pass the oral examination, or successfully pass the comprehensive examination.

Early Childhood Education & Special Education (M.Ed.) – Dual Certification

Lincoln University's post baccalaureate Early Childhood Education Pk-4/Special Education Dual Certification Program aims to prepare professionals in the education of all children including exceptional children and youth who will be scholarly in their academic pursuits. Lincoln University's post baccalaureate Early Childhood Education degree program with dual certifications is designed to develop ethical scholar-practitioners who will be committed to social justice, capable of working with diverse populations in a variety of social and cultural contexts, and prepared to serve in a variety of professional roles. The assessment techniques and strategies used in the education of exceptional children, research-based methodologies and instruction, and program evaluation are major components of the program.

Admission Requirements

1. A bachelor's degree from an accredited college or university

2. Official transcripts of all undergraduate and graduate work completed showing an overall GPA of at least 3.0. Undergraduate GPA of 2.75-2.99 will be considered for provisional admission. Applications are reviewed on an individual basis. Candidates must then earn a 3.0 or higher during the first 12 credits to be considered for full admission.
3. Completed Graduate Program application with \$50 non-refundable application fee
4. Updated professional résumé /CV
5. Two letters of recommendation
6. Letter of reference from a recent employer
7. A 300-500 word personal statement essay to be written on-site.
8. Approved Pennsylvania State Clearances

Course Requirements (54-60 credit Hours)

EDU 601 Theoretical Foundations of Reading Instruction	3
EDU 604 Educational Assessment & Evaluation	3
EDU 606 Foundations of Education	3
EDU 607 Literature & Literacy	3
EDU 612 Child Development	3
EDU 614 Foundations of Special Education	3
EDU 616 Cultural & Linguistic Diversity: Instructional Strategies	3
EDU 622 Inclusion of Special Needs Children in Regular Classrm	3
EDU 623 Methods in Science and Social Studies	3
EDU 625 Methods: Elementary School Mathematics	3
EDU 626 Schools/Families/Communities	3
EDU 661 Research Methods in Education	3
EDU 664 Assistive Technology in Special Education	3
EDU 665 Special Education Law	3
EDU 666 Instructional Strategy for Teaching Students with High Incidence Disabilities	3
EDU 667 Instructional Strategy for Teaching Students with Low Incidence Disabilities	3
Total	48
EDU 501/503 Student Teaching	12/6
Total	54 or 60

Exit Requirements for the Early Childhood Education & Special Education Dual Certification Program

Eligibility for Early Childhood Education & Special Education Dual Certification is based on:

1. Successful completion of all required courses
2. A minimum cumulative grade point average of **3.0** on a **4.0** scale.

3. Completion of all course work within a five-year time frame.
4. Successful completion of student teaching (B grade or higher)

Special Education Pk-12 Certification

Admission Requirements

1. A bachelor's degree from an accredited college or university
2. Official transcripts of all undergraduate and graduate work completed showing an overall GPA of at least 3.0. Undergraduate GPA of 2.75-2.99 will be considered for provisional admission. Applications are reviewed on an individual basis. Candidates must then earn a 3.0 or higher during the first 12 credits to be considered for full admission.
3. Completed Graduate Program application with \$50 non-refundable application fee
4. Updated résumé /CV
5. Two letters of recommendation
6. Letter of reference from a recent employer
7. A 300-500 word personal statement essay to be written on-site.
8. Approved Pennsylvania State Clearances

Course Requirements (33-39 credit hours)

EDU 601 Theoretical Foundations of Reading Instruction	3
EDU 614 Foundations in Special Education	3
EDU 616 Cultural & Linguistic Diversity: Instructional Strategies	3
EDU 622 Inclusion of Special Needs Children in Regular Classrm	3
EDU 625 Methods: Elementary School Mathematics	
EDU 664 Assistive Technology in Special Education	3
EDU 665 Special Education Law	3
EDU 666 Instructional Strategy for Teaching Students with High Incidence Disabilities	3
EDU 667 Instructional Strategy for Teaching Students with Low Incidence Disabilities	3
Total	27
EDU 501/503 Student Teaching	12/6
Total	33/39

Exit Requirements for the Special Education Pk-12 Certification Program

Eligibility for Special Education Pk-12 Certification is based on:

1. Successful completion of all required courses
2. A minimum cumulative grade point average of **3.0** on a **4.0** scale.

3. Completion of all course work within a five-year time frame.

Special Education Expansion Courses

Admission Requirement

1. Graduates of Lincoln's Special Education pk-8 program, who wish to pursue the Special Education Pk-12 certification

Course Requirements (6 credit hours)

EDU 668 Reading Intervention & Behavior Strategies for Students with Disabilities	3
EDU 669 Transition Services Age 13+	3
Total	6

Graduate Education Course Descriptions

EDU 501 Student Teaching

12 credits

The course aims to review important theories and practices in education resulting from recent experimental research, to prepare the students for a period of student teaching in cooperating schools, and to supervise and direct an actual teaching experience in such schools. This course is offered to candidates who are not full-time classroom teachers when signing for this course. Since substitute teachers are not full-time teachers, they fall into this category. Lincoln University's Office of Student Teaching will make the necessary arrangements with local school districts to have student teaching candidates assigned to classrooms that already have certified teachers who serve as cooperating teachers or mentors. Student teaching candidates will be placed in pre-kindergarten, kindergarten, or grade 1-4 school classrooms where they spend 14 weeks as classroom teachers closely monitored by cooperating teachers and a graduate faculty member from Lincoln University. A certified and experienced classroom teacher, commonly known as a cooperating teacher, must be present in the class with the student teacher when the student teacher performs his or her teaching duties. The university faculty assigned to teach EDU 501 will hold post-site visitation meetings with student teachers to discuss the strengths and weaknesses observed during the visit. Such visitations must take place 4 to 6 times for a minimum of 30 minutes each visit during the semester. The university professor will remain at the site to the end of the session to meet with the student teacher and the cooperating teacher to discuss the classroom observation.

EDU 503 Student Teaching

6 credits

The course aims to review important theories and practices in education resulting from recent experimental research, to prepare the students for a period of student teaching in the school where they regularly teach, and to supervise and direct actual teaching experiences in their own classrooms. Non-certified full-time classroom teachers who run their own classrooms

without the company of certified teachers may sign for this course. In this case, instead of a cooperating teacher, a mentor will be assigned by the school administration to monitor the student teachers' overall classroom performance. The mentor could be an experienced and certified teacher from the next classroom or from the school where he or she makes frequent visits to the student teacher's classroom for evaluation. The university professor assigned to teach EDU 503 will make at least 4 visitations of 20 minutes each during the semester and hold post-observation meetings with the student teacher to discuss the observed strengths and weaknesses as well as meeting with the mentor and student teacher together or separately as needed. Student teaching candidates must teach in a classroom between Pk and grade 4.

EDU 599 PECT Prep Lab

0 credits

This course is designed for PECT Module 1 Child Development, Assessment, Professionalism; Module 2 Language Arts Literacy, Social Studies, Arts; and Module 3 Math, Science, Health. This training is offered in the fall and spring semesters. The training lasts for 10 to 12 weeks meeting for two hours once a week. The training will help candidates understand the nature of PECT exams, prepare them for the exams, and help them develop a "PECT State of Mind." Students will learn to read test questions critically, prepare targeted study plans, and get tips that will improve their chances of passing the PECT tests.

EDU 601 Theoretical Foundations of Reading Instruction

3 credits

This course is designed to provide teachers with a basic understanding of the reading process, with a focus on Pk-4 learning. Emphasis will be placed on the significant research, which establishes the theoretical foundation for reading instruction. Classroom discussion will include an analysis of the research and its practical application in the classroom. Field hours will be required.

EDU 604 Educational Assessment & Evaluation

3 credits

This is an introductory course designed to provide students with an understanding of the role of assessment and evaluation as utilized in educational settings, particularly Pk-4. Emphasis will be placed on assessment of students, teachers, instructional practices, and schools. Opportunities for reviewing and interpreting evaluation tools and data will be provided. The social, political, and cultural perspectives of assessment and changing paradigms will be among the topics investigated. Field hours will be required.

EDU 606 Foundations of Education

3 credits

This course reviews information on the philosophical, historical, social, cultural, political, and economic foundations of education. Students will analyze professional aspects of education, e.g., collective bargaining, strikes, professional organizations. Additionally, the course examines and evaluates curricular innovations in education. Students will critique contemporary issues of American education and apply their knowledge of the American educational system to develop and write a plan to meet the learning needs for the next decade. Field hours will be required.

EDU 607 Literature & Literacy

3 credits

This course will offer an exploration of literature of Pk-4 children and the development of

literacy through literature. The course will focus on theoretical and practical aspects of the study of literature. Students will be given opportunities to develop instructional strategies and techniques necessary for the integration of literature into the Pk-4 school curriculum. Field hours will be required.

EDU 612 Child Development

3 credits

This course is designed to provide an understanding of typical and atypical children, ages birth to 12. It will focus on cognitive development, theories of language acquisition, and the relationship between language acquisition and mental development. Attention will also be given to the practical environmental dimensions of the day care center as they affect the learning of the preschool child. Opportunities for observation of preschool children will be provided. Field hours will be required.

EDU 614 Foundations of Special Education

3 credits

This course is designed to provide teacher candidates with the philosophies and practices in the development and education of special needs children from birth to age 12. Instructional content and design will detail the cognitive, social, emotional, physical, motor, language, and literacy growth children make as they progress on a developmental continuum through the primary grades. Teacher candidates will develop instructional strategies and techniques that effectively promote student learning for special needs students. Field hours will be required.

EDU 616 Cultural & Linguistic Diversity: Instructional Strategies

3 credits

This course prepares students to effectively teach children in Pk-4 who are English Language Learners. Course content will include the process of English language acquisition and effective strategies that will meet the educational and social needs of English Language Learners. Field hours will be required.

EDU 620 Special Topics in Early Childhood Education

3 credits

The course is designed to give candidates the professional communication and collaboration skills needed to work effectively with children in early childhood environments, Pk-4. When candidates understand that there are core connections that blend content knowledge and practice, they can apply this knowledge to improve relationships among school, family and community. These connections will lead to improving a child's childhood and enhance academic success. Knowledgeable professional guidance can ultimately result in influencing the development of a child who will become an asset to his/her community. (Course content varies according to expertise of the course instructor.) Field hours will be required.

EDU 622 Inclusion of Special Needs Children in the Regular Classroom

3 credits

This course is designed to provide teacher candidates with the opportunity to acquire an understanding of literacy learning and ways of differentiating instruction to meet the needs of all students in inclusive and non-inclusive classrooms. Candidates will have opportunities to develop instructional strategies and techniques grounded in essential knowledge and skills to implement differentiated instruction (DI) in the classroom. Skillful use of DI will serve to increase student progress in literacy learning. Field hours will be required.

EDU 623 Methods in Science and Social Studies**3 credits**

This course is designed to provide a practical, functional approach to the design and integration of the content areas of social studies and science in the elementary school. Major emphases include: (1) knowledge of basic social studies and science concepts and processes, (2) systematic instructional design of lessons and units, (3) questioning, thinking and problem-solving, (4) inclusion of literature in the study of science and social studies, (5) teaching/learning strategies, and (6) evaluation techniques. Field hours will be required.

EDU 625 Methods: Elementary School Mathematics**3 credits**

This course is designed to provide an examination of mathematics instruction in Pk-4 settings. Students will be given opportunities to develop instructional strategies and techniques and will use them in Pk-4 settings. Field hours will be required.

EDU 626 Schools/Families/Communities**3 credits**

The course is designed to give candidates the professional communication and collaboration skills needed to work effectively with children in early childhood environments, Pk-4. The course will focus on the central role families play in the development of children with and without disabilities. It will emphasize the need to respect the variations in beliefs, traditions, and values among diverse populations.

EDU 631 Human Resource Management in Education**3 credits**

This course is designed to provide students with basic knowledge of the laws directly affecting public and non-public education in the United States. The material will cover principles of law applied to the problems of education. Students will be required to analyze and synthesize judicial interpretations of state or federal constitutions, statutes, rules and regulations, and the common law in an objective manner. The provisions of federal and state special education mandates, judicial interpretations, and the state of Pennsylvania's guidelines regulating the delivery of educational and vocational services to persons with special needs will also be addressed. Moreover, the students will be challenged to concern themselves with federal laws, such as No Child Left Behind (NCLB), and mandates which clarify not only what school law is but also what it should be. Field hours will be required.

EDU 632 Ethics in Educational Leadership**3 credits**

This course is designed to provide leaders with an in-depth examination of the current and anticipated ethical issues and dilemmas facing leaders in the role of character education in our society. Addressing these ethical issues will lead to the academic success of all Pk-12 students, including those with learning disabilities and those who come from linguistically and culturally diverse backgrounds. Field hours will be required.

EDU 634 School Law**3 credits**

This course is designed to provide students with basic knowledge of the law directly affecting public and non-public education in the United States. The material will cover principles of law applied to the problems of education. Students will be required to analyze and synthesize

judicial interpretations of state or federal constitutions, statutes, rules and regulations, and the common law in an objective manner. The provisions of federal and state special education mandates, judicial interpretations, and the state of Pennsylvania's guidelines regulating the delivery of educational and vocational services to persons with special needs will also be addressed. Moreover, the students will be challenged to concern themselves with federal laws, such as No Child Left Behind (NCLB), and mandates which clarify not only what school law is but also what it should be.

EDU 636 K-12 School Administration & Assessment

3 credits

This course is designed to equip current and future elementary and secondary principals with the processes, concepts, and competencies required to change complex organizational environments. Each candidate will have a clear understanding and acceptance of differences in culture, ethnicity, gender, age, religion, socio-economic status, lifestyle orientation, language, abilities, disabilities, and aspirations of individual learners. The goal is to prepare effective leaders who can shape and direct effective schools. Emphasis will be given to the various dimensions of the leadership role in educational assessment, problem-solving, and decision-making processes for strategic planning and implementation. Field hours will be required.

EDU 638 Curriculum Design & Instructional Improvement

3 credits

This course is designed to provide teachers, supervisors, and school administrators with the realistic concepts of curriculum and instruction as used in schools. An emphasis will be placed on an inclusive curriculum aimed to be suitable to all children including those with special needs. The course examines the major educational curricular philosophies, both historical and current, and their implications for the development of curriculum in a classroom; management of a curriculum in a school or local school setting; curriculum policy-making; and development of curriculum plans and materials. The course provides opportunity to design instructional units across the various disciplines and develop appropriate assessment techniques to closely assess students' academic performance and achievement.

EDU 642 Supervision and Instruction in K-12 Schools

3 credits

This course is designed to acquaint students with supervision for instructional improvement. Students will examine the assumptions and goals which have guided supervision of teachers throughout different movements, develop knowledge of the interpersonal characteristics and functions required of a supervisor, and reflect upon the supervisor's role in creating positive educational change. Further, this course is intended to familiarize students with principles, practices, trends, and issues related to ethics in school supervision and instruction. The course will also address school-based management, applications of total quality management, and structuring staff evaluation and supervision.

EDU 647 School Finance & Fiscal Affairs

3 credits

This course is designed to help prospective administrators understand how schools and school districts function from a financial perspective. It also examines how school finance formulas and structures function in relation to state and local government policies affecting fiscal decision-making. As future leaders, candidates will learn the essentials in school accounting, budgeting,

financing, investing, financial regulations and requirements, and computer applications. The course will also address the importance of using an appropriate assessment technique to make data-driven decisions in creating and meeting a school improvement plan.

EDU 656 The Principalship

3 credits

This course will explore the Principalship using specific points of view such as reflective, proactive practice or instructional leadership. Students will be provided with a clear organizational framework for school leadership. This course will enable potential principals to repeatedly adjust themselves to unique school environments and students' academic performance and achievement in order to develop a school improvement plan that captures a vision for the future. They will explore strategies for providing systematic ways in which the novice can structure professional social-interaction perspectives with special emphasis on work group development, ongoing instructional leadership, diagnostic methods, and the reflective approach to becoming a principal. Field hours will be required.

EDU 657 Instructional Leadership

3 credits

This course is designed to help prospective principals and supervisors increase their knowledge and skills in the primary area of curriculum instruction based up on data derived from research. The course presents concepts and research findings that when understood can improve students' problem solving and leadership effectiveness and ability to make data-driven decisions. Emphasis is placed on the development and research skills associated with instruction, pedagogy and evaluation in inclusive classrooms. The various modes of strategic planning for instruction, feedback, and assessment are covered. Further, this course will provide each candidate an opportunity to reflect on her/his personal ethical stances and to analyze and critique ethical issues in a variety of personal contexts as future instructional leader. Field hours will be required.

EDU 658 School & Community Relations

3 credits

This course explores two areas of school leadership that are essential for improving student achievement: (a) developing a vision of teaching and learning that is shared by all stakeholders, and (b) enhancing school-community relationships. The course examines ways to develop, communicate, implement, and monitor/evaluate a shared vision; and examines the importance of understanding and responding to community needs, valuing diversity, striving for equal educational opportunity and equity, and improving the quality and nature of school/community interactions. Students will assess, reflect on, and improve their own interpersonal skills; explore basic principles of effective communication and public relations; and apply those skills and principles in authentic settings. The course emphasizes the school leader's role in developing and maintaining sensitive, ethical, and open communication with and among all individuals, communities, and constituencies served by the school. The primary emphases of the course are strategies to involve teachers, administrators, parents and policymakers in decision-making and to maintain effective public relations with key community groups. Field hours will be required.

EDU 659 and EDU 660 Elementary & Secondary Principals Internship I & II 3 credits each

These courses are field-based experience worth 180 hours each. They are offered consecutively

from fall through spring academic sessions in given K-12 school settings and practiced under the supervision of a qualified School Principal or Administrator working in collaboration with Lincoln University's Internship Faculty. The purpose of these internships is to provide potential K-12 school principal candidates a year of experiential learning activities and provide them with on-the-job methods and practices of successful school leadership. Candidates will be able to demonstrate integrated experiential, empirical and theoretical knowledge of school administration and leadership.

EDU 661 Research Methods in Education

3 credits

This course is designed to introduce students to education research methods and data-Driven decision making. Major emphasis will be placed on Action Research and Case Study research methods. Candidates will have the opportunity to apply the two research approaches to identify educational needs of targeted populations, to develop and assess educational intervention procedures and programs and to recommend areas for school improvement and policy focus. Through research and review of the literature, students will have the opportunity to develop their understanding of both quantitative and qualitative research designs, data collections, and analysis. Overall, the course will provide the student with the skills required for accessing, analyzing and contributing to knowledge in the field of education and becoming better educational and behavioral researchers.

EDU 662 M.Ed.El Thesis Project

3 credits

This course is designed for M.Ed. students in the Educational Leadership Program who choose to write a thesis project over taking the Comprehensive Examination. Candidates are expected to produce a scientific research report and successfully defend before the thesis committee. It involves either theoretical research or empirical research that identifies an issue or question, reviews the literature, designs a study, gathers and analyzes data or evidence, and presents interpretations or conclusions.

EDU 663 M.Ed.El Comprehensive Examination

3 credits

This course is designed for those interested in taking the comprehensive examination. Questions for the Educational Leadership comprehensive examination are drawn from the required Educational Leadership courses, which include EDU 631 (Human Resource Management in Education), EDU 634 (School Law), EDU 636 (K-12 School Administration & Assessment), EDU 638 (Curriculum Design & Instructional Improvement), EDU 642 (Supervision and Instruction in K-12 Schools), EDU 647 (School Finance & Fiscal Affairs), EDU 656 (The Principalship), EDU 657 (Instructional Leadership), and EDU 658 (School- Community Relations).
Prerequisite: EDU 661, minimum grade B

EDU 664 Assistive Technology in Special Education

3 credits

This course examines the role of assistive and augmentative technology within the field of special education. Students will be able to assess the technology needs of special needs students, and complete all IDEA IFSP/IEP mandated documents. Students will develop high and low tech materials for a wide range of special needs students. Field hours will be required.

EDU 665 Special Education Law**3 credits**

Students will gain a greater understanding of both federal and state special education laws including Section 504 of the Rehabilitation Act of 1973, No Child Left Behind Act (NCLB), Individuals with Disabilities Education Improvement Act (IDEIA 2004), and the Family Educational Rights and Privacy Act (FERPA). Emphasis will be placed on turning educational and legal theory into practice through the use of educator workshops. Students will review the most current cases and trends in special education law, analyze cases, and learn how to research both statutory and case law.

EDU 666 Instructional Strat. for Teaching Students w/ High Incidence Disabilities 3 credits

This course is designed to permit students to examine characteristics and teaching methodologies of 3- to 12-year-old students with “high incidence” disabilities, which include specific learning disabilities, speech and language disorders, mild social and emotional disorders, and mild intellectual disabilities. Students are required to complete observation and practicum experiences with students with high incidence disabilities, as specified in the course syllabus. Field hours will be required.

EDU 667 Instructional Strat. for Teaching Students w/ Low Incidence Disabilities 3 credits

In this course, students will examine characteristics and teaching methodologies of 3 to 12 year-old-students with “low incidence” disabilities, which include moderate to severe intellectual disabilities, social and emotional disorders, autism, traumatic brain injury, and physical and other health impairments. Students are required to complete observation and practicum experiences with students with low incidence disabilities, as specified in the course syllabus. Field hours will be required.

EDU 668 Rdg Interv & Beh Strats for Disab**3 credits**

This course will provide knowledge of effective behavior intervention strategies for struggling readers in Pre-Kindergarten to 12 inclusive settings. Students will explore how literacy skills are impacted by various disabilities and challenging atypical behaviors. Students will create Positive Behavior Interventions Support Plans and evaluate their effectiveness in literacy classrooms. Infused throughout the course are reading and behavioral intervention strategies that can be used to accommodate included students in the general-education curriculum. Students will be taught how to apply and implement the information from this course into inclusive classrooms.

EDU 669 Transition & Other Svce Age 13-21**3 credits**

The focus of this course is to provide knowledge and skill development for the transition planning of students with disabilities. This class will emphasize collaboration among professionals, families, and students with disabilities in academic, vocational, and community settings. Students will be taught evidence-based practices to enhance post-school outcomes including assessment, instructional strategies, and identified predictors of post-secondary transition to post high school and employment. Students will explore important topics such as transition-related legislation; local, state, and national resources; inclusive secondary education; self-determination, family involvement, interagency collaboration, and transitional Individualized Education Programs (IEPs).

Master of Arts in Human Services

The Master of Arts in Human Services Program is designed for working adults with administrative/supervisory positions in human services agencies who are looking to gain graduate credentials and move up the career ladder. The MAHS program builds on prior knowledge and experience as it prepares experienced human service workers to bring about effective change through a combination of academic and performance-based learning, using a systems approach to research and solve problems at the personal, agency, and community levels. The program's aim is to produce leaders with the skills to administer programs effectively, develop and implement policies efficiently, and manage employees ethically and productively.

This competency-based graduate program has been developed for working adults by experienced practitioner educators. It requires 30 hours of academic credit, a cumulative grade point average of 3.00 (B) or better and can be completed in sixteen months.

Master of Arts in Human Services Program

Required Courses (3 credits each)

Semester I

MAH 611 Writing Skills for Human Services Practitioners 3

MAH 612 Life Span Development 3

MAH 613 Theories of Intervention 3

Semester II

MAH 621 Professional Ethics in Client Care 3

MAH 622 Tools and Models for Human Services Managers 3

MAH 623 Action Research 3

Semester III

MAH 631 Group Dynamics 3

MAH 632 Planning and Effecting Community Change 3

Semester IV

MAH 641 Social Policy & Program Evaluation 3

MAH 642 Case Management 3

MAH 643 Field Experience 3

Total 33 credits

Admission Requirements

Applicants must possess an earned B.A. or B.S. degree from an accredited four-year institution of higher education in human services or a related field, such as sociology, psychology, or criminal justice, and have graduated with a Cumulative Grade Point Average (CGPA) of 2.75 or better. Applicants must also have at least one year of paid work experience in the human services field and be currently working in a full-time supervisory or administrative position in a

human services agency (or in special circumstances an approved intern position) to be eligible for admission consideration.

Admission Procedures

Applicants must submit

- A résumé confirming their current employment in a full-time supervisory or managerial position in a human service agency experience (in special circumstances, an approved intern position) and at least one year's paid work experience;
- An official academic transcripts for undergraduate coursework;
- A completed graduate program application including a 300-500 word essay and three letters of reference.

Candidates must also participate in an in-person interview concerning characteristics and skills needed for success in online learning.

Exit Criteria

To graduate with an MAHS degree, students must maintain a 3.0 GPA on a 4.0 scale, complete all required coursework including the design of a final agency-based project proposal presented both orally and in writing.

Master of Arts in Human Services Course Descriptions

MAH 611 Writing Skills for Human Services Practitioners

3 credits

This course will help students improve their academic and professional writing skills. By creating and refining a variety of professional documents (proposals, reports, web-based prose, PowerPoint presentations, and academic research), students will learn to write with clarity, conciseness, correctness and conviction.

MAH 612 Life Span Development

3 credits

This course focuses upon psychological development throughout life span. Emphasis is placed on developmental theories and concepts focused on biological, psychological, and sociocultural aspects of growth and change. Students have the opportunity for assessment of their own developmental process, self-needs and strengths. Theories are applied to students' personal and professional experience.

MAH 613 Theories of Intervention

3 credits

This course evaluates the efficacy of the traditional Western-European paradigm underlying the social science field and social practice perspectives. Social science literature utilizes a myriad of theoretical perspectives and research approaches to enhance students'/practitioners' understanding of various aspects of culture, race, sexuality, socioeconomic status, ability, gender etc. Emphasis is given to these and other constructs that are relevant for effective service delivery. Finally, the course reveals the elusive concept of privilege and power and how it is woven into the discourse and interaction between dominant and oppressed groups.

MAH 621 Professional Ethics in Client Care**3 credits**

The course focuses on the principles of professional ethics in helping relationships with the primary attention given to ethical and philosophic traditions from a variety of continents and epochs in history. Consideration is given to multi-cultural concerns, codes of ethics in human services, and ethical issues faced by clients in helping relationships. Approaches to values are distinguished (e.g. philosophical, psychological and interdisciplinary).

MAH 622 Tools and Models for Human Services Managers**3 credits**

It is only through effective and efficient management practices that human service agencies can achieve a broad humanistic vision. This course will provide students with a variety of management tools models and perspectives essential for creating and maintaining efficient practices and effective strategies within human services organizations.

MAH 623 Action Research**3 credits**

This course focuses upon the descriptive analysis of data and presentation of findings. Research findings will be analyzed, findings presented, and conclusions will be drawn. Additionally, recommendations for future study will be explored. Limitations to methodology will be documented along with implication of these limitations. Students will be introduced to research based social program planning and grantsmanship strategies. Students will also further explore applied research through the introduction of evaluation research theory.

MAH 631 Group Dynamics**3 credits**

This course provides comprehensive attention to theory and research related to group dynamics and what makes groups function effectively. Types of groups are examined and roles and leadership in groups are studied. Additional topics to be explored are: a) groups as systems; b) group development, c) group decision-making, d) power in groups, e) conflict management, f) behavior in face-to-face groups relative to task completion, g) relationships among group members, h) technology and virtual groups, and i) facilitation of group context and process. Integration of knowledge is emphasized throughout the course via group assignments.

MAH 632 Planning and Effecting Community Change**3 credits**

This course examines participatory planning as a systematic process for creating community change. It critically analyzes the sociopolitical context and core concepts of "planning for change," major models and methods of practice, and practical tools for engaging community members, assessing community strengths and needs, setting goals and making action plans, building support and collaborative partnerships for implementation, and evaluation as a participatory community-based approach. Emphasis is placed on working with oppressed groups in racially segregated and economically disinvested areas.

MAH 641 Social Policy & Program Evaluation**3 credits**

This course provides the knowledge and skills needed to examine social welfare structure, policies and programs to understand their relevance to the delivery of human services to populations in need. The course examines social welfare policy historically, conceptually, and ideologically. Students will be able to identify basic issues, concepts, values, frameworks and

ethical issues that define social welfare policy and influence their ability to work with diverse groups and populations at risk and to think critically using an analytic approach to highlight the forces/issues (political, economic, ideological) that facilitate or inhibit changes in social policies and human service programs.

MAH 642 Case Management**3 credits**

This course will address the concept of case management as a mechanism used by human service systems to enable consumer access to the services provided as part of an agency's or organization's function. The case management concept will be discussed in relation to the history of social and human services development across various organizations, conditions and groups of people. The seven phases of case management will be included and discussed from various perspectives. Theories skills and techniques will be identified and practiced in relation to the seven components. Case management will be discussed in relation to social welfare and health care policies developed in the 1960s through present day legislation.

MAH 643 Field Experience**3 credits**

The field experience course serves an integrative course for concepts learned in the Master of Arts in Human Services program. It combines both theory and practical experiences to inform, assess, and possibly create programs devoted to human service agencies and their constituents.

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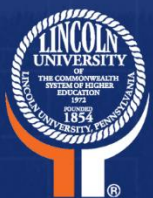
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