

Lincoln University Faculty Regular Meeting Minutes
March 3, 2020, 12:30 PM
Ware Center Theater

Patricia A. Joseph, Ph.D.
Dean of the Faculty
Presiding

The meeting was called to order by Dean Joseph at 12:36 p.m.

A. APPROVAL OF AGENDA

- a. A Quorum of 62 voting members out of 104 was established.
- b. Agenda was properly moved, seconded, and approved with the addition of an announcement by Dr. Babatunde announcing the passing of former Faculty/Alum/Father Dr. Levi A. Nwachuku.

B. RATIFICATION OF MINUTES

- a. The minutes from the February 4, 2020 faculty meeting are properly moved, seconded, and approved as amended to correct the names of Dr. Flint and Dr. Limb.

C. DEAN'S REMARKS

- a. President Allen is in Harrisburg for a budget request meeting.
- b. The Dean provided her reflections for last academic year.
- c. The new CBA for the Faculty was ratified at the Board meeting. Salary increases and back pays will be processed.
- d. Updates to the Faculty Bylaws are still being worked on because there are number of changes including consolidated committees and will impact the faculty's work in the coming year.
- e. The Dean discussed the key role that Faculty Council played in the shared governance decision making process for the university.
- f. The President sent email updates regarding the response plan to the coronavirus.

D. ACTION ITEMS

- a. Ed Policies Committee
 - i. The Ed policies Committee and Faculty Council both vetted and approved the Bioinformatics Minor and are recommending for approval by Faculty vote.
 1. Faculty duly approved by vote.
- b. The Curriculum Committee presented several new proposed courses for approval through Faculty vote:
 - i. HSC411 Epidemiology as a new course has been vetted and approved by the Curriculum Committee
 1. Faculty duly approved by vote.
 - ii. ENG315 Literary Magazine Publication, ENG330 Fiction Workshop, ENG335 Advanced Poetry Workshop have been vetted and approved by the Curriculum Committee
 1. Faculty duly approved by vote.
- c. PTS Committee

- i. Dr. Safford stated that there is a desire to pass a new PTS document. Because the newly approved CBA affects the PTS document, some changes will have to be reviewed. The PTS Committee will post an updated document and request vote before the Ed Policy meeting on March 26.
 - d. Faculty Council
 - i. Dr. Poe moved the Council to call for a right to know law regarding the Board vote and the discussion and information behind Board votes.
 - e. Study Abroad - Nominations Committee
 - i. The Study Abroad committee needs to have vacant committee memberships filled by April 1, so work can be completed for students looking to study aboard this summer.
 - ii. There are currently four interested candidates who volunteered to fill the vacant seats.
 - iii. Dr. Poe suggested that the Faculty agree to place the 4 candidates on the committee for the time being, then have a ratifying vote at the next meeting.
 - iv. Dr. Dadson moved the Faculty to take floor nominations and hold elections at the current meeting.
 - 1. Dr. Dadson's motion was seconded and approved.
 - v. Dean Joseph asked that Global Affairs ad hoc committee continues to do the work of the Study Aboard Committee until the vacancies can be properly filled by the Faculty at a later time.
 - 1. This motion was moved, seconded, and passed.
 - f. Promotion Tenure and Sabbatical Committee
 - i. Dean Joseph suggested a motion to change PTS dates based on the newly ratified Faculty CBA.
 - 1. This motion was moved, seconded, and passed.

E. ANNOUNCEMENTS

- a. Academic Affairs
 - i. Dean Joseph announced that Ms. Laura King has moved from Academic Affairs to the Biology department. Dean Joseph would like to thank Ms. King for the significant contributions she made to Academic Affairs over the years.
 - ii. Additionally, Ms. Stephanie Dunbar has moved from Human Resources to Academic Affairs.
- b. NSSE Survey
 - i. Current response rate is less than 10%. Faculty members are requested to encourage students to participate in the survey. Faculty members are also requested to please participate in the faculty survey coming out in March.
- c. Invitation to teach FYE
 - i. Under the President's directive, Faculty members are invited again to teach a section of FYE for the coming school year. FYE will account for 3 academic credits: 1 credit for successful strategy on integrating different factors into first-year college life, and 2 credits for academic content of instructor's choice. The President desires an increase of

Faculty teaching from the previous year where approximate 50% of FYE sections were taught by Faculty members.

- d. Feel the Roar is scheduled for April 3, 2020 for admitted students.
 - e. Global Initiatives introduced a program for Faculty-led international study for students. Call for program proposals was announced, and handouts were made available.
 - f. PTS Application Updates
 - i. New application deadlines are in the newly ratified Faculty CBA:
 - 1. The deadline for submission to Academic Affairs is now September 15.
 - 2. From September 20 to October 20, each department must form a tenure committee and must write a letter to support the applying faculty. The department support must be submitted by October 20.
 - g. State Legislative Black Caucus visit
 - i. Dr. Ihejirika announced that on March 12, 2020, the Pennsylvania Legislative Black Caucus will visit the university during university hour in the ICC. Faculty members are encouraged to bring students to visit to show the elected leaders who they are representing.
 - h. Online Courses
 - i. Dr. Roundtree provided an update on Summer 2020 online courses.
 - ii. CETL worked with the Distance Learning Committee and department chairs to finalize the slate of online courses offered for Summer 2020.
 - iii. Another survey to gauge Faculty online teaching interest is coming for all Faculty members interested in teaching summer courses.
- F. ADJOURNMENT
- a. The meeting adjourned at 1:46 PM.

Dafan Zhang, Secretary