Academic Standing Policy
for
Undergraduates

Scope of Policy
Undergraduate baccalaureate degree-seeking students are subject to the academic standing rules addressed in this policy.

Policy Statement
The Office of the Registrar monitors students’ academic standing and applies statuses of Good, Warning, Probation and Dismissed based on policy statements contained herein. When warranted, academic standing will be revised following the fall and spring semesters. Academic Standing is not revised as a result of grades earned during summer sessions.

A student on Academic Probation must meet with his/her advisor to develop an academic plan that includes a listing of courses to be taken and support services for purposes of raising the CGPA to an acceptable level. A student on Academic Warning will be able to self-register; a student on Academic Probation must be registered by his/her advisor.

A student placed on Academic Probation (has earned a minimum of 30 credits and has a CGPA below 2.0) may not enroll in more than 13 credits during a semester or seven credits during a summer session without written permission from his/her academic advisor and cannot represent the student body or the University in public or official capacities, including debates, dramatic, choral, or musical performances, intercollegiate athletics, student publications, elective or appointive positions in campus government, on-campus committees, cheerleading, managing athletic teams, fashion shows, fraternity and sorority organizations, leadership positions on campus, or similar activities.

If a student is in Good Standing in August (all first year students as well as others with 2.0 CGPA or higher), then s/he is eligible to participate in extracurricular activities for that academic year. Should a student on Academic Probation (fall semester) earn a 2.0 or higher CGPA at the end of the fall term, s/he would be in Good Standing (thus removing all sanctions). Any re-admitted student (having achieved at least the minimum CGPA listed in the table below but still below the Good Standing criterion of 2.0 CGPA will be placed on Academic Probation and is subject to the conditions assigned to this designation.

Upperclass students (having earned 30 or more credits) would receive an Academic Warning after the fall term if the CGPA falls below 2.0 but no limitation of extracurricular activities are imposed for the spring semester. Upperclass students are placed on Academic Probation in August when their CGPA falls below 2.0 and they have earned a minimum of 30 credits; these students would be barred from participating (representing) in the aforementioned extracurricular activities.

The occurrence of Academic Warning, Academic Probation or Academic Dismissal is not recorded on the transcript of a student.

Definitions
1. **Good Academic Standing** - A degree-seeking student with a CGPA at or above 2.0

2. **Academic Warning** – A student with a CGPA below 2.0 at the end of the fall semester or with the most recent semester GPA less than 2.0 (and having earned at least 30 credits)

3. **Academic Probation** - A student whose CGPA is below 2.0 after having earned at least 30 credits

4. **Academic Dismissal** - A dismissed student will have:
   (a) been placed on Academic Probation in the previous semester
   (b) earned a minimum of 30 credits
   (c) earned a CGPA less than the minima stated below:

<table>
<thead>
<tr>
<th>Earned Credits</th>
<th>Minimum CGPA</th>
</tr>
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<tbody>
<tr>
<td>0-29</td>
<td>--</td>
</tr>
<tr>
<td>30-59</td>
<td>1.6</td>
</tr>
<tr>
<td>60-89</td>
<td>1.8</td>
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<tr>
<td>90+</td>
<td>1.95</td>
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</tbody>
</table>

**Academic Dismissal Appeals**

Students who have been dismissed will receive a Notice of Dismissal from the University. That notice will describe the procedures for appealing the dismissal. It is the student’s responsibility to keep abreast of his/her academic standing and to be proactive in any appeal process.

Students who have been dismissed and believe extenuating circumstances affected their academic performance may submit a formal letter of appeal and supporting documentation to the Committee on Admissions, Academic Standing & Financial Aid (AASFA) in care of the Office of the Registrar.

The academic decision of AASFA Committee is final and not subject to further review. The Chairperson of the AASFA Committee or his/her designee will provide the appellant with a letter stating the decision of the committee and terms (if any) for future action. Examples of such terms may include a reduced credit load, the repeat of coursework, and the active seeking of assistance from student support services.

After the committee’s decision, if an appellant believes the appeal process was not administered according to the prescribed procedures, the appellant may submit a written appeal of the process, but not of the academic decision, to the Vice President of Academic Affairs. Such an appeal must be made within ten business days from the date of the decision letter from the Chairperson of the AASFA Committee. The appellant is advised to provide as much written documentation as possible, describing the problems with the process, and attaching any supporting materials. The decision of the Vice President for Academic Affairs regarding the process appeal is final and not subject to further review.

**Policy Statement for Athletic Certification and Academic Standing**
The Department of Athletics is committed to compliance with all NCAA bylaws and University Academic Policy for all students. It adds two provisions:

1. All student athletes must be in good academic standing (CGPA 2.0 or better) prior to each Fall term for eligibility for NCAA athletic certification. Students who do not meet that requirement but who return to good academic standing (CGPA 2.0 or better) prior to the beginning of the spring term may be certified subject to meeting all other NCAA eligibility requirements.

2. Student Athletes falling below a 2.5 CGPA are required to attend study hall for a minimum of 10 hours per week.

**Financial Aid Probation and Suspension**

The University’s policy on "Satisfactory Academic Progress" (SAP) to determine a student's eligibility to receive financial aid is separate from the above policy on academic standing. The student should consult the Financial Aid Office regarding the SAP policy. Each student should become familiar with this policy. In addition, students will be required to submit their Academic Plan along with any appeal seeking Financial Aid reinstatement.