

Technology Use Instructions

with Wall Plate Controls

NC 123

TROUBLESHOOTING:

If computer or system is locked, restart touch panel and computer.

If you log in to access your H drive, LOG OFF.

1. To Start:

- a. Touch the control panel on wall plate, select source on panel: Computer or DVD
- b. On wall plate, select the projectors you want to use: large screen and/or instructor's SmartBoard (used for annotation). Large screen comes down automatically.
- c. If using laptop, connect it at lectern to VGA; include audio if needed
- d. Projector will turn on after source is selected
- e. Allow 3-5 minutes for projectors to warm up

2. To Use Projection:

- a. For DVD: Use computer's DVD player, called Power DVD
- b. For BlueRay: player is in lectern
- c. Adjust volume on panel at wall plate (lower right side)

3. When Finished:

- a. If you logged in, LOG OFF
- b. Turn off projectors at wall plate by pressing **Red X** in upper right corner. Select Shut Down or Cancel to complete or cancel shut-down process.

FOR TRAINING OR WITH PROBLEMS

Call Academic Technology Support, Ext 7355, 7379