

Students must complete all items on this checklist no later than July 1, 2017 or they will not be permitted to check in on August 18.

Submit Official Final High School Diploma

Contact your high school to ensure that your final high school transcript is submitted via mail (or hand delivery) to Lincoln University Office of Undergraduate Admissions: 1570 Baltimore Pike, Lincoln University, PA 19352. Your transcript must have the school seal, and graduation date. Phone: 800-790-0191. Fax: 484-365-8109.

Submit All requested Financial Aid Documents

All requested documents can be viewed on Webadvisor. **Students:** Complete the Master Promissory Note for Subsidized/Unsubsidized Loan (MPN) and Entrance Counseling. **Parent Loans:** Complete the Master Promissory Note and PLUS Credit Counseling at studentloans.gov. Phone: 800-561-2606. Fax: 484-365-8198.

Register for Placement Testing

Contact the Center for Advising and Student Achievement (CASA) to schedule testing or to receive instructions for remote testing. Click "[Placement Testing](#)" on the New Student page for details. Contact Ms. Shirley Quillin, program assistant at 484-365-7627 to schedule a date for testing. Students requiring special accommodations must contact Dr. Patricia Fullmer at 484-365-7495 or pfullmer@lincoln.edu. Transfer students may or may not need placement testing depending on whether they have transferable math and English courses. Contact Mrs. Susan Chikwem at 484-365-7626 or schikwem@lincoln.edu to find out if you need testing.

Submit Immunization Documentation

MANDATORY – All entering students MUST have a completed Personal Health History on file (incoming freshman, transfer students, and re-admits). Please complete this page before going to your physician for your examination; physician MUST sign this form indicating that he/she has reviewed the Personal Health History. Phone: 484-365-7338. Fax: 484-365-7287.

Meet 80/20 Clearance Requirement

Students enrolled for the fall or spring semester must have a minimum of 80 percent of the total charges covered by financial aid and/or payments on or before July 31 for the fall semester or December 2 for the spring semester. The remaining 20 percent must be contracted on a monthly payment plan by July 1 for the fall term or December 1 for the spring term. Email bursar@lincoln.edu with questions.

Move In to Your Residence Hall

Only students completing the above steps by July 1 will be provided with a residence hall key and permitted to move in on Friday, August 18, 2017. Any student not cleared by July 1 will risk having their room reassigned (no exceptions). Direct questions to residence life at 484-365-7254 or residencelife@lincoln.edu.

Attend New Student Orientation

New Student Orientation is August 18-22, 2017 and offers a variety of activities and sessions to help you transition to Lincoln University. You will participate in interactive sessions that feature members of Lincoln University faculty, staff, administrators, and various student leaders. New Student Orientation registration is Friday, **August 18, 2017** between 9 a.m. and noon. Commuter students will be directed upon your arrival

Learn more at our New Student Page > www.lincoln.edu/welcome/2017