

#### Office of Financial Aid

1570 Baltimore Pike Lincoln University, PA 19352-0999 **800-561-2606** phone **484-365-8198** fax

financialaid@lincoln.edu

# 2021-2022 DEPENDENT Verification Worksheet

Verification Group V5

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification".

The following items are required prior to a financial aid award being finalized:

- (1) This completed and signed Verification Worksheet.
- (2) Your 2019 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2019.
- (3) Your Parent(s)' 2019 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2019.

If there are any differences between your FAFSA information and your financial documents, Lincoln University may need to make corrections to your record.

Section A: Student's Information	
	Student ID Number
Last Name, First Name, M.I.	XXX-XX Social Security Number
Street Address	Date of Birth
City, State, Zip Code  Section B: Dependent Student's Family Information	Phone Number

#### List below the people in your <u>parent(s)' household</u>. Include:

- The student.
- The parents (including a stepparent), siblings and step-siblings.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2022.
- Indicate who in your household is attending an institution of higher education at least half-time from July 1, 2021 to June 30, 2022.

If more space is needed, attach a separate page with the student's name and Student ID Number at the top.

Full Name	Age	Relationship	Name the College the Household	Did/Will this person file a
			Members are Currently Attending	2019 Federal Tax Return?
		Self	Lincoln University	Yes No
				Yes No

Student's	Name:	Student ID #
Section (	C: Student Tax Filing Status for cal	endar year 2019: Please complete Option 1 or Option 2.
Option 1: S	tudent filed a 2019 IRS Tax Return	<b>n:</b> Please select an option below.
IRS Data	Retrieval Tool was used to file FAFS	SA or,
	Tax Return Transcript is attached. Tax Return".	Γο obtain an IRS Tax Return Transcript go to <u>www.irs.gov</u> and click
_	tudent was a Non-tax Filer for calcat I did not, and am not required to fi	endar year 2019: ile a 2019 U.S. federal tax return. Please select an option below.
Student	was not employed and had no incom	ne earned from work in 2019.
	1 2	ile a federal tax return. Complete the table below to report all by be required to provide copies of your IRS W-2 forms for 2019.
	Employer's Name	2019 Amount Earned
-		
-		
L		
Section	D: Parent Tax Filing Status for cal	lendar year 2019: Please complete Option 1 or Option 2.
Option 1: l	Parent(s) filed a 2019 IRS Tax Re	eturn: Please select an option below.
IRS Data	Retrieval Tool was used to file the FA	AFSA or,
2019 IRS "Get Your T	Tax Return Transcript is attached. Tax Return."	Γο obtain an IRS Tax Return Transcript go to <u>www.irs.gov</u> and click
I certify tha		r calendar year 2019: le a 2019 U.S. Federal Tax return. You are required to submit an to www.irs.gov to request this document. Please select an option
Parent(s	) were not employed, and did not ear	rn income from work in 2019.
		t file a federal tax return. Complete the table below to report all ay be required to provide copies of your IRS W-2 forms for 2019.
	Employer's Name	2019 Amount Earned

The form must be completed and signed in the presence of either a Lincoln University Financial Aid Administrator or a Notary Public.

## Do <u>not</u> complete this section in advance.

# Identity/Statement of Educational Purpose (To be signed at the Institution)

Name of Student:		Student ID#:
Last Na	me First Name	M.I.
presenting an unex not limited to, a dr maintain a copy of it was received and receive and review	spired valid government-is iver's license, other state-i the student's photo ID tha I reviewed, and the name of the student's ID. In addit	n University to verify his or her identity by ssued photo identification (ID), such as, but issued ID, or passport. The institution will at is annotated by the institution with the date of the official at the institution authorized to ion, the student must sign, in the presence of acational Purpose provided below.
lf S		n with original valid government-issued photo ID
ID Tymes	To be completed by The Lincoln (	University Financial Aid Administrator.
ID Type:		
ID Number:	Exp. Da	te:
FAA Name:		
FAA Title:		
FAA Signature:	Date:	

#### Identity/Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Lincoln University to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

These forms will not be accepted if they are faxed or scanned to the Office of Financial Aid. We HAVE to be in receipt of all these original documents.

### **Statement of Educational Purpose**

I certify that I,	, am the indiv	idual signing this Statement of Educational
(Print Student's Name	e)	
		nay receive will only be used for educational
purposes and to pay the cost of atten	ding Lincoln University	for 2021-2022.
Student's Signature	Date	Student's ID Number
	If Submitting by Mai	
	rm with photocopy of valid gove completed in the presence o	
State of:		
City/County of:		
Date:		
Before me,		
(print Notary's name):		
Personally Appeared,		
(printed name of signer):		
Drawed to me on the basis of satis	efactory ovidence of id	ontification
Proved to me on the basis of satis	hactory evidence of ide	(type of unexpired government-issued photo ID provided)
To be the above -named person who sig	ned the foregoing instrum	
•		
Signed:	Mv	commission expires on:
(Notary Signature)		
VAViden and word and afficial and		
V	Vitness my hand and of	iliciai seai

Provide <u>one</u> of the following documents that indicate the student's high school completion status when the student will begin college in 2021-2022. **It is the student's responsibility to obtain the requested document. Please fill in the circle next to the statement that applies to you.** 

- O A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- O For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

\*\*\*\*A student who is unable to obtain the documentation listed above must contact the Financial Aid Office.\*\*\*\*

### Section F: Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student's Name	Student's ID Number	
Student's Signature	Date	
Parent's Signature	 Date	

Please return this worksheet, along with the required documentation to:

Lincoln University
Office of Financial Aid

1570 Baltimore Pike Lincoln University, PA 19352

If you have any questions, please feel free to contact the Financial Aid Office at (800) 561-2606. Our office hours are 8:30 a.m. to 4:00 p.m., Monday through Friday.