

LINCOLN UNIVERSITY  
SCHOOL OF SOCIAL SCIENCES AND BEHAVIORAL STUDIES  
FACULTY MEETING MINUTES

SEPTEMBER 21, 2004

Dr. Thomas called the meeting to order at 4:00 PM. She asked the faculty to take notice of a handout that provided statistics about Spring 2003 graduates from the School of Social Sciences and Behavioral Studies. Faculty members were asked to verify the list for correctness with regard to graduates from their respective departments.

### **TECHNOLOGY SUPPORT**

Ms. Nancy Evans, Director of the Academic Technology Support Center gave an update on Media Resource offerings in the Technology Center. She distributed a survey to faculty for the purpose of assessing their technology needs and the ways in which Technology Mentors can provide assistance. Dr. Zizwe Poe is the Technology Mentor from the School of Social Sciences and Behavioral Studies.

Evans offered a power point presentation that provided information on what's new in 2004 – 2005. The new features include:

1. Technology Enhanced Classrooms
2. Revamped Technology Mentorship
3. Technology Support Assistants

The Technology Enhanced classrooms are Dickey Hall 136, 139 and 141 and the Wright Hall Auditorium. The Grim Hall lecture hall is next on the list for technology enhancement. She provided technical specifics about what is contained in each classroom. She showed specifics about the operation of the technology equipment. It is available in Wright Hall for power points, videos and other forms of media presentation. Dr. Milanovich handles WebCt. Ms. Nellie Mugambe also works with WebCt. Dr. Zizwe Poe works with audio/video production. Faculty technology mentors will provide services including:

1. Web Ct Support and training
2. Multi-media production and training
3. Workshops and demonstrations
4. One on one training

Dr. Poe will provide a sample at the October or November meeting of the work he has done in the multi-media area of technology. He has compressed movies and other classroom visual aids into digital form so that students can view them in the library as homework assignments. The format is set up such that students can be asked and answer questions during the video and audio presentations.

Nancy Evans will provide any necessary training and information to the faculty on the Web Ct including:

1. managing courses
2. importing files
3. grade book
4. communicating with students

Multi-media processes can be used for

- auto digitization
- video capture
- learning objects
- for stand alone classroom teaching

Dr. Poe added additional insight on examples of learning objects. MERLO, an Internet site, is a place where learning objects are listed.

The other services offered by Academic Technology Support Center include classroom technical support, graphics and desktop publishing and digital imaging.

Dr. Thomas reiterated that faculty members should see Drs. Poe and Milanovich if they have technology questions.

## **NEW FACULTY/GUEST INTRODUCTIONS**

Dr. Carter, Chair of the Department of Education, introduced new faculty members in Education. Dr. Rufus Jimerson is the Director of Student Teaching. It was noted that Dr. Carter is also new to the Lincoln faculty.

Dr. Thomas introduced the new Political Science faculty members. They are Drs. Chieke Ihejirika and F. Carl Walton.

Dr. James DeBoy, Chair of Health Physical Education and Recreation introduced new faculty member, Ms. Jamie Mansel.

Dr. Favor, Chair of the Psychology Department, introduced student visitors. They were Nia Johnson, Yuron Pickens and Devita Love.

Dr. Joseph, Chair of the Sociology and Anthropology Department also had guests, namely, Lauren Herbert and Ayema Shabazz.

## **APPROVAL OF MINUTES**

Dr. Thomas presented minutes from the August meeting for approval. Corrections included Tracy Martin Burrough's name should be corrected as Tracy Martinborough and Dr. Dadson pointed out that he once assigned the book, "Miseducation of the Negro."

Dr. Dadson moved and Dr. Poe seconded that the minutes be accepted with the corrections. The motion was passed.

## **PSYCHOLOGY CURRICULUM REVISIONS – CURRICULUM COMMITTEE**

Dr. Favor presented Psychology Department curriculum revisions. They were distributed prior to the meeting to faculty in the School of Social Sciences and Behavioral Studies. They are making the revisions in the departmental curriculum to make it more student oriented and friendly.

In that regard, a seminar has been added for the Sophomore year to assure that students are on track to graduate. Psychology has been made more interdisciplinary. The number of credit hours required for graduation was reduced. Industrial Psychology, which was originally a five-year program, can now be completed in four years. Biopsychology has been revised.

It was moved and seconded that the curriculum be approved. The motion passed with abstentions from Drs. DeBoy and Poe.

The revised curriculum will be presented to the University Curriculum Committee.

Dr. Thomas noted new committees. Dr. Ihejerika is the new Curriculum Committee Chair. She requested three additional nominations. Drs. Jimerson of Education, Herring of History and Political Science and Favor of Psychology volunteered to serve. This left the Committee with four members. Dr. Thomas asked the group whether this was sufficient. Dr. Dadson of Business volunteered to serve thus making the total membership five.

Dr. Poe asked if this group would consider cutting out majors. Dr. Thomas responded that cutting out majors is a departmental, not a curriculum committee issue.

## **BROWN BAGS/NEWSLETTER**

Dr. Bradt reported on upcoming Brown Bag luncheons and distributed a handout. Dr. Thomas encouraged attendance at the upcoming Brown Bag. The presenter is Dr. DiFilippo of the Sociology and Anthropology Department.

Any items for the University Newsletter are to be given to Dr. Zizwe Poe who will pass the information to the University officials. Faculty is encouraged to turn in information about their accomplishments. Dr. Poe requested that faculty members who communicate

to him by e-mail indicate in the message line that they are sending Newsletter information.

## **GRANT WRITING**

Dr. Thomas reminded the faculty that Dr. Louden's office provides information about opportunities for research. Dr. Louden issued a research plan to the faculty. He reminded everyone of the office hours available to assist faculty with composing concept papers. He also invited faculty members to come and see sample proposals and sample reviews. Specific information about 2004-2005 proposals was provided via a handout. Proposals being developed and submitted during 2004-2005 are the MBRS –Minority Biomedical Research Support: SCORE program (National Institute of General Medical Services – NIGMS), the MRISP – Minority Research Infrastructure Support Program (Agency for Healthcare Research and Quality – AHRQ), and the RIMI – Research Infrastructure for Minority Institutions (National Center on Minority Health and Health Disparities – NCMHD)

He went into detail about the opportunities through the MBRS Program. Schools such as Morehouse, Hampton and Charles Drew were recently funded. He suggested that there is potential for research in the Oxford area based on socioeconomic and other demographic data via the (Minority Research Infrastructure Support Program) – Agency for Health Research and Quality – AHRQ. Lincoln is seeking funding through the RIMI for several million dollars over five years.

There will be training in grant writing during November. Data sets will be purchased. Dr. Louden is prepared to assist faculty financially with going to professional meetings. However, the faculty must present a concept paper in order to get the available funding. Dr. Bradt presented a concept paper and is eligible for funding for the NIH Conference. His paper focused on suicide.

An example was provided to show Lincoln's capacity to acquire funding. The Pre-Law program has brought in \$500,000. The grant runs through 2007.

Faculty members are encouraged to seek outside funding and to work together across disciplines. Faculty members are also able to incorporate funding for themselves as salary supplements through the grants. The Collective Bargaining Agreement allows the salary supplement at no more than 25% during the school year, but it is unlimited during the summer.

## **PRE LAW PROGRAM**

Dr. Joseph discussed the Pre-Law Certification Program. During the Summer of 2004, the program included students from Lincoln University, Cheney University and Spelman and Morris Colleges. The goal is to attract upper class students and to increase the number of students in law school and who are scholarship eligible.

## **EDUCATION PRE CERTIFICATION**

Dr. Oliver reported on the teacher certification process for the Department of Education Professional Educator Program. A rough draft of the document was distributed to the faculty. The deadline for all editing is September 27, 2004. Between September 27 and 30, copies will be compiled and submitted to the Dean. The document must arrive at the accrediting agency six months prior to review.

Page 2 of the rough draft indicates which faculty members are working in particular areas. She pointed out Dr. DeBoy's section as an example of what is expected from all departments as it relates to meeting standards.

Course Syllabi will eventually be collected and displayed.

Dr. Carter reiterated the importance of the September 27 deadline. Responsibilities have been dispersed and she and others are willing to sit with individuals who need help in completing their task.

A concern was expressed with the Social Science component. Dr. Oliver heard that a change was made in Social Studies. Dr. Joseph indicated that she submitted information but had not received feedback. Drs. Bradt and Herring also have responsibility in the Social Studies area.

## **DISCUSSION/INFORMATION**

Material not covered at the August meeting was discussed. Dr. Thomas directed attention to the Middle States Accreditation handout, particularly page three. Dr. DeBoy pointed out that what is being done for the education teacher certification is an example of what everyone will eventually have to do to prepare for the Middle States re-affirmation process.

Dr. Thomas brought emphasis to points 4 and 5 on the handout, that address the Middle States Self-Study and the Grade point average for students enrolling in more than 18 credit hours.

It is also necessary for faculty members to turn in Record of Faculty Absence forms.

Faculty are reminded to examine the graduation data to make sure that all programs are needed and that we reflect what best equips our students and what we can best provide to our students.

## **PROGRAM RELEVANCE**

Dr. Loudon pointed out that while departments should know what they want to do, that we should also reflect what is needed in the world outside, particularly as it relates to the need for health care professionals and the need for them in minority communities. Dr. Loudon is going to present a paper to the faculty in support of and to promote this position.

Regarding the Bond/Pinckney Hill Scholarship, Dr. Favor pointed out that we must pay attention to the scholarship opportunity and make sure that our offerings to students feed into preparing students to be eligible for application for the scholarship.

Dr. DeBoy pointed out that sometimes the hurdle for students is the Basic Chemistry and Anatomy courses. Students must realize that they can succeed in these courses and in the field in general.

Dr. Thomas asked that Drs. Loudon, Favor and DeBoy get together to see how we can work through this challenge. Dr. Thomas also pointed out the relationship with the Philadelphia Public Schools as a potential gateway to these programs.

Dr. Poe pointed out that majors such as Black Studies (or the Black Studies courses) provide usefulness other than as majors. To look only at numbers of actual majors should not be the bottom line.

## **RESOURCE AVAILABILITY**

Dr. Millett asked about resource availability. He gave an example of a former Presidential Scholar who is an International student and has been stripped of her scholarship.

According to Dr. Loudon, the resource issue was also relevant during summer program. There was money available, but it could not be provided to International students because of post September 11 policies.

Dr. Thomas suggested that Drs. Loudon and Millett work as an Ad-Hoc committee to address this issue. Dr. Dadson pointed out that this is a campus wide concern and should be addressed by Deans.

Dr. Ihejerika suggested that the School lead the initiative.

Dr. DeBoy followed that there are already two standing committees that can address this issue.

Dr. Lee pointed out that students should create a voice for themselves on issues of importance. She gave an example of a program that was taking place that was a student driven effort.

Dr. DeBoy moved and Dr. Loudon seconded a motion that individual faculty make a request to the University standing committees and that the committee make a report to the faculty in October. Dr. Dadson amended that motion to reflect that the faculty vote to send a letter from Dr. Thomas asking the committee to address the issue and report at the October faculty meeting.

Dr. Richards suggested that any such letter should be accompanied by information on specific instances relevant to the concerns.

## **GENERAL INFORMATION**

Other information was provided. There are 729 student on campus that are Freshmen, 257 Sophomores, 258 Juniors, 228 Seniors and 42 fifth year Seniors.

Ground breaking for new student housing facility was on September 18.

An additional 209 Freshmen will enter Lincoln University in the Fall of 2005.

Departments must make sure that course offerings reflect the demographic of the student body.

Dr. Herring requested that each department offer a Seminar. Dr. Thomas said that two-thirds of the student are in at least one developmental course.

Dr. Favor suggested that the process be centralized. He thinks that we should work through the University Seminar office to sure be about the criteria for offering such a course

Dr. DeBoy pointed out that seven additional classes for next year will mean that he will need a new person. He went on to say that the University must commit to a 21% increase in full-time faculty to accommodate the additional 209 students.

Dr. Richards agrees with Dr. DeBoy's concern.

Dr. Thomas asked the Chairs to let her know what the needs will be for the students.

Dr. Poe pointed out that data is missing about student attrition. Existing data should be used to make projections about movement from year to year. For example, we should be aware of the number of students moving from the Freshman to the Sophomore year.

It was asked whether the increase in students was for the purpose of paying faculty. Dr. Richards pointed out that the student increase is to service the long-term bond debt of the University.

Dr. Thomas reminded faculty to pay attention to the announcements. She asked if there was any further discussion. The meeting was adjourned with Dr. Thomas asking everyone to say something nice to two people.

Submitted by

F. Carl Walton, Ph.D.  
Assistant Professor of Political Science