

LINCOLN UNIVERSITY of PENNSYLVANIA

Application for
International Undergraduate Admission



Dear Prospective International Student:

Interested in Lincoln University, Pennsylvania? Well, Lincoln University is very much interested in you and hopes you have the determination to succeed. Lincoln's mission always has been to provide education of the highest possible quality to students who have demonstrated promise, potential, and the desire to succeed.

Lincoln University offers an education that will prepare international students for success in a world of rapid scientific and technological changes. Lincoln ranks fifth in the nation among colleges and universities awarding baccalaureate degrees in the physical sciences to students of African descent. Regardless of your career goals, Lincoln University will prepare you to achieve them. The university's 3-2 and 3-3 cooperative programs, in conjunction with several area universities, ensure that you will be able to compete successfully in the international job market as well as in the United States.

Lincoln University also provides financial assistance to international students through a merit-based program. Students become eligible for the scholarship based on outstanding academic performance. Please note, however, that this scholarship may not meet all costs to attend Lincoln University.

An application for Admission and other pertinent information is enclosed to assist you in your process to enroll at Lincoln University. If you desire further assistance, please contact our office at (484) 365-7786 to speak the university's International Student Advisor.

Please accept this invitation to become a part of the Lincoln University of Pennsylvania family!

Sincerely,

Constance Lundy, Director
Office of International Programs and Services

Terri Joseph, Program Assistant
International Advisor and Admissions Counselor

Frequently Asked Questions

1. **What is the application fee for Lincoln University?**
\$20.00 – Undergraduate
2. **When is your application deadline?**
Lincoln has a rolling admissions policy, however, application deadlines for most international applicants are earlier than those for domestic applicants. This is to ensure adequate time for the issuance of visa documents. The priority date for international students is June 1st.
3. **What are the main documents required for the application process?**
\$20.00 – application fee, two letters of recommendation, SAT and TOFEL scores, official high school transcripts, 150-200 word essay, (Essay Topic: What would you like to accomplish at Lincoln University and how does this relate to your future career goals?), Support Affidavit, and Application for I-20. These documents are especially important because they will result in a timely decision of your acceptance.
4. **I am a transfer student, how many credits are transferable?**
You must be in good standing at all previously attended institutions, have completed 12 or more semester hours, and have a minimum 2.0 GPA. As an international student, you must be released through the SEVIS system from your previous school.
5. **If I do not meet the Academic requirements, should I still apply?**
You are still encouraged to apply. An international advisor in the Office of International Programs and Services will give you information regarding your requirements to become a student at Lincoln University
6. **What are the SAT/GPA and TOEFL requirements?**
SAT average 870/GPA 2.9. If you are a citizen from a non-English speaking country, you are required to take the TOEFL Exam. There are three Exams: Internet-Based TOEFL, which scores between 0-120, computer-based, which scores 0-300, and the Paper-Based TOEFL, which scores 310-677.
7. **Where are you located and how do I get there?**
Lincoln University is located in Southern Chester County, 45 miles from Philadelphia.
8. **If I fly to Lincoln University, how do I get to campus?**
Although there is no public transportation directly to Lincoln, you may contact Delaware Shuttle at 800-648-5466. They will pick you up from BWI in Baltimore, Md or from Philadelphia International Airport in Philadelphia, Pa.
9. **Are Freshmen permitted to have a car on campus?**
Freshmen are not permitted to have a cars. Possession of a car on campus may hinder a smooth transition and impact academic performance.
10. **I was accepted, but cannot attend in the fall. What do I do?**
If you cannot attend you must send the Office of International Programs and Services a letter stating that you would like your admission deferred to the next semester.
11. **Who can write my two letters of recommendation?**
Anyone other than a family member who can assess your academic potential can write your recommendation letters.



Financing Your College Cost at Lincoln University

A United States education is very expensive. The estimated total cost for 2010-2011 nine-month academic year of study at Lincoln University is \$21,907.00, which covers tuition, fees, room and board. A graduate education may be more expensive. There is very little financial assistance for International students to study here with the possible exception of citizens of Canada and Mexico. Most public and private sources are restricted to United States citizens and permanent resident aliens.

Before an I-20 can be issued to an admitted student, United States immigration law requires Lincoln University to verify that the student has sufficient funds to finance their studies: undergraduate Bachelor's first time college degree: 4 years; undergraduate Bachelor's Lower Level Transfer degree: 3-4 years; Undergraduate Bachelor's upper level transfer degree: 2 years.

You must submit the following information with your application:

1. Financial Statements
2. Bank Statement or official letter showing sponsor's funding, assistantship, scholarship and/or Fellowship award letter that supports your Affidavit of Support. **This data must be dated within 6 months of the planned term of entry.**
3. **Confirmation of Financial Support (Promissory Note) from financial sponsor (s) that clearly states their intention to support you financially during your entire stay at Lincoln University. Student may have multiple sponsors but the total amount from all sources of funding must exactly match the total required to attend Lincoln University for "all" years of attendance.**

Be sure to go over the necessary financing with your sponsor. He or she must realize tuition, fees, room and board are payable on a **strict deadline**. Your money not only must be here, but also must be cleared by the bank before classes start. Funds from overseas may take four (4) weeks or more to clear the bank and be usable, so you must plan ahead. **A little planning now will save you much worry later.**

You should bring bank drafts, traveler's checks and some cash for immediate personal expenses. Opening a bank account when you arrive will be a priority. **Please note that you will be required to make FULL PAYMENT for tuition, fees, room and board NO LATER than the first day of registration to secure your classes.**

Student and Exchange Visitor Program: SEVIS I-901 Fee

Instructions for completing form I-901

The SEVIS fee of \$200.00 must be paid and fully processed before the applicant arrives at the consulate for the visa interview. A receipt will be sent to you by mail to the address that you indicate with your payment. Further, for those that pay the SEVIS fee on-line, a payment confirmation can be printed out immediately after the payment is made, and used as a receipt until the mailed receipt is received. Please note that if you are subject to this fee and do not pay it, you will not be issued an F-1 visa for admission to the United States.

You must take the SEVIS fee payment receipt with you to the visa interview. Having a receipt for the SEVIS fee payment will facilitate the visa application process. However, if you are unable to print a receipt from an on-line payment and/or do not receive your mailed receipt in time for your visa interview you can still go to your interview as long as your fee has been processed by the Department of Homeland Security.

Please note that Lincoln University will **not** pay your I-901 fee. This is your responsibility.

For more detailed information on the fee payment process, go to the Student and Exchange Visitor Program's website at <http://www.ice.gov/sevis>.

Lincoln University
Payment Information

Wire Transfer

Name of Bank: Fulton Bank
1695 State Street
East Petersburg, PA 17520
USA

ABA Routing Number: 031301422

Bank Account Number: 3620 61067

Student's Name as it appears on the passport must be included in the wire.

Payment by Check

Money orders or bank checks/drafts will only be accepted.

Personal checks are not accepted.

Checks should be made out to Lincoln University. Student's name should appear on the check as well.

Part III Source of Funding

Please indicate your source (s) of funding for the duration of your program at Lincoln University and include the required documentation. **You must have a minimum of \$21,907.00 available for undergraduate study.** Please include an additional \$5,722 if you intend to attend summer school. All amounts must be in US dollars.

Amount available each year of study:

Required Documentation:

Personal Savings \$ _____

Official letter or statement, signed and dated, from your **bank or financial institution** indicating a current balance to cover the **entire** length of the program.

Sponsor \$ _____

Official letter or statement, signed and dated from your Sponsor's bank or financial institution, indicating funds for the first year of study. **Salary verification letters are not acceptable**

Scholarship \$ _____

Official letter from the awarding institution. The award letter must state the applicant's name, the amount of money available for each year of study, the duration of the award, the degree and academic program, and the name "Lincoln University" as the academic institution that the applicant has been approved to attend.

Other \$ _____

Please specify and enclose original documentation.

Total \$ _____

Part IV Sponsor Statement

I certify that the above information is correct and that funding in the amount of \$ _____ (**minimum \$21,907.00**) will be available the first year and for each subsequent year of study during the duration of the academic program. **I understand that I will be required to provide support for a minimum of 4 years for the bachelor's degree.** I have enclosed bank or other financial institution verification demonstrating availability of funds for the first year.

Name of Sponsor (**Please Print**) _____

Relationship to Applicant _____

1. I will submit the sum of \$21,907.00 payable to "Lincoln University" for tuition, fees, room and board to remain in the account for the full academic year.
2. I understand and agree that I may not withdraw any of the aforementioned monies from the student's account without proper notification that the student will not attend Lincoln University of Pennsylvania.
3. I understand and fully accept my financial obligations to Lincoln University.

Address of Sponsor: _____

Telephone # _____

Sponsor's Signature _____ Date _____

Part V Student Statement

I hereby accept responsibility for payment of my tuition should my Sponsor be unable to fulfill this obligation.

Student's Signature _____ Date _____

Sworn to at _____
This _____ Day of _____ 20__

LINCOLN UNIVERSITY
Supplementary Information Form

Applicant's Full Name (Please Print as it appears on your passport)

If you have graduated from high school more than 2 years ago, please explain below what you did during that time.

From Month _____ 20 ____ to Month _____ 20 ____ I was engaged in the following activities:

I was/am currently suspended/dismissed/expelled from the following college(s)/university:

1. _____
2. _____

Reason for separation:

Signature of Applicant

Date

Instructions for Completing Your International Application

(Documents submitted to Lincoln University become the property of Lincoln University and cannot be returned to the student or forwarded to another institution).

A. High School Students

1. Complete and mail your application to:
Office of International Programs and Services
Lincoln University
P.O. Box 179, MSC 50
1570 Baltimore Pike
Lincoln University, PA 19352-0999
2. Answer each question completely and accurately; international students do not have social security numbers.
3. Enclose the \$20.00 application fee. This fee is required to process your application and should be mailed with the application. Send a money order or cashier's check; **PERSONAL CHECKS ARE NOT ACCEPTED.**
4. Indicate the academic program (Major) you intend to pursue at Lincoln University, even if you are unsure at this time.
5. List your accomplishments, both academic and non-academic.
6. Ask your teacher, minister or someone other than a family member who knows you well to write a letter of recommendation telling us about your intellectual qualities, academic work, leadership skills and community service. (2 Required)
7. An official high school/secondary school transcript, showing grades received in all courses from 9th through 12th grade is required of all applicants for the freshman year. Applicants seeking admission to Lincoln University should request the appropriate official transcript of their high school/secondary school and forward the most recent transcript available to the Office of International Programs and Services.

All transcripts of academic work completed outside the United States must be:
 - ▶ **Official, that is, in the original, sealed envelope of issuing institution**
 - ▶ **In English or accompanied by a certified translation.**
8. Write an essay of 150-200 words and answer the following: What would you like to accomplish at Lincoln University and how does this relate to your future career goals?
9. Test scores — Applicants are encouraged to take the Scholastic Aptitude Test (SAT) or the American College Test (ACT) . **NOTE:** Photo copies of scores are considered unofficial and any admission to Lincoln University made upon unofficial scores will not be finalized until official scores are received.

The institution code for Lincoln University is 003290.
10. All international students should be proficient in the use of the English language. All applicants from countries where English is not the official language must take the Test of English As a Foreign Language (TOEFL). All **TOEFL scores** must be dated within **2 years of the desired semester** you wish to study at Lincoln University. There are three exams: Internet-Based TOEFL which scores between 0—120, Computer-Based TOEFL, which scores 0—300, and the Paper-Based TOEFL ,which scores 310-677.

B. Financial Information

1. **No Federal or State financial aid will be awarded to international students entering Lincoln University from other countries.**
2. International students must provide a notarized International Affidavit of Support and financial documentation to show proof that they can finance their education at Lincoln University.
3. International students planning to enroll at Lincoln University must provide a completed and notarized Affidavit of Support along with financial documents to support the availability of funds for the first year and adequate funding that will be available for subsequent years. The fee of \$21,907.00 must be paid in full before I-20 immigration documents can be prepared or mailed to you. This fee is refundable if you do not obtain your F-1 visa.

C. Transfer Students: *A transfer student is considered to be any person who has been enrolled in a college or university other than Lincoln University*

1. Follow instructions in Section A.
2. To qualify for admission as a transfer applicant, the student must be in good standing at all previously attended institutions, and have completed 12 or more semester hours with a minimum 2.0 cumulative G.P.A.
3. Official transcripts from all previously attended institution(s) must be mailed in a sealed envelop to the Office of International Programs and Services.
4. Transferable credits are determined by the Registrar's Office at Lincoln University.

D. Notice of Admission

Once test scores, transcripts, application fee, recommendations and other supporting documents have been received, the Office of International Programs and Services will read your application and inform you of their decision at the earliest possible date.

E. International Scholars Scholarships

The International Scholars Scholarship is awarded during the academic year, which begins each fall semester. The International Scholars Scholarship is renewable with a 3.5 cumulative GPA and 30 earned credits each year. **Twenty scholarships are awarded annually through the Office of International Programs and Services.** Your application must be accepted by **March 1st** to be considered for the International Scholars Scholarship.

AUTHORIZATION TO DISCLOSE INFORMATION

Office of International Programs and Services

Lincoln University of Pennsylvania

A frequent question that comes up is whether the FERPA privacy act applies to international students, and if so, under what circumstances can a school disclose "personally identifiable records" that FERPA protects from non-consensual release.

The Family Educational Rights and Privacy Act of 1974 as amended [20 U.S.C. § 1232g; [34 C.F.R. Part 99](#)], abbreviated as "FERPA," protects the privacy of all students studying at institutions to which funds have been made available under any program administered by the Department of Education, including funds provided to the school or agency by grant, agreement, or contract, and funds provided to students through Government student loan and grant programs. This protection extends to student records maintained by "educational agencies" that provide administrative control or direction of, or perform service functions for covered public elementary or secondary schools or postsecondary institutions. [34 C.F.R. § [99.1](#)]

The FERPA statute itself does not distinguish between students based on their immigration status. The basic protection of FERPA is that "personally identifiable information" from student's "educational records" cannot be released to any third party without the consent of the student.

I authorize the Office of International Programs and Services to disclose information on my application status to the person(s) identified below for the purposes specified in each case. The Office of International Programs and Services **WILL NOT** disclose **ANY** information to anyone other than the student without this consent form being completed. This includes parent(s), grandparents, guidance counselors, agencies, etc.

Primary Contact:

SURNAME _____ **FIRST NAME** _____

Relationship: _____ E-mail _____

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

Type of information The Office of International Programs and Services may release to this person:

- Application status
- Outstanding Documents
- Received documents

Secondary Contact

SURNAME: _____ **FIRST NAME** _____

Relationship: _____ E-mail _____

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

- Application status
- Outstanding Documents
- Received documents

LINCOLN UNIVERSITY OF PENNSYLVANIA
DEAN OF STUDENTS CERTIFICATION FORM

Prospective Transfer Student: This certification is to be completed by the **Dean of Students or the Administrative Officer in charge of Disciplinary Records** at each post secondary school you have attended as a student, regardless of length of time that has passed since you were enrolled. You may photocopy this form. Please inform the above office to return this form directly to the Office of International Programs and Services at the address above. All items listed should be completed to the best of the student's knowledge.

STUDENT:

Surname: _____ **First Name:** _____

Institution completing questionnaire: _____

Dates of Attendance: _____

Degree/ Major granted or expected: _____

To the Dean of Students or the Administrative Officer in charge of Disciplinary Records:

I have made application for admission to Lincoln University, PA . I authorize you to furnish any information in your files regarding any disciplinary actions taken or sanctions imposed during the time of my enrollment at your institution.

Student signature: _____ **Date:** _____

SCHOOL OFFICER:

_____ **NO** disciplinary action or sanctions have ever been imposed against the above-named applicant.

_____ **YES** disciplinary action or sanctions have been imposed against the above-named applicant.

Please explain below or attach any documentation.

Name of College/University Officer: _____

(Please Print)

Title: _____

Phone Number: _____

Signature: _____ **Date:** _____

Thank you for your assistance. All information supplied on this questionnaire will be kept confidential.

Office of International Programs and Services
Lincoln University of Pennsylvania
1570 Baltimore Pike, P.O. Box 179, MSC #50
Lincoln University, PA 19352

STUDENT GENERAL INFORMATION

Surname _____

First Name _____

Middle Name _____

MAILING ADDRESS

Number and Street _____

City _____ State _____

Country _____

Telephone Number _____ Cell Phone Number _____

E-Mail Address **(please PRINT clearly, we will communicate via email.)**

PERSONAL INFORMATION

Sex: Female Male

Date of Birth: _____
Month Day Year

Place of Birth: _____
City Country

Country of Citizenship: _____

HIGH SCHOOL INFORMATION

(If you graduated from high school more than 2 years ago, please explain on the Supplementary Information form what you did during that time.)

High School Name _____ Graduation Date _____

TRANSFER STUDENTS (LIST ALL COLLEGES AND UNIVERSITIES YOU HAVE ATTENDED:)

LIST YOUR CO-CURRICULAR ACTIVITIES:

Activity _____ Grades Participated _____

Activity _____ Grades Participated _____

Activity _____ Grades Participated _____

I have taken the SAT Yes No Combined Score _____

I have taken the ACT Yes No Score _____

I will take SAT/ACT (Dates) _____

Candidate's High School Rank _____ in a class of _____

Percentile Rank _____ Is rank weighted? Yes No

Cumulative grade point average (Please ask your High School Counselor for this information):

FAMILY BACKGROUND INFORMATION

MOTHER

Full Name _____

Address _____

City/Country _____

Home Phone Number _____ Cell Phone Number _____

Occupation _____ E-mail _____ Work Phone _____

FATHER

Full Name _____

Address _____

Home Phone Number _____ Cell Phone Number _____

Occupation _____ E-mail _____ Work Phone _____

LEGAL GUARDIAN (if other than mother or father)

Full Name _____

Address _____

Home Phone Number _____ Cell Phone Number _____

Occupation _____ E-mail _____ Work Phone _____

**Application for a Form I-20
Certification of Eligibility for F-1 Student Status**

PART I: Personal Information

_____	_____	_____
Last name(Surname)	First(Given)	Middle

Foreign Address _____
Number and Street _____

City _____	Country _____
------------	---------------

Telephone _____ Cell Phone _____

E-mail _____ Date of Birth _____
City and Country of Birth _____ Country of Citizenship _____

U.S. Address, (If you have a United States address please explain circumstances on a separate sheet of paper)

Number and Street _____

City _____	State _____	Zip Code _____	Country _____
------------	-------------	----------------	---------------

PART II :Transfers/ Change of Status

Have you been notified of your admission to Lincoln University? Yes ___ No ___

Please note that your Form I-20 cannot be issued until you are accepted.

PART III: If you are in the United States, now, complete this section. If, not, go on to Part IV

() F-1 What is your SEVIS ID Number? _____ circle one of the following that indicates what your I-20 is for :

(1) Transferring/changing U.S. schools; (2) Changing educational level/program at Lincoln University; (3) Reinstatement to F-1 Status

() Another status. Which one? _____ Before we issue your Form I-20, we want to advise you. Please make an appointment to talk to the International Student Advisor.

If you hold another status, such as J1,B2,M1,LI,etc., we must meet with you before issuing your Form I-20 .

PART IV; Mailing of Your I-20

Your Form I-20 will be sent UPS Worldwide Express to the name and address you indicated in the address box.. Print YOUR NAME AND PHYSICAL ADDRESS, EXACTLY AS IT SHOULD APPEAR ON THE ENVELOPE. We will email you the tracking information. If your address contains a PO Box number we will send your I-20 via Regular Mail.

Name _____
Number/Street _____
City _____ Country _____

UNDERGRADUATE MAJORS

- Accounting
- Anthropology
- Biology
- Bio-Psychosocial Health Psychology
- Chemistry
- Clinical/Counseling Psychology
- Computer Science
- Criminal Justice
- Early Childhood Education
- Elementary Education
- Engineering—Dual Degree
- English Education
- English—Liberal Arts
- Environmental Science
- Finance
- French
- General Science
- Health & Physical Education K-12
- Health Science:
 - Clinical
 - Fitness Management
 - Health Promotion
- History
- Human Services
- Information Technology

- Management
- Mass Communications:
- Print Journalism
- Radio
- Television
- Mathematics
- Music - BA (Performance)
- Music Education—BS
- Organizational Psychology
- Philosophy
- Physics
- Political Science
- Religion
- Secondary Education:
- Biology
- English
- French
- History/Political Science
- Mathematics
- Music (K-12)
- Sociology
- Spanish
- Sociology
- Spanish
- Studio Arts

UNDERGRADUATE MINORS

- Accounting
- Anthropology
- Arabic
- Biology
- Black Studies
- Chemistry
- Computer Science
- Criminal Justice
- Economics
- English - Liberal Arts
- Entrepreneurship
- Environmental Issues
- Finance
- French
- History
- Human Services
- Information Technology
- Japanese:
- Management
- Mass Communications:
 - Print Journalism
 - Radio
 - Television
 - Mathematics
 - Music
 - Philosophy
 - Physics
 - Political Science
 - Psychology
 - Religion
 - Sociology
 - Spanish
 - Studio Arts

CLASSIFICATION:

- Freshman
- Transfer (2 year College)
- Transfer (4 year College)

Name (s)	Relationship	Year(s)
----------	--------------	----------

- Have you been convicted of a criminal offense other than a minor traffic violation? Yes No
- Are there such criminal charges pending against you at this time? Yes No
- Have you ever been dismissed, suspended or placed on probation by ANY school? Yes No

(If you answered yes to any of the three questions above, please explain these circumstances on a separate sheet.)

I certify that the information provided on this application is true, to the best of my knowledge; and I understand that my omission or misrepresentation of facts or failure to furnish information to the Office of International Programs and Services will automatically invalidate consideration of this application and/or acceptance to the university.

I further understand that upon enrollment, I am expected to become familiar with and abide by the student rules and regulations as set forth in the Lincoln University Bulletin and Student Handbook.

Signature of Applicant _____

Date _____

CHECKLIST

TO ENSURE A TIMELY ACCEPTANCE TO LINCOLN UNIVERSITY PLEASE MAKE SURE THE FOLLOWING MATERIALS ARE INCLUDED.

- Completed application for Admission
- \$20.00 Application Fee (*PERSONAL CHECKS ARE NOT ACCEPTED*)
- (2) Letters of Recommendation
- Essay
- Secondary School Certificate
- Secondary School Report
- SAT Score
- TOEFL Scores
- College Transcript (if applicable)
- Summary of Educational Experience
- Application for Form I-20
- Affidavit of Support with financial documentation

Thank you and Good Luck !

*Advancing the
Legacy*

Feel the ROAR...

