1. Check for evidence of the award criteria:

☐ Curriculum Vitae of nominee

☐ Student evaluation summary sheets (for at least three years prior to consideration for award at Lincoln University)

☐ Reference letters from former students (at least two)

☐ Peer evaluation/reference letters (at least two)

☐ Self-evaluation letter on teaching

2. List periods (F04, S05, etc) for which the student evaluation summary sheets were submitted: _______________

_____________________________________________________________________________________________

3. List subjects the nominee has taught: _____________________________________________________________

_____________________________________________________________________________________________

4. Based on review of the S.E. summary sheets and in the context of a teacher's teaching loads and teaching subjects, indicate the students' overall evaluation of the nominee.


Comments (use separate sheets if necessary): ________________________________________________________

_____________________________________________________________________________________________

_____________________________________________________________________________________________

5. Number of letters (from former students) included in the nominee's portfolio: _____________________________

6. Number of letters from peers included in the nominee's portfolio: _________________________________

7. Based on review of all the supporting letters and all other pedagogical evidences, rate the nominee in the following categories if applicable:


- Motivation of students (could be substantiated by "Thank you" letters from students, students attending graduate schools, student choosing a major as the result of a course taken with the nominee, etc.)

- Well organized classes substantiated by samples of course materials and course syllabi

- Advising / tutoring student

- Other awards received

- Professional development and continuing education to keep the nominee's skills up to date

- Raising the standards or maintaining high standards in teaching courses

- Assisting the students to carry out research

Comments: ___________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
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Teaching Award Rating (optional)

8. On the scale of 1 to 100, rate the nominee's overall teaching award merits in the context of a teacher's workload and teaching subjects and all the available pedagogical evidences.
The Assessment Summary Sheet for the *Hildrus S. Poindexter Distinguished Research Award*

Nominee's Name: ___________________
Evaluating School: ___________________
Date Evaluated: ___________________

1. Check for evidence of the award criteria:

☐ Curriculum Vitae of nominee

☐ Published peer-reviewed papers or other scholarly and creative works (e.g. outstanding art works or patented inventions) outstanding grants received or one published textbook/ book (in lieu of a textbook/book, at least two papers or equivalents in the three years prior to the time of consideration for award at Lincoln University)

☐ Self-evaluation letter on research

☐ Inside (from Lincoln University) peer evaluation/ reference letters (at least one)

☐ Outside peer reference letters (at least one)

2. List the type of accomplishments (published paper, grants, etc.) of the nominee during three years prior to consideration for award (use separate sheets if necessary):

<table>
<thead>
<tr>
<th>Accomplishment Name</th>
<th>Date</th>
<th>Title</th>
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3. Briefly summarize the most outstanding work of the nominee during three years prior to consideration for award (use separate sheets if necessary):

_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
4. a) Reprints of works published or in case of books, pages of a chapter are provided (Yes/ No)___________
   b) Evidence of creative works is provided (Yes/ No)____________________________________________
   c) Evidence of the grants funded is provided (Yes/ No)__________________________________________
   d) Evidence of ______________________________ is provided (Yes/ No)____________________________
   e) Evidence of ______________________________ is provided (Yes/ No)____________________________

5. Number of letters from peers (Lincoln University) included in the nominee's portfolio: _____________________

6. Number of letters from peers (outside) included in the nominee's portfolio: _______________________________

7. Rate the nominee's combined work during the prior three years in the following categories:
   - Complexity of work:
   - Research methods
   - Objectives accomplished:
   - Significance of the nominee's work in a given discipline [__________________________]:
   - Significance of the nominee's work in a given course [__________________________]:
   - Significance of the nominee's work in general [__________________________]:
   - Assisting the students to carry out research:

Comments: ___________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

Research Award Rating (optional)

8. On the scale of 1 to 100, based on review of all the supporting letters and all other research evidences, rate the nominee's overall research award merits in the context of a nominee's work load and primary discipline and all the available evidences
The Assessment Summary Sheet for the *Soraya M. Coley Distinguished Service Award*

<table>
<thead>
<tr>
<th>Nominee's Name:</th>
<th>___________________</th>
<th>Evaluating School:</th>
<th>___________________</th>
<th>Date Evaluated:</th>
<th>___________________</th>
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</table>

1. Check for evidence of the award criteria:
   - [ ] Vitae of nominee
   - [ ] Service on committees (includes Standing, Ad-Hoc, Departments', etc.) at Lincoln University with detailed explanation of the role and contributions made (*at least two committees and for at least the prior three years*)
   - [ ] Peer evaluation/ reference letters (*at least two*)
   - [ ] Self-evaluation letter on service
   - [ ] Service to the community or outside reference letters (*at least one*)

2. Quality of overall evidence of work accomplished on all services:
   

3. List all services to the university during the three years prior to consideration for award and rate the nominee's accomplishments on each service.

<table>
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<th>Service description</th>
<th>Date served</th>
<th>General Role</th>
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<tr>
<th>Service description</th>
<th>Date served</th>
<th>General Role</th>
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3. List all services to the community during the three years prior to consideration for award and rate the nominee's accomplishments in each case:

<table>
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<tr>
<th>Community Service Description</th>
<th>Date served</th>
<th>Role</th>
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4. Briefly summarize the **most outstanding** committee or service work of the nominee during three years prior to consideration for award (use separate sheets if necessary):

_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

5. Number of letters from peers (Lincoln University) included in the nominee's portfolio: ______________________

6. Number of letters from outside included in the nominee's portfolio: ________________________________

**Service Award Rating (optional)**

7. On the scale of 1 to 100, based on review of all the supporting letters and all other evidences of service to both the university and the community, rate the nominee's **overall service award merits.**