

STUDENT SUPPORT SERVICES

Academic Support Programs

Academic Advising Center

The Academic Advising Center is responsible for coordinating advising services for all first-time entering students, including transfer students. Upon admission, each student is assigned to an advisor who will help them plan their course schedule and register/pre-register them for classes each semester; discuss their academic plans; meet to discuss their academic progress; and direct them to other professionals on campus who can guide them in accomplishing their educational and career goals. The student will be assigned to this advisor until they have completed a minimum of one semester/maximum of four semesters and have earned a 2.00 or better cumulative G.P.A.. After satisfying these conditions, the student will be directed to declare his/her major. Once the student declares his/her major, the responsibility of advising shifts to an advisor in the department of their chosen major.

The Academic Advising Center also operates with an open door policy and works in concert with the freshman advisors to assist students with their advising needs. Students are welcome to come to the Center to obtain the forms and/or information they need for scheduling classes, adding and dropping, or withdrawal from classes. They can also obtain information on degree requirements for the different majors offered at the university, declaration of major, summer school (on or off campus), transfer credit evaluation procedures, and general information as it pertains to satisfactory academic progress policies.

The Academic Advising Center is located in the Learning Resource Center on the second floor or Dickey Hall. For more information, call extension 3627.

The Act101 Program and the Learning Resource Center

Act 101/Talent Improvement Motivation and Experience (T.I.M.E.) Program

The Act 101/T.I.M.E. Program was founded in 1971 by the Honorable K. Leroy Irvis, the first Black Speaker of the House in the state of Pennsylvania and in the country. There are now a total of 78 Act 101 programs in the Commonwealth of Pennsylvania. Lincoln University has had an Act 101 program since 1971.

The program was created to provide students with greater access to higher education. It was designed to provide highly motivated Pennsylvania residents with low income a second chance to attend college. Individuals with SAT scores and/or Grade Point Averages (G.P.A.s) below the University's admission criteria may be admitted with a commitment to participate in the Act 101/T.I.M.E. Program.

Students who are accepted must apply for local, state, and federal financial assistance to cover the costs of enrollment and should come prepared to purchase class books. Students are required to participate in the Reading, Writing and Mathematics Labs as well as other program

activities. Students are provided with academic, professional, and personal counseling to assist them with the adjustment to the rigors of a college lifestyle.

Once the Act 101 program has accepted a student, that student will remain an Act 101/T.I.M.E Program student during his/her entire Lincoln experience. Students who achieve G.P.A.s of 3.0 and higher for two consecutive semesters are eligible to be inducted into the Chi Alpha Epsilon National Honor Society. For more information call extension 3492.

Learning Resource Center

The Learning Resource Center is located in Dickey Hall, room 222. Individualized tutorial services are available in reading, writing, mathematics, and content courses to enhance academic performance. These services are offered to all enrolled students at all academic levels. The Reading Lab includes drills and other reading-related activities to increase reading speed, comprehension and vocabulary. The Writing Lab provides individualized help in improving students' writing using appropriate resources and methods. For more information call extension 3495.

Counseling And Career Services

Counseling and Career Development and Planning is a service available to all students. Career Services professionals provide assistance with the development of personal and professional career goals and educational adjustment. The Counseling and Career Services Center offers a variety of workshops and programs, books, fact sheets, brochures and periodicals, computer searches and audio-visual materials, and a staff eager to help you in this learning process.

The Personal Counseling and Career Counseling staff is available to help students identify career options, training needs, and educational opportunities, and to aid students in the areas of self-understanding and self-management. All services rendered by this office are confidential. No information is released without the consent of the student.

Counseling Services include:

- Helping individuals discover and develop their potential through individual and group counseling.
- Providing the necessary information and resource materials to assist students with the selection of undergraduate and graduate majors, as well as, preparation for graduate and professional schools.
- Holding workshops geared toward enriching and enhancing student life.
- Administering, scoring and interpreting individual and group tests for career exploration, personal counseling, and individual self-assessment.

International Student Services and Study Abroad Programs

The Office of International Programs and Services provides services to all students who are citizens of other countries and promotes and coordinates all Study Abroad programs for Lincoln students.

The Office works closely with Admissions in recruiting students from other countries and processing their application and helps the students with the necessary immigration matters such as obtaining and renewing proper visas, insurance, and certifications. It also serves as a central information service for the entire community on matters relating to international students, including the arrangement for guest speakers.

The Office also provides information to Lincoln students interested in having a study abroad experience – whether for a summer, a semester, or a whole academic year. It provides assistance to students in applying to study abroad programs and making all the necessary arrangements such as obtaining a passport, proper visas, transportation, and vaccinations.

Lincoln University is a member of the College Consortium for International Studies (CCIS) and is the sponsoring institution for a Japanese language program in Japan.

The Upward Bound Program

Upward Bound is one of the oldest Trio Programs; it is a highly successful college based program of rigorous academic instruction, individual tutoring and counseling for low-income, disadvantaged high school students most of whom are the first generation of their families to consider post-secondary education.

During the summer, Upward Bound students live on the college campus for five to six weeks and are involved in an intensive academic study program with an emphasis on English, mathematics, science, reading and writing. During the academic year, Upward Bound students receive academic instruction, tutoring and counseling after school. Counselors follow their progress in high school and the students learn about the college application process and how to apply for financial assistance to the college of their choice.

The Instructional Media Center

The Instructional Media Center (IMC) serves the entire campus community by distributing media equipment, producing instructional materials, providing photography and videography for use in instruction, and by supporting cultural and informational events. The IMC distributes and maintains a variety of equipment including VCR's and monitors, 16mm projectors, slide projectors, and tape recorders. The IMC staff assists faculty, students, and administrators in using the equipment and producing media and graphics. The staff photographer produces slides and prints for many uses, and assists in video production in classes and of campus events.

The Langston Hughes Memorial Library

The Langston Hughes Memorial Library is named for, and contains the personal library of one of Lincoln's most distinguished alumni. It houses an open shelf collection of more than 185,000 volumes and subscribes to 555 current periodicals. There is a special collection of African American and African material representing all aspects of the Black experience, including the personal libraries of Therman B. O'Daniel, Larry Neal, and Langston Hughes. The library also houses a part of the Susan Reynolds Underhill Collection and selections from other

collections of African art and artifacts. The Library strives to supply, either by purchase or through inter-library loan, the materials needed by students and faculty.

Borrowing privileges are extended to all students, staff, and faculty members of Lincoln University. Open stack books can be checked out for four weeks.

The Library contains a microform room, a computer room, a listening area, reading lounges, and both individual and group study rooms. A special feature is the after-hours study area with a separate outside entrance that provides a study space for students during the hours the library is closed.

The Library's online catalog (Voyager) is available at www.lincoln.edu/library. Lincoln subscribes to a series of online databases for both literature searches in all academic disciplines and statistical information sources. The Online Computer Library Center, Inc. (OCLC) also provides Lincoln's library users with access to research collections throughout the world. Many of the online information sources are available at no charge, but some do require the payment of fees. Contact the Reference Librarian at extension 3371 for details.

The Library is a member of the Tri-State College Library Cooperative (TCLC) with direct access to over 7 million volumes in the tri-state region. Materials not owned by the Library may be obtained through the Interlibrary Loan Department (extension 3356).

Office Of Information Technology

The Office of Information Technology (IT) at Lincoln University is located in the John Miller Dickey Hall and serves the needs of both administrative and academic users. Lincoln's computing capabilities join current technologies of medium and small computers into a network of systems now serving a number of academic disciplines and administrative offices.

African Art and Artifacts

Lincoln University has a large collection of African art and artifacts acquired since the turn of the century through the donations of alumni and friends. Lincoln is working to develop a museum to allow for the exhibition and study of these pieces. Currently there are rotating exhibits in the Library, Ware Center and Vail Hall. Loan exhibitions at institutions off campus give the public a chance to see parts of the collection, which includes masks, sculpture, textiles, jewelry, weapons, ritual objects, tools and other utilitarian objects.

Special Programs

The Global Studies Institute

The mission of the Global Studies Institute is to enrich the university's effort to provide its students with a global perspective that will position Lincoln's graduates for optimal use of their skills and knowledge in the emerging global environment of the new millennium. The Institute seeks to provide opportunities for Lincoln students and faculty to pursue international education, research and training.

The Honors Program

The Honors Program provides to eligible students an enriched exposure to global perspectives in order to become innovative stewards who understand that leadership is a resource for the enhancement of the quality of life for all mankind. It aims to provide an educational experience that is both problem solving and more responsive to the needs of the human community by combining the finest elements in Liberal Arts education with the traditional virtues of adult responsibility – reason, respect, reverence, reciprocity, restraint, reliability, and responsibility.

The Program pursues these objectives by providing special challenges for academic achievement and special opportunities for extra-curricular activities. The special challenges include Program requirements to study foreign languages, present a Senior Thesis, Portfolio, or Project, enroll in the Honors sections of the University Seminars I and II. The special opportunities include participation in the Honors Debate Team, educational trips to the important national and international governmental institutions, mentoring and tutoring of other students, and community service. All Honors Program students are expected to be participants in as many of these activities and opportunities as possible and to develop their leadership skills by participating in Lincoln's Student Government Association and the many student organizations on campus. The Honors Program staff works to identify and develop special study abroad and summer research opportunities for its members.

Eligibility requirements for first-year students include completion of high school and have an S.A.T. combined score of 950 or better. Continuing students with a cumulative G.P.A. of 3.00 or better may apply for membership at any time.

LASER (Lincoln Advanced Science and Engineering Reinforcement)

First established in 1980 by the National Aeronautics and Space Association (NASA), LASER is now also supported by the Office of Naval Research. The program aims to increase the number of minority students in aerospace and other engineering fields. The program includes an intensive summer of college courses in mathematics, chemistry or physics, and computers for LASER students immediately after their graduation from High School. Summer internships may be arranged for students to work at a NASA site. For more information, contact Dr. Robert Langley, Director of LASER.

Students choosing to pursue a degree in an engineering field can complete three years of study in pre-engineering, basic science, and general education courses at Lincoln and then two additional years at an engineering school. Students completing the program receive degrees from both schools.

MARC (Minority Access to Research Careers)

Lincoln's unique Minority Access Research Careers Honors Program is an undergraduate research training program which creates an academic environment in which students are challenged and encouraged to pursue careers in biomedical research. Students receive a grant through the National Institute of General Medical Sciences which will cover all tuition and fees for the academic year. For more information, contact Dr. Robert Langley, Director of MARC.