

Lincoln University

Faculty Council Meeting Minutes

13 April 2021

12:30 pm

Virtual Meeting Via ZOOM

Elected Members Present: Karen Baskerville (Chair), Sophia Sotilleo (Secretary), William Donohue, Carla Gallagher, Emmanuel Ihejirika, Samma Gamie, Jean Bernard Cerin

Ex Officio Members Present: Dafan Zhang, Parliamentarian, Dr. Emmanuel Babatunde, BOT Faculty Representative

- I. **Call to Order (12:30)/ Roll Call of Members**
- II. **Approval of Agenda and February & March 2021 FC Minutes**
 1. Agenda Approved with no changes
 2. February FC Minutes Approved
 3. March FC Minutes Approved
- III. **Chair Report/Announcements**
 1. FC Monthly meeting canceled with President Allen due to Good Friday Holiday
 2. Faculty Appreciation Day April 15, 2021, at 12:30PM
 3. Congratulations to Dr. Pelliccio new addition to the family.
- IV. **BOT Representative Report**

Quarterly BOT will be taken place on April 19, 2021. BOT Committee meetings will take place from April 12-April 18. A new format based on suggestions from Administration and BOT. Additional questions about attending the meetings were answered and request to inquire about Emeritus status was requested.

- V. **Committee Reports/Announcements**
 1. **Dr. Dadson (Curriculum Committee)**

BIO212 – Introduction to Biology Research – Course will engage student in early research and writing opportunities in the major and the curriculum. Questions asked were regarding credit hours, as well as what additional support and resources will be needed. Dr. Baskerville answered questions on behalf of the department. FC members approved to move request to the faculty meeting as an action item.
 2. **Dr. Gardner (Study Abroad Committee)**

2022-2027 Stimulus Proposal for Study Abroad is a plan to facilitate study abroad internship opportunities. This presentation is the first time being presented to faculty to gather feedback and thoughts as it moves to the president's office. Great presentation with positive feedback from faculty.

3. Prof. Sotilleo (Assessment & Evaluation)

Requesting an Ad Hoc Committee to perform the peer review for our program review before reports is sent out for external reviews. Suggestion to look at various models outside of the ad-hoc model and check with other universities and best practices for other models as well as number of members of the committee. Committee will discuss recommendations for resubmission to FC for final process for internal peer review.

4. Prof. Kearns (IT & Library Committee)

The committee has created some documents to assist with meeting with the needs of IT support on campus. We are suggesting for the documents to be used moving forward to ensure cohesive communication and support with the IT department. All information will be posted in and available on the faculty portal. Recommendation was also made for the Mr. McKenzie to be a part of the chairs meeting for other questions and update for departments.

5. Dr. Limb (Nominations Committee)

Request to be added on the Faculty Meeting for Committee Nominations voting. FC Members resubmitted the motion/resolution from January meeting to receive list of open positions and faculty who are not on a committee is needed to be placed on the Faculty Meeting on May 4, 2021. Chair of committee charged Dr. Tucho to submit requested items from the resolution.

6. Dr. Hull (General Education Committee)

Request to change the ILO 3 Language to faculty for the May 4 meeting for a vote. New language is more inclusive and measurable. This will help with creating the rubric so that we can measure this ILO for next academic year. FC members moved, seconded and approved the request.

7. Dr. Gamie (Writing Committee)

E-Portfolio presentation for faculty feedback for the writing portfolio. Training for E-Portfolio is still being developed. Chairs will be responsible for training students and assistance is still needed for faculty training and IT support is still being worked on as well as copyright laws/policy on works submitted on this platform. These are some of the drawbacks currently being discussed. Tiffany Lee and CETL department is working with the Writing Committee to help us getting this piloted for next academic year. This will also be presented in the Chairs meeting for additional feedback before final rollout and presentation.

8. Dr. Tameze (By Laws Committee)

Shared that the results from the vote for divisions will be sent out as soon as the amended request to add an “s” to the documents.

VI. President/Academic Affairs Office Remarks – No comments

VII. Questions/Comments from the Gallery – No Questions/Comments

Meeting Adjourned: Approximately 2:00PM