

**RESOLUTION OF  
THE BOARD OF TRUSTEES**

**Lincoln University  
Lincoln University, PA**

**RESOLUTION 640  
April 30, 2020**

**PROMOTION AND TENURE GUIDELINES**

**RES640\_043020**

**WHEREAS**, the Promotion and Tenure Guidelines-March 2000 (“Guidelines”), Section D. Review Process, states the following:

*The Department Chairperson receives and reviews applications from candidates for personnel action and forwards the application along with the Chairperson’s letter of reference to the PTS Committee by December 15. After receipt of applications, the PTS Committee carefully engages a comprehensive, two-step review of each candidate; and*

**WHEREAS**, the “comprehensive, two-step review of each candidate” is followed by a three-step process; and

**WHEREAS**, the current Promotion, Tenure, and Sabbatical application timeline and process as noted in the Faculty Collective Bargaining Agreement (CBA) must be followed; and

**WHEREAS**, the Educational Policy and Academic Affairs Committee recommends the following revisions to Section D. Review Process,

~~*The Department Chairperson receives and reviews applications from candidates for personnel action and forwards the application along with the Chairperson’s letter of reference to the PTS Committee by December 15. The current Promotion, Tenure, and Sabbatical Application Timeline and process, as noted in the Faculty Collective Bargaining Agreement (CBA), must be followed. After receipt of applications, the PTS Committee carefully engages a comprehensive, two*~~ ~~three-step review of each candidate:~~

**THEREFORE BE IT RESOLVED**, that the Lincoln University Board of Trustees approves the recommendations of the Educational Policy and Academic Affairs Committee to update the Promotion and Tenure Guidelines (March 2000), Section D. Review Process to the following:

*The current Promotion, Tenure, and Sabbatical Application Timeline and process, as noted in the Faculty Collective Bargaining Agreement (CBA), must be followed. After receipt of applications, the PTS Committee carefully engages a comprehensive, three-step review of each candidate:*