Starting in Fall 2012, there will be NO refund check pickup at the Bursar’s office. We advise every student to sign up for direct deposit at www.lincoln.edu through Web Advisor under Financial Information in order to receive their refund faster. If a student opts out of direct deposit, the refund check will be mailed to his/her permanent address.

For detailed information on how to sign up for Direct Deposit, please refer to the attached instructions.

**PLEASE NOTE:**
As the account holder, the student will be responsible for providing and maintaining accurate bank account information.**
To sign up for Direct Deposit:

Log on to **www.lincoln.edu**  
Click on **Web Advisor**  
Log In Enter User Id & Password  
Click Submit

*click on **Bank Information(U.S.)**.*

**PLEASE NOTE:**
As the account holder, the student will be responsible for **providing** and **maintaining** accurate bank account information.**

1. Fill out all the information circled in **red**.
2. Click Submit.