

SMART Board Basic Instructions
for Rooms with Unified Projector/SMART Board, No Computer

English Conference Rooms, UH 3rd Floor

If computer is locked, restart.
If you log in to access your H drive, LOG OFF, or computer will lock.

1. To Start:

Connect laptop to umbilical cable extending from wall; turn on computer

Log in as "guest," no password

If accessing "H" drive, use personal log-in and LOG OFF after class

Turn on projector and SMART Board with Remote

At opening screen, choose "Computer 1" using arrows and ENTER key

Allow 3-5 minutes for projector to warm up

You should see the computer desktop

Use computer keyboard and mouse or use SMART Board as touch-screen monitor

For SMART Board features, use "Notebook" software

2. To Use Projection:

PowerPoint:

Access presentation using computer or using SMART Board as touch-screen monitor

DVD:

Use computer's DVD player, called Power DVD

Adjust volume with remote

3. When Finished:

If you logged in, LOG OFF

Do not turn off computer or SMART Board unless you are the last instructor of the day.

NOTE: Small rectangular light on bottom right of SMART Board indicates connectivity with computer. If solid green, connection is good. If blinking green, connection may be intermittent. If solid orange, connection is off: Restart computer.

Questions, Concerns, Additional Training

Call Academic Technology Support, Ext 7355