

**Lincoln University Faculty Council**  
**Meeting Minutes**  
**October 9, 2018, 12:30 p.m.**  
**Ivory V. Nelson Center for the Sciences, 318**

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Members: Moses Haimbodi (Chair), Andriy Semychayevskyy (Vice Chair), William Donohue (Secretary), Emmanuel Babatunde, Chieke Ihejirika, Monica Gray, Charles Pettaway, Oswald Richards, Virginia Smith. Ex Officio: Sophia Sotilleo (Faculty Representative to the BOT), Dana Flint (Parliamentarian)

The meeting was called to order by Moses Haimbodi, Faculty Council Chair at 12:32 p.m. All members were present.

- I. The agenda was approved.
- II. The Minutes from the regular meeting on September 11, 2018, and the continuation of the regular meeting on September 25, 2018, were approved.
- III. Reports of Officers
  1. Chair's Report
    - i. The chair gave his report of the Extended Cabinet meeting on September 25, 2018.
    - ii. Discussion included the \$500,000 Melon Foundation Grant with a provision to revitalize the curriculum by faculty if engaged in CETL.
      1. Faculty Affairs – Dr. Deas and Roundtree, Grant Chairs Faculty Council
      2. Agreement to invite Dr. Deas and Mr. Roundtree to Faculty Council meeting
    - iii. Contact the new Director of IT with software needs or use the IT website.
    - iv. Office of Enrollment Management has a new strategic plan.
      1. The Faculty Council will request the report and/or invite Dr. Taylor-Benns to present the plan.
  2. A motion for a “working meeting” with the purpose to prepare for the Faculty Council public meeting was approved.
    - i. Discussion revolved around the charge to the Faculty Council Executive Committee. The by-laws were reviewed relative to the executive committee roles. The executive committee is not expected to do all the work of the council outside of meetings but has some latitude under the bylaws.

#### IV. Special Orders

1. Motion of Action on the 2019-2020 Academic Calendar
  - i. A motion was approved to enforce the process that the Educational Policies committee be consulted regarding the academic calendar with the recommendations on the calendar to the registrar for classes to start Aug 28. See Appendix 1, RES101\_100918
2. Motion of Action on Governance Review (Re: President Allen's Memo "Faculty Committee Structure")
  - i. A motion was approved to bring to the faculty a proposal for a by-law change that Examines the BOT committee structure and determine how we can mirror their structure and to charge the by-laws identify committees that have enough overlap to be combined.
  - ii. Discussion included the chairs of the committees to become the members of the BOT committees, condense the current committees to reduce redundancy which may involve condensing and/or eliminating committees
  - iii. As the Board of Trustees just consolidated some of their committees, the faculty can mirror them to consolidate as well.
  - iv. The Faculty Council will examine the current committee structure at their working meeting to identify strong overlap, produce a draft proposal to by-laws to merge those committees, and present on the faculty floor.

A motion was approved that the Faculty Council draft a letter at the departmental level, to the chair, that faculty need to be reminded of the importance of attending Faculty Meetings.

Discussion included the observation that faculty are not attending the faculty meeting, which is dangerous for maintaining shared governance and faculty are contractually obligated to attend. The provost office is retaining the sign in sheets. Nonattendance could lead to termination.

The meeting was adjourned 1:55 pm

William Donohue, Secretary

## Appendix 1

### RES101\_100918

**WHEREAS**, historical precedent required that the faculty vote on the Academic Calendar; and

**WHEREAS**, precedent dictates that classes start on a Wednesday that, in part, allows for new and returning students to complete necessary preparations for the beginning of classes as well as for faculty to meet and prepare for the semester; and

**WHEREAS**, time is needed at the end of the semester to adequately, equitably, and ethically calculate final grades; and

**WHEREAS**, the 2017-2018 Faculty Council resolved to charge the Educational Policy Committee to review “drafts of the Academic Calendars and subsequent submission to the FC and BOT” (FC Meeting Minutes 021318); now, therefore

**BE IT RESOLVED**, that the Educational Policy committee review the 2019-2020 Academic Calendar Draft for presentation to the Faculty Council, Faculty, and subsequently the Board of Trustees with the recommendation from the Faculty Council that classes begin on a Wednesday (August 28 in the Fall 2019 Semester) and that finals finish on a day to allow for at least two days before final grades are due to the registrar.