Lincoln University
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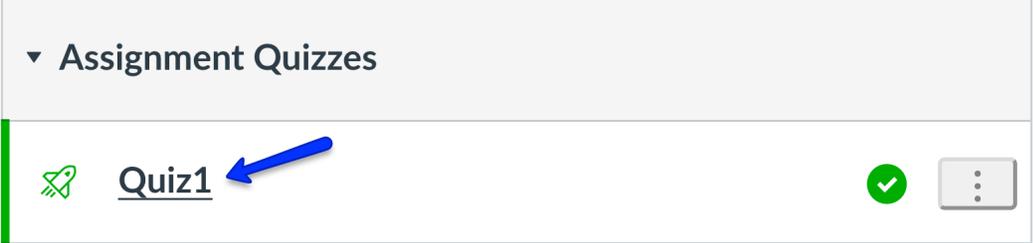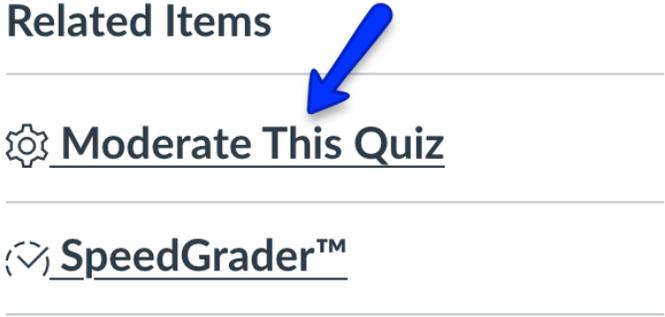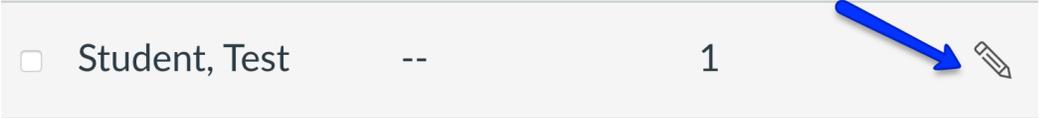## Center for Excellence in Teaching and Learning

Canvas Tip Sheet: Quizzes: Extra Attempts/Time-Student Extensions

After you create the quiz, you can set extra attempts and time on quizzes. If you have set a time limit on your quiz, you can set extra time for certain students.   Your quiz must be published to add student extensions.

How to Create Assignment Groups

Steps	Directions	Image
1. Quizzes Index	In your course navigation menu, click Quizzes	Grades People Pages Files Syllabus Outcomes Rubrics Quizzes

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2. Click on the quiz	Click on the name of the quiz	**▼ Assignment Quizzes** 🚀 **Quiz1** ← ✅ ⋮
3. Click Moderate this quiz	In the right sidebar, click Moderate This Quiz	**Related Items** ⚙ **Moderate This Quiz** ✓ **SpeedGrader™**
4. Click the pencil	Click the pencil to the right of the student's name	☐ Student, Test -- 1 ✎

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5. Set the student's extension	Add extra attempts or extra time. Click Save at the bottom.	Student Extensions [×]
		Extensions for
		Extra Attempts: [ ] attempts
		everyone already gets 1
		Extra time on every attempt: [ ] minutes
		everyone already gets 60 minutes
		Quiz attempts whose availability dates have passed will still auto-submit even if the extended time has not expired.
		☐ Manually unlock the quiz for the next attempt
		Cancel **Save**