

**Lincoln University Faculty Council**  
**Regular Meeting Minutes**  
**November 13, 2018, 12:30 p.m.**  
**Ivory V. Nelson Center for the Sciences, 318**

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Members: Moses Haimbodi (Chair), Andriy Semychayevskyy (Vice Chair), William Donohue (Secretary), Emmanuel Babatunde, Chieke Ihejirika, Monica Gray, Charles Pettaway, Oswald Richards, Virginia Smith. Ex Officio: Sophia Sotilleo (Faculty Representative to the BOT), Dana Flint (Parliamentarian)

- I. The meeting was called to order at 12:34 p.m. by Moses Haimbodi, Chair
- II. Roll Call of Members Present
  1. Moses Haimbodi (Chair), Andriy Semychayevskyy (Vice Chair), William Donohue (Secretary), Emmanuel Babatunde, Chieke Ihejirika, Monica Gray, Charles Pettaway, Virginia Smith. Ex Officio: Sophia Sotilleo (Faculty Representative to the BOT), Dana Flint (Parliamentarian)
  2. Absent: Oswald Richards
- III. Approval of Agenda
  1. The agenda was approved as written.
  2. In response to an inquiry from the gallery, the results of the Faculty Council Survey will be placed on the next meeting's agenda.
- IV. Presentation regarding 2018 Undergraduate Alumni Survey, Office of Institutional Effectiveness, Research, and Planning, Nancy Smith
  1. The report generated by OIERP from Summer 2018 was circulated.
  2. Key points for faculty
    - i. 77% responded Extremely or Somewhat satisfied with preparation from Lincoln for further education
    - ii. 74% Extremely or Somewhat satisfied with preparation from Lincoln for employment or business ventures
    - iii. 83% Extremely or Somewhat satisfied with educational experience at Lincoln
    - iv. 88% (on average) indicated experience at Lincoln contributed a lot or a moderate amount to their knowledge, skills and personal development (topics correlated with ILOs)
    - v. Most frequent response to the most positive impact on the undergraduate experience was “faculty”

- vi. Areas of improvement included ensuring a current, contemporary curriculum that emphasizes the most-updated, current as possible skills with academic rigor and encourages and strengthens the student work ethic.

V. Approval of Minutes

- 1. 10-09-18 (Approved)
- 2. Motion passed to have the 17-18 faculty minutes and reports posted on faculty council webpage.

VI. Reports of Officers

1. Chair Report

- i. The President requested to meet only with executive council and the chair raised the point that anyone who wants to be able to attend should be able to attend. For the November meeting, the Faculty Council will honor the president's request.
- ii. There was a discussion about a different culture for this faculty council and the suggestion was made that the President come to a faculty council meeting.
- iii. Advice from the gallery indicated the need to temper selves in previous faculty council meetings with the president to keep on faculty council business and not individual or department issues. A change in culture would be to develop trust that was missing from last year.
- iv. Members want to be able to hear what the President says for themselves.

2. Vice Chair Report

- i. General education committee meeting is bringing a technical change of one word to ILO 1.
- ii. Gen Ed will host a seminar on ILO 1 and 2 in conjunction with CETL.
- iii. A survey of students and faculty regarding issues of general education will be conducted in the early spring.
- iv. ILO 1 and 2 will be assessed this academic year. The goal of the seminar is a common rubric for ILO 1 and 2.

3. Secretary Report

- i. The Faculty Council Website is being updated.
- ii. The letter regarding the importance of general faculty meeting attendance was sent to chairs
- iii. The Faculty Council had a working session on October 23 at 4 p.m. to discuss issues relative to today's agenda.
- iv. The process to certify the official vote count when a paper ballot is used at a general faculty meeting needs to be solidified. The procedures will need to include communication with the Faculty Secretary, parliamentarian, BOT representative, university president, and faculty council.

## VII. Action Items

1. General Education Committee, Anna Hull, Ph.D.
  - i. Request replacing "oral" with "verbal" in Institutional Learning Outcome 1 be brought to the Faculty.
  - ii. Faculty Council Resolved to recommend changes to the Faculty.
2. Curriculum Committee, Jeffrey Chapp
  - i. Request for the endorsement of ART 460 to be brought to the Faculty.
  - ii. Moved and seconded
    1. Has staffing for photography concentration, but not some of the other concentrations
  - iii. Faculty Council Resolved to recommend changes to the Faculty.
3. Motion of Action for the Faculty By-Laws Committee to consider the following issues and to report back at the Dec. 11 Faculty Council meeting on progress and/or timeline:
  - i. Please consider the following questions regarding the Faculty Council Officer Positions and propose language to clarify or change the by-laws where appropriate:
    1. Should department chairs be able to serve as executive officers?
    2. Does the Faculty Council need more members?
    3. Should Ex Officio members be allowed to serve as executive officers?
    4. Should the previous chair serve a second term, perhaps as an ex officio member?
  - ii. Please review the Faculty By-laws regarding the College Organizational Structure and make a proposal as appropriate:
    1. What language changes are necessary reflecting the divisions of study where previously the "colleges" were used?
  - iii. Please consider the following membership change requests from the Committee on Assessment and Evaluation and propose as appropriate:
    1. Add the CETL director as a standing member
    2. Add an at-large faculty member.
    3. Change the "Director of Institutional Research" to "Assistant Provost of Institutional Effectiveness, Research, and Planning", which would accurately reflect the titles of personnel within OIERP.
  - iv. Please review the By-laws for outstanding issues, including the proposed By-Laws changes from 17-18 and those possibly awaiting BOT approval in the document Urgent-by-laws-committee-by-Susan-Safford and propose any appropriate action.

- v. Please clarify By-Law Article III: Meetings, Section 3.01 per the conflicting by-law language in Board of Trustees Resolution 551 establishing the Faculty Council and the current faculty by-laws.
  - vi. Make a proposal to realign and restructure the Faculty standing committees to reflect alignment with the Board of Trustees' revised committee structure, bearing in mind workload of the committees and membership needs.
  - vii. Review Section 14.01 regarding the voting requirements for a By-Laws change, specifically the two-thirds of the voting faculty present at the meeting, and make any appropriate proposals.
4. Athletics committee, Dana Flint, Ph.D.
- i. Committee is reviewing communication of travel schedule with faculty
  - ii. Vice President asked to confer with other schools but looking to revise the way student absences are communicated for student athletes.
  - iii. Academic advisor lost to cuts, which would mitigate the situation.
  - iv. The Faculty Council agrees to support and strongly recommend an academic advisor for athletics.
5. The class deans will be invited to a future Faculty Council meeting report on what they are doing and how we can work with them.
6. A similar request was made of Faculty Affairs to make sure they are working on behalf of the faculty. Dr. Haimbodi will talk with the office to find out ways to work with us.
7. A motion passed to request reports from all faculty standing committees at the next Faculty Meeting.

VIII. Announcements

IX. The meeting was adjourned at 2:06 pm.

Respectfully submitted by William Donohue, Secretary