

LINCOLN UNIVERSITY

**GENERAL STATEMENT REGARDING SCHOOL FEES FOR 2004-2005
ESTIMATED STANDARD CHARGES FOR OUT-OF-STATE STUDENTS
GRADUATE PROGRAM**

	FALL SEMESTER	SPRING SEMESTER	2004-05 TOTAL
Tuition	\$6,539	\$6,539	\$13,078
General Fee	355	355	710
Duplicating Fee	53	53	106
Technology Fee	123	123	246
Graduation Fee (Dec. or May grads)	128		128
TOTAL	\$7,198	\$7,070	\$14,268

REGULATIONS GOVERNING PAYMENT OF SCHOOL EXPENSES

An invoice will be forwarded to your attention for the next semester's charges. Only accepted and completed financial aid awards should be utilized to reduce the balance of your student account. Late applications for financial aid, unless approved prior to registration, will not be utilized to reduce the balance of your student account. Any balance due must be paid in full or satisfied with a Tuition Management Systems (TMS) budget 1-800-722-4867.

Fall Semester Full payment or TMS budget required prior to registration
Spring Semester Full payment or TMS budget required prior to
registration

MANAGEMENT OF STUDENT FINANCES

Failure to satisfy financial obligations, in accordance with University policy, will result in the revocation of pre-registration and registration privileges. Restrictions will also be placed on the release of all academic records.

REFUND POLICY

Tuition only is refundable upon withdrawal of a student for other than disciplinary reasons. No refunds will be made for the general fee, duplicating fee, technology fee, or the Amtrak Transportation Plan.

Tuition is refunded on the following schedule:

Between one and two weeks	80%
Between two and three weeks	60%
Between three and four weeks	40%
Between four and five weeks	20%
Over five weeks	0%

REMITTANCES

Acceptable forms of payment are cashier's check, certified check, money order, cash and MAC debit (*in person only*), Visa, MasterCard, American Express and Discover. *Personal checks will not be accepted, unless they are certified by a bank.* Written authorization is required for all mail-in credit card payments. The authorization must include credit card number and expiration date, amount to charge, cardholder's signature; and the student's name and social security number. Money Access Card (MAC) transactions will not be processed for an amount greater than the balance due.

All remittances should be made payable to "Lincoln University" and forwarded to the following address:

Attn: Office of the Bursar
Lincoln University
P.O. Box 179 MSC190
Lincoln University PA 19352-0999