# Lincoln University Faculty Meeting Minutes

# October 2, 2018, 12:30 PM

**Ware Center Theater**

**Patricia Joseph, Ph.D.**

**Dean of Faculty**

**Presiding**

The meeting was called to order by Dean Patricia Joseph at 12:34 p.m.

1. **DEAN’S REMARKS,** Patricia Joseph, Ph.D

# RATIFICATION OF THE AGENDA

* 1. No Quorum was met. 49 (0 at grad center) voting members out of 101 was established. A minimum of 51 members are needed for quorum.

# RATIFICATION OF MINUTES

* 1. Quorum was not met. Ratification will be pushed to the following meeting.

# ACTION ITEMS

Faculty Council (FC), Moses Haimbodi, Ph.D.

* Members of the council: Babatunde, Donohue (secretary), Dr. Monica Gray, Flint, hambodi (chair), cheike ihkjerike, Prof Charles Pettaway, Richards, Simioyski (vice-chair), Dr. Virginia Smith, Prof Sotillio
* Faculty Survey Results: FC will create a summary of the survey to submit to the faculty.
* Next meeting: Tuesday October 9, 2018 – 12:30, location undetermined. This will partly conflict with the President’s open discussion/ forum for staff “Lion to Lion” at 1 PM.
* Department meetings conflicted with the faculty council second meetings during this semester (second and fourth Tuesday of the month.) Suggestion to changing the FC meeting to 4PM so that it does not conflict.
* Monthly meeting schedule on Tuesdays: (first week) All faculty, (second week) faculty council, (third week) chairs meeting, (fourth week) department
* Dr. Gallagher: When the faculty council was passed there was a provision to run faculty meetings only 2 times a semester, which was approved by the faculty and the board. This is in the faculty council by-laws.

# REPORTS/DISCUSSION

* 1. General Education Committee, Dr Anna Hull
     1. Based on best practices and middle states assessment the general education committee has decided to continue to assess the current ILO’s as published.
     2. Everyone in General Ed will be contacted to discuss the upcoming assessment and there will be workshops to discuss how to best assess the ILO’s 1 & 2.
     3. There will be future discussion about how to revise and enhance gen ed (survey’s and focus groups will be forthcoming.) Revisions will begin in Spring 2019 (current gen ed will remain in effect until then.)
     4. Does gen ed support our majors and support the mission. Do we live up to our ILOs?

# ANNOUNCEMENTS

* 1. Dr. Dana Flint
     1. October 11 **-** Career & Graduate School Fair. Ms. Bernard-Amos will forward information about this event to faculty.

# Dr. Anna Hull, Self Study

* + 1. Team self-study Chair will be visiting to review the self-study and the data will be shared with the faculty.
    2. Self-Study committee is determining how to host the report and evidence online.

# Dr. William Donohue, distance learning

# Evaluating multiple options for LMS aside from moodle. Surveys will be sent to faculty.

# Dr. Susan Safford, quorum

# Faculty needs to be proactive to check when we have meetings even when agendas are sent out late. Chairs should also remind faculty.

# Thursday Oct. 4 – Dr Winchester (Former Prof in History, VPAA, writing a history of Lincoln, lives in Oxford) will speak to the LUAAUP in Grimm Hall Auditorium 12:30-1:45

# Tiffany Lee, assessment

# Program assessment reports are due Oct 15. Assessment office will be reaching out to departments. Dr. Moriel McDuffy is the new director of assessment and will be reaching out to faculty.

# Anna Hull, Oct 20 – Science fair

# Presentations of student research in the sciences.

# Samma Gamie, WRC

# There is a new initiative for in class tutors or to work with groups. Contact the WRC to schedule.

# Writing intensive course workshop and deadline for submission.

# ADJOURNMENT

# The meeting adjourned at 1:08

Christina Kerns, Secretary