

Lincoln University Faculty Council
Continuation of Regular Meeting from September 11, 2018
Meeting Minutes
September 25, 2018, 4 p.m.
Grim Hall 312

Members Present: Moses Haimbodi (Chair), William Donohue (Secretary), Monica Gray, Chieke Ihejirika, Charles Pettaway, Oswald Richards, Andriy Semychayevskyy, Virginia Smith. Ex Officio: Dana Flint (Parliamentarian), Sophia Sotilleo (Faculty Representative to the BOT).

Members Absent: Emmanuel Babatunde

The meeting was called to order by Moses Haimbodi, Faculty Council Chair at 4:05 p.m.

I. The agenda was approved with one change to the order of business. The Special Orders to elect a Vice Chair was moved to the first order of business.

1. Election of Vice Chair

i. A motion made by Dr. Flint was seconded and approved to nominate persons via writing two names on a secret ballot.

ii. Nomination ballots for Vice Chair were collected.

iii. Results:

- | | |
|---------------------------|---|
| 1. Monica Gray: | 4 |
| 2. William Donohue: | 3 |
| 3. Andriy Semychayevskyy: | 3 |
| 4. Charles Pettaway: | 2 |

iv. Dr. Donohue withdrew his name from consideration

v. Election ballots for Vice Chair were collected.

vi. Results:

- | | |
|---------------------------|---|
| 1. Andriy Semychayevskyy: | 5 |
| 2. Monica Gray: | 4 |

vii. Dr. Semychayevskyy accepted the Vice Chair position.

II. Reading of Minutes

1. The minutes from the August 28, 2018 meeting were approved as posted.

III. Officer's Reports

1. Survey Report, Dr. Haimbodi

A motion was approved to study the results of the survey report in order to provide a contextual narrative to the faculty.

The results of the survey of the faculty were finalized earlier in the day on September 25. The survey was commissioned at the August 28, 2018 Faculty Council meeting “in response to the challenges noted in the report from the previous Faculty Council concerning trust.” Discussion involved the best way to proceed with announcing the results to the general faculty.

IV. Unfinished Business

1. Assignment of Standing Committee Liaisons

- i. Preliminary liaison assignments were made based on committee membership.

1. Assignments:

Assessment and Evaluation	William Donohue
Athletics	Dana Flint
Curriculum	Moses Haimbodi
Distance Learning	William Donohue
Educational Policies	Oswald Richards
Faculty Development	Sophia Sotilleo
General Education	Andriy Semychayevskyy
Graduate Studies	Virginia Smith
Honorary Degrees	Charles Pettaway
Judicial Review	Moses Haimbodi
Lectures and Recitals	Charles Pettaway
Nominations	Virginia Smith
Promotion, Tenure and Severance	Oswald Richards
Writing	William Donohue

- ii. A motion by Dr. Richards was approved and seconded to postpone the matter to next Faculty Council meeting.

- iii. Discussion included an understanding of the liaison responsibilities.

1. The purpose is to engage in a bidirectional conversation between the Faculty Council and standing committees and to follow up with issues. The liaisons can assist the committees with the submission of reports or forms and the navigation of processes as well as prompt committees to complete their charge or conduct a meeting.
 2. On the Faculty Council website is a form that anybody can complete to bring an issue to the Faculty Council.
 3. The new Faculty Affairs office might be able to take on some of the work council had to do last year.

4. The Faculty Council secretary is responsible for posting action items to the general faculty meeting agenda.
 5. In response to a question about Faculty Council liaisons to committees versus chairs of committees serving as liaisons to faculty council, the Faculty Council members are more abreast of issues and able to see blind spots.
 6. There was a concern about an added level of bureaucracy.
 7. Faculty Council's role is to vet submissions to the faculty portal, review the matters, and communicate the Faculty Council's opinion on the matter to the general faculty at faculty meetings.
2. The motion by Dr. Donohue was seconded and approved to charge initial review of President Allen's Memo "Annual Faculty Evaluation and Tenure, Promotion, and Sabbatical Processes" to the Promotion, Tenure and Severance standing committee.
 - i. Discussion revolved around the potential next steps after the review by PTS such as the involvement of other standing committees.

A motion to adjourn by Dr. Gray was seconded and approved.

The remaining agenda items were moved to the next Faculty Council meeting.

William Donohue, Secretary