

**Lincoln University Faculty Meeting  
Monday, December 7, 2015, 4:00 p.m.  
International Cultural Center Auditorium**

---

**Denise E. Wilbur, Ed.D.  
Interim Vice President for Academic Affairs  
Presiding**

The meeting was called to order by Interim Vice President Wilbur at 4:00 p.m.

### **I. PRESIDENT'S REMARKS, Dr. Richard Green**

- **Security & Safety** – We are continuing the process and making changes on safety and security of the campus. There is a safety committee assisting with the process. If there are any additional concerns or items to be addressed please bring those items to our attention.
- **Budget** – We are still waiting for the State legislators to approve the budget for us to receive state appropriation. From past discussions Lincoln University will be receiving special consideration. We have been slated to receive 7% more funding than last year. We have ended the 2015 year with a balanced budget.
- **Tactical Action Plan (TAP)** – The Tactical Action Plan meeting went well. Information will be shared with everyone. This is an important undertaking and everyone should be involved and aware of the changes taking place. Thank you to everyone thus far for your hard work in this process.
- **Facility Service Changes-** The Aramark Company will be the new vendor for facilities and grounds for the campus.
- **Acknowledgments to Dr. Wilbur and Mr. Caputo-** We appreciate and thank you both Dr. Wilbur and Mr. Caputo for your time and work here at Lincoln University.

### **II. ACTION ITEMS**

- **Approval of Minutes**  
Minutes from the November 3, 2015 meeting were moved, seconded, and approved with correction; Title XI should have been Title IX.
- **Curriculum Committee:**  
Prof. Jeffrey Chapp presented motions to be voted on in regards to approval of seven syllabi. After discussion all seven syllabi were approved and they are as follows: EDU 626 Collaboration: Schools/Families/Communities, HSC 316 Developmental & Physical Disabilities, HSC 400 Internship, Seminar & Practicum, HSC 410 Program Planning, NUR351 Transition to Professional Nursing, NUR 456 Transcultural Nursing and, NUR 459 Gerontological Nursing. Note from the committee, when submitting changes or new syllabi please review Faculty approved Template.
- **Registrar:**  
Ms. Catherine Rutledge presented a motion for the approval of August/December 2015 Graduates upon final verification. After question and discussion the August/December 2015 Graduate list was approved.

### **III. STANDING COMMITTEE REPORTS**

- **Promotion, Tenure and Severance (PTS) Committee**  
Dr. Kevin Favor shared information about the email that will be sent out to all faculty members regarding voting on the discussed changes for the PTS guidelines revisions presented last academic year.

The purpose is ensuring that we retain quality faculty for the University as well as opportunity in regards to scholarship. The vote will also address making the changes retroactive. You can review the PTS items on the website in the April 2015 faculty minutes in the archives folder.

#### IV. DISCUSSION

- **Assessment and Accreditation:**

Ms. Gloria Oikelome attended and presented at the annual Middle States Conference in Washington DC. Lincoln University is now being seen as a model of what you do with assessment which is a change. Ms. Oikelome thanked everyone for their hard work and shared some personal thoughts on the experience.

- **Student Government Association (SGA)**

Mr. Terrell Smith, SGA president shared the SGA committee goal and focus of academic excellence and success for the academic year. Areas where faculty assistance is needed are as follow:

- ✓ **Improving advising** – Ensuring students are taking the correct classes to graduate on time
- ✓ **Preparation for graduate school standardized test** - GRE, LSAT, MCAT, and other tests additional preparation and assistance would be helpful.
- ✓ **External Academic Experience** – Creating opportunities for students to have professional and scholarship opportunities outside of the classroom.

Mr. Smith concluded his presentation reminding faculty how important and beneficial the student faculty relationship is and thanked faculty for the opportunity to share information from the student body. Dr. Wilbur shared that there will be a survey from Ms. Nancy Kenner from the Center for Advising and Student Achievement (CASA) regarding student perceptions on academic advising which will used to gather data to make informed decisions on an important experience for students at the university.

#### V. ANNOUNCEMENTS

- **Registrar**

Ms. Catherine Rutledge requested that all grades be submitted on time to assist with academic standing deadlines and academic reviews. Also 477 students have not registered please reach out to students and assist.

- **Book Orders**

Dr. Wilbur announced that the book store is requesting that orders be sent in before you leave for the holidays to ensure used books can be acquired to assist students.

- **Research Study**

Ms. Susan Powell director of the Upward Program is requesting your assistance and participation in a survey for a research study on faculty perception, attitude and behavior towards educating African American males. Survey will be sent out in January 2016 from the office of assessment. Ms. Powell's contact information was shared if there are any questions or concerns.

- **Faculty Meeting**

Reminder faculty meetings will be moved to 4PM for Spring 2016 in the Ware Center

#### VI. ADJOURNMENT

The meeting was adjourned by Interim Vice President Wilbur at approximately 4:53PM.