

Office of the Registrar
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 (484) 365-8087 (484) 365-8116 Fax
 Lincoln Hall, 2nd Floor



TUTORIAL COURSE PETITION

Revised Edition 04/06/11

Last Name	First Name	Initial	Student Id#

Course Title _____	Course ID _____ (e.g., ENG-495)	Term: _____ (e.g., Spring 2010)	Student GPA: _____ Credits: _____ (1 to 4)
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Explanation of why the course must be taken on a tutorial course basis instead of regular class attendance. Include an explanation of why it cannot be taken the next time the course is to be offered.

Description of the meetings and communications that are planned between the instructor and the student.

ASSIGNMENTS AND EXAMINATIONS	DUE DATE	WEIGHT IN GRADE

I received a syllabus from the instructor and we have discussed the assignments, examinations, and the deadlines. Student: _____	Date
I have provided a syllabus to the student and we have discussed the assignments, examinations, and deadlines. Instructor: _____	
I have evaluated alternatives and consider that the course should be taken on an tutorial course basis. Academic Advisor: _____	
Department Chair: _____	
Dean: _____	

Office of the Registrar	
Course entered on Student Schedule by _____	Date: _____