

**LINCOLN UNIVERSITY**  
**GENERAL STATEMENT REGARDING SCHOOL FEES FOR 2003-2004**  
**ESTIMATED STANDARD CHARGES FOR OUT-OF-STATE STUDENTS**

	<b>FALL SEMESTER</b>	<b>SPRING SEMEMSTER</b>	<b>2003-2004 TOTAL</b>
<b>FRESHMEN AND TRANSFERS</b>			
Tuition	\$4,119	\$4,119	\$8,238
General Fee	513	513	1,026
Activity Fee	175	175	350
Technology Fee	261	261	522
Matriculation	138	0	138
Orientation	138	0	138
Physical Education	63	63	126
Insurance*	208	0	208
Laboratory (each)	63	63	126
<b>TOTAL DAY STUDENT</b>	<b>\$5,678</b>	<b>\$5,194</b>	<b>\$10,872</b>
Room – Double (Single - \$2,074)	1,731	1,731	3,462
Board - 19 Meals (14 Meals \$1,287)	1,453	1,453	2,906
Laundry	48	48	96
Dorm Security Deposit	200		200
<b>TOTAL RESIDENT STUDENT</b>	<b>\$9,110</b>	<b>\$8,426</b>	<b>\$17,536</b>
<b>SOPHOMORES AND JUNIORS</b>			
Tuition	\$4,119	\$4,119	\$8,238
General Fee	513	513	1,026
Activity Fee	175	175	350
Technology Fee	261	261	522
Insurance*	208	0	208
Laboratory (each)	63	63	126
<b>TOTAL DAY STUDENT</b>	<b>\$5,339</b>	<b>\$5,131</b>	<b>\$10,470</b>
Room – Double (Single - \$2,074)	1,731	1,731	3,462
Board - 19 Meals (14 Meals \$1,287)	1,453	1,453	2,906
Laundry	48	48	96
<b>TOTAL RESIDENT STUDENT</b>	<b>\$8,571</b>	<b>\$8,363</b>	<b>\$16,934</b>
<b>SENIORS</b>			
Tuition	\$4,119	\$4,119	\$8,238
General Fee	513	513	1,026
Activity Fee	175	175	350
Technology Fee	261	261	522
Graduation Fee	122	0	122
Insurance*	208	0	208
Laboratory (each)	63	63	126
<b>TOTAL DAY STUDENT</b>	<b>\$5,461</b>	<b>\$5,131</b>	<b>\$10,592</b>
Room – Double (Single - \$2,074)	1,731	1,731	3,462
Board - 19 Meals (14 Meals \$1,287)	1,453	1,453	2,906
Laundry	48	48	96
<b>TOTAL RESIDENT STUDENT</b>	<b>\$8,693</b>	<b>\$8,363</b>	<b>\$17,056</b>

\*Insurance rate subject to change

<b>Miscellaneous Fees</b>			
Physical Education	\$58.00	Practice Teaching	\$34.00
Late Registration	up to \$30.00	Music Fee	\$50.00

Music Practice Fee (Non-major)	\$12.00	Graduate Record Exam	\$40.00
Art Fee	\$34.00		
<b>ALL FEES ARE SUBJECT TO CHANGE</b>			

### **TEXTBOOKS**

On the average, students require about \$1,000.00 worth of books and instructional supplies a year. These may be purchased at the College Store located on campus.

The cost of books and supplies is to be met in addition to the net charges for tuition, fees, room, and board. Therefore, the student should be provided with sufficient funds to pay cash for books and supplies as needed during the school term. Books are NOT a part of the student's account. Money for books is to be paid directly to the College Bookstore.

### **REGULATIONS GOVERNING PAYMENTS OF SCHOOL EXPENSES**

On or about July 1st and November 25th a bill will be forwarded to your attention indicating the net charge, which must be paid by the following dates to be eligible for registration.

Fall Semester	Total payment or arrangement prior to August 7
Spring Semester	Total payment or arrangement prior to December 31

The net charge payable is the total estimated expenses less University Financial Aid. An itemized statement of actual charges incurred at registration for the Fall Semester will be sent in September and the Spring Semester in late January or February.

**PERSONAL CHECKS WILL NOT BE ACCEPTED IN PAYMENT OF SCHOOL EXPENSES** unless they have been certified by the bank.

Bills can be paid by cash, certified check, money order, Visa, Mastercard, Discover or American Express. Written Authorization is required for credit card acceptance through mail.

### **MEAL PLAN**

There is a choice of 3 meal plans; the 19 meal, variable 14 meal and the variable 5 meal plan (5 meal plan offered to commuters only).

### **ROOM AND BOARD POLICY**

The Board of Trustees has adopted the policy that any student living in the dormitory takes meals in the University Dining Hall. There is not an exception to this policy.

### **REFUND POLICY**

Tuition only is refundable upon withdrawal of a student for other than disciplinary reasons. (See Bulletin)

#### **Tuition**

Between one and two weeks	80%
Between two and three weeks	60%
Between three and four weeks	40%
Between four and five weeks	20%
Over five weeks	0%

#### **Board**

A proportionate refund or reduction of charge for board will be made upon withdrawal or absence for a period of six weeks or more provided that notice of withdrawal has been given to the Office of Enrollment Planning and Student Life.

No refunds will be made for room, general fees, orientation, matriculation, laboratory, physical education, music fees, insurance or other miscellaneous fees after a student has registered.

### **TUITION MANAGEMENT SYSTEMS (TMS)**

Tuition Management Systems offers several alternatives to financing for students and parents. Their services include loans, lines of credit and a ten month installment plan whereas the FULL ACADEMIC year is budgeted. The only cost is an annual application fee.

The agreement is between the parent or student and Tuition Management Systems.  
(1-800-722-4867)

### **ACADEMIC MANAGEMENT SERVICES (AMS)**

AMS offers a variety of alternatives to financing for students and parents, also. Their services also include loans, lines of credit and a ten month installment plan whereas the FULL ACADEMIC year is budgeted. The only cost of the Plan is the annual application fee, which includes automatic life insurance coverage. This agreement is between AMS and the parent or student. (1-800-635-0120)

### **VETERANS AND SOCIAL SECURITY RECIPIENTS**

Since the University does not receive funds from the government for tuition and fees for Veterans or Social Security recipients, students registered under such authorizations must make payments according to the schedule shown for all students.

### **MANAGEMENT OF STUDENT FINANCES**

While it is recognized that in most instances parents are responsible for paying some or all of the educational expenses, it is nevertheless expected that all students keep themselves effectively informed regarding their financial requirements of the university and the way in which their financial obligations are being met. Bills are sent directly to students.

Undue delay or failure in making and carrying out financial arrangements according to University regulations will cause the student to become ineligible to register for classes or receive grades.

Registration for a new semester including room reservation, is conditioned upon satisfactory settlement of all financial obligations of any previous semester, in addition to charges for the new semester.

### **REMITTANCES**

All remittances should be made payable to “Lincoln University” and addressed to Lincoln University, PA 19352, ATTN: Office of the Bursar, MSC 190. (certified checks, cashier’s checks, or money orders).

Visa, Mastercard, Discover and American Express remittances are accepted through the mail providing WRITTEN AUTHORIZATION (Account number, expiration date, amount to be charged and cardholder’s signature) accompanies the information.

The Money Access Card (MAC) can be accepted in person provided that the cardholder is present, and not to exceed the amount of the transaction.

### **FINANCIAL AID**

Lincoln University is committed to making educational opportunities available to all students. To this end, financial assistance has been extended to eligible students. In each instance where aid is awarded, a written award notice is sent to the student detailing the amount, the duration and other conditions pertinent to accepting the award.

The award letter authorizes a “credit” in favor of the student, to be applied toward the reduction of school expenses according to the terms of the award. Please note that any aid indicated on the award letter with an “E” behind it, means that it

**is an “Estimated” award. That particular award cannot be credited to the student’s account until certain conditions are met. The student must apply out-of-pocket money to cover the amount of that estimated award, until the aid becomes actual. After such time, the student and/or parent may apply for a refund from that account.**

**The Financial Aid office is dedicated to the “packaging” concept of awarding various types of aid in a combination of grants, scholarships, loans and/or work study job. We encourage students to contact our office regarding their eligibility for financial aid. (1-800-561-2606)**

**We are concerned not only with meeting the economic needs of our students, but also with justifying those needs in a realistic manner, based upon the completing and filing of a Free Application for Federal Student Aid (FAFSA).**