

## Lincoln University Board of Trustees

### Annual Meeting

April 15, 2023

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#### MINUTES

The Lincoln University Board of Trustees held its Annual Meeting on Saturday, April 15, 2023, in the International Cultural Center Boardroom.

Mr. Gerald W. Bruce, Board Chair, called the meeting to order at 9:00 AM Eastern. Trustee Robert Allen led the group in prayer. Trustee Jalila Parker, Secretary, called roll.

**Trustees present:** Mr. Gerald W. Bruce, Chair; Dr. Brenda A. Allen, President; Mr. James W. Jordan, Vice Chair; Mr. Robert A. Allen; Robert L. Archie Jr., Esq.; Mr. Steven Board; Mr. Owen Cooks; Mr. Van Corbin; The Honorable Andrew Dinniman; Mr. William F. Dunbar; Mr. Michael Hancock; Ms. Lisa MB Johnson; Ms. Nandi Jones-Clement; Mr. Henry M. Lancaster, II; Mr. Stephen Kenric Lewis; Rev. Dr. Frances E. Paul; Dr. Charmaine Rochester; Mr. Jose Sabastro; Ms. Kate Shaw; Mr. Drake Smith; Ms. Sandra F. Simmons; Mr. Joseph V. Williams, Jr; Mr. Gregory Works; and Faculty Representative: Dr. Karen Baskerville.

*A quorum was satisfied.*

**Trustees excused:** Mr. Kevin E. Vaughan; Dr. Corey D. B. Walker

#### **MINUTES**

A motion to approve the draft minutes from the Regular Board Meeting held February 11, 2023 was made and properly seconded. Trustee Jalila Parker conducted a roll call vote.

Motion was approved unanimously.

#### **PUBLIC COMMENT**

There were no requests for public comment.

#### **AALU REMARKS**

Camille Claiborne was in attendance on behalf of President Carney-Nunes. The AALU provided the names of the two Alumni Trustees that are willing to serve both the Association and the University. They were chosen on behalf of their fundamental components and meet the needs of the Lincoln University Board Members. The new Alumni trustees are Dr. Rodney Ridley '87 and Dr. Tiffany Harrison '08. Both were nominated with the unanimous consent of the Alumni Council on February 27<sup>th</sup> 2023.

Camille also provided information of the registration for the Third Annual Golf Tournament on Monday, July 17, 2023. Last year the AALU increased their donation to the University by almost three times the amount from 2021.

### **CONFLICT OF INTEREST**

Chairman Bruce read aloud the Conflict of Interest Statement.

### **CHAIRMAN'S REPORT**

The Chairman's report started by congratulating the Lincoln University Women's Basketball team for winning the 2022 CIAA Tournament and both the men's and women's teams making it to the Final Four during the 2023 tournament. Chairman Bruce spoke on behalf of establishing a board assessment for completing evaluations and a goal setting process for the Board members, including understanding their roles, governance and information on how to effectively support the University. The board assessment was completed and headed by the Evaluations Committee chair Trustee Kevin Vaughn. It also included an evaluation process for the President. Chairman Bruce also provided an update regarding the Board Development process. Chairman Bruce concluded his report with information regarding the Investment Committee providing expertise for additional resources necessary for Board Development.

### **PRESIDENT'S REPORT**

President Allen provided an update on Harry Stinson's return to the University as well as congratulating Joshua Dean for his work alongside the football team.

President Allen reported that Dr. Eddie Glaude, a professor of Religion and African-American studies at Princeton came to campus to present to faculty, staff, students and community at a program sponsored by the Pennsylvania Human Relations Commission. The evening included a reception and question and answer period. We also established that we wanted to partner with the PA Human Relations Commission to institute an annual lecture on social justice. The lecture series will be named after Dr. Martin Killson, who is a graduate of Lincoln University and was eventually tenured at Harvard University.

At the end of the month in February, we held a conversation at Lincoln University with Gratz College to discuss Black and Jewish Identities and Relationships. She also reported she an event sponsored by the Anti-Defamation League.

Dr. Allen also reported that Governor Shapiro gave a Budget Address and invited Administrators in the higher education community to understand the information provided to him to establish strategic needs for the higher education landscape in Pennsylvania.

President Allen also provided an update of the program available through Coursea titled

“Lincoln University’s Career Academy.” The program is open internally to students, faculty, and staff with no charge up to 1,000 participants each year. Externally, the program is available for \$300 for a 1-year license to the entire career academy. As part of the President’s Report, Dr. Tiffany Lee provided an Enrollment Update for Lincoln University that included information regarding the Admissions and Enrollment goals for the 2023 Fall Semester. The enrollment office is working towards having a bigger student population beginning in the fall semester. Dr. Lee provided information regarding the new AVP for Enrollment Management (July 2023), partnering with Admissions Consultant to provide expertise to secure the incoming class and conducting interviews for other vacancies within the Admissions department.

Dr. Lee spoke on the Lion Link Up program to prepare deposited students for enrollment. This program will partner with the AALU via the Alumni Relations Office. For enrollment recruitment, the GPRS system was utilized. These recruitment marketing strategies consisted of digital ads, LinkedIn Convo ads, Enroll Now postcards, and the Sock Hop Campaign.

### **TREASURER’S REPORT**

Mr. Charles Gradowski, Vice President for Finance and Administration gave a summary of the Treasurer’s Report. The Board of Trustees accepted the Treasurer’s Report as information.

### **STANDING COMMITTEES**

#### **Business Affairs Committee**

Trustee Van Corbin, Chair of the Business Committee presented the following resolution for approval by the Board of Trustees.

#### **2023-2024 OPERATING BUDGET**

**RES727\_041523**

**WHEREAS**, the University administration has submitted an Operating Budget of \$81,501,000 for the Fiscal year 2023-2024; and

**WHEREAS**, the administration will adjust the submitted budget appropriately if the University does not receive the anticipated revenues from the State or the projected enrollment numbers. If a revision is necessary, the administration will submit to the Business Affairs committee a revised balanced budget for informational purposes; Now, therefore be it

**RESOLVED**, that the 2023-2024 Operating Budget presented by the administration showing total revenues and expenses of \$81,501,000 is approved.

**2023-2024 CAPITAL BUDGET**

**RES728\_041523**

**RESOLVED**, that capital expenditures of \$4,400,000 are approved for fiscal year 2023-2024; and further

**RESOLVED**, that the administration is authorized to make capital expenditures in fiscal year 2023-2024 that in its judgement are consistent with but not necessarily identical to the individual projects included on the schedule presented; and further

**RESOLVED**, that in authorizing these capital expenditures and providing some discretion to the administration, it is the intent of the Board of Trustees that the expenditures be made to improve the living and learning environment of the students of Lincoln University.

A roll call vote was conducted for both resolutions.

Motion passed unanimously.

**Trustees, Degrees and Nominations Committee**

Trustee Henry Lancaster II, Chair of the Trustees, Degrees, and Nominations Committee presented the following resolution for approval by the Board of Trustees.

**2023 HONORARY DEGREE NOMINEE**

**RES729\_041523**

**RESOLVED**, that the Board of Trustees hereby approves the recommendation of the Trustees, Degrees, and Nominations Committee to award honorary degrees at the May 2023 Lincoln University Commencement to the two nominees presented for consideration.

A roll call vote was conducted.

Motion passed unanimously.

**APPOINTMENT OF FACULTY REPRESENTATIVE-**

**RES730\_041523**

**Dr. Karen Baskerville**

**RESOLVED**, That the Lincoln University Board of Trustees hereby approves the faculty selection of Dr. Karen Baskerville to serve as faculty representative to the Board of Trustees for the 2023-2024 and 2024-2025 academic years, expiring on June 30, 2025.

A roll call vote was conducted.

Motion passed unanimously

**APPOINTMENT OF ALUMNI TRUSTEE**

**Dr. Tiffany Harrison '08**

**RES731\_041523**

**RESOLVED**, That the Board of Trustees hereby approves the nomination of the Alumni Association for the appointment of Dr. Tiffany Harrison '08, as Alumni Trustee to serve the term of October 1, 2023 to June 30, 2027.

**APPOINTMENT OF ALUMNI TRUSTEE-**

**RES732\_041523**

**Dr. Rodney Ridley '87**

**RESOLVED**, That the Board of Trustees hereby approves the nomination of the Alumni Association for the appointment of Dr. Rodney Ridley '87, as Alumni Trustee to serve the term of October 1, 2023 to June 30, 2027.

A roll call vote was conducted for both resolutions

Motion passed unanimously.

**ELECTION OF BOARD OFFICERS**

**RES733\_041523**

**RESOLVED**, That the following slate of officers were elected to a term of two years (2023-2024 and 2024-2025) as stipulated by the By-Laws of Lincoln University:

- Chair: Gerald Bruce
- Vice Chair: James Jordan
- Secretary: Jalila Parker

A roll call vote was conducted.

Motion passed unanimously.

**EXECUTIVE SESSION**

The Chairman convened Executive Session to discuss personnel and legal matters. The public session reconvened following the close of Executive Session.

## **CONSENT AGENDA**

Chairs for the Buildings and Property, Educational Policy and Academic Affairs, Investment, Planning and Development/External Affairs, and Student Affairs Committees provided reports to the Board and addressed questions from Trustees. The Board accepted the Committee reports as information.

## **ADJOURNMENT**

There being no further business, Chairman Bruce adjourned the meeting at 1:30 PM.