

Revised February 14, 2008

**School of Social Sciences and Behavioral Studies**

**Faculty Meeting**

**January 22, 2008**

**4:00pm-**

**President's Board Room**

-The meeting was called to order by Dr. Thomas at 4:06pm

**Faculty in Attendance:** B & I Technology: Mr. Robert Allen, Mr. Lamine Conteh, Dr. William Dadson, Mr. Harry Washington; Education: Dr. Joanne DeBoy, Dr. Carol Anne George, Dr. Patricia Lewis-West, Dr. Lynnette Mawhinney, Mr. Kenneth Parker, Dr. Emery Petchauer, Dr. Nicole Stephens, Dr. Elizabeth Surplus, Dr. Admasu Tucho, Dr. York Williams; HPER: Dr. James DeBoy, Dr. Sally Wagner; History and Political Science: Dr. Donald Bradt, Dr. Chieke Ihejirika, Dr. Zizwe Poe, Dr. Carl Walton; Psychology: Dr. Penelope Kinsey, Dr. Delroy Louden; Sociology and Anthropology: Dr. Patricia Joseph, Dr. Robert Millette, Dr. Zoran Milovanovich, Dr. Emmanuel Babatunde; Library Liaison: Mr. Albert Bryson.

**Faculty Excused:** B & I Technology: Mr. Gary Schwartz; HPER: Mr. Cyrus Jones, Dr. Jamie Mansell; History and Political Science: Dr. Levi Nwachuku; Psychology: Dr. Kevin Favor

**Faculty not in Attendance:** B & I Technology: Dr. Ganga Ramdas; HPER: Ms. Yvonne Hilton, Ms. Heather Leininger-Digan; History and Political Science: Dr. Todd Herring; Psychology: Dr. Lennell Dade, Ms. Denise Gaither-Hardy; Sociology and Anthropology: Dr. Anthony DiFilippo

**Action Items:**

1. Food

Dr. Thomas provided food at the meeting for everyone to partake.

**Presentation:**

1. Ms. Nancy Evans, Director of the Academic Technology Support Center

Ms. Evans initially came to talk about departments updating their websites for Middle States, but started the presentation by talking about general technology announcements. Ms. Evans mentioned that ATS is still doing Smartboard training, which is one-on-one. Faculty need to give her a call and schedule a time for the training if they still require help. Wipe boards were ordered for the Smartrooms. As for WebCT, there are more people using it. If faculty needs a shell for WebCT, call Ms. Evans and she will work with IT to get up a shell for the class. Also, Dr. Milovanovich is still conducting WebCT training every Wednesday at 3pm. There are still issues with securing a room, but in the meantime, Dr. Milovanovich will work one-on-one with faculty in his office. Ms. Evans clarified that the workshops are for faculty who actually have a WebCT course and are not just looking at the software. Ms. Evans also mentioned that ATS is still waiting for the clicker systems.

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Dr. Jim DeBoy asked if there are any plans for buildings without Smartboards to receive them. Ms. Evans replied that there are no plans at this time. Dr. Petchauer asked if there is a timeline for technology to be installed in University Hall, and to the location of the Smartcarts in University Hall. Ms. Evans explained that the technology installation for University Hall and Ware Center are unknown because it is up to the state to decide. In the meantime, there are three Smartcarts in University Hall. Two Smartcarts are in the English department and one is on the first floor. One of the Smartcarts in the English department belongs solely to the department. In addition, there are two Smartcarts in Ware Center.

Dr. Babatunde brought up the point that there is a problem getting markers for the wipe boards in the new buildings and the Smartcart in University Hall needs to come down the elevator. Unfortunately, the elevator was out of service when Dr. Babatunde needed the Smartcart. Ms. Evans stated since that is the case with the elevator, she will try to put a Smartcart on the second floor of University Hall. Dr. Ihejirika stated his concern for not having dry-erase markers in the rooms. Ms. Evans said that there should be a supply of markers in each department, and the faculty members should remember to bring the markers to the room. She also mentioned that ATS has some markers if people still need them. Dr. Dadson added that all the markers should be given to the secretaries and brought back to the secretaries.

Mr. Contech asked if WebCT is no longer operational, does Lincoln plan on purchasing Blackboard. Ms. Evans stated that if WebCT switches, then the university will have to look into that. Mr. Contech asked if Ms. Evans can check the cost of running Blackboard verses WebCT. Ms. Evans explained either the company will not offer WebCT anymore or that the university has to buy Blackboard for Vista. The thinking points to this issue are: what kind of computers do we have, what technology is offered in the classroom, what do we use as a content manager, what facilities do we have, and so forth. Ms. Evans discussed that these are questions that need to be discussed largely among the faculty. She added that she does not believe there is a mechanism for that to happen currently. Ms. Evans is advocating that this should be done, especially since Middle States has a part stating that faculty contribution should be larger. Case in point, there are committees, but no one really knows who is on them. Dr. Thomas added that faculty needs to have a knowledge base on how to use the technology. Ms. Evans stated that her point is a little different than that. She is talking about faculty having input on spaces where they teach.

Dr. Jim DeBoy asked if there is any data with input about Smartboards and technology, and is it more effective for student learning? Ms. Evans mentioned that the data she came across states that the technology only enhances via discussion, but it does not make that big of a difference. Dr. DeBoy followed up with the point that how the money being used on technology should be thought out. Dr. Loudon added that this research could not control for all concerns and should be shared with the technology committee. There is no real data to say “yes or no” to technology, but the challenge is to use the technology to best meet the needs of faculty’s teaching. Further, the characteristics of Lincoln’s students are that they work best when they can experience the learning in the classroom.

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Dr. Poe added that we have a faculty technology committee. The history of the committee was to expose the campus to computers. Dr. Poe urged that more representation of faculty is needed on the committee. If people miss a meeting, they should be on the committee. The whole approach needs to change because it is administration heavy. If pedagogy driven, there should be at least two faculty from each school on the committee.

Dr. Williams wanted to go back to Dr. DeBoy's comment that research should drive instruction. He stated that technology should be used to increase student achievement. Also, it would be great to do a survey and look at what kind of use students have for technology in the classroom. Dr. Williams mentioned that he found technology gets in the way of doing "old fashioned" writing and that technology can be a conflict. A survey can drive to see what they are getting and need. Mr. Bryson explained that a simple survey was done and found that students' abilities are very basic, and they need to learn more about technology. He also explained that they are trying to incorporate information and technology literacy into the FYE course. Dr. Ihejirika added that not all classrooms have the technology, so faculty also forgets how to use the technology.

Ms. Evans then distributed a handout about departments updating their website. Lincoln University does not have a website developer, so it is up to departments to update their site for Middle States. Ms. Evans suggested that department chairs designate a person to work on the website. She explained that departments can either create their own websites or send the information to ATS to do it.

Dr. Williams mentioned that the TLE has an upcoming workshop about integrating WebCT into instruction on February 26, 2008. All the workshops will be from 2:00-3:30pm in the Chapel, and will be conducted the second and fourth Wednesdays of the month. For more information, faculty can go to: <http://www.lincoln.edu/tle>.

Dr. Poe asked if to reserve Smartrooms, the faculty need to go through ATS. Ms. Evans explained that all classroom reservations need to be done through registrar, although ATS does have the times when the rooms are open.

Dr. Joseph added a point for updating the websites for Middle States. That when people click on a link, often times the information moves. At some point, the information needs to stop moving. For Middle States, it needs to be assured that the links stay in place.

**Action Items, continued:**

2. Presentation of the Minutes

Dr. Thomas presented the minutes from the November 20, 2007 meeting. The minutes were voted on and approved.

Dr. Jim DeBoy provided a post-script to the minutes. After the November 20, 2007 meeting, Dr. DeBoy approached Dr. Brevitt concerning the faculty evaluations. Some departments administered the shortened version of the evaluation that was distributed

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during the last meeting. Dr. Wagner asked what is going to happen in the spring with faculty evaluations. Mr. Bryson explained that there was a motion at the faculty meeting for the committee to discuss the evaluations, and the process will be explained at the next meeting. Dr. Thomas stated that until faculty come up with a policy, the evaluations should be conducted as they have been in the past.

### **Standing Committee Reports:**

#### 1. Curriculum Committee

Dr. Lewis-West explained that the committee did not meet yet, but she will be sending out a memo the following week for the committee to have a meeting.

#### 2. School of Social Sciences and Behavioral Studies Colloquia Series

Dr. Bradt shared that the following day Dr. Williams and Dr. Stephens will be presenting the January series, "Asa Hilliard and His Legacy . . . a Celebration of His Life." The presentation is to take place at noon in Dickey Hall Auditorium. Dr. Bradt encouraged faculty to have their students and classes attend the colloquia.

#### 3. Technology Committee

Dr. Poe stated that he is setting up a WebCT page for the general technology committee. He asked that people from the division be added to the list as a way to discuss ideas.

#### 4. Journal of Social and Political Thought

Dr. Thomas reported that journal has been published (Fall 2007, v5, n2). Dr. Bradt has an article in the journal entitled, "African American Suicide: Both Desperate Crisis and Beacon of Hope: A Review Article." Dr. Louden added that the funding for Dr. Bradt's research came through the Office of Research Development, Planning, and Coordination's (ORDPC) work on suicide.

#### 5. Office of Research Development, Planning, and Coordination

Dr. Louden explained that Dr. Millette put Lincoln University on as a member of the Council for Undergraduate Research. The hope is that this year members will put in an application to attend a meeting and bring one student with them. The trip can be funded through ORDPC. Faculty can present an abstract.

Dr. Louden discussed the research on obesity. Just before the holiday break, the State came in with an outside team to evaluate the project. The evaluation came back with an overwhelming excellent rating. Two other funding agencies failed, but we now have our funding for the next four years. On the same grant, the two students who spent time at Children's Hospital are now in graduate school. There is still money left for Masters Students in the Urban Center. If there can be a link between education and health, \$12,000 is available for this particular piece. Dr. Louden hopes to sponsor two more students to attend meetings in Washington, D.C. and if they want training in research methods and statistics from the American Public Health Association meeting.

## 6. Teaching Learning Enhancement Lab

Dr. Williams distributed a handout of all the upcoming workshops available for faculty. Some of the workshops will be co-presented by outside speakers in that area. On March 19, 2008, there will be a guest speaker. The website has additional information, such as examples of syllabi. Mr. Jason Esters has good website for writing center, and there is a link there. There is a link of the website to sign-up for the workshops.

### **Discussion Items:**

#### 1. Middle States

Dr. Thomas urged faculty again to read the self-study report. She hopes that the school meetings can devote some time to discuss concerns and observations on certain chapters. Dr. Joseph mentioned that by the next meeting, key milestones will have already taken place. She explained that they will put up the report one more time on-line. The Middle States evaluation team will be getting a bound hard copy, CD-Rom and USB of the self-study report. Dr. Joseph urged that the faculty's critical role is to assist the chair with information that is required, such as syllabi. Also, faculty should be thinking about and collecting evidence that can be handed off to the evidence room.

Mr. Bryson shared with the faculty that the library evaluator for Middle States did the first visit to campus the week prior. Dr. Millette asked if there was anything Mr. Bryson could share about the meeting. Mr. Bryson explained that he, along with some other librarians, had lunch with the evaluator. Mr. Bryson posted concerns to the evaluator about the renovations that are occurring in the library. Particularly, they feel that books should not be stored around the actual construction. Mr. Bryson explained that the books should be in a climate controlled area, free from mold and mildew. He told the evaluator that they want the books isolated and cleaned. The librarians were also told that once renovations start, the carrier service will need to wear hard hats. Mr. Bryson reiterated that he shared all of this with the Middle States evaluator.

Dr. Thomas added that any concerns pertaining information for Middle States should be sent to Dr. Joseph, Dr. Stine, or any of the chairs to make changes. Also, if there were changes to curriculum in the last two years, those changes need to be indicated. Dr. Millette shared that faculty should follow appropriate protocol and take appropriate measures when conducting curriculum changes. Dr. Jim DeBoy added that any curricular or title changes should go through the proper procedures, otherwise it is in violation of faculty governance.

#### 2. Involvement of all Departments in PRAXIS Preparation

Dr. Joanne Deboy explained that there is this view that the Education Department should be solely preparing students that come to the university where they need to build their basic skills knowledge. Dr. DeBoy stressed that it is all departments that need to help in bridging this achievement gap in reading, writing, and mathematics. Dr. DeBoy urged faculty to have students do writing, multiple choice tests, critical reading, and math concepts in the classes. Dr. DeBoy said the Education Department is looking through

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their curriculum, and she needs the support of all who are working with Education majors. Dr. Thomas explained that we really need everyone to work together because there is a serious need for minority teachers.

Dr. Mawhinney also added that on February 23, 2008, there will be a one-day workshop conducted by ETS concerning the PRAXIS I test. There are only 30 slots, but she stressed that departments send one representative to attend the workshops to get a better understanding of the PRAXIS. This way, the representatives can report back to the departments, and faculty will have a better idea of how to assist students in their classes.

3. Electronic CV's

Dr. Thomas distributed a handout of faculty that still need to submit their curriculum vitae to Ms. Merrie Lee Anderson.

**Announcements:**

1. Pre-Law Program

Dr. Thomas will be meeting with the Dean's of Law at Drexel and Temple Universities about the program.

2. Lindbach Grant

Dr. Thomas handed out applications for the Lindbach grant and encouraged faculty to apply for it.

**Kudos:**

Dr. Thomas encouraged faculty to update her if achievements have been made since the last KUDOS publication, so that she can share it at upcoming meetings.

Dr. Thomas also shared that Dr. Williams will be the keynote speaker for the Dr. Martin Luther King Jr. Program held on January 24, 2008 at 4:00pm. The presentation is entitled, "A Ram in the Bush: Deconstructing Hope and Moving Toward Radical Reform because the Legacy is Alive in You." Also, Forensic Society will be at the presentation for this week's meeting.

**Wrap-up Comments:**

Dr. Stephens emphasized that it would be a good idea if faculty actually take the PRAXIS I exam. This would give faculty a better understanding of the expectations of students. She suggested that maybe Dr. Venerable's office would be willing to financially support the idea. She also stressed taking the exam would help to be a model for the students, and that they should not be afraid of the exam.

Dr. Millette asked about people's dreams at Lincoln University. Dr. Thomas shared that she always dreamed of having a journal, which has been accomplished. Dr. Millette wishes for more collaboration on projects. Dr. Lewis-West would like to see Education

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102: Oral Communications as a class mandated for everyone. Dr. Poe's dream is to get more tutors for writing intensive courses. Dr. Ihejirika wishes to publish the Colloquia series. Mr. Bryson would like to see more faculty recommend books and materials to be purchased for the library.

Dr. Thomas asked for a motion to adjourn the meeting, which was seconded. The meeting came to a close at 5:52pm.